



SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: Public Works

Prepared by: Lyn Lopez, Junior Engineer
April Miller, Public Works Director

City Manager Approval: 

File No.: 16.01.310

TOPIC: CANAL PARKING STRIPING PROJECT

SUBJECT: AWARD OF CONSTRUCTION AGREEMENT TO BAYSIDE STRIPE & SEAL, INC. AND APPROPRIATION OF \$257,000 FOR THE CANAL PARKING STRIPING PROJECT

RECOMMENDATION:

1. Award the construction agreement for the Canal Parking Striping Project, City Project No. 11438, to Bayside Stripe & Seal, Inc. in the amount of \$224,000.
2. Authorize the City Manager to execute the construction agreement up to the amount of \$257,000, including contingency funds of \$33,600.
3. Appropriate \$257,600 for the Canal Parking Striping Project.

BACKGROUND:

The City of San Rafael is actively engaged in several construction related projects in the Canal neighborhood. Work on the City’s annual Pavement Management Program began in mid-October 2023. The projects utilize slurry sealing and micro-surfacing treatments to maintain the selected roads and extend their service life. The first project took place on four streets in the Canal neighborhood with two layers of micro-surfacing on each street. To help address limited parking in the area and improve the traffic safety of the neighborhood, the Canal Parking Striping Project will implement new striping in the Canal neighborhood, which include installing street parking spaces, as well as installing red and yellow curb areas.

ANALYSIS: On January 23, 2024, the project was advertised in accordance with San Rafael Municipal Code Chapter 11.50. On February 20, 2024, the following bids were received and read aloud:

Business	Bid Total
Bayside Stripe & Seal, Inc.	\$224,000
WGJ Enterprises Inc., dba PCI	\$226,000
Chrisp Company	\$506,945

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

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Public Works staff reviewed the construction bids, and the low bid from Bayside Stripe & Seal, Inc. of \$224,000 was found to be both responsive and responsible.

City staff recommends awarding the construction agreement to Bayside Stripe & Seal, Inc. for the bid amount and recommends the City Council authorize a construction contingency of \$33,600, approximately 15 percent, for a total appropriated amount of \$257,600. The Public Works Director would be authorized to issue any change order to the contract within the total contingency amount.

PUBLIC OUTREACH:

The bid was publicly advertised through BidExpress. A notice inviting bids was posted in the Marin Independent Journal on January 29, 2024.

Future public outreach will include working with community groups to spread the message about traffic control measures that will be implemented for this work. In addition, a mailer will be sent to residents located within the project limits describing the project and its impacts.

ENVIRONMENTAL DETERMINATION: In January 2024, a notice of exemption (NOE) was filed with the County of Marin for the Canal Parking Striping Project for categorical exemption based on Existing Facilities (§15301).

FISCAL IMPACT:

The recommendation included in this staff report would authorize expenditures not-to-exceed \$257,600 to fund construction of the Canal Parking Striping Project, City Project No. 11438. A corresponding budget amendment is required to appropriate available General Fund (001) resources to support this contract cost.

OPTIONS:

1. Award the contract as recommended.
2. Do not award the contract and direct staff to rebid the project. If this option is chosen, rebidding will delay construction by approximately two months.
3. Do not award the contract and provide direction to staff.

RECOMMENDED ACTION:

1. Award the construction agreement for the Canal Parking Striping Project, City Project No. 11438, to Bayside Stripe & Seal, Inc. in the amount of \$224,000.
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