



**TERRA LINDA POOL PICNIC SITE RENTAL FORM**

**CONTACT INFORMATION**

Name of Primary Contact \_\_\_\_\_ Birthdate \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
E-mail \_\_\_\_\_ Primary Phone \_\_\_\_\_  
Type of Event \_\_\_\_\_ Age of Participants \_\_\_\_\_

**PICNIC SITE DETAILS** (Not available on Holidays)

Date of Event \_\_\_\_\_ Time of Event \_\_\_\_\_ to \_\_\_\_\_

Day (please check one) M  T  W  TH  F  SA  SU

Site (please check one)  Picnic Site #1 (closest to pool entrance)  Picnic Site #2 (closest to the far parking lot)

Expected Attendance (40 maximum) \_\_\_\_\_

**PICNIC SITES #1 & #2 FEES**

**\$50 deposit** due at time of booking – refundable if area is cleaned up and no damage

**\$43R/\$49NR per hour** due at time of booking – 2 hour minimum, includes 2 picnic tables on the pool deck under the shade structure.

**Attendees\* will be charged the resident rates for pool entry.** (not applicable to pool pass holders)

**\*per person fee includes children, adults, and non-swimmers. Guest fees are due 3 business days prior to your event (except for host family). To make payment, call (415) 485-3344.**

**INDOOR ROOM DETAILS** (Saturday/Sunday ONLY, not available on Holidays)

Date of Event \_\_\_\_\_ Day (please check one) SA  SU

Time of Event (please check one)  12pm-3pm  1pm-4pm  2pm-5pm

Expected Attendance (30 maximum) \_\_\_\_\_

**INDOOR ROOM FEES:**

**\$100 deposit** due at time of booking – refundable if room is cleaned and no damage

**\$361R/\$397NR** due at time of booking – 3 hour block between 12-5pm. Includes up to 30 guest entrees, tables, chairs, and air conditioning.

**OFFICE USE ONLY**

Permit #- \_\_\_\_\_ Date Received \_\_\_\_\_ Paid \_\_\_\_\_  
Deposit returned (date) \_\_\_\_\_

**Cancellation Policy:** All rentals must be cancelled at least 5 business days prior to the rental date. Failure to cancel prior to deadline will result in forfeiture of security deposit and rental fee. Date transfer requests must be done a minimum of 2 weeks prior the rental date or a \$15.00 transfer fee will apply.

**Rain Policy:** If rain is **predicted**, parties can be moved to a new date at no additional charge.

Contract due at time of booking.

### RELEASE AND HOLD HARMLESS AGREEMENT

The applicant, in consideration of the rental aforementioned facilities and equipment, agrees to indemnify and hold harmless, and to release, waive and discharge the City of San Rafael and its officers and employees, from any and all liability for any injury or property damage arising out of or in any way connected with the rental of the facilities and equipment under this contract, including injuries and property damage due to the active or passive negligence of the City, its officers and employees. I HAVE READ THE ABOVE RELEASE AND HOLD HARMLESS AGREEMENT AND FULLY UNDERSTAND THAT I ASSUME ALL RISKS FOR ANY INJURIES AND PROPERTY DAMAGE SUFFERED.

### RULES

1. Picnic site rentals are reservable during recreation swim between May 27, 2024 and September 2, 2024.
2. Application permits are non-transferable.
3. Food is allowed in the pool area. Please no glass. Renters are responsible for cleanup.
4. Smoking, Vaping and alcohol are prohibited in the pool area, and around the facility and parking lots.
5. No amplified music is allowed.
6. If there is rain on the day of the rental, please call the Terra Linda Community Center at 415-485-3344 and inquire about rescheduling. If your rental is on a weekend, please call the pool directly.
7. Applicant must be 21 years of age. The applicant whose signature appears on the rental contract should be present for the full length of the event. If the applicant cannot be present, they should designate an individual and write that name on the contract.
8. At the discretion of management, additional lifeguards, staff attendants, or insurance may be required at the applicant's expense.
9. **Each group is responsible to maintain the cleanliness of pool facilities including the locker rooms, pool deck, lawns and pools. If these areas are not found to be satisfactory, your group may be asked to clean up and/or you may forfeit your deposit.**
10. Only Coast Guard approved flotation devices are permitted in the big pool only.
11. Reservations may be revoked at any time whenever the use of buildings or facilities may interfere with Department program activities, where there has been a violation of approved regulations OR if an unforeseen maintenance or safety hazard arises, ie. fecal, vomit, chemical imbalance, or power outage.
12. Pool staff cannot guarantee operation of the inflatable obstacle course or recreation swim attendance numbers.
13. The City reserves the right to make any physical or furniture changes to the area.
14. We reserve the right to refuse service to anyone.
15. Security deposit will be forfeited if any of the listed conditions are not met.

I have read the terms and provisions on both sides of this application and the rules and regulations which are incorporated herein by reference and agree to be bound thereto. Security deposit will be kept if any of the rules and regulations are not followed, and your party may be asked to leave early.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_