




**SAN RAFAEL CITY COUNCIL STAFF REPORT**

Department: City Clerk

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: 

**TOPIC: AMERICANS WITH DISABILITIES ACT (ADA) ACCESS ADVISORY COMMITTEE INTERVIEWS**

**SUBJECT: INTERVIEW APPLICANTS AND MAKE APPOINTMENTS TO FILL TWO FOUR-YEAR TERMS TO THE END OF APRIL 2028 ON THE AMERICANS WITH DISABILITY ACT (ADA) ACCESS ADVISORY COMMITTEE DUE TO THE EXPIRATION OF TERMS OF ASHLEY TOMERLIN AND TIMOTHY LORD**

**RECOMMENDATION:**

Interview the following applicants and make appointments to fill two four-year terms to the end of April 2028 on the Americans with Disabilities Act (ADA) Access Advisory Committee due to the expiration of terms of Ashley Tomerlin and Timothy Lord.

Name
Ashley Tomerlin
Gerrod Herndon
Jaimie Vigil

**BACKGROUND:**

The terms of Ashley Tomerlin and Timothy Lord are set to expire at the end of April 2024 and the City Clerk’s office recruited and received three applications.

The [ADA Access Advisory Committee](#) provides valuable input in determining disability policy for the City of San Rafael. The ADA Access Advisory Committee provides input, advises the City on matters relating to people with disabilities, and is a primary public networking resource between persons with disabilities, disability service agencies, representatives from government agencies, and others. Members of the committee represent a broad cross-section of the community with disabilities, reflecting multiple types of disabilities, and the cultural and gender diversity of the wider disability community. The ADA Access Advisory Committee works in conjunction with the City of

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**FOR CITY CLERK ONLY**

**Council Meeting:**

**Disposition:**

**SAN RAFAEL CITY COUNCIL AGENDA REPORT / Page: 2**

San Rafael. [Meetings](#) are held on the first Wednesday of March, June, September and December at 2:00 p.m. at San Rafael City Hall, Third Floor Conference Room 1400 Fifth Avenue, San Rafael, CA 94901.

**ANALYSIS:**

The City Clerk's office recruited for the ADA Access Advisory Committee vacancies and received three (3) applications. Staff recommends the City Council interview the three (3) eligible applicants and make an appointment to fill the unexpired terms.

**FISCAL IMPACT:** There is no fiscal impact associated with this item.

**COMMUNITY OUTREACH:**

The call for applications for the ADA Access Advisory Committee was advertised through mass email notification, the City website, social media platforms, Marin IJ, and physically posted at City facilities.

**ATTACHMENT:**

1. Three (3) Applications

# #120

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Saturday, March 30, 2024 11:58:14 AM  
**Last Modified:** Saturday, March 30, 2024 12:26:19 PM  
**Time Spent:** 00:28:04  
**IP Address:** 98.45.129.79

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Page 1

## Q1

Contact Information / Información del contacto

First and Last Name / Nombre y Apellido

**Ashley Tomerlin**

Address / Dirección

[REDACTED]

City / Ciudad

**San Rafael**

State / estado

**CA**

ZIP/Postal Code / Código postal

**94901**

Email Address / Dirección de correo electrónico

[REDACTED]

Phone Number / Número de teléfono

[REDACTED]

## Q2

**District 2/Western / Distrito 2/Oeste**

What district do you currently live in? ¿En qué distrito vive actualmente?

## Q3

How long have you lived in San Rafael?

8 years

## Q4

**Respondent skipped this question**

Business Information

## Q5

Other (please specify):

How did you hear about this vacant position?

Incumbent

## Q6

**ADA Access Advisory Committee**

What Board would you like to apply to? ¿A cuál te gustaría aplicar?

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**Q18**

Do you participate in any civic activities? If so, what are they?

I am involved with local youth sports leagues. I participated in the development of the Parks and Rec Master Plan update as an alternate for the ADA Committee.

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**Q19**

List any civic organizations of which you are a member:

I am a steering committee member of the the Bay Trail Board.

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**Q20**

Education:

BA - Political Science and Urban Planning, UC San Diego  
MLA - Landscape Architecture, CUNY City College

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**Q21**

Why are you interested in serving on a board or commission?

Professionally, I worked for 7 years as a disability access planner, consulting with local, state, and federal agencies on ADA Compliance. I do not identify as a person with a disability but have significant professional expertise in the area.

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**Q22**

Describe possible areas in which you may have a conflict of interest with the City:

I work for the Bay Conservation and Development Commission and the San Rafael shoreline is within our jurisdiction.

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**Q23**

Upload your resume.

[atomerlin\\_resume.pdf \(47.7KB\)](#)

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Page 5: Demographics / Datos demográficos

**Q24**

Ethnicity / Raza/etnia:

[REDACTED]

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**Q25**



To which gender do you most identify? ¿Con qué género se identifica más?

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**Q26**



How old are you? ¿Cuántos años tienes?

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# ashley tomerlin

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## *education*

**MLA**, City College  
New York

**BA**, Urban Studies  
and Planning,  
Political Science,  
UC San Diego

## *certifications*

**Registered  
Landscape  
Architect**  
CA #6130

**DSA Certified  
Access Specialist  
(CASp)**  
CA #767

## *affiliations*

San Rafael ADA  
Access Committee

## *programs*

Adobe InDesign CC  
Adobe Illustrator CC  
Adobe Photoshop CC  
AutoCAD  
RECU Bluebeam  
Microsoft Office  
Microsoft Access

## *references*

available upon  
request

## *work experience*

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### **San Francisco Bay Conservation and Development Commission (BCDC),**

San Francisco, CA | March 2020-present | Senior Landscape Architect

Analyze and advise on the design of proposed shoreline developments relative to the Commission's policies and design guidelines; plan review for compliance with permit conditions, including preliminary plans, construction documents, and special events proposals; conduct site visits for permit compliance and project analysis.

### **MIG**, Berkeley, CA | May 2013-February 2020

Perform site evaluations for parks, playgrounds, civic buildings and pedestrian rights-of-way; produce accessibility studies, monitoring reports, and self-evaluation and transition plans; provide design review and plan checks; develop universal access guidelines and design standards for outdoor recreation areas; provide landscape architecture services from concept design through design development and construction documents; prepare presentation materials; perform project management tasks including preparing status reports, project summaries, correspondence, and maintaining records.

### **April Philips Design Works**, San Rafael, CA | April 2012-April 2013

Cultural landscape analysis; landscape design; preparation of design development and construction documents; and image production.

### **Benzinberg Stein Design Associates**, Jersey City, NJ | June 2010- March 2012

Cultural landscape analysis; preparation of design development and construction documents; preliminary studies for site analysis and planning; and image production.

### **Mark K. Morrison Associates**, New York City, NY | June 2008- August 2008

Preparation of construction documents, specifications, and image production.

## *key projects*

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### **COVID-19 Public Access Encroachment/Closure Coordination**, Bay Area, 2020-present

**ADA Self Evaluation and Transition Plans** - California Coastal Conservancy, Coronado, Edmonds(WA), Lancaster, Larkspur, Longmont(CO), Lynwood(WA), Midpeninsula Regional Open Space District, Napa County, Novato, Portland(OR), Rohnert Park, City of Santa Clara, Santa Clara County Parks, South San Francisco, and Yountville | 2013-2020

**Tucker Consent Decree, third-party monitor**, California State Parks | 2013 - 2020

**Point Reyes National Seashore Lighthouse Path-of-Travel**, National Park Service | 2018

**Yosemite Half Dome Village Accessibility Study**, National Park Service | 2017

**Supplemental Analysis of ADA Status of Program Accessibility for Recreation**

**Elements Included in the 2010 ADA Standards**, San Francisco RPD | 2017

**Inclusive Access Plan**, Marin County Parks | 2016

**The San Francisco Bay Area Water Trail Accessibility Plan**, Coastal Conservancy | 2015

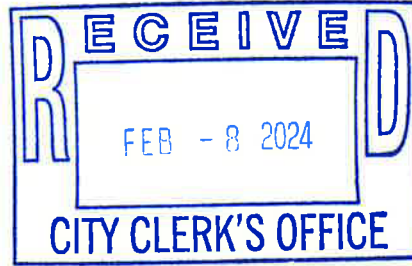
**PG&E Campground Design Manual**, Statewide, California | 2013

**Mission San Rafael Historic American Landscape Survey**, St. Raphael Parish, CA | 2012

**Moroccan Courtyard**, Metropolitan Museum of Art, New York City, NY | 2011



**SAN RAFAEL**  
THE CITY WITH A MISSION



**Boards and Commissions Application**

**What board would you like to apply too?**

- ADA Access Advisory Committee
- Bicycle and Pedestrian Advisory Committee
- Board of Library Trustees
- Design Review Board
- Fire Commission
- Marin Commission on Aging
- Marin County Hazardous & Solid Waste Management Joint Powers Authority Local Task Force
- Marin/Sonoma Mosquito and Vector District
- Park and Recreation Commission
- Pickleweed Advisory Committee
- Planning Commission
- Police Accountability Advisory Committee
- Public Art Review Board
- Voter Approved Tax Oversight Committee

**Applicant Information**

Full Name: Herndon (Gerrard) Lonzell-Dean; Mr.

\*Address: [Redacted]  
 Street Address Apartment/Unit #  
San Rafael, CA 94901  
 City State ZIP Code

\*Phone: [Redacted] \*Email [Redacted]

Resident of San Rafael for 11 years.

Employer: Goodwill (SF)

Occupation: Donation Attendant

Business Address: N/A  
 Street Address Apartment/Unit #  
Novato, CA 94945  
 City State ZIP Code

**Education**

College of Marin, SRJC, Fresno Pacific University  
Global University, Herbert Bible Armstrong College  
Zaytuna College, Coastline Community College.

**Supplemental Questions**

Participation in the following civic activities:  
281915g USC,

N/A

N/A

N/A

Member of the following civic organizations:

N/A

N/A

N/A

N/A

My reasons for wanting to serve are:

I feel I have a calling from Lord God the creator of heaven and earth. Also I am a born leader, for year's I studied a Witkins Legal Insistute Law, cases and been through the Judicial system.

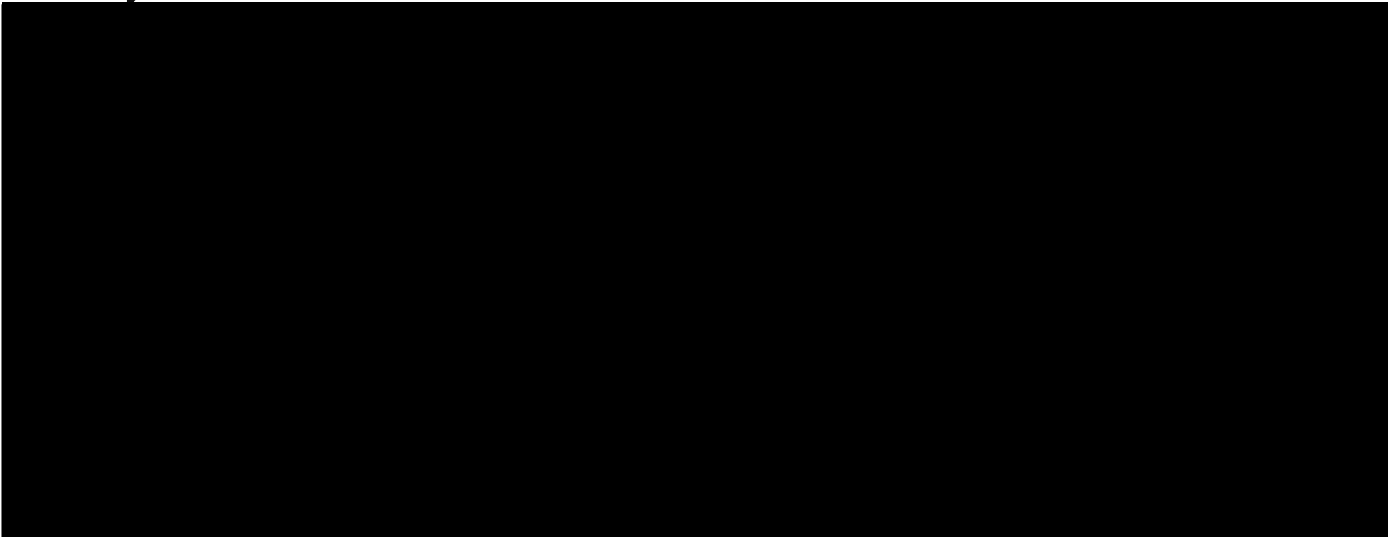
Describe possible areas in which you may have a conflict of interest with the City:

There is a digital network that has harmed the residents from obtaining the proper citizen ship. ~~Death~~ Cpow bird and a problem, bear, with me breaking the sound barrier on media diary. the end.

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

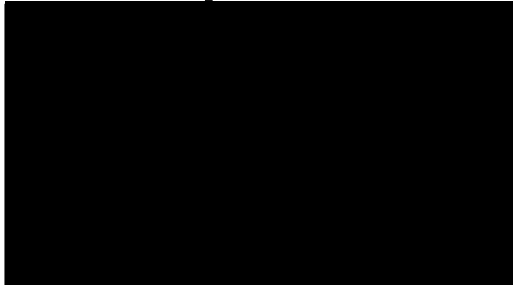




To which gender do you most identify?



How old are you?



Signature

Signature: *Gervod Hernandez*

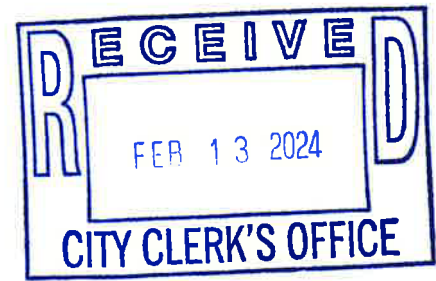
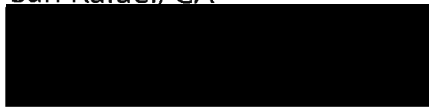
Date: 2-8-24

**Mail or Deliver to:**

City of San Rafael, City Clerk Department  
City Hall, 1400 Fifth Avenue, Room 209  
San Rafael, CA 94901

\*Information kept confidential, to the extent permitted by law.

San Rafael, CA



## Gerrod Herndon

Passionate worker and learner searching for a change in career fields and an opportunity to join a growing team.

### SKILLS

Deep knowledge of mental health services  
Operational knowledge of computer applications  
Exceptional ability to multitask and prioritize work  
Sound ability to work independently  
Excellent customer services skills  
Good communication skills in both oral and written forms  
Bilingual (English Farsi Arabic) (Spanish for customer service)

### EXPERIENCE

#### **Enterprise Resource Center, San Rafael Marin - Peer Support Specialist**

Dec 2021 - Present

- Performed heavy and light cleaning, including mopping, sweeping, glass-cleaning, and dusting
- Participated in various self-help groups and provided support to clients.
- Performed various activities on the consumer lounge and ensured a neat and clean area.

#### **Center for Employment Opportunities, San Rafael Marin - Highway Technician**

Sep 2021 – May 2022

- Provide landscaping and weed eating services along highways, on/off ramps, service roads, and underpasses
- Provide litter abatement services along highways, on/off ramps, service roads, and underpasses
- Beautify highways and ensure their safety for emergency vehicles
- Ensure safe passage on shoulders for emergency vehicles and motorists in distress

### **Ruby's Valley Care Home, Fresno – Janitor**

Mar 2020 - Jan 2021

- Performed maintenance and janitorial duties at several commercial and business sites
- Cleaned, sanitized and supplied restrooms
- Washed windows, glass partitions and mirrors
- Swept, mopped, scrubbed and vacuumed floors to ensure cleanliness
- Collected and transported garbage to sanitation pick-up areas
- Emptied wastebaskets and transported trash to disposal areas

### **McDonald's, Novato – Server**

Jan 2014 - May 2014

- Performed maintenance and janitorial duties at several commercial and business sites
- Cleaned, sanitized and supplied restrooms
- Washed windows, glass partitions and mirrors
- Swept, mopped, scrubbed and vacuumed floors to ensure cleanliness
- Collected and transported garbage to sanitation pick-up areas
- Emptied wastebaskets and transported trash to disposal areas

### **State of CA - Printing Press**

Jan 2006 - Jan 2013

- Collected and inspected random samples during print runs to identify any necessary adjustments.
- Examined job orders to determine quantities to be printed, stock specifications, colors, or special printing instructions.
- Verified that paper and ink meet the specifications for a given job.
- Started presses and pull proofs to check for ink coverage and density, alignment, and registration.
- Fed paper through press cylinders and adjust feed and tension controls.

## **EDUCATION**

**HS Diploma, Vallejo High School – 1999**

**Paralegal Diploma, Blackstone (GATE) – 2010**

**College of Marin, Marin CA – *Classical Music***  
Undergrad cont'd

**Santa Rosa Junior College, Santa Rosa CA – *Counseling Health and Philosophy***  
Undergrad cont'd

**Fresno Pacific University, Fresno, CA**

**Coastline Community College, Fountain Valley, CA**

## **CERTIFICATES AND LICENSES**

**Fresh Start Culinary Program**  
2016

**California Psychiatric Transition (CPT)**  
2016 Graduated

**Breaking Barriers**  
2013 Graduated

**PASS – Psychology Academic SF**  
2013 Graduated

**ABA – Occupational Therapy**  
2013 Graduated

## **Courses Taken**

Exodus Course – graduated

ABA Occupational therapy class – graduated

Counseling – graduated

Health and Philosophy – graduated

Sexual Harassment Certificate – graduated

Psychology – graduated

# #105

**INCOMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Wednesday, March 06, 2024 8:33:26 AM  
**Last Modified:** Wednesday, March 06, 2024 10:52:35 AM  
**Time Spent:** 02:19:08  
**IP Address:** 98.37.19.98

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Page 1

## Q1

Contact Information / Información del contacto

First and Last Name / Nombre y Apellido

**Jaimie Vigil**

Address / Dirección

[REDACTED]

City / Ciudad

**San Rafael**

State / estado

**Ca**

ZIP/Postal Code / Código postal

**94901**

Email Address / Dirección de correo electrónico

[REDACTED]

Phone Number / Número de teléfono

[REDACTED]

## Q2

**District 1/Southern / Distrito 1/Sur**

What district do you currently live in? ¿En qué distrito vive actualmente?

## Q3

How long have you lived in San Rafael?

Since 1969

## Q4

Business Information

Company

**Retired**

## Q5

How did you hear about this vacant position?

Other (please specify):

Looked it up

**Q6**

**ADA Access Advisory Committee**

What Board would you like to apply to? ¿A cuál te gustaría aplicar?

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Page 4

**Q18**

Do you participate in any civic activities? If so, what are they?

Yes, I am active with direct serving the homeless, and immigrants in need of housing info & contacts, clothing, food assistance with I provide on a case by case basis. I collect items and distribute according to need.

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**Q19**

List any civic organizations of which you are a member:

I do not work with any organizations as they have enough out reach and do their best to assist in an orderly fashiin. They are however limited in immediate assistance for those falling the cracks. I believe in direct assistance to individuals in need which I participate in.

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**Q20**

Education:

HS diploma, Community College, Vocational College

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**Q21**

Why are you interested in serving on a board or commission?

Because it's underserved

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**Q22**

Describe possible areas in which you may have a conflict of interest with the City:

I'm not aware of any at the moment.

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**Q23**

**Respondent skipped this question**

Upload your resume.

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Page 5: Demographics / Datos demográficos

**Q24**

Ethnicity / Raza/etnia:

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**Q25**



To which gender do you most identify? ¿Con qué género se identifica más?

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**Q26**



How old are you? ¿Cuántos años tienes?

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