



BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Wednesday, February 7, 2024 AT 6:00 P.M.

HYBRID MEETING MINUTES

CALL TO ORDER

- Chair Bergman called the meeting to order at 6:02 P.M.

ROLL CALL

Commissioners Present: Chair Bergman, Vice Chair Mooney, Member (Alternate) Anne Coyne, Member Mark Kyle

Commissioners Absent: Member Sylvain Frayer, Member Marc Solomon

Staff Present: Staff (Traffic Engineer) Nhat Phan, Staff (Director of Public Works) April Miller, and Staff (Mayor) Kate Colin, Staff (City Manager) Cristine Alilovich, Staff (City Clerk) Lindsay Lara

APPROVAL MINUTES

Minutes for October 4, 2023 BPAC Meeting were approved.

SPECIAL PRESENTATIONS

No special presentations.

OTHER AGENDA ITEMS

PROCESSES IN SAN RAFAEL AND PARLIAMENTARY PROCEDURES PRESENTATION BY LINDSAY LARA

Explanation about how the public would engage during a BPAC Committee Meeting. BPAC Committee members are to follow City Council adopted roles and procedures. During a meeting, staff will bring up an agenda item, present the topic, and then open it for comment to BPAC Committee Members. Once all questions have been responded to by staff, the floor would then be open for public comment. Upon receiving public comments, the chair will decide to have staff respond to questions made by the public. After all input is received from the public, the BPAC Committee members will make a motion, if necessary.

Listed below are comments from BPAC Members and the public.

Member Mark Kyle – In regard to public comment, would emails and letters also count as public input? Yes, any public response will be received and reviewed by all board members. City of San Rafael believes that all opinions of the public are very important. During a meeting, either Staff or BPAC Committee Members will mention public comments submitted and acknowledge that they have received them.

Vice Chair Mooney – Most of our agenda items have recommended action to receive presentation and provide comments for feedback. How would we close out the following item? For presentations and commenting time periods, we should call for a motion to receive and file.

Chair Bergman – What would be the process for how we would receive public in person comments and online public comments? We would first take comments from the public in person, close public comments, open for online virtual public comments, and then close virtual public comments.

Public Comment No. 1 – Request that the BPAC Committee does not limit public commenting period for virtual attendees. Does not have a ride into City Hall to join meeting due to limited mobility. Providing virtual comment helps the Public engage with City Staff and BPAC Committee.

Public Comment No. 2 – Believes that Rosenberg’s Rules of Order that the City follows in regards to public engagement, filing, and treatment of the Public is discriminating and that the City should consider a new set of rules.

Public Comment No. 3 – Request for City Staff to evaluate and consider improvements to bike path along Andersen Drive and near Marin Square Shopping Center. Current pavement markings indicating bike path is not safe enough for riders that utilize this corridor. Request for delineations, bollards, roundabout, speed humps, lighting improvements, or concrete barriers to be placed to help make it safe for cyclists.

Request for Brief Recess

Completed recess and motion to continue.

ADJOURNMENT

This Meeting will be postponed and continued at a later date. When a time frame for meeting has been decided, it will be posted onto the City of San Rafael website.

Meeting minutes approved this 3rd day of April 2024.

Nhat Phan

Nhat Phan, Traffic Engineer