



Agenda Item No: 4.j

Meeting Date: May 6, 2024

SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: Public Works

Prepared by: April Miller,
Director of Public Works

City Manager Approval: _____

File No.: 06.01.243 & 06.01.245

TOPIC: CITY OF SAN RAFAEL ESSENTIAL FACILITIES CONSTRUCTION PROJECT: FIRE STATIONS 54 AND 55

SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO THE SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH LOVING CAMPOS ASSOCIATES ARCHITECTS, INC. FOR EXTENDED ARCHITECTURAL, WATERPROOFING CONSULTING, AND CONSTRUCTION ADMINISTRATION SERVICES RELATED TO PHASE 2 ESSENTIAL FACILITIES PROJECTS - FIRE STATIONS 54 AND 55, IN AN ADDITIONAL AMOUNT OF \$120,995, INCREASING THE TOTAL NOT-TO-EXCEED AMOUNT OF THE AGREEMENT TO \$451,741

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to enter into the second amendment to the professional services agreement with Loving Campos Associates Architects, Inc. for extended architectural, waterproofing consulting, and construction administration services related to the Phase 2 Essential Facilities Projects: Fire Stations 54 and 55, in an additional amount of \$120,995, increasing the total not-to-exceed amount of the agreement to \$451,741.
2. Authorize a supplemental budget appropriation with Essential Facilities Capital Projects Fund (#420) in an amount not to exceed \$120,995.

BACKGROUND:

On November 5, 2013, the voters approved Measure E, extending the existing one-half percent local sales tax and increasing the rate by one-quarter percent to provide funding to preserve essential city services. The City has since used those resources to plan, design, construct, and manage two new stand-alone fire stations, 52 and 57, and a new Public Safety Center (PSC) incorporating Fire Station 51. These three projects comprise "Phase 1" of the City's Essential Facilities Program. They have all been completed, occupied, and operational. The Essential Facilities program also includes the design, construction, and management of Fire Stations 54 and 55, referred to as "Phase 2".

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

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Fire Stations 54, located at 46 Castro Avenue in the Canal neighborhood, and Fire Station 55, at 955 Point San Pedro Road in the Peacock Gap neighborhood, were designed and built in the mid-1960s and are now beyond their useful life.

On October 18, 2021, the City awarded the construction contract to Wickman Development and Construction for the Fire Stations 54 and 55 Renovation Project.

On October 18, 2021, the City also awarded a professional services agreement with Loving Campos Associates Architects, Inc. (Resolution No. [No.14989](#)) for architectural construction administration, scheduling, and additional services for the Fire Stations 54 and 55 Renovation Project for \$280,300. Additionally, the City issued a first amendment to the professional services agreement for \$50,446 to change the total not to exceed amount under the agreement to \$330,746.

ANALYSIS:

The City issued a Notice to Proceed with construction on January 10, 2022, and construction started immediately.

The original contract with our consultants envisioned completing the two fire station projects as a single project. The original duration of the project, which included Fire Station 54 and 55, was 365 days.

During the construction phase, the contractor encountered various unforeseen conditions during the excavation and demolition of the old foundations that required additional architectural and engineering services from LCA.

The contractor also had to overcome other challenges. Some of those challenges were related to the elevator installation, coordination with PG&E, and sewer lateral piping sagging.

Additionally, at Fire Station 54, staff discovered severe water intrusion through the stucco system, causing delays to the completion of the project. The City had to investigate the cause of the water intrusion and requested LCA's assistance in providing a waterproofing consultant under LCA's umbrella of work to assess the source of the water intrusion.

While the contractor mitigated the water damage, the duration of construction was extended considerably due to the time necessary to investigate and document the damage and the time needed to remove and repair the stucco system.

The project duration nearly doubled, and the City required extended architectural, waterproofing consulting, and extended construction administration services for the duration of the construction. Loving Campos Associates Architects ("LCA") provided these services for the two fire station projects. Staff recommends that the City Council authorize a second amendment to the professional services agreement with LCA for extended services to the City for the duration of the projects, including waterproofing consultant services, water damage investigation, and reporting, review of added submittals, additional change-order review, weekly site visits, and other support to the City's project manager. The full scope of services is shown in Exhibit A to the proposed second amendment to the professional services agreement (Attachment A). LCA will provide these services in an amount not to exceed \$120,995.

FISCAL IMPACT:

Staff recommends that the City Council authorize a second amendment for \$120,995. Approval of the amendment would increase their total contract amount from \$330,746 to \$451,741.

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Because the cost of this amendment exceeds the approved budget of \$330,746, a supplemental budget appropriation of \$120,995 is required. Staff recommends appropriating funds from the Essential Facilities Capital Projects Fund (#420). This fund has been accumulating a portion of Measure E tax dollars for these projects and has a sufficient balance to support the cost of the amendment.

OPTIONS:

The City Council has the following options to consider on this matter:

1. Authorize the City Manager to enter into the amended agreement and supplemental budget appropriations as recommended.
2. Do not authorize the City Manager to enter into the amended agreement nor supplemental budget appropriations and provide further direction to staff.

RECOMMENDED ACTION:

Staff recommends that the City Council:

1. Authorize the City Manager to enter into the second amendment to the professional services agreement with Loving Campos Associates, Architects, Inc. for extended architectural, waterproofing consulting, and construction administration services related to the Phase 2 Essential Facilities Projects: Fire Stations 54 and 55, in an additional amount of \$120,995, increasing the total not-to-exceed amount of the agreement to \$451,741.
2. Authorize a supplemental budget appropriation with Essential Facilities Capital Projects Fund (#420) in an amount not to exceed \$120,995.

ATTACHMENTS:

1. Second Amendment to PSA with Loving Campos Associates Architects, Inc. for additional services.

**SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH
LOVING CAMPOS ASSOCIATES, ARCHITECTS, INC. FOR EXTENDED
ARCHITECTURAL, WATERPROOFING CONSULTING, AND CONSTRUCTION
ADMINISTRATION SERVICES FOR PHASE 2 ESSENTIAL FACILITIES PROJECTS
– FIRE STATION 54 AND 55**

THIS SECOND AMENDMENT to the Professional Services Agreement by and between the **CITY OF SAN RAFAEL** (hereinafter “**CITY**”), and **LOVING CAMPOS ASSOCIATES, ARCHITECTS, INC.**, (hereinafter “**CONSULTANT**”), is made and entered into as of the _____.

RECITALS

WHEREAS, pursuant to City Council Resolution No. 14989 (the “Resolution”), the **CITY** and **CONSULTANT** entered into a Professional Services Agreement dated January 27, 2022 to perform construction administration services in connection with the **CITY’S** project to reconstruct Fire Stations 54 & 55 for an amount not to exceed \$280,300 (the “Agreement”); and

WHEREAS, the **CITY** authorized a First Amendment to the Professional Services Agreement on February 11, 2023 for additional services in the amount of \$50,446, and changed the total amount under the Agreement to \$330,746; and,

WHEREAS, the **CITY** requires additional extended architectural, waterproofing consulting, and construction administration services from the **CONSULTANT** to facilitate the construction of the fire stations, and the **CONSULTANT** is willing to provide such services.

AMENDMENT TO AGREEMENT

NOW, THEREFORE, the parties hereby agree to amend the Agreement as follows:

1. Article II of the Agreement, entitled “DUTIES OF CONTRACTOR” is hereby amended to include the additional services set forth in **CONSULTANT’S** proposals dated January 25, 2024 and March 5, 2024, attached to this Amendment as Exhibit A (Entitled “ASR 06R”) and Exhibit B (Entitled “ASR 07”) and incorporated herein by reference.
2. Article IV of the Agreement, entitled “COMPENSATION” is hereby amended to include additional compensation payable to **CONSULTANT** for the services described in Exhibit A and Exhibit B to this Second Amendment, on a fixed fee basis in accordance with Exhibits A and Exhibit B, in a not-to-exceed amount of

\$120,994.75, and to change the total not-to-exceed amount under the Agreement to \$451,740.75

3. Except as specifically amended herein, all of the other provisions, terms and obligations of the Agreement between the parties shall remain valid and shall be in full force.

IN WITNESS WHEREOF, the parties have executed this Second Amendment on the day, month, and year first above written.

CITY OF SAN RAFAEL

CONSULTANT

CRISTINE ALILOVICH, City Manager

By: _____

Name: _____

Title: _____

ATTEST:

[If Contractor is a corporation, add signature of second corporate officer]

LINDSAY LARA, City Clerk

By: _____

Name: _____

Title: _____

APPROVED AS TO FORM:

ROBERT EPSTEIN, City Attorney

Date: January 25, 2024

LCA Project #19073

ASR 06R**Project:** Fire Stations 54 & 55, San Rafael, CA

Owner: San Rafael Fire Department Public Works Department

Individual: April Miller, Director, Public Works, april.miller@cityofsanrafael.orgCC: Fabiola Guillen-Urfer, fabiola.guillenuufer@cityofsanrafael.org

Subject: Construction Administration Services for Defective Stucco Installation and Water Leaks:
Fire Station 54: 46 Castro Avenue, San Rafael, California 94901
Fire Station 55: 955 Pt San Pedro, San Rafael, California 94901

Under the conditions of the Architect's Contract for Professional Services with the Owner, as required, the Architect notifies the Owner, and the Owner hereby authorizes the Architect to perform Additional Services as previously agreed.

Explanation: The following Additional Services Request is for Construction Administration Services for Defective Stucco Installation Issues and Water Leak Issues for Fire Stations 54 and 55:

FIRE STATION 54 AND FIRE STATION 55: CONSTRUCTION ADMINISTRATION / CONSTRUCTION MANAGEMENT:

1. Defective Stucco Installation and Water Leaks at FS 54 and Wall Leaks at FS 55:

- a. Multiple Site Visits to review the leak issues in the field, including meetings with the waterproofing consultant.
- b. Preparation of counterarguments to contractor's claims regarding use of grade-D building paper.
- c. Research and response to multiple RFI's.
- d. Online meetings with the Contractor and Waterproofing Consultant
- e. Multiple on-site water tests
- f. Consultation/coordination with Intertek
- g. Consultation/coordination with Avelar

The total amount for this Architect's Additional Services Request is \$28,333.75.

Exhibit B: Architectural Coordination, Fee Breakdown

Exhibit C: Avelar Invoices



01/25/2024

Carl E. Campbs, CEO, LCA Architects, Inc.

Date

Authorization of Additional Services

Date

Exhibit B

**Fire Station 55 Stucco Wall Leaks
Greg Barton, Project Architect (\$195.00/hr)**

Purpose	Date	Hours
Intertek Site Visit	4/5/2023	1.5
RFI response	5/22/2023	1
Avelar mtg.	5/25/2023	1
RFI response prep	6/8/2023	1
RFI response	6/16/2023	1
Site visit w/ Avelar	7/7/2023	1
Avelar Mtg.	7/10/2023	1
Water Test	9/22/2023	2

Total Hours (9.5) x Hourly Rate (\$195.00) = \$1,852.50

**Fire Station 54 Stucco Replacement and Wall Leaks
Greg Barton, Project Architect (\$195.00/hr)**

Purpose	Date	Hours
Intertek Site Visit	2/9/2023	3
Memo to Wickman prep	3/6/2023	1
Demo site visit	3/8/2023	3
Memo to Wickman prep	3/10/2023	2
Memo to Wickman prep	3/17/2023	1
Intertek Site Visit	3/21/2023	3
Final memo to Wickman	3/23/2023	1
Site Visit	4/5/2023	1.5
RFI 375 response prep	4/4/2023	2
RFI 375 response prep	4/6/2023	2
RFI 375 response prep	4/7/2023	1
RFI 378 response prep	4/11/2023	2
RFI 378 response prep	4/12/2023	2
RFI 375 response	4/20/2023	0.5
RFI 378 response	4/28/2023	0.5
Wickman letter response prep	5/2/2023	2
Wickman letter response	5/4/2023	0.5
RFI 383 response prep	5/10/2023	2
RFI 383 response prep	5/11/2023	1
RFI response	5/12/2023	0.5
Avelar coord.	5/16/2023	2
RFI 383 response prep	5/18/2023	1
RFI 379 response prep	5/30/2023	1
RFI 380 response prep	5/31/2023	1
Teams Mtg	6/9/2023	1.5
RFI 380 response	6/14/2023	0.5
Avelar mtg.	6/14/2023	3
Avelar coord.	6/21/2023	4
Avelar mtg.	6/23/2023	1
RFI 379 response	6/25/2023	0.5
Site visit w/ Avelar	6/27/2023	3
RFI 379 response	6/27/2023	0.5
RFI 383 response	6/28/2023	0.5
Site visit w/ Avelar	7/7/2023	3
Call w/ Avelar	7/10/2023	1
Avelar mtg.	7/24/2023	1
Avelar mtg.	7/25/2023	1
RFI 386 response prep	7/26/2023	2
RFI 386 response	7/28/2023	0.5
Site visit w/ Avelar	8/8/2023	3
Call w/ Avelar	8/25/2023	0.25
RFI 387 response prep	8/26/2023	1
RFI 387 response	8/29/2023	0.5

Total Hours (64.25) x Hourly Rate (\$195.00) = \$12,528.75

**Fire Stations 54 & 55 Stucco Replacement and Wall Leaks
Ron Guelden, Project Manager (\$185.00/hr)**

Purpose	Date	Hours
Site visit 54	2/1/2023	1
Site visit 54	2/3/2023	2
Site visit 54	2/7/2023	2
Leak investigation	2/8/2023	1
Site visit 54	2/9/2023	1.5
Site visit 54 for demo	2/10/2023	0.5
TEAMS mtg.	2/14/2023	1
Leak investigation	2/15/2023	0.5
Leak investigation	2/16/2023	0.5
Site visit 54	2/17/2023	2
Site visit 54 w/ Intertek	2/20/2023	1.5
Site visit 54	2/21/2023	0.5
Site visit 54	3/2/2023	1
54 rain protection	3/3/2023	0.5
Site visit 54	3/10/2023	1.5
Conf. call	3/13/2023	1
Site visit 54	3/14/2023	1
54 WP test location review	3/15/2023	2
54 WP test location review	3/16/2023	0.5
Site visit 54	3/17/2023	2
Call w/ City	3/20/2023	1.5
TEAMS mtg.	3/30/2023	1
Site visit 54	4/3/2023	2
Site visit 54	4/5/2023	3
Site visit 54	4/20/2023	1.5
TEAMS mtg.	6/9/2023	1
Site visit 54	6/16/2023	3.5
Site visit 54	6/21/2023	1.5
Call w/ Carl	6/22/2023	1
Call w/ City	6/26/2023	1
Site visit 54 w/ Avelar	6/27/2023	1
54 WP write up	6/29/2023	2.5
TEAMS mtg./Site visit 54	7/7/2023	3.5
Conf call w/ City	7/10/2023	0.5
TEAMS mtg.	7/21/2023	1
Site visit 54	8/8/2023	1.5
TEAMS mtg.	8/31/2023	1
Site visit 54	9/15/2023	2
Site visit 54 - water test	9/20/2023	3
Conf call with City	9/22/2023	2
Site visit 54 - water test	9/26/2023	1
Site visit 54 - water test	10/10/2023	1

Total Hours (60.5) x Hourly Rate (\$185.00) = \$11,192.50

**Fire Station 54 Stucco Replacement and Wall Leaks
Carl Campos, Principal/CEO (\$230.00/hr)**

Purpose	Date	Hours
Demo site visit	3/8/2023	3
Avelar mtg.	5/10/2023	0.5
Avelar mtg.	5/30/2023	1
Avelar mtg.	6/26/2023	1
Avelar mtg.	6/28/2023	1
Site visit w/ Avelar	7/7/2023	3
Call w/ Avelar	7/10/2023	0.5
Call w/ Avelar	8/24/2023	1
Call w/ Ron	8/29/2023	0.5
Call w/ Ron	11/2/2023	0.5

Total Hours (12) x Hourly Rate (\$230.00) = \$2,760.00

**SUMMARY
(Total Hours x Hourly Rate) = Total Fee**

Greg Barton, Project Architect:
73.75 hours x \$195.00 = \$14,381.25

Ron Guelden, Project Manager:
60.5 hours x \$185.00 = \$11,192.50

Carl Campos, Principal/CEO:
12 hours x \$230.00 = \$2,760.00

Summary Total (LCA Architects Team):
\$28,333.75

Avelar Invoices: \$41,042.76

**EXHIBIT A
LCA ARCHITECTS, INC.
2023 HOURLY FEE SCHEDULE***

DESCRIPTION	HOURLY RATE
<i>Principal</i>	\$230.00
<i>Associate</i>	\$190.00 to \$200.00
<i>Project Manager</i>	\$200.00
<i>Construction Manager</i>	\$165.00 to \$190.00
<i>Project Architect</i>	\$170.00 to \$190.00
<i>Quality Control Manager</i>	\$195.00
<i>Specifications Writer</i>	\$195.00
<i>Job Captain</i>	\$165.00 to \$185.00
<i>Designer</i>	\$165.00 to \$180.00
<i>CAD Tech</i>	\$165.00 to \$170.00
<i>Project Coordinator</i>	\$120.00 to \$135.00
<i>Administration/Research/Presentations</i>	\$125.00 to \$135.00
<i>Clerical</i>	\$135.00
<i>Architectural Animation</i> – Preparation of computer-generated views, renderings and simulations of architectural interiors and exteriors. Preparation of video “fly-by’s,” walkthroughs, and other simulations.	\$185.00/hr.
<i>Expert Witness</i> – Review of documents, meetings, site visits, telephone conferences, administration of the documents and materials, research, deposition, testimony, court appearances, and travel time.	\$500.00/hr.
<i>Perspective Sketches and Renderings, Visual Simulations</i>	On a Per Drawing Basis
<i>Mileage (outside of the Walnut Creek area)</i> **as adjusted by IRS guidelines	\$0.67/mile**
<i>Copies, prints, CADD plots, photography, preparing and compiling .pdf sets, scanning, colored print mounting, long distance phone calls, postage, express mail, and travel outside the Walnut Creek area will be billed on a reimbursable basis: at cost plus 15%.</i>	
<i>Overtime</i> - If overtime is required by staff, to meet a customer’s timing request, additional hourly fee charges may apply. California employment law will apply.	

* Effective 01/01/2024. Subject to change quarterly.



March 5, 2024

Fabiola Guillen-Urfer
Sr. Project Manager
Department of Public Works
City of San Rafael
M: (415)720-958

SENT VIA EMAIL: Fabiola.guillenuufer@cityofsanrafael.org
Cc:

REFERENCE: Additional Professional Services Credit to Add Service Request 07 - ASR 07
Fire Station 54: 46 Castro Avenue, San Rafael, California 94901
Fire Station 55: 955 Pt San Pedro, San Rafael, California 94901
LCA PROJECT #19073

Dear Faby,

We submitted **Add Service Request 07** on February 16, 2024, and I agreed to items that you felt we shouldn't charge the City for in the amount of \$21,200.00. Our Add Service Fee Request 07 amounted to \$114,380.00 and \$3,281.00 for Civil.

This has been a long and difficult adventure with Wickman Development and has cost my company a lot of money in that I had Staff that were unable to work on other jobs that earn additional income for the company. I recognize, however, that it may be difficult to collect these sums from Wickman Development and we are hopeful that we will be paid for our efforts by the City.

In the spirit of cooperation and goodwill for our long-term relationship, I would like to offer an additional \$25,000.00 Professional Services Credit to the City for this job. This Professional Services Credit would make our Add Service 07 Request, \$114,380.00 minus \$25,000.00 additional Professional Services Credit, equaling \$89,380.00 total for LCA's Services plus \$3,281.00 for Civil's Services.

With this Professional Services Credit, Add Service Request 07 equates to a Grand total of \$92,661.00.

I hope you find this helpful in support of the overall resolution of this job with Wickman Development.

Best Regards,

A handwritten signature in blue ink, appearing to read "Carl Campos", with a long horizontal stroke extending to the right.

Carl Campos, CEO
LCA Architects Inc.
License No. C10482

Attachments: Add Service Request 07 dated February 16, 2024

Exhibit B

Fire Stations 54 & 55 - CA Services Beyond Completion Date Greg Barton, Project Architect (\$195.00/hr)

Purpose	Date	Hours
1. Elevator at Station 54	4/23/2024	36
2. Traffic Light Control Switch at 54		
3. Sanitary Sewer Line Issues at 54	9/23-10/23	2
4. 54 Antenna Array Issues/Coord. at 54	6/23/2024	4
5. Kitchen Hood Issues at 54	2/23/2024	4
6. Site Transformer Bollards at 54	2/23/2024	6
7. Stair Headroom at 54		10
8. Tower Louver and Fireproofing Issues at 54		16
9. Elevator Threshold at 54	2/23/2024	8
10. Wall Leak at 55		ASR 6
11. Site Scope Change at 55	2/23/2024	13
12. Site Inspection Issues and Fixes at 55		24
13. Bathroom Tile Slope at 55	4/23-6/23	4
14. Flood Vents at 55	1/23/2024	12
15. Wood Post at Stair at 55		3
16. Driveway Replacement at 54	10/23/2024-12/23/2024	
17. Coffee Machine Plumbing Issue at 55	2/23/2024	8
18. Site Visit for Comtech Coordination Meeting	3/23/2024	
19. Sliding Gate Code Issues at 55		
20. Plymovement Issues at 54	2/23/2024	4
21. Generator Pad Issues	1/23/2024	4
22. Deleted Paving at 55		
23. Non-Permitted Sewer at 55		
24. Rear Lot Paving Issues and Resolution	1/23/2024	2
25. As-Built Review	7/23/2024	18
26. Alerting System		
27. Warranty and O&M Manuals Review	7/23/2024	4
28. Punchlists	1/23/2024 - 9/23/2024	18
29. Extra Pay Apps		
30. Contractural Pay Apps		
31. Schedule Review (Ron)		16
32. RFI's Review and Response: #331-395	12/22-12/23	120
33. COR Review		4
34. Window Relocation at 55		16
35. Bulletin 16 and 17		12

Total Hours (311) x Hourly Rate (\$195.00) = \$60,645.00

Total Hours Not Charged (53) x Hourly Rate (\$195.00) = \$10,335.00

Fire Stations 54 & 55 - CA Services Beyond Completion Date Ron Guelden, Project Manager (\$185.00/hr)

Purpose	Date	Hours
1. Elevator at Station 54		48
2. Traffic Light Control Switch at 54		6
3. Sanitary Sewer Line Issues at 54		22
4. 54 Antenna Array Issues/Coord. at 54		6
5. Kitchen Hood Issues at 54		8
6. Site Transformer Bollards at 54		1
7. Stair Headroom at 54		16
8. Tower Louver and Fireproofing Issues at 54		10
9. Elevator Threshold at 54		2
10. Wall Leak at 55		ASR 6
11. Site Scope Change at 55		
12. Site Inspection Issues and Fixes at 55		6
13. Bathroom Tile Slope at 55		18
14. Flood Vents at 55		
15. Wood Post at Stair at 55		3
16. Driveway Replacement at 54		34
17. Coffee Machine Plumbing Issue at 55		4
18. Site Visit for Comtech Coordination Meeting		6
19. Sliding Gate Code Issues at 55		8
20. Plymovement Issues at 54		4
21. Generator Pad Issues		2
22. Deleted Paving at 55		
23. Non-Permitted Sewer at 55		
24. Rear Lot Paving Issues and Resolution		22
25. As-Built Review		
26. Alerting System		
27. Warranty and O&M Manuals Review		
28. Punchlists		12
29. Extra Pay Apps		6
30. Contractural Pay Apps		6
31. Schedule Review (Ron)		8
32. RFI's Review and Response: #331-395		30
33. COR Review		22
34. Window Relocation at 55		8
35. Bulletin 16 and 17		4

Total Hours (283) x Hourly Rate (\$185.00) = \$52,355.00

Total Hours Not Charged (55) x Hourly Rate (\$185.00) = \$10,175.00

Fire Stations 54 & 55 - CA Services Beyond Completion Date Carl Campos, Principal/CEO (\$230.00/hr)

Purpose	Date	Hours
1. Elevator at Station 54		2
2. Traffic Light Control Switch at 54		
3. Sanitary Sewer Line Issues at 54		
4. 54 Antenna Array Issues/Coord. at 54		
5. Kitchen Hood Issues at 54		
6. Site Transformer Bollards at 54		
7. Stair Headroom at 54		2
8. Tower Louver and Fireproofing Issues at 54		
9. Elevator Threshold at 54		
10. Wall Leak at 55		ASR 6
11. Site Scope Change at 55		
12. Site Inspection Issues and Fixes at 55		
13. Bathroom Tile Slope at 55		
14. Flood Vents at 55		
15. Wood Post at Stair at 55		1
16. Driveway Replacement at 54		
17. Coffee Machine Plumbing Issue at 55		
18. Site Visit for Comtech Coordination Meeting		
19. Sliding Gate Code Issues at 55		
20. Plymovement Issues at 54		
21. Generator Pad Issues		
22. Deleted Paving at 55		
23. Non-Permitted Sewer at 55		
24. Rear Lot Paving Issues and Resolution		
25. As-Built Review		
26. Alerting System		
27. Warranty and O&M Manuals Review		
28. Punchlists		
29. Extra Pay Apps		
30. Contractural Pay Apps		
31. Schedule Review (Ron)		
32. RFI's Review and Response: #331-395		4
33. COR Review		
34. Window Relocation at 55		
35. Bulletin 16 and 17		

Total Hours (6) x Hourly Rate (\$230.00) = \$1,380.00

Total Hours Not Charged (3) x Hourly Rate (\$230.00) = \$690.00

Total (LCA Architects Team) Add Service Fee Request: \$114,380.00

Total Civil Engineer Add Service Fee Request, (see Exhibit C): \$3,281.00

Total (LCA Architects Team) Add Service Fees Not Charged: \$21,200.00

Exhibit C

CSW|ST2

Adaptive Solutions for Resilient Designs

504 Redwood Boulevard, Suite 310
Novato, CA 94947
415.883.9850
www.cswst2.com

Berkeley | Novato | Petaluma | Pleasanton | Redwood City | Richmond

Date: January 24, 2024

File: 2019-10-016

Carl Campos
LCA Architects
590 Ygnacio Valley Road, Suite 310
Walnut Creek, CA 94596

**RE: SAN RAFAEL RENOVATION FIRE STATION 54
CONFIRMATION OF ADDITIONAL SERVICES NO. 5**

Dear Carl:

Enclosed is Confirmation of Additional Services No. 5 (CAS 5) to cover the services we are performing in connection with the San Rafael Fire Station 54 and 55 project located in San Rafael, California.

I contacted Fabiola Guillen with the City of San Rafael to request approval for the compensation requested herein. Please find attached, a copy of the email conversation regarding this request, which also contains the City's approval of the additional service amount.

If you find this Confirmation of Additional Services acceptable, please issue a Contract Amendment to our existing agreement to cover these services.

If you have any questions, please call me.

Sincerely,

CSW/STUBER-STROEH ENGINEERING GROUP, INC.



KNP:knp

Enclosures

CONFIRMATION OF ADDITIONAL SERVICES

File No.: 2019-10-019 Confirmation No.: 5 Date: January 24, 2024

Project: San Rafael Renovation Fire Station 54

Client: LCA Architects

DESCRIPTION OF WORK:

Site observations, design assistance and coordination, in November and December 2023, related to the replacement of the front driveway and asphalt outside of the rear door of Fire Station 54 in San Rafael.

ORIGINAL CONTRACT PRICE: (Contract Dated: _____) \$ _____

Net Changes by Previously Authorized Additional Services: \$ _____

Contract Sum Prior to this Confirmation: \$ _____

Amount Contract will be INCREASED / DECREASED for these services: \$ 3,281.00

REVISED CONTRACT PRICE: (Per Date of this Confirmation) \$ _____

This Completion Time will be Adjusted as follows:

THE CONTRACT PRICE OF THE ABOVE-REFERENCED CONTRACT IS HEREBY ADJUSTED AS DESCRIBED IN THIS CONFIRMATION OF ADDITIONAL SERVICES AND AS PROVIDED IN THE "CSW|STUBER-STROEH ENGINEERING GROUP, INC. CONTRACT TERMS AND CONDITIONS." IF WE DO NOT RECEIVE WRITTEN AUTHORIZATION WITHIN THREE BUSINESS DAYS AND PROCEED WITH THE WORK COVERED BY THIS CONFIRMATION, THE CONFIRMATION WILL HAVE THE SAME EFFECT AS IF IT WERE SIGNED. ALL OF THE TERMS, COVENANTS AND CONDITIONS OF THE ABOVE-REFERENCED CONTRACT, AND THE ASSOCIATED "CSW|STUBER-STROEH ENGINEERING GROUP, INC. CONTRACT TERMS AND CONDITIONS," EXCEPT AS DULY MODIFIED BY THIS AND PREVIOUS CONFIRMATIONS, IF ANY, REMAIN IN FULL FORCE AND EFFECT.

**PLEASE SIGN AND RETURN THIS CONFIRMATION.
WE WILL RETURN A FULLY EXECUTED COPY TO YOU FOR YOUR RECORDS.**

APPROVALS

CLIENT:

CONSULTANT: CSW|STUBER-STROEH
ENGINEERING GROUP, INC.

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____