



SAN RAFAEL
THE CITY WITH A MISSION

Agenda Item No: 4.d

Meeting Date: June 3, 2024

SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: City Clerk

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: 

TOPIC: 2024 GENERAL MUNICIPAL ELECTION

SUBJECT: RESOLUTION CALLING AND GIVING NOTICE OF AT-LARGE ELECTIONS, BY-DISTRICT ELECTIONS FOR DISTRICTS 1/SOUTHERN AND 4/NORTHERN, AND SAN RAFAEL BOARD OF EDUCATION TRUSTEE AREA ELECTIONS FOR AREAS 1, 3 AND 5, TO BE HELD ON NOVEMBER 5, 2024, REQUESTING THE MARIN COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING ELECTION SERVICES

RECOMMENDATION:

Adopt the resolution.

BACKGROUND:

For the City of San Rafael, the terms of Mayor Kate Colin, Councilmember Maika Llorens Gulati, Councilmember Rachel Kertz, Part-Time City Attorney Robert Epstein, and City Clerk /Assessor Lindsay Lara will be expiring in November 2024. Candidates for the City Council seats in Districts 1/Southern and 4/Northern must each reside in the districts they are running for.

For the San Rafael City Schools Board of Trustees, the terms of Mark Koerner, Maureen de Nieva-Marsh and Marina Palma will be expiring in November 2024.

In preparation for the election, the City Council must adopt a resolution to call the general municipal election to be held on November 5, 2024; request consolidation with Marin County Elections; and request election services from the Marin County Elections Department. In order to consolidate the election, the Marin County Board of Supervisors and the Department of Elections must receive notice by July 3, 2024.

ANALYSIS:

California Government Code Section 36503 and California Elections Code Section 1000(c) authorize a regular municipal election to be conducted on November 5, 2024. Sections 10002, 10403 and 10418 of the California Elections Code authorize the City Council to request the County of Marin Board of Supervisors to permit the County Elections Official to render specified services relating to the conduct of the election on a reimbursable basis. The County of Marin has the resources to conduct an election for

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

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all special districts and local municipalities in the most cost-effective manner and has routinely provided the City of San Rafael with this service in the past.

Adopting this resolution would call for a general municipal election to be held within the City of San Rafael on Tuesday, November 5, 2024, for the purpose of presenting the following election issues to the voters:

1. Election of one (1) Mayor for the full term of four years;
2. Election of one (1) District 1/Southern City Councilmember for the full term of four years;
3. Election of one (1) District 4/Northern City Councilmember for the full term of four years;
4. Election of one (1) City Attorney (part-time) for the full term of four years;
5. Election of one (1) City Clerk and Assessor for the full term of four years;
6. Election of one (1) Area 1 Board of Education Trustee for the full term of four years;
7. Election of one (1) Area 3 Board of Education Trustee for the full term of four years;
8. Election of one (1) Area 5 Board of Education Trustee for the full term of four years.

The nomination period for the November 5, 2024 General Municipal Election opens on July 15, 2024 and will close on August 9, 2024. If an incumbent does not file by the August 9, 2024 deadline, the nomination period will be extended to Wednesday, August 14, 2024.

It should be noted that if there is only one candidate for each vacant seat and there are no ballot measures, the Council may determine that no election is necessary and may, at that time, vote to cancel the election and appoint the candidates to Office. However, the City Council will be considering the placement of a Citizens Ballot Initiative for the November 5, 2024 general municipal election. If the City Council approves placement of the initiative on the ballot, the election could not be cancelled if there is only one candidate for each vacant seat.

FISCAL IMPACT:

According to the Registrar of Voters Office, the City's cost will range from \$1.75 to \$3.00 per voter, and there are a total of 32,384 voters, resulting in costs totaling between \$56,672 and \$97,152. This amount will be appropriated in the Fiscal Year 2024-25 budget.

San Rafael City Schools shall cover their portion of the cost related to the November 5, 2024 General Municipal Election.

RECOMMENDED ACTION:

Adopt the resolution.

ATTACHMENTS:

1. Resolution
2. City Council District Map
3. Board of Education Trustee Area Map

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAFAEL CALLING AND GIVING NOTICE OF AT-LARGE ELECTIONS, BY-DISTRICT ELECTIONS FOR DISTRICTS 1/SOUTHERN AND 4/NORTHERN, AND SAN RAFAEL BOARD OF EDUCATION TRUSTEE AREA ELECTIONS FOR AREAS 1, 3 AND 5, TO BE HELD ON NOVEMBER 5, 2024, REQUESTING THE MARIN COUNTY BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING ELECTION SERVICES

WHEREAS, two out of the four San Rafael Districts (Districts 1/Southern and 4/Northern), one at-large Mayor, one at-large City Attorney and one at-large City Clerk will have elections in November 2024; and

WHEREAS, three out of the five Board of Education Trustees Areas (Areas 1, 3 and 5) will have elections in November 2024; and

WHEREAS, it is the determination of the City Council to continue requesting the Board of Supervisors to provide election services for the upcoming two district-based City elections, three Trustee Area elections, and three at-large elections; and

WHEREAS, the general municipal election is to be held within the City of San Rafael on Tuesday, November 5, 2024 for the purpose of presenting the following election issues to the voters:

Election of one (1) Mayor for the full term of four years;
Election of one (1) District 1/Southern City Councilmember for the full term of four years;
Election of one (1) District 4/Northern City Councilmember for the full term of four years;
Election of one (1) City Attorney (part-time) for the full term of four years;
Election of one (1) City Clerk and Assessor for the full term of four years;
Election of one (1) Area 1 Board of Education Trustee for the full term of four years;
Election of one (1) Area 3 Board of Education Trustee for the full term of four years;
Election of one (1) Area 5 Board of Education Trustee for the full term of four years.

WHEREAS, the City Council of the City of San Rafael may request the Board of Supervisors of the County of Marin to consolidate the General Municipal Election with any other election conducted on the same date; and

WHEREAS, the City Council of the City of San Rafael may request election services by the Registrar of Voters of Marin County, California; and

WHEREAS, the estimated cost of the City's election will range between \$56,672 and \$97,152 which has been appropriated in the budget, and San Rafael City Schools shall cover their portion of the cost related to the November 5, 2024 General Municipal Election; and

WHEREAS, the City Council reaffirms that should a candidate wish to avail themselves of the right to prepare a candidate's statement of qualifications, there shall be a cost of printing 200 words and handling same, which will be provided by the Marin County Registrar of Voters and will be borne by the candidate and not by the City of San Rafael or San Rafael City

Schools;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of San Rafael that pursuant to the requirements of the laws of the State of California there is called and ordered held in the City of San Rafael, County of Marin, State of California, on Tuesday, November 5, 2024, a General Municipal Election of the qualified electors of San Rafael.

BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Marin, is hereby requested to:

1. Consolidate this election with any other election conducted on the same day; and
2. Authorize and direct the Registrar of Voters to provide the following election services and to canvass the results of said election:

- Provide Voter Indexes
- Provide Voter Count by Precinct
- Provide Verification of Signatures
- Provide Drayage and Rental of Polling Places
- Provide Printing of Sample and Official Ballots
- Provide Printing of Candidates' Statements of Qualifications
- Appoint and Notify Election Officers
- Mail Sample Ballots and Polling Place Notification
- Provide Precinct Supplies
- Provide Training of Precinct Workers
- Provide Processing of Vote by Mail Ballots
- Provide Central Counting
- Provide Canvass of Votes Cast
- Provide such other services as are necessary to conduct the Municipal Election.

BE IT FURTHER RESOLVED that the ballots to be used at the election shall be in both form and matter as required by law.

BE IT FURTHER RESOLVED that the polls for the election shall be opened at seven o'clock a.m. on the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

BE IT FURTHER RESOLVED that the City Council of the City of San Rafael does hereby reaffirm that the number of words of the candidate's statement of qualifications for all San Rafael Municipal Elections shall be 200 words, and the cost of printing of the candidate's statement of qualifications, determined by the Marin County Registrar of Voters shall be borne by the candidate and not by the City of San Rafael, and that the cost shall be paid by the candidate at the time Nomination Papers are filed.

BE IT FURTHER RESOLVED that no additional materials shall be prepared to be sent on behalf of the candidate with the City of San Rafael Ballot/Voters Pamphlet.

BE IT FURTHER RESOLVED that in all particulars not recited in this resolution the election shall be held and conducted as provided by law for holding municipal elections in said City.

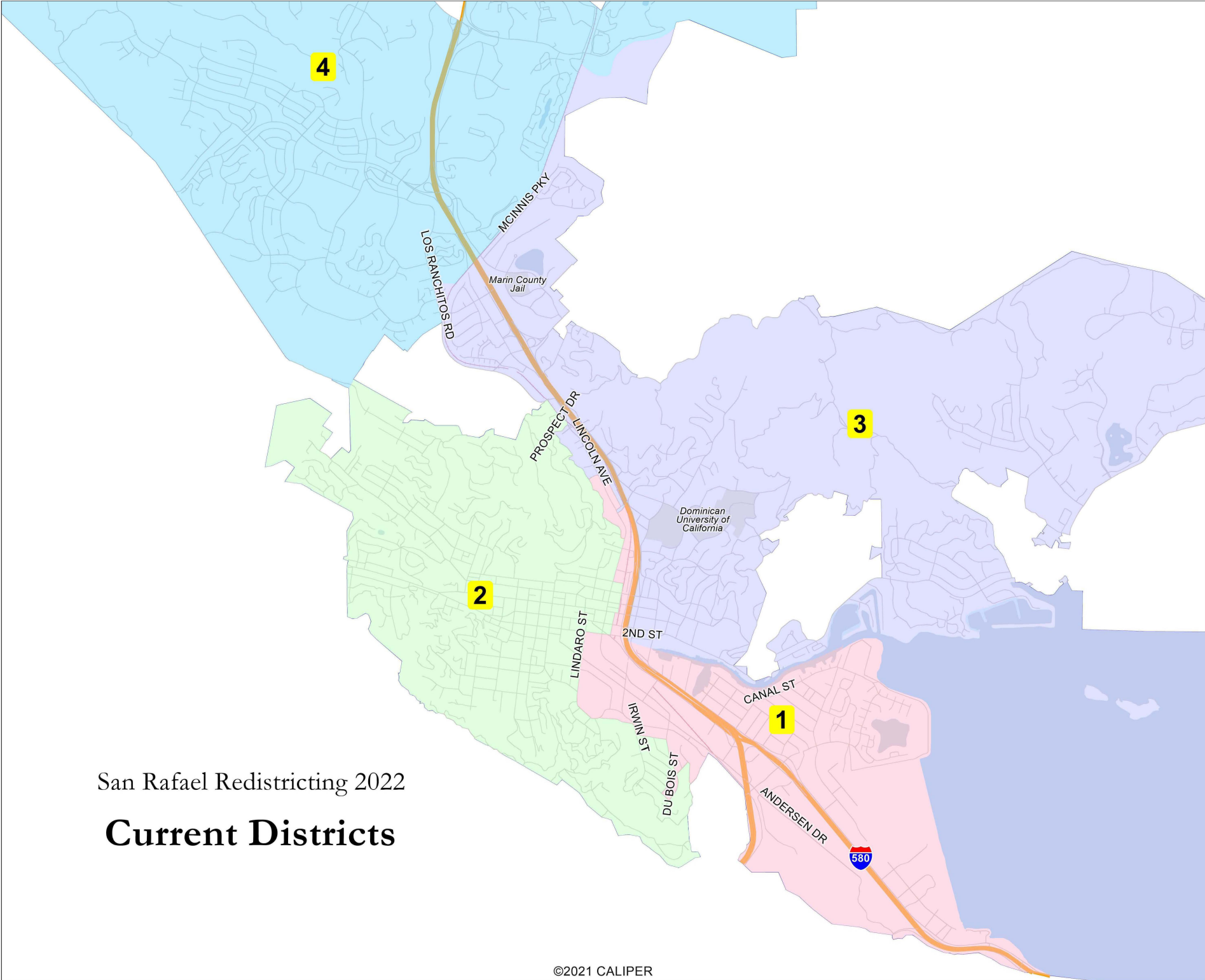
BE IT FURTHER RESOLVED that notice of the time and place of holding the election is hereby given and the City Clerk is hereby authorized, instructed and directed to give such further or additional notice of said election in time, form, and manner as required by law.

BE IT FURTHER RESOLVED that the City Clerk is directed to submit a certified copy of this Resolution to the Board of Supervisors of the County of Marin.

I, Lindsay Lara, Clerk of the City of San Rafael, hereby certify that the forgoing Resolution was duly and regularly introduced and adopted at a regular meeting of the City Council of said City held on Monday, the 3rd day of June 2024, by the following vote, to wit:

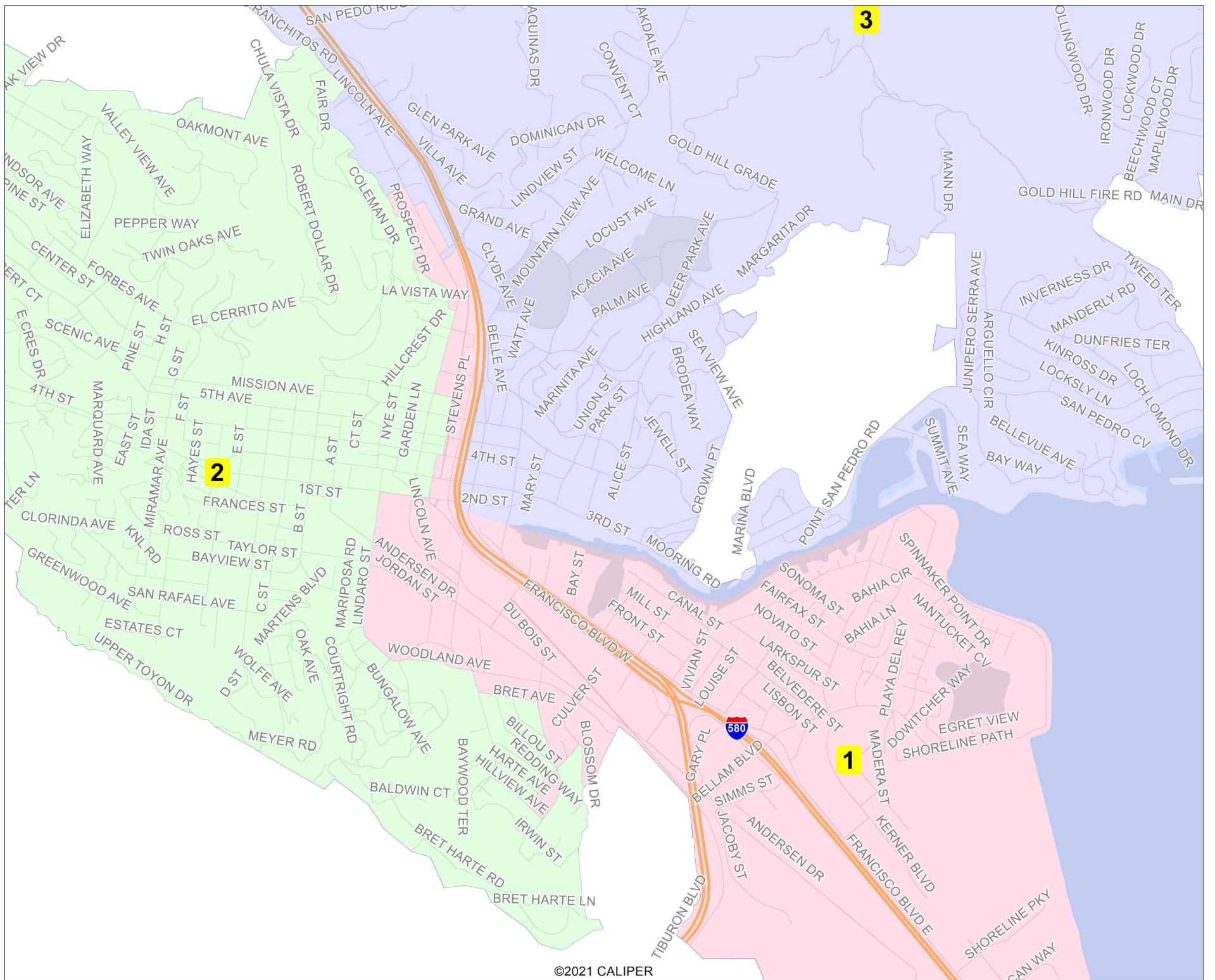
AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Lindsay Lara, City Clerk

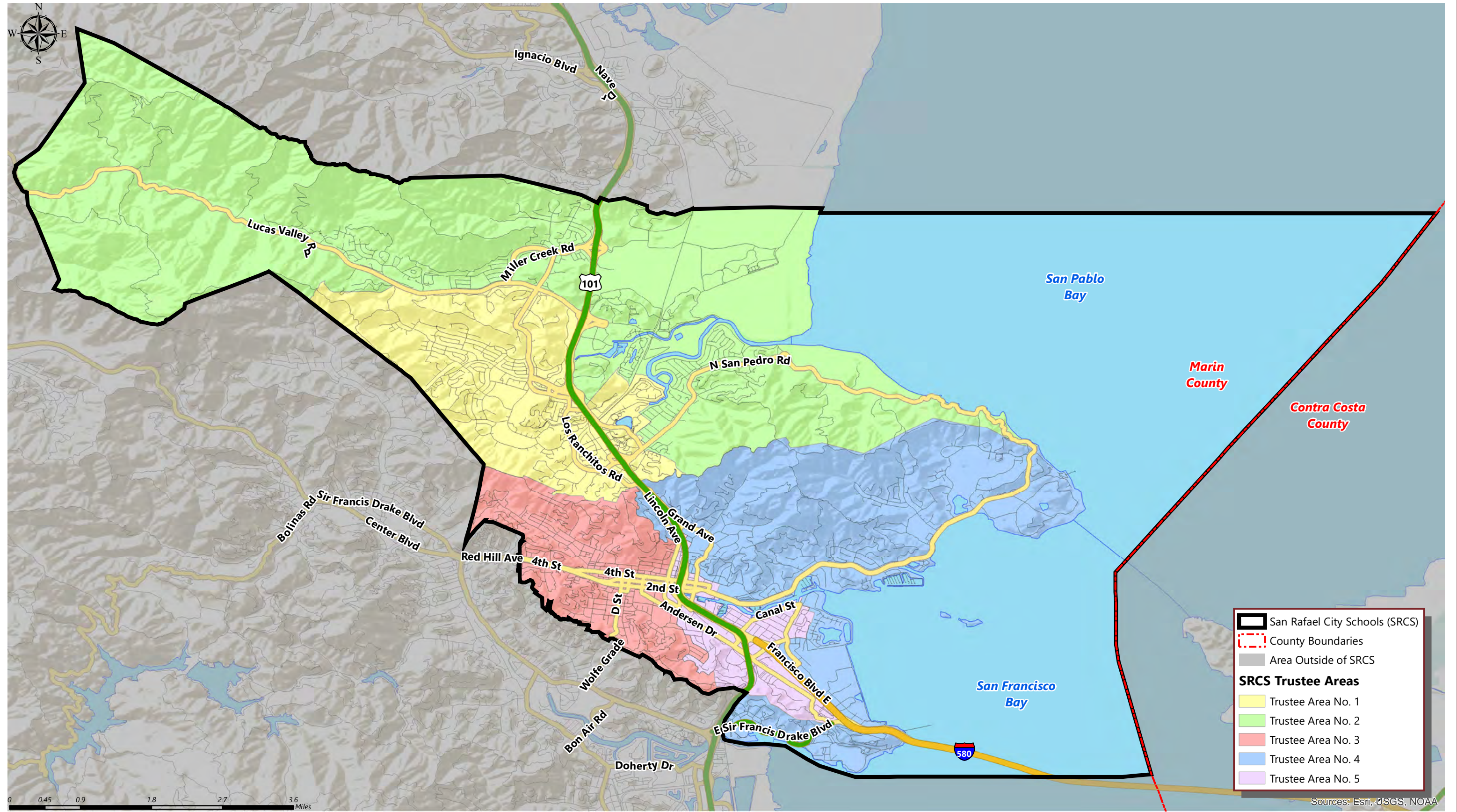


San Rafael Redistricting 2022

Current Districts

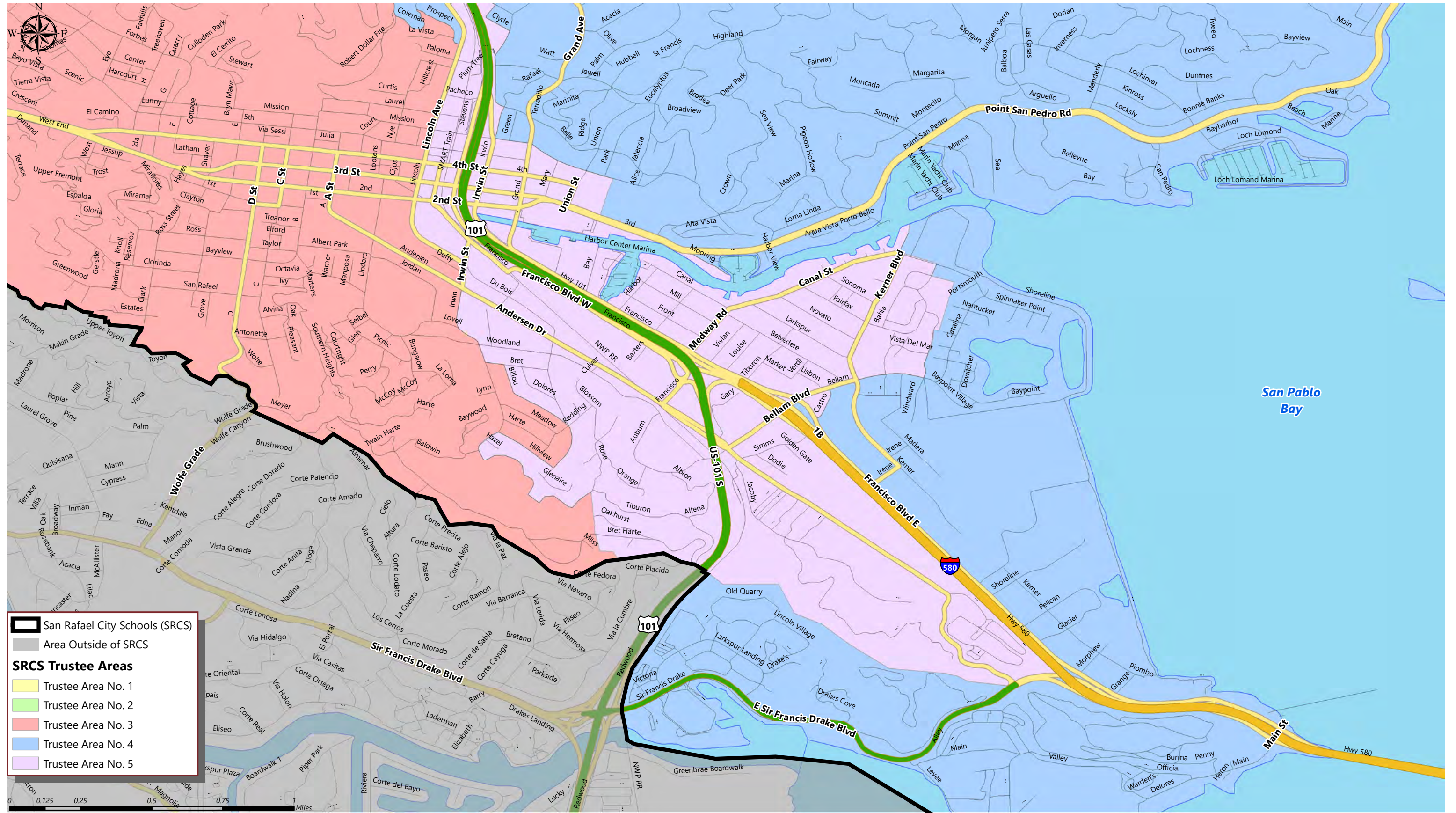


Current Districts						
District		1	2	3	4	Total
	Total Pop	14,853	15,732	14,720	16,028	61,333
	Deviation from ideal	-480	399	-613	695	1,308
	% Deviation	-3.13%	2.60%	-4.00%	4.53%	8.53%
Total Pop	% Hisp	79.8%	21%	21%	18%	34%
	% NH White	12%	65%	64%	64%	52%
	% NH Black	1%	2%	2%	2%	2%
	% Asian-American	5%	7%	9%	12%	8%
Citizen Voting Age Pop	Total	4,296	10,843	10,421	10,843	36,403
	% Hisp	42%	7%	10%	9%	12%
	% NH White	41%	84%	76%	80%	75%
	% NH Black	3%	3%	3%	1%	3%
	% Asian/Pac.Isl.	13%	5%	9%	8%	8%
Voter Registration (Nov 2020)	Total	3,340	10,501	9,653	10,440	33,934
	% Latino est.	33%	7%	7%	7%	10%
	% Spanish-Surnamed	30%	7%	7%	6%	9%
	% Asian-Surnamed	10%	3%	4%	4%	4%
	% Filipino-Surnamed	1%	1%	1%	1%	1%
	% NH White est.	54%	85%	86%	87%	83%
	% NH Black	3%	3%	2%	1%	2%
Voter Turnout (Nov 2020)	Total	2,637	9,288	8,610	9,231	29,766
	% Latino est.	30%	7%	6%	6%	9%
	% Spanish-Surnamed	28%	6%	6%	6%	8%
	% Asian-Surnamed	10%	3%	4%	4%	4%
	% Filipino-Surnamed	1%	1%	1%	1%	1%
	% NH White est.	56%	86%	87%	87%	84%
	% NH Black	3%	3%	2%	1%	2%
Voter Turnout (Nov 2018)	Total	1,858	7,801	7,233	7,691	24,583
	% Latino est.	22%	5%	6%	5%	7%
	% Spanish-Surnamed	21%	5%	5%	5%	6%
	% Asian-Surnamed	8%	3%	3%	4%	4%
	% Filipino-Surnamed	1%	0%	1%	1%	1%
	% NH White est.	64%	88%	88%	89%	86%
	% NH Black est.	3%	2%	2%	1%	2%
ACS Pop. Est.	Total	15,353	14,193	13,721	15,632	58,898
Age	age0-19	37%	17%	20%	23%	25%
	age20-60	54%	57%	44%	47%	50%
	age60plus	9%	25%	36%	31%	25%
Immigration	immigrants	48%	18%	19%	22%	27%
	naturalized	17%	38%	63%	48%	34%
Language spoken at home	english	25%	82%	76%	72%	64%
	spanish	67%	12%	11%	11%	25%
	asian-lang	4%	2%	5%	5%	4%
	other lang	3%	4%	8%	12%	7%
Language Fluency	Speaks Eng. "Less than Very Well"	48%	7%	9%	12%	19%
Education (among those age 25+)	hs-grad	32%	29%	28%	25%	28%
	bachelor	12%	37%	34%	34%	31%
	graduatedegree	8%	22%	24%	29%	22%
Child in Household	child-under18	51%	22%	23%	27%	29%
Pct of Pop. Age 16+	employed	73%	71%	57%	62%	66%
Household Income	income 0-25k	20%	12%	14%	11%	13%
	income 25-50k	24%	17%	14%	11%	16%
	income 50-75k	21%	12%	8%	15%	13%
	income 75-200k	25%	38%	36%	40%	36%
	income 200k-plus	10%	22%	28%	23%	22%
Housing Stats	single family	30%	53%	74%	60%	56%
	multi-family	70%	47%	26%	40%	44%
	rented	77%	58%	36%	37%	50%
	owned	23%	42%	64%	63%	50%
Total population data from the 2020 Decennial Census.						
Surname-based Voter Registration and Turnout data from the California Statewide Database.						
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2015-2019 American Community Survey and Special Tabulation 5-year data.						



0 0.45 0.9 1.8 2.7 3.6 Miles
February 2022

Sources: Esri, USGS, NOAA



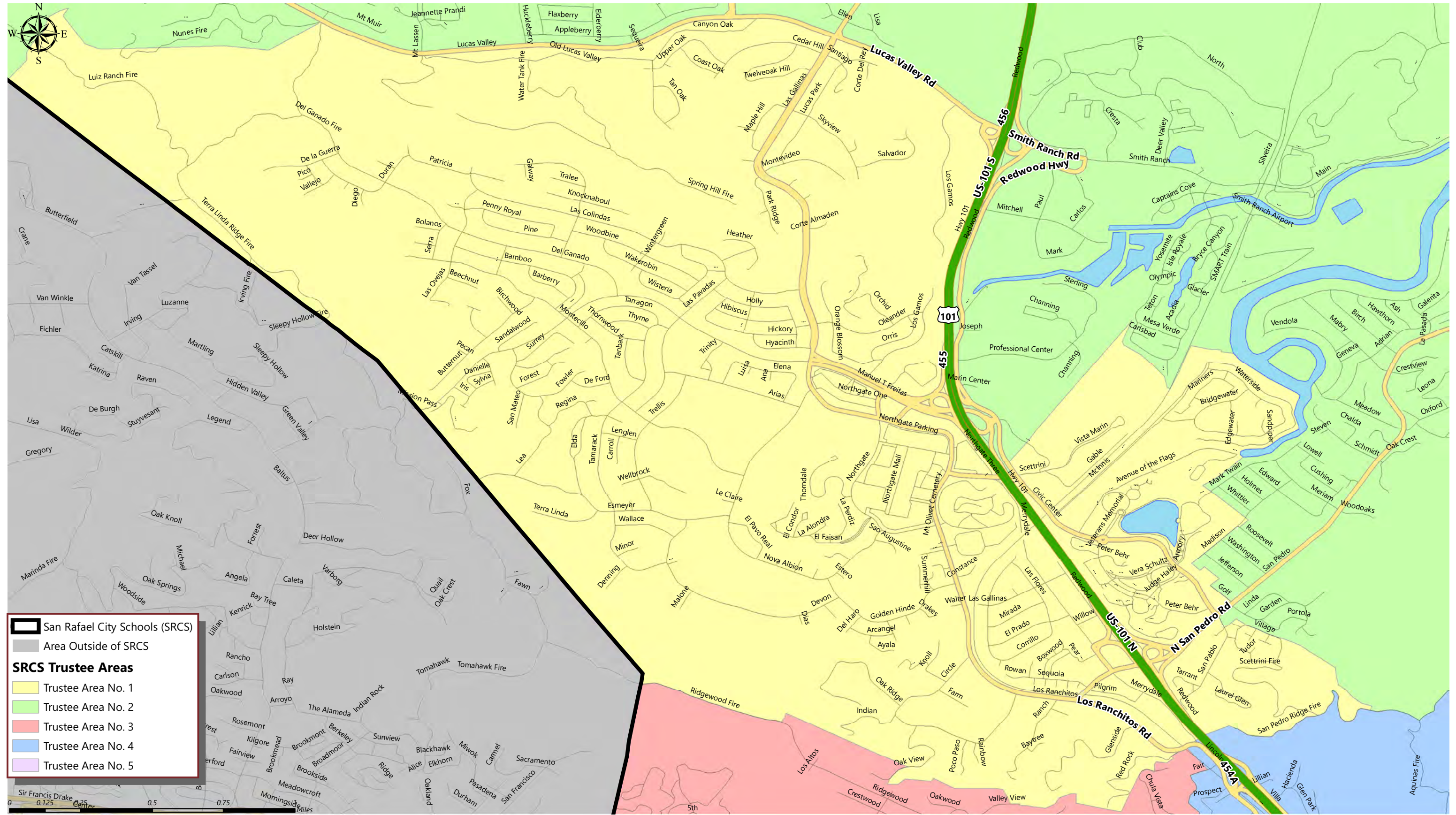
San Rafael City Schools (SRCS)

- Area Outside of SRCS

SRCS Trustee Areas

- Trustee Area No. 1
- Trustee Area No. 2
- Trustee Area No. 3
- Trustee Area No. 4
- Trustee Area No. 5

0 0.125 0.25 0.5 0.75 Miles
February 2022



San Rafael City Schools (SRCS)

- Area Outside of SRCS

SRCS Trustee Areas

- Trustee Area No. 1
- Trustee Area No. 2
- Trustee Area No. 3
- Trustee Area No. 4
- Trustee Area No. 5

Sir Francis Drake
0 0.125 0.25 0.5 0.75 Miles
February 2022