



SAN RAFAEL
THE CITY WITH A MISSION

**PICKLEWEED ADVISORY COMMITTEE
AGENDA**

**Wednesday, June 5, 2024
7:00 P.M.**

**Attend and Participate in Person at Albert J. Boro Community Center, Meeting Room 3
50 Canal Street, San Rafael, CA 94901**

-OR -

**Watch on Zoom Webinar: <https://tinyurl.com/PWAC-6-5-2024>
Telephone: (669)900-9128
Meeting ID: 933 3089 5431**

CALL TO ORDER

MINUTES

1. Approve regular meeting minutes of April 3, 2024

MEETING OPEN TO THE PUBLIC

2. Public Comment from the in-person audience regarding items not listed on the agenda.
Speakers are encouraged to limit comments to 2 minutes.

MATTERS BEFORE THE COMMITTEE

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

3. Schoolyear Co-Sponsorship Application Committee Recommendations
 - A. Marin YMCA: YMCA 2024-2025 Afterschool Program
 - B. Tamalpais Adult School: English as a Second Language Classes
 - C. DrawBridge: Weekly Expressive Art Groups
 - D. Parent Services Project: Aprendiendo Juntos
 - E. Vivalon: Zumba by Vivalon
 - F. The Canal Alliance/ACCESS U Foundation: Canal FC
 - G. Troop 2000: Scouts BSA
 - H. The Canal Arts: Canal Family Arts
4. New Co-Sponsorship Application and Final Report Presentations:
 - A. Raíces Del Canal: 2024-2025 Afterschool Program

COMMITTEE REPORTS AND COMMENTS

5. Other brief reports on any meetings or community events attended by the Committee members.

STAFF COMMENTS

6. Updates and Events of Interest

NEXT REGULAR MEETING: August 7, 2024 (In Person- Albert J. Boro Community Center)

ADJOURNMENT

Notice

Any records relating to an agenda item, received by a majority or more of the Committee less than 72 hours before the meeting, shall be available for inspection online and in the Albert J. Boro Community Center placed with other agenda-related materials on the table in front of the [location prior to the meeting. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing city.clerk@cityofsanrafael.org or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. To request Spanish language interpretation, please submit an online form at <https://www.cityofsanrafael.org/request-for-interpretation/>. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products.



SAN RAFAEL
THE CITY WITH A MISSION

**PICKLEWEED ADVISORY COMMITTEE
AGENDA**

**Miercoles, Junio 5, 2024
7:00 P.M.**

Reunion Hibrida:

**Asista en persona en el Centro Comunitario Albert J. Boro, Salón de reunión 3
50 Canal Street**

-OR -

Ve en Zoom: <https://tinyurl.com/PWAC-6-5-2024>

Telefono: (669)900-9128

ID de reunion: 933 3089 5431

Llamar a Orden

MINUTOS

1. Aprobar los minutos de la reunión ordinaria de abril 3, 2024

REUNIÓN ABIERTA AL PÚBLICO

2. Comentarios públicos de la audiencia en persona sobre temas que no figuran en la agenda..
Los comentarios no pueden durar más de 2 minutos

ASUNTOS ANTE EL COMITÉ

Si es necesario para asegurar la finalización de los siguientes puntos, el presidente puede establecer límites de tiempo para las presentaciones de los oradores individuales.

3. Solicitud de copatrocinio del año escolar y presentaciones del informe final:
 - A. Marin YMCA – YMCA 2024-2025 Programa después de escuela
 - B. Tamalpais Adult School: Ingles como segundo lenguaje
 - C. Drawbridge: Grupos Semanales de Arte Expresivo
 - D. Parent Services Project: Aprendiendo Juntos
 - E. Vivalon: Zumba by Vivalon
 - F. Canal Alliance/ ACCESS U Foundation: Canal FC
 - G. Troop 2000: Scouts BSA
 - H. The Canal Arts: Canal Family Arts
4. Nueva Solicitud de Co-Patrocinio y Presentaciones del Informe Final
 - A. Raíces Del Canal: 2024-2025 Programa después de escuela

INFORMES Y COMENTARIOS DEL COMITÉ

5. Otros informes breves sobre las reuniones o eventos comunitarios a los que asistan los miembros del Comité.

COMENTARIOS DEL PERSONAL

6. Actualizaciones y eventos de interés

PRÓXIMA REUNIÓN ORDINARIA: Agosto 7, 2024 (En Persona- Centro Comunitario Albert J Boro)

APLAZAMIENTO

Cualquier registro relacionado con un tema de la agenda, recibido por una mayoría o más del Comité menos de 72 horas antes de la reunión, estará disponible para su inspección en línea y en el Centro Comunitario Albert J. Boro colocado con otros materiales relacionados con la agenda sobre la mesa. frente al [lugar antes de la reunión. Se pueden solicitar intérpretes de lenguaje de señas llamando al (415) 485-3066 (voz), enviando un correo electrónico a city.clerk@cityofsanrafael.org o utilizando el Servicio de retransmisión de telecomunicaciones de California marcando "711", al menos 72 horas antes de la reunión. Las copias de los documentos están disponibles en formatos accesibles a pedido. Para solicitar interpretación en español, envíe un formulario en línea en <https://www.cityofsanrafael.org/request-for-interpretation/>. Para permitir que las personas con enfermedades ambientales o sensibilidad química múltiple asistan a la reunión/audiencia, se solicita a las personas que se abstengan de usar productos perfumados.



Watch on Zoom: <https://tinyurl.com/PWAC-4-3-2023>

Telephone: (669) 900-9128

Meeting ID: 933 3089 5431

CALL TO ORDER

Chair Mason called the meeting to order at 7:07 p.m.

ROLL CALL

Present:

Chair Mason
Member Nguyen
Member Ruiz
Member Sprague
Member Vasquez
Member Yost
Park & Recreation Commissioner Pasternak

Absent:

Member Ceballos, Member Hau-Guiterrez, Member Palacios, Member Tanchez

Also Present:

Becky Ordin, Senior Administrative Assistant
Kate Hagemann, City of San Rafael Climate Adaptation and Resilience Planner
Cory Bytof, City of San Rafael Sustainability Program Manager

AGENDA AMENDMENTS

Chair Mason made a date correction on Item 4 which should read, 2024 Meeting Schedule.

MINUTES

1. Approve regular meeting minutes of February 7, 2024

Member Sprague moved and Member Yost seconded, to approve the meetings minutes of February 7, 2024.

AYES: Members: Nguyen, Ruiz, Sprague, Vasquez, Yost

NOES: Members: None

ABSENT: Members: Ceballos, Hau-Guiterrez, Palacios, Tanchez

ABSTAINED: Members: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Public Comment from the audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE COMMITTEE

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

3. Presentations:

A. Sea Level Rise – Kate Hagemann, City of San Rafael Climate Adaptation and Resilience Planner & Cory Bytof, City of San Rafael Sustainability Program Manager

Chair Mason introduced Kate Hagemann who is the City of San Rafael Climate Adaptation and Resilience Planner who gave her presentation.

Staff responded to questions from the Members

Public Comment: None

B. Canal Garbage Q & A – Cory Bytof, City of San Rafael Sustainability Program Manager

Chair Mason introduced Cory Bytof the City of San Rafael Sustainability Program Manager who gave an overview of the program.

Staff responded to questions from the Members

Public Comment: None

4. Summer Co-Sponsorship Application Committee Recommendations

A. Marin YMCA: YMCA Summer Camp @ AI Boro Community Center

Chair Mason gave a brief overview of the Marin YMCA Summer Camp Co-Sponsorship application.

Member Yost moved and Member Vasquez seconded, to approve the Marin YMCA Summer Camp Co-Sponsorship Application at AI Boro Community Center.

AYES: Members: Nguyen, Ruiz, Sprague, Vasquez, Yost

NOES: Members: None

ABSENT: Members: Ceballos, Hau-Guiterrez, Palacios, Tanchez
ABSTAINED: Members: None

5. Summer Co-Sponsorship Application Committee Recommendations

A. Marin YMCA: YMCA 2024-2025 Afterschool Program

Mr. Mason gave an overview of the Co-Sponsorship application for the Marin YMCA 2024-2025 Afterschool Program. Mr. Mason introduced Bethel Gebreyesus with the Marin YMCA who gave her presentation.

Staff and Ms. Gebreyesus responded to questions from the members.

Public comments: None

B. Tamalpais Adult School: English as a Second Language Classes

Mr. Mason gave an overview of the Co-Sponsorship application for the Tamalpais Adult School: English as a Second Language Classes. Mr. Mason introduced Sue Hall who gave her presentation.

Staff and Ms. Hall responded to questions from the members.

Public comments: None

C. DrawBridge: Weekly Expressive Arts Groups

Mr. Mason gave an overview of the Co-Sponsorship application for the DrawBridge: Weekly Expressive Arts Groups. Mr. Mason introduced Tracy Bays-Boothe who gave her presentation.

Staff and Ms. Bays-Boothe responded to questions from the members.

Public comments: None

D. Parent Services Project: Aprendiendo Juntos

Mr. Mason gave an overview of the Co-Sponsorship application for the Parent Services Project: Aprendiendo Juntos. Mr. Mason introduced Perla De Los Santos who gave her presentation.

Staff and Ms. De Los Santos responded to questions from the members.

Public comments: None

E. Vivalon: Zumba by Vivalon

Mr. Mason gave an overview of the Co-Sponsorship application for the Vivalon: Zumba by Vivalon. Mr. Mason introduced Rebekah Wilson who gave her presentation.

Staff and Ms. Wilson responded to questions from the members.

Public comments: None

F. The Canal Alliance/ACCESS U Foundation: Canal FC

Mr. Mason gave an overview of the Co-Sponsorship application for the Canal Alliance/ACCESS U Foundation: Canal FC. Mr. Mason introduced Omar Carrera who gave his presentation.

Staff and Mr. Carrera responded to questions from the members.

Public comments: None

G. Troop 2000: Scouts BSA

Mr. Mason gave an overview of the Co-Sponsorship application for the Troop 2000: Scouts BSA. Mr. Mason introduced Delia Lucio and Carla Ramos who gave their presentation.

Staff, Delia Lucio and Carla Ramos responded to questions from the members.

Public comments: None

H. The Canal Arts: Canal Family Arts

Mr. Mason gave an overview of the Co-Sponsorship application for The Canal Arts: Canal Family Arts. Mr. Mason introduced Vladimir Cuevas who gave his presentation.

Staff and Mr. Cuevas responded to questions from the members.

Public comments: None

COMMITTEE REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Member Sprague expressed her frustration for the City of San Rafael's long timeline for improvements such as parking issues and the garbage changes.

Member Ruiz shared that the Canal Alliance is spreading the word and encouraging people to sign up for notifications with Alert Marin.

STAFF COMMENTS

7. Updates and Events of Interest

Chair Mason provided the following updates:

Recreation and Department of Public Works staff continue to provide input to the consultant to fine tune the Pickleweed Park Enhancement Project. DPW continues to work with BCDC (Bay Conservation and Development Commission) whose jurisdiction over San Francisco Bay extends over Bay tidal areas for their approval, and the project also need to work around clapper rail breeding season.

Staff recently found out that the Marin Audubon's Tiscornia Marsh Project, which is directly adjacent to ours and will, among other environmental improvements, will raise the levy surrounding part of the soccer field, basketball court and expanded parking lot, will be delayed another year. This is problematic for us as our project was to include ADA access to the new, higher levy and due to our grant constraints, needs to be finished by a specific time which more than likely now will not correspond with the Marsh project. Staff will be requesting a meeting with the Tiscornia team to come up with an agreement.

We still hope to go out to bid later this spring and start construction of the all-weather turf soccer fields on September 1, 2024. The area where the outdoor basketball court and extended parking lot are planned will potentially serve as the construction staging area and then construction on those amenities that are also close to the water, will possibly begin September 1, 2025. The new park restroom, adult fitness area, and gazebo could potentially be scheduled to be installed in between those amenities on the schedule since they are set back from the water.

The Custodian recruitment application deadline was April 1 and we had 53 applicants. The first interviews will be April 10th and the second interview scheduled for April 12th.

The City is waiting for a string of dry weather before the replacement of the Art and Teen Room windows can happen. We are hopeful that Canal Arts will submit their final required paperwork soon so that the mural can go before the City Council for final approval in the next month or two and hopefully the painting can begin on the front of the Center this summer.

Winter Spring programs are in full swing and we are taking registrations for summer camps and programs. This summer we will be directly offering:

- Canal Karate
- Canal Mini Soccer League
- Multiple Dance, Music, Theater, Arts & Fitness Summer Camps
- Junior Giants Baseball/Softball (Led by our own Program Coordinator Stephen Rogers)
- Multicultural Older Adult Program and Congregate Meal
- National Academy of Athletics Basketball Camps

- National Academy of Athletics All Sports Camp
- San Rafael Basketball Academy Camp (Taught by our own Program Coordinator Stephen Rogers)
- Yoga for Adults
- ...Plus other partnered programs here at the Center and Park.

The indoor, drop-in, unsupervised Pickleball program was scheduled to conclude at the end of February but since the rains continued, was extended through March.

The Dia de los Muertos Organizing Committee began meeting last month to plan for this year's event, which will be bigger and better than past years. Downtown Car Procession will be Saturday, October 19 and the main event at the Albert J. Boro Community Center will be on Saturday, November 2nd.

ADJOURNMENT

Chair Mason adjourned the meeting at 9:54 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS _____ DAY OF _____, 2024

Catherine Quffa, Library & Recreation Director



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item # 3.A.**

TITLE: Marin YMCA 2024/2025 Afterschool Program Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting a fee reduction or waiver for use of the Albert J. Boro Community Center's Meeting Rooms and Picnic Area for a 2024/2025 afterschool program Monday through Friday, August 12, 2024 through June 13, 2025, excluding holidays and closures, with permission for City staff to grant additional space on a day-to-day basis, depending on availability.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from YMCA requesting a full fee-waiver, valued at \$46,638.00, for use the Albert J. Boro Community Center and Pickleweed Park for their afterschool program for Canal children.

The application requests use of many of the Center's rooms and amenities. As was done in the past, in order to accommodate other offerings in the facility, the City co-sponsored and provided the YMCA with three meeting rooms and the picnic area daily. Additional rooms are granted on a daily, space available, basis. The listed fiscal impact of the program, therefore, reflects the base fees and not the extras that will be added during the period of use.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members

must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The non-profit value of granting a full co-sponsorship for the meeting rooms and picnic area total \$46,638.00, while still retaining space for other programs. The fee waiver potentially results in lost revenue to the City should a paying program be interested renting the facilities at that time.

ALTERNATIVE ACTION

No action is required by the Committee.

Submitted by:



Steve Mason
Senior Recreation Supervisor

Attachments:

1. Co-Sponsorship Application



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

Date Submitted: 02/26/2024 Revision Dates (if applicable) _____

Title of Program: YMCA @ Al Boro

Co-sponsoring agency or individual: YMCA of San Francisco; Marin Branch

Address: 1500 Los Gamos Dr. San Rafael, Ca 94903

Telephone: 415-492-9622 Ext. _____

Email: Bgebreyesus@ymcasf.org

Website: ymcasf.org/marin

Non-Profit 501c3 Number: [REDACTED]

Principal contacts:

Name: Bethel Gebreyesus Phone: [REDACTED] Email: Bgebreyesus@ymcasf.org

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: 8/12/2024 Location: Albert J. Boro Community Center

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

In partnership with the San Rafael City Schools we will provide a safe and enriching environment for the students at Bahia Vista and San Pedro. We provide academic support, enrichment activities and social-emotional support for the youth.

Proposed Start Date: 8/12/2024 Proposed End Date: 6/13/2025

Number participants estimated: 70 Maximum number estimated: 70

Target age group: TK-5th

Requested Rooms:

- Classroom #
- Community Room
- Art Room
- Teen Activity Room
- Computer Lab
- Kitchen
- Gymnasium
- Playing Field #
- Picnic Area

Days and Times Requested:

Day:	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Time:	<u>2-6pm</u>	<u>2-6pm</u>	<u>12-6pm</u>	<u>2-6pm</u>	<u>2-6pm</u>	<u>X</u>	<u>X</u>

Fee Reduction Request

- 25%
- 50%
- 75%
- 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 46,638.00

Will there be a charge to participants? Yes _____ No X

If so, what will the fee be? _____ How will the proceeds be used?

Describe your community outreach plan and how you will advertise:

Students are identified through the San Rafael City Schools District to provide care for youth living in the canal community. no advertising will be done for this program.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

Children will have a safe space - emotionally and physically
Children will have a supportive environment where they can explore, learn and grow
Children will interact positively with the staff and each other
Children will engage with new ideas and experiences

Measurement for Outcome

Program Measurement Quality Index (PQMI) - survey for participants 3rd-5th grade and families for direct feedback on their program experience

Measurements:

How do you plan to track attendance? Attach a copy of your form.

Aeries & Paper Sign in & Out sheets.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Core+HHcombo_3-5_PAPER_ENG
YMCA of San Fransisco Youth Core Survey

What other forms or measurement tools will you use? Attach copy.

None: all are attached

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Bethel Gebreyesus - Director of Youth Development; bgebreyesus@ymcasf.org; [REDACTED]
Anahi Sanchez - Al Boro Site Coordinantor; ansanchez@ymcasf.org; [REDACTED]
Jeanie Calagui - Director of Youth Development; jcalagui@ymcasf.org; [REDACTED]
Torrey Kelly - Associate Executive Director; tkelly@ymcasf.org; [REDACTED]
Jordan James - Senior Director of Youth Development; jajames@ymcasf.org; [REDACTED]

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
San Rafael City Schools	\$349,057.13	

Attach a program budget.

Section VI Attachments

List all attachments submitted with this application

Core+HHcombo_3-5_PAPER_Eng
YMCA of San Fransisco Youth Core Survey
24-25 Al Boro rough budget



ALBERT J. BORO COMMUNITY CENTER FINAL PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

Program Name:

YMCA @ Al Boro

Report prepared by:

Name Bethel Gebreyesus Title Director of Youth Development

Date submitted: 02/26/2024

Date program completed: 6/13/2024

How many total people were served? 70

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

- 1.Children will have a safe space - emotionally and physically
- 2.Children will have a supportive environment where they can explore, learn and grow
- 3.Children will interact positively with the staff and each other
- 4.Children will engage with new ideas and experiences
- 5.Children completed a 6-week Tennis Enrichment in Partnership with Serving Up Hope

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

Surveys are administered at the end of the year. The program is still in session.

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

Children continue to receive academic, emotional and tangible support from the AI Boro YMCA staff. Children in the program engage with new ideas and develop their social emotional skills by working with their peers. In partnership with Serving Up Hope, children in the program completed a 6-week Tennis basics Enrichment. Through the Tennis program children learned team-work, problem solving, strategy, and good sportsmanship.

Al Boro ASP(August-June)

Budget based on serving 75 youth

School year program	Per 4 week session, assuming ASP hours 2-6pm									
School year program	Payrate	Hours	Subtotal	FICA	WC	UE	Benefits	Total		Session
Staff #1	\$22.00	22	\$484.00	\$37.03	\$10.89	\$9.68		\$541.60		
Staff #2	\$22.00	22	\$484.00	\$37.03	\$10.89	\$9.68		\$541.60		
Staff #3	\$22.00	22	\$484.00	\$37.03	\$10.89	\$9.68		\$541.60		
Staff #4	\$22.00	22	\$484.00	\$37.03	\$9.00	\$9.68		\$539.71		
Staff #5	\$22.00	22	\$484.00	\$37.03	\$11.00	\$9.68		\$541.71		
Mental Health Support Staff	\$42.00	10	\$420.00	\$32.13	\$12.00	\$8.40	\$350.00	\$472.53		
Site Coordinator	\$28.00	40	\$1,120.00	\$85.68	\$25.20	\$22.40	\$700.00	\$1,253.28		
SRCS programs Site Director	\$35.00	20	\$700.00	\$53.55	\$15.75	\$14.00	\$350.00	\$783.30		
			\$-	\$-	\$-	\$-		\$-		
Executive Supervision/Support								\$650.00		
							\$1,400.00	\$5,865.31	4	\$24,861.24
Expense	Total per month	# of Youth	Per Youth per month	24-25 SY Total						
Staffing	\$24,861.24	75	\$331.48	\$248,612						
Supplies	\$3,750.00	75	\$50.00	\$37,500						
Admin	\$6,294.47	75	\$83.93	\$62,945						
Start up supplies				\$0						
TOTAL	\$34,905.71		\$465.41	\$349,057.13						



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item #3.B.**

TITLE: Tamalpais Adult School: English as a Second Language Class Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting Tamalpais Adult School a fee reduction or waiver for the use of an Albert J. Boro Community Center Meeting Room on Monday and Wednesday mornings from September 9, 2024 through May 28, 2025, with breaks during school holidays and closures.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from Tamalpais Adult School requesting full co-sponsorship of rental fees valued at \$3,240.00 for use of a Meeting Room on Mondays and Wednesdays from 8:30 am to 11:00 am from September 9, 2024 through May 28, 2025.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The resident/non-profit value of the co-sponsorship totals \$3,240.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Meeting Room at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is written in a cursive style with a long horizontal stroke across the top.

Steve Mason
Senior Recreation Supervisor

Attachments:

1. Use Agreement Application



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

Date Submitted: March 6, 2024 Revision Dates (if applicable) _____

Title of Program: Tamalpais Adult School, English as a Second Language Classes

Co-sponsoring agency or individual: _____

Address: 375 Doherty Drive, Larkspur, CA 94939

Telephone: (415) 945 3780 Ext. _____

Email: JNaish@tamdistrict.org

Website: www.tamadulted.org

Non-Profit 501c3 Number: LEA

Principal contacts:

Name: Sue Hall Phone: 415. 945 1057 Email: Shall@tamdistrict.org

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: 2018-19 Location: Albert J. Boro Community Center

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

Tamalpais Adult School provides free ESL, GED, High School Diploma and Home Care Aid classes to adults in Marin County. TAS partners with school districts, College of Marin, Marin Adult Education Consortium, and non-profit organizations to support adult learners, many of whom have been under-served in education, to thrive in their community, learn English, attain high school equivalency, attend college, and earn a family-sustainable wage. Tam Adult School is a WASC accredited school and is celebrating over 90 years of service to adult learners in Marin County.

Proposed Start Date: September 9 2024 Proposed End Date: May 28 2025

Number participants estimated: 20 Maximum number estimated: 30

Target age group: Parents at Bahia Vista, community adults

- Requested Rooms:
- Classroom #
 - Community Room
 - Art Room
 - Teen Activity Room
 - Computer Lab
 - Kitchen
 - Gymnasium
 - Playing Field #
 - Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: 8:45 am - 11:00 am

- Fee Reduction Request
- 25%
 - 50%
 - 75%
 - 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 3,240.00

Will there be a charge to participants? Yes _____ No X

If so, what will the fee be? _____ How will the proceeds be used?

N/A

Describe your community outreach plan and how you will advertise:

Tam Adult School advertises its programs widely via website, social media outlets, Instagram posts, Facebook groups, flyers, mailers, paid advertising (Rec Center Catalogs), through the Marin Adult Education Consortium, word-of-mouth, email, English Language Advisory Committees, and through Bahia Vista outreach to parents of students attending school.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

Tam Adult School has enjoyed a partnership with Albert J. Boro and Bahia Vista Elementary School for 7+ years and has successfully provided ESL classes to San Rafael parents who assess at the lowest level of English language proficiency.

CASAS reading assessments are conducted for each enrolled student prior to classes beginning and once again after 50+ hours of instruction. EI Civics assessments are conducted five times per school year to measure student learning in areas such as community resources, employment skills, and utilizing technology.

Regular attendance is required and student persistence is reported quarterly. Regular semi-weekly attendance is expected of students and most students will record a minimum of 60 direct instructional hours throughout the fall and spring semesters.

Measurement for Outcome

1. Apply language, critical thinking and transferable skills to real-world contexts

Measurement: EL Civics written and oral assessments after 30 hours of instruction (EI Civics Units include Qualities of An Effective Employee, Community Resources, and Utilizing Technology to Communicate), and CASAS scores for all students measuring growth with pre and post assessments after 50 hours of instruction per student. CASAS individual score reports are available and will be used to differentiate curriculum.

2. Use our College of Marin and Marin County partnerships to increase learning and use of community resources and transition opportunities

Measurement: Introduction to community resources in Marin County, transition planning appointments with COM counselor, college guest presentations, partner presentations on employment support services, CAL WORKS, bilingual support services, health presentations (Narcana, etc.), EI Civics assessments including "Community Resources", and student surveys.

3. Increase access to technology and develop digital literacy skills to access, analyze and communicate information

Measurement: EI Civics assessments including "Utilizing Technology to Communicate" Unit Test, teacher assessments of computer skills such as using the Internet, emailing, applying for employment and courses/education, and instructional tools such as Zoom and Google Suite tools. A Tech 4 Life component is taught each semester. Chromebooks are loaned to students as needed and the instructor uses iPhone accessible programs. TAS utilizes student surveys and TopsPro data reporting tools regularly. Student data is shared with TAS teachers for curriculum and program improvement. All data is reported to TAS director quarterly.

Measurements:

How do you plan to track attendance? Attach a copy of your form.

Attendance is taken at each class session using the ASAP student information system. Attendance is reported weekly and reviewed monthly and quarterly. Calls/texts/emails are made to students who are absent and staff follow up with students who are no longer attending or who have missed 3+ class sessions.

CASAS pre- and post- assessments are compared for each student to determine learning gains achieved, EI Civics assessments passed, and total attendance hours achieved.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Students are provided with a Google survey (updated annually with whole staff input) at least one time per year to assess their satisfaction with the program, provide a confidential voice for program improvement, and to solicit feedback. It is a very useful and valuable tool for program improvement. The student survey is provided in English and Spanish. Google translate allows for translation of the survey in many additional languages.

What other forms or measurement tools will you use? Attach copy.

N/A

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Cindy Winship, ESL Teacher - cwinship@tamdistrict.org [REDACTED]
Isabel Farga, Secretary at Tam Adult School - Ifarga@tamdistrict.org
Monica McMillan, Secretary at Tam Adult School - mmcmillan@tamdistrict.org
Luiza Bertozo, Paraeducator at Tam Adult School - lbertozo@tamdistrict.org
Rebecca Nowlen, Marin Adult Education Outreach Coordinator - rnowlen@tamdistrict.org

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
Mari Kernan, Principal at Bahia Vista School		Support in marketing, enroll

Attach a program budget. - See End Of Year Report 2022-23.

Section VI Attachments

List all attachments submitted with this application

ESL morning attendance sample report - ASAP (January 2024)
ESL morning learning gains, total hours of attendance, pre-post tests by student
EL Civics Schedule and Topics covered (2023-2024)
EI Civics assessments and student scores
2022-23 TAS End of Year Report (23-24 Report available after September 2024)
2022-23 End of Year Student Survey (23-24 Survey available after May 2024)



ALBERT J. BORO COMMUNITY CENTER FINAL PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

Program Name:

Tamalpais Adult School, English As A Second Language Class

Report prepared by:

Name Sue Hall Title Assistant Director

Date submitted: March 6 2024

Date program completed: May 2024

How many total people were served? 11

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

Apply language and critical thinking to real-world contexts; Use school and community resources to enhance learning; Acquire digital literacy skills to access information

Attendance: As seen on the attached report, 11 students are attending the morning ESL class regularly, total attendance hours is 516 for the class, average attendance for the year (at time of this writing) is 43 hours over the course of the year per student. This indicates student attendance is strong. Please see attached attendance report.

All students (10 plus hours) have participated and passed between 2-3 EL Civics units which is a measurement of learning gains. All students now use their personal loaner Chromebooks to access their emails, instruction and assignments, and online learning tools and websites. Students use their Chromebooks to take El Civics assessments and use the devices at home to complete additional practice assignments. The CASAS tests have been administered and will be given again in May to assess student growth. See attached learning gains report.

ESL teacher Cindy Winship continues to remain dedicated to the program and provide students with a strong community classroom experience at Albert J. Boro Community Center.

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

Attached documents show student hours of attendance and student learning for this 2023-2024 school year to date.
ASAP Attendance: average attendance hours per student enrolled in the AM class is 43 direct instructional hours (and growing).
EL Civics assessments: Over 100% of the class has passed at least 2 EL Civics assessments at the time of this writing, expectation is that most students in class will pass the 3-4 EL Civics assessments by the end of the year.
CASAS assessments will be given in May and we expect to see learning gains after 60 hours of instruction.
2023-24 Student Satisfaction Survey: results will be available in mid-May 2024
2023-24 End of Year Report: available in September 2024

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

We met our objectives but hope to see additional learning gains with students after increasing their access to technology. For example, all students now have Chromebooks on loan to help support learning and skills practice at home.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

Tam Adult School is thankful for the opportunity to partner with the city of San Rafael's Albert J. Boro Community Center by providing adult learners access to free English classes. Providing a central location to access free education classes is vital in the Canal area of San Rafael.

The morning ESL class has been very successful, attendance is strong as are learning gains. This time is an alternative to many students who cannot attend evening classes. Cindy Winship is an experienced, dedicated teacher who has enjoyed working at AJB for years. We look forward to continuing a partnership with Albert J. Boro Community Center to serve adult learners who live primarily in the surrounding neighborhood.



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item #3.C.**

TITLE: DrawBridge- Weekly Expressive Art Groups Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting a fee reduction or waiver for use of the Albert J. Boro Community Center Art Room on Monday afternoons from September 9, 2024 through August 25, 2025, excluding holidays and closures.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from DrawBridge requesting a full fee-waiver, valued at \$1,408.00, for use of the Art Room on Mondays from 3:30 pm to 5:30 pm, excluding holidays, September 9, 2024 through August 25, 2025.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The resident/non-profit value of the rental totals \$1,408.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Art Room at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is fluid and cursive, with a long horizontal stroke underlining the first name.

Steve Mason
Senior Recreation Supervisor

Attachments:

1. Use Agreement Application



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

Date Submitted: 3.12.24 Revision Dates (if applicable) _____

Title of Program: DrawBridge Weekly Expressive Art Groups

Co-sponsoring agency or individual: _____

Address: PO Box 2698 San Rafael CA 94912

Telephone: 415.444.0930 Ext. _____

Email: tracy@drawbridge.org

Website: www.drawbridge.org

Non-Profit 501c3 Number: ██████████

Principal contacts:

Name: Tracy Bays-Boothe Phone: ██████████ Email: ██████████

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: 2013 Location: Art Room

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

For over 35 years, DrawBridge has provided free expressive arts programs for children in shelters, affordable housing facilities, and community centers across the Bay Area. Always free, DrawBridge programs are offered where children live, removing barriers of access for the families we serve. DrawBridge's trained facilitators and volunteers provide children a fun, supportive environment to explore playful creativity that is critical to healthy development and emotional well-being.

Proposed Start Date: September 2024 Proposed End Date: August 2025

Number participants estimated: 450 Maximum number estimated: 450

Target age group: _____
DrawBridge programs are open to children ages 5-18 but the majority

- Requested Rooms:
- Classroom #
 - Community Room
 - Art Room
 - Teen Activity Room
 - Computer Lab
 - Kitchen
 - Gymnasium
 - Playing Field #
 - Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: 3:35-5:30 pm each Monday, excluding holidays

- Fee Reduction Request
- 25%
 - 50%
 - 75%
 - 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 1,408.00

Will there be a charge to participants? Yes _____ No X

If so, what will the fee be? _____ How will the proceeds be used?

DrawBridge programs are always free for the children we serve.

Describe your community outreach plan and how you will advertise:

Flyers and notices will be provided on site to encourage attendance. In addition, DrawBridge will increase marketing efforts of programs through social media channels and regional event calendar updates. Parents of children previously involved will receive text notification of start dates.

- In what languages will your marketing materials be distributed?
- English
 - Spanish
 - Vietnamese
 - Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

1. To provide a weekly art group that helps children develop a sense of group cohesiveness, compassion, creativity, and self-confidence.
2. To provide an outlet for the creative emotional expression for children which may not be regularly available in other settings.
3. To serve 50 or more unduplicated young people from a variety of backgrounds, who will attend the group 450 times or more per calendar year.

Measurement for Outcome

1. Children will be offered encouragement, non-judgmental respect, and compassion each time they attend a group. Creative exploration will be fostered as well as their enjoyment of the process, promoting feelings of self-worth. Collaborative learning and encouragement of others will be modeled by facilitators and encouraged with the group. Qualitative feedback will be gathered from children, facilitators, volunteers, and site staff around these outcomes.
2. Short and long-term qualitative measurements of wellbeing will be gathered including anecdotal feedback, observations, and opportunities for self-reporting. DrawBridge will solicit evaluations and document feedback from children and their caregivers.
3. Success will also be measured by the number of individual children served as well as the number of child visits to DrawBridge groups at each site.

Measurements:

How do you plan to track attendance? Attach a copy of your form.

Participants sign in as they arrive, and facilitators track attendance at each group. Attendance information is submitted monthly to DrawBridge through an online attendance portal in which facilitators upload information on each group. A screen shot of DrawBridge's attendance form and online facilitator portal is attached.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Children are asked about their experience and feelings about DrawBridge programs. Caregivers are asked what they notice about their children after participating in DrawBridge programs. Samples from the most recent caregiver and participant surveys are included as an attachment. Observations, program feedback, and testimonials are also gathered from volunteers and facilitators.

What other forms or measurement tools will you use? Attach copy.

In addition to current evaluation strategies, DrawBridge will embark on a comprehensive program evaluation in 2024. Children, families, facilitators, volunteers, and partner site coordinators will be invited to participate in qualitative post-program evaluations to measure impact and identify successes and opportunities for program improvement.

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Kathleen Keating, Art Group Facilitator

[Redacted contact information]

Sarah Yazdani, Program Manager

[Redacted contact information]

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
We do not receive direct funds for this group.		

Attach a program budget.

Section VI Attachments

List all attachments submitted with this application

- Application Form
- Program Budget
- Outcome Statement Form (included in application)
- Community Outreach Plan (included in application)
- Attendance Reporting Requirements
- Program Evaluation Form
- Final (or Interim) Report (Renewals Only – included in this application)



ALBERT J. BORO COMMUNITY CENTER FINAL PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

Program Name:

DrawBridge Weekly Expressive Art Groups

Report prepared by:

Name Tracy Bays-Boothe Title Executive Director

Date submitted: 3.12.24

Date program completed: Ongoing

How many total people were served? 334 (to date)

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

1. To provide a weekly art group that helps children develop a sense of group cohesiveness, compassion, self-discipline, and self-worth.
2. To provide an outlet for emotional expression which may not be available to them in any other environment.
3. To serve 50 or more unduplicated young people from a variety of backgrounds, will attend the group 450 times or more.

To date, DrawBridge programs at the Albert J. Boro Community Center have served an estimated 65 unduplicated children with a total program attendance of 334 children since the beginning of the grant period. This year, as part of DrawBridge's free weekly expressive arts groups, participants at the Boro Center have enjoyed holiday distributions of art supplies and Creativity Kits from our partners at Blick Art Materials, opportunities to participate in San Rafael's Day of the Dead events, and expanded program opportunities including DrawBridge's Summer Art Adventures program and new annual children's exhibition "Drawn Together: Celebrating DrawBridge Youth Artists." The average attendance for DrawBridge programs at the Albert J. Boro Community Center has been consistently strong and we anticipate meeting our annual attendance goals of 450 children served by the end of August as stated in our application.

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

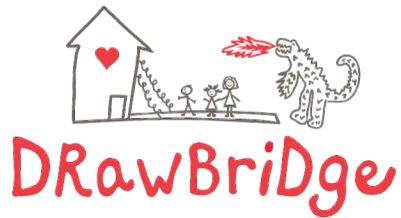
1. Children will be offered encouragement, non-judgmental respect, and compassion each time they attend a group. Creative exploration will be fostered as well as their enjoyment of the process, promoting feelings of self-worth. Collaborative learning and encouragement of others will be modeled by facilitators and encouraged with the group. Qualitative feedback will be gathered from children, facilitators, volunteers, and site staff around these outcomes.
2. Short and long-term qualitative measurements of wellbeing will be gathered including anecdotal feedback, observations, and opportunities for self-reporting. DrawBridge will solicit evaluations and document feedback from children and their caregivers.
3. Success will also be measured by the number of individual children served as well as the number of child visits to DrawBridge groups at each site.

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

We anticipate meeting our objectives this year and expanding evaluation offerings in 2024 to measure program impact not only at the Boro Center but across the community at large to better serve the families and children who participate in our programs.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

DrawBridge has offered expressive arts programs to the Canal community for over 25 years. This past year, the number of children served by DrawBridge increased by 250%, reaching more than 5,000 families. Working in collaboration with site directors and long-time artist and facilitator Kathleen Keating, a San Rafael native, DrawBridge is looking forward to once again offering free expressive on-site arts programs to children at the Albert J. Boro Community Center.



PROGRAM BUDGET, FYE 24

One site, based on 45 sessions per year

Facilitators	\$3600
Community Artists	\$1000
Program Manager	\$3500
Payroll Taxes	\$1000
Art Materials and Supplies	\$1500
Training and Recruitment	\$1500
Marketing and Advertising	\$100
Printing	\$100
Insurance	\$200
Supplies Storage	\$200
TOTAL	\$12,700



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item #3.D.**

TITLE: Parent Services Project: Aprendiendo Juntos Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting Parent Services Project a fee reduction or waiver for use of the Albert J. Boro Community Center Multipurpose Room on Thursday mornings from September 5, 2024 through June 6, 2025, excluding holidays and closures.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from Parent Services Project requesting a full fee-waiver, valued at \$9,823.00 for use of the Multipurpose Room on Thursdays from 9:00 am to 2:30 pm, excluding holidays and closures. The applicant also listed Fridays on the co-sponsorship application but is aware that the Multipurpose Room is not eligible for co-sponsorship on Fridays, and therefore is willing to pay for rental fees for that day.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The resident/non-profit value of the co-sponsorship totals \$9,823.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Multipurpose Room at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is written in a cursive style with a long horizontal stroke across the top.

Steve Mason
Senior Recreation Supervisor

Attachments:

1. Use Agreement Application



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

Date Submitted: 3-13-24 Revision Dates (if applicable) _____

Title of Program: Aprendiendo Juntos

Co-sponsoring agency or individual: Parent Services Project

Address: 79 Belvedere St, Suite 101

Telephone: 415 4977472 Ext. _____

Email: bfregoso@parentservices.org

Website: parentservices.org

Non-Profit 501c3 Number: [REDACTED]

Principal contacts:

Name: Balandra Fregoso Phone: 4 [REDACTED] Email: bfregoso@parentservices.org

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: 2012 Location: Pickleweed

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

Aprendiendo Juntos (Learning Together) is a developmental playgroup for children ages birth-5 years old and their parents/caregivers. The playgroup teaches parenting skills and helps parents strengthen their relationship with their child(ren). Aprendiendo Juntos (AJ) helps parents, family members and caregivers by providing high quality early experiences for children that are crucial for their development. The playgroup includes developmentally rich play activities, parent support and education that encourages the healthy development of infants and young children. We help isolated families to build a support network in the community and we connect them with community resources, organizations and programs according to their needs and interests.

Proposed Start Date: September 5, 2024 Proposed End Date: June 6, 2025

Number participants estimated: 50 per group Maximum number estimated: 50 per group

Target age group: 0-5

Requested Rooms:

- Classroom #
- Community Room
- Art Room
- Teen Activity Room
- Computer Lab
- Kitchen
- Gymnasium
- Playing Field #
- Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: Thursday's and Friday's 9:00am - 2:30pm

Fee Reduction Request

- 25%
- 50%
- 75%
- 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 9,823.00

Will there be a charge to participants? Yes _____ No X

If so, what will the fee be? none How will the proceeds be used?

none

Describe your community outreach plan and how you will advertise:

The Playgroup Coordinator and parent leaders will distribute flyers and information to the different organizations in San Rafael including WIC, Marin Community Clinic, Post Partum Support Center and Canal Alliance. AJ families recruit friends and neighbors through word of mouth and many families from the previous year will return to the playgroup.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

1. Coordinate 4 interactive developmental playgroups for children ages birth-5 and their caregivers, four times/two days per week, 1.5 hours per group.
2. The interactive playgroup will provide school readiness activities that are developmentally appropriate to the children's ages and will provide caregivers with information and resources to support raising children.
3. Families must live in San Rafael and have limited to no access to early care and education.

Measurement for Outcome

1. 100 families per year are engaged in weekly developmentally appropriate playgroups including bilingual socialization and learning opportunities for children and families.
2. 100% of children identified without insurance will be connected to resources to become insured by year end.
3. 75% of parents will report new knowledge gained about community resources.
4. 75% of parents will indicate that they have seen improvement in their children's readiness for school.
5. 75% of parents will report that they have built knowledge and skills related to parenting and their children's development.
6. 75% of parents will report increased connection with their child(ren).
7. 75% of parents will report increased connection with other parents.
8. Quality, bi-lingual and culturally competent mental health services will be available for all playgroup families who seek support through a partnership with Jewish Family Children's Services

Measurements:

How do you plan to track attendance? Attach a copy of your form.

The attendance will be tracked by a weekly sign in sheet per playgroup.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

All participants will complete a pre and post survey
The survey is completed electronically:
23-24 Pre survey:
https://docs.google.com/forms/d/e/1FAIpQLScxqg0FEEDdsBACJA1WXmQoOXm4dSyj96Qqg2B1VKonf5_Y9Q/viewform?usp=sf_link

Post Survey similar to this 2023 post survey:
https://docs.google.com/forms/d/e/1FAIpQLSfk35K4Q0-eSy4U2_EAn2JuNWGhAPfWI5hcxLVTq9bb3LrMPQ/viewform?usp=sf_link

What other forms or measurement tools will you use? Attach copy.

PSP Intake form and testimonials

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Perla de los Santos
Playgroup Coordinator
[Redacted]

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
this section is not working - will include in email		

Attach a program budget.

Section VI Attachments

List all attachments submitted with this application

sign in sheet
pre and post survey
projected budget



ALBERT J. BORO COMMUNITY CENTER FINAL PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

Program Name:

Aprendiendo Juntos

Report prepared by:

Name Balandra Fregoso

Title Executive Director

Date submitted: 3-18-24

Date program completed: 6-7-24

How many total people were served? 116

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

The results of our goals and outcomes will not be determined until June/July once the program has been completed for the year. We will distribute the post surveys mid to late May 2024.

As of this point in time, we believe that 100% of our outcomes will have been met by June 2024.

60 families are participating regularly in Aprendiendo Juntos this year. We will have held over 100 developmental playgroup sessions Sept 2023-June 2024. Playgroup includes developmentally rich play activities, parent support and education that encourages the healthy development of infants and young children.

Aprendiendo Juntos has a positive reputation in the Canal and families know and trust Parent Services Project. We meet parents where they are at and challenge them to learn new ways of engaging with the community and with their families. They are deeply committed to giving their children a better life. Parent Leaders have been doing an amazing job hosting playgroups, growing their professional development skills and creating a supportive learning environment for everyone.

In fiscal year 22-23 Aprendiendo Juntos reached the following performance measures:

- 65 families were engaged in weekly developmental playgroups this year including bilingual socialization and learning opportunities for children and families.
- 100% of children identified without insurance were connected to resources to become insured by year end.
- 100% of parents reported new knowledge gained about community resources.
- 98% of parents indicated that they have seen improvement in their children's readiness for school.
- 98% of parents report that they have built knowledge and skills related to parenting and their children's development.
- 98% of parents report an increased connection with their child(ren).
- 100% of parents report an increased connection with other parents.

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

PSP conducts pre and post surveys in order to evaluate Aprendiendo Juntos. There are parent-child activities, presentations, workshops and referrals throughout the year to help and support families. Jewish Family Children's Services offers Early Childhood Mental Health Consultation as well.

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

A lot has changed for Aprendiendo Juntos since last year. We decided to embrace a new model and train parent leaders to host the playgroups. This has been challenging for org staff as supporting parent leaders requires additional effort. Fortunately, the playgroup hosts have a lot of experience as parents and leaders in the community. We have embraced this model and will be expanding it to our others playgroups in Marin.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

We firmly believe that we will reach all of our performance measures this year. This summer we will be hosting an ECE Adacemy for parent leaders/ECE Promotoras. We will continue to offer behavioral health support and early childhood mental health consultation through the partnership with JFCS and well as individual brief case management for all playgroup families in need. PSP staff are trained in Triple P (Positive Parenting Program) as well as Parent Cafe's, both of which we hope to offer to playgroup families next year.

PSP supports families with young children who live in the Canal through our early literacy program, Raising A Reader, as well as our tech-equity program, Impact Technology. PSP is represented on a variety of advisory boards including, the Child Abuse Prevention Council, the Perinatal Service Network, the Marin Home Visiting Collaborative, The Help Me Grow Leadership Team, the Immigrants Rights & Justice Coalition, The Marin Promise Partnership Leadership Team and The Canal Community Response Team.

**Program Budget
2023-2024**

Agency Name: Parent Services Project

Project Name: Aprendiendo Juntos/ Learning Together

Revenues	Marin First 5		Marin First 5 Total	Additional Support	Total In-Kind Income	Total Grant & In- kind Income
Marin First 5/ Secured/ Canal Area	\$ 100,384.00		\$ 100,384.00			\$ 100,384.00
Marin First 5/ Secured/ West Marin		\$ 59,616.00	\$ 59,616.00			\$ 59,616.00
Bella Vista Foundation/ Secured			\$ -	\$ 50,000.00		\$ 50,000.00
West Marin Fund/ Pending			\$ -	18,000.00		\$ 18,000.00
San Geronimo Valley Comm Center/ Secured			\$ -	15,000.00		\$ 15,000.00
Parent Services Project / Secured			\$ -		4,800.00	\$ 4,800.00
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
			\$ -			\$ -
TOTAL INCOME	\$ 100,384.00	\$ 59,616.00	\$ 160,000.00	\$ 83,000.00	\$ 4,800.00	\$ 247,800.00

Expense Categories	Expenses / Marin First 5			Additional Expense	In-Kind	Total Cash & In- kind Expenses
A. Project Personnel, list position, % of full time, and monthly salary						
Program Director (5% FTE)	\$ 6,058.00		\$ 6,058.00	\$ 3,904.00		\$ 9,962.00
Family Engagement Worker (100% FTE)	50,000.00		\$ 50,000.00	11,800.00		\$ 61,800.00
Family Engagement Worker (100% FTE)		32,800.00	\$ 32,800.00	29,000.00		\$ 61,800.00
<i>Subtotal, personnel costs</i>	56,058.00	32,800.00	\$ 88,858.00	44,704.00	-	\$ 133,562.00
B. Fringe, as 27% salary	14,326.00	9,666.00	\$ 23,992.00	11,142.00		\$ 35,134.00
Consultant: Assist Family Engagement Workers. Non-employee				\$ 7,200.00		
Total, personnel costs	\$ 70,384.00	\$ 42,466.00	\$ 112,850.00	\$ 63,046.00	\$ -	\$ 175,896.00
Project Operating Expenses:			\$ -			\$ -
C. Rent/Utilities/Janitorial	\$ 9,120.00	\$ 3,662.00	\$ 12,782.00	\$ 7,120.00	\$ 4,356.00	\$ 24,258.00
D. Operating Expenses			\$ -			\$ -
E. Supplies and matreial support for program	3,000.00	2,500.00	\$ 5,500.00	2,738.00	\$ 444.00	\$ 8,682.00
F. Equipment over \$500.00)			\$ -			\$ -
G. Printing & Postage/ educational handout materials for playgroup participants	300.00	300.00	\$ 600.00			\$ 600.00
H. Travel & Training (for Project Personnel)	280.00	6,288.00	\$ 6,568.00	2,096.00		\$ 8,664.00
I. Other Project Costs/ Facility	7,500.00		\$ 7,500.00			\$ 7,500.00
<i>Subtotal Operating Expenses</i>	\$ 20,200.00	\$ 12,750.00	\$ 32,950.00	\$ 11,954.00	\$ 4,800.00	\$ 49,704.00
Total Personnel & Operating Expenses	\$ 90,584.00	\$ 55,216.00	\$ 145,800.00	\$ 75,000.00	\$ 4,800.00	\$ 225,600.00
J. Indirect, not to exceed 10% of budget	\$ 9,800.00	\$ 4,400.00	\$ 14,200.00	\$ 8,000.00		\$ 22,200.00
TOTAL EXPENSES	\$ 100,384.00	\$ 59,616.00	\$ 160,000.00	\$ 83,000.00	\$ 4,800.00	\$ 247,800.00

Comments:



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item #3.E.**

TITLE: Vivalon: Zumba by Vivalon Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting a fee reduction or waiver for use of the Albert J. Boro Community Center Gymnasium or Multipurpose Room on Thursday mornings for Zumba classes for older adults from September 1, 2024 through August 31, 2025, excluding holidays and closures.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from Vivalon requesting a full fee-waiver, valued at \$2,063.00, for use of the Gymnasium or Multipurpose Room on Thursdays from 10:00 am to 11:00 am, excluding holidays and closures.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The resident/non-profit value of the rental totals \$2,063.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Gymnasium or Multipurpose Room at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is fluid and cursive, with a long horizontal stroke underlining the name.

Steve Mason
Senior Recreation Supervisor

Attachments:

1. Zumba by Vivalon Co-Sponsorship Application



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

Date Submitted: 3/12/24 Revision Dates (if applicable) _____

Title of Program: Zumba by Vivalon

Co-sponsoring agency or individual: Vivalon

Address: 999 Third Street

Telephone: 415-456-9062 Ext. _____

Email: info@vivalon.org

Website: vivalon.org

Non-Profit 501c3 Number: 9 [REDACTED]

Principal contacts:

Name: Rebekah Wilson Phone: 415-456-9061 Email: rwilson@vivalon.org

this a first time program at Pickleweed? Yes No

If no, start date of original program: 9/1/2022 Location: Gymnasium

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

Vivalon is working with community centers to bring our experienced instructors and their classes to older adults in underserved communities. We coordinate with our instructors and cover their teaching fees to provide free classes for older adults. In meeting with the staff at the Albert J. Boro Community Center, we learned that there was a need for movement classes for older adults, so we started a weekly Zumba class at Albert J. Boro Community Center taught by the same instructor that teaches at Vivalon. We would like to continue to provide a free Zumba class at Albert J. Boro Community Center once a week.

Proposed Start Date: 9/1/2024 Proposed End Date: 8/31/2025

Number participants estimated: 10 Maximum number estimated: 20

Target age group: Adults 60+

Requested Rooms:

- Classroom #
- Community Room
- Art Room
- Teen Activity Room
- Computer Lab
- Kitchen
- Gymnasium
- Playing Field #
- Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday **Thursday** Friday Saturday Sunday

Time: 10:00-11:00am

Fee Reduction Request

- 25%
- 50%
- 75%
- 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 2,063.00

Will there be a charge to participants? Yes _____ No X

If so, what will the fee be? _____ How will the proceeds be used?

Describe your community outreach plan and how you will advertise:

Vivalon has 2 publications, one print and the other digital, where we will promote the class. We will also include the class on our website calendar that has a schedule of all our classes. We will also provide center staff with flyers and information for their website and work with center staff to learn about other ways to expand the community outreach plan to successfully fill the Zumba class.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

1) Provide movement opportunity with lower intensity workout focusing on balance, range of motion, and coordination. The class includes all elements of fitness such as cardiovascular, muscular conditioning, flexibility, and balance.

Measurement for Outcome

- 1) Survey participants using our standard program survey (see attached) to report on quality of instruction and overall satisfaction with the class. See how participants self-report on how they are feeling by engaging in movement.
- 2) Track attendance as a percentage of capacity.

Measurements:

How do you plan to track attendance? Attach a copy of your form.

We will provide our instructor with a sign-in sheet for the class that both Vivalon and the center can use to track attendance (see attached for a copy).

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

See our program survey attached.

What other forms or measurement tools will you use? Attach copy.

Feedback from the instructor.

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Jimna Calmell, Zumba Instructor, [REDACTED]

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind

Attach a program budget.

Section VI Attachments

List all attachments submitted with this application

Sample Attendance Sheet
Sample Survey
Program Budget



ALBERT J. BORO COMMUNITY CENTER FINAL PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

Program Name:

Zumba by Vivalon

Report prepared by:

Name Rebekah Wilson

Title Programs Supervisor

Date submitted: 3/12/2024

Date program completed: 8/31/2024

How many total people were served? 34 as of 3/24

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

Stated Outcome:

1) Provide movement opportunity with lower intensity workout focusing on balance, range of motion, and coordination. The class includes all elements of fitness such as cardiovascular, muscular conditioning, flexibility, and balance.

Stated Measurements:

- 1) Survey participants using our standard program survey (see attached) to report on quality of instruction and overall satisfaction with the class. See how participants self-report on how they are feeling by engaging in movement.
- 2) Track attendance as a percentage of capacity.

Report on success of meeting outcome as of March 13, 2024:

- 1) We surveyed 6 participants, all of whom attend the class regularly. Of the 6 people surveyed, all reported that they were "very satisfied" with the class and all said that they were "extremely likely" to recommend the class to a friend or colleague. They also all reported as being "very satisfied" with the instructor. Below are some specific comments that were written on the surveys:
 - "This class helps me improve most every day. I feel good after I attend the Zumba class. I'm so satisfied with Zumba class. Jimna is a very good instructor."
 - "So grateful for this free class. We seniors needs to keep moving!"

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

Jimna collected attendance each week on our sign-in sheets (see attached for sample), and we input it into our database to track unique individuals and overall attendance. Thus far we have served 34 unique individuals and have provided 24 Zumba classes. 8 people have taken Zumba 6 or more times and 5 people have taken Zumba 14 or more times between 9/1/23 and 3/12/24.

We also had a program coordinator do a site visit to distribute our standard program survey (see attached) and collect participant satisfaction data/ additional feedback. All participants noted how much they appreciate the big, open, and air-conditioned space that allows them to move around freely and safely.

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

Overall, based on the data and participant feedback, I believe that we have met our objective of providing a "movement opportunity with lower intensity workout focusing on balance, range of motion, and coordination".

One area that we would like to continue to improve in is increasing the class attendance, ideally serving 10+ participants per class. We did update and distribute flyers promoting the class in January and have noticed a few new participants since then. We will continue to circulate flyers and promote the class on a regular basis.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

We feel strongly that the Zumba program is making a positive impact on people's lives based on what they shared in the program survey. Everyone that we surveyed shared only positive things about the class and instructor. Additionally, the instructor continues to share how much she loves teaching Zumba at the Albert J. Boro Community Center. We would very much appreciate the opportunity to be able to continue offering this class free of charge to older adults in the community at the Albert J. Boro Community Center.

Budget for Zumba by Vivalon at Albert J. Boro

Instructor Fees (per class) \$45.00

Number of Classes 50

Total Cost (per year) \$2,250.00

Staff time to coordinate not included



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item # 3.F.**

TITLE: Canal FC Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting The Canal Alliance/ACCESS U Foundation a fee reduction or waiver for use of one Pickleweed Park Soccer Field on Mondays, Wednesdays, and Sundays, from June 17, 2024 to August 31, 2024, with use extended to November 15, 2024 should the Pickleweed Park Enhancement Project be delayed.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from Canal FC requesting a full fee-waiver, valued at \$1,386.00 for use of one soccer field on Mondays and Wednesdays from 4:00 pm to 5:30 pm, and Sundays from 9:00 am to 12:00 pm, excluding holidays.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The non-profit value of a full co-sponsorship for one soccer field totals \$1,386.00 for June 17 through August 31, 2024. A fee reduction or waiver would potentially result in lost revenue to the City, should a paying program be interested renting the fields at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is fluid and cursive, with the first name "Steve" and the last name "Mason" clearly legible.

Steve Mason
Senior Recreation Supervisor

Attachments:

1. Canal FC Use Agreement Application 2024



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

Date Submitted: 3/13/24 Revision Dates (if applicable) 3/26/24

Title of Program: Canal FC

Co-sponsoring agency or individual: The Canal Alliance / ACCESS U Foundation

Address: PO Box 292, Kentfield CA 94914

Telephone: [REDACTED] Ext. n/a

Email: Brad@accessufoundation.org

Website: www.canalfc.com

Non-Profit 501c3 Number: [REDACTED]

Principal contacts:

Name: Ceci DeLaMontanya Phone: [REDACTED] Email: [REDACTED]

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: 8/1/22 Location: Pickleweed Park

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

ACCESS U Foundation and The Canal Alliance are collaborating to extend soccer training, teams and competitive play to underserved youth in the Canal / East San Rafael communities with the soccer program, Canal FC. Specifically there are numerous young players who are new to the area and need both life structure activities and comfortable socialization opportunities. Soccer provides both and the combination of the Canal Alliance and ACCESS U create outreach and a launching pad for youth through soccer. For the last two years the league has operated as a program under Marin FC. This year, with the help of the ACCESS U Foundation, Canal FC will be operating as an independent soccer league under the direction of coach Edwin Tenorio.

Proposed Start Date: 8/1/24 . Proposed End Date: 11/15/24
Or: 6/17 - 8/31/24
Number participants estimated: +/- 60 Maximum number estimated: +/- 100 Alternative
Target age group: 6-12

Requested Rooms:

- Classroom # Community Room Art Room
 Teen Activity Room Computer Lab Kitchen
 Gymnasium Playing Field # Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: Practice will likely occur after school Mondays and Wednesdays with games Sundays

Fee Reduction Request

- 25% 50% 75% 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 1,386.00

Will there be a charge to participants? Yes X No _____

If so, what will the fee be? \$125 How will the proceeds be used?

There are various costs for the program, eg. professional coaching, uniforms, league fees, tournament fees, insurance, medical items. The organizers propose to minimize fees through cost savings, sponsorships and fundraising. The exact cost to participants is not fully known at this time. We plan to have a scholarship program to help families who can't afford the full amount.

Describe your community outreach plan and how you will advertise:

Canal FC already has numerous players and families from the area in the club with whom we will communicate this program. Additionally, the Canal Alliance, together with volunteers from Voces del Canal, have specific outreach mechanisms specifically tailored to the youth to be served.

In what languages will your marketing materials be distributed?

- English Spanish Vietnamese Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

The organizers hope to effect the following outcomes:

1. Enrollment
2. Retention
3. Satisfaction
4. Advancement

Measurement for Outcome

1. Enrollment - The first measure of success is actually engaging those youth who might enjoy and benefit from the program.
2. Retention - Secondly, keeping the youth playing regularly represents a measurement of affecting the stability of the lives of the youth.
3. Satisfaction - Feedback on satisfaction by the participants will be tracked.
4. Advancement - Canal FC will still work closely with Marin FC to offer opportunities for advancing youth from the initial program to these other levels will demonstrate program success.

Measurements:

How do you plan to track attendance? Attach a copy of your form.

All teams will maintain a roster in the registration tracking system. Coaches track attendance against these rosters for both trainings and games.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Canal FC uses in-person and online meetings conducted in Spanish to get direct feedback on the success of the program.

What other forms or measurement tools will you use? Attach copy.

No other forms of measurement at this time.

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Coaching will be lead by Edwin Tenorio, a former Ecuadorean professional soccer player and supported by professional coaches Martin Vasquez and Adilson Moura. Additional coaching resources will be brought in depending on enrollment numbers.

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
ACCESS U Foundation and others to be determined		
Canal Alliance		
Voces Del Canal		
Individual Donors		

Attach a program budget.

Section VI Attachments

List all attachments submitted with this application

Attached please find the following documents:

- Program budget
- 2023 overview

Please note: We understand that the fields may be closed for construction from Sep 1 - Jan 31. We would love to have the option to either hold clinics or a shortened season from Jun-Aug or postpone play to Feb-May.



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item #3.G.**

TITLE: Scouts BSA: Troop 2000 Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting Scouts BSA a fee reduction or waiver for use of the Albert J. Boro Community Center's Multipurpose Room on Monday evenings from September 9, 2024 through August 25, 2025, excluding holidays and closures.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from the Scouts BSA requesting full co-sponsorship of rental fees, valued at \$4,136.00, for their proposed Scout program on Mondays from September 9, 2024 through August 25, 2025, 7:00 pm to 9:00 pm, excluding holidays and closures.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The resident/non-profit value of the rental totals \$4,136.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Multipurpose Room at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is fluid and cursive, with a long horizontal stroke underlining the first name.

Steve Mason
Senior Recreation Supervisor

Attachments:

1. 2024-2025 Use Agreement Application for Co-Sponsorship



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

Date Submitted: 3/25/24 Revision Dates (if applicable) _____

Title of Program: Troop 2000 scouts BSA

Co-sponsoring agency or individual: San Rafael Police Association

Address: PO BOX 151557 San Rafael CA 94915-1557

Telephone: 415-717-5360 Ext. _____

Email: [REDACTED]

Website: _____

Non-Profit 501c3 Number: [REDACTED]

Principal contacts:

Name: Oscar Guardado Phone: 4 [REDACTED] Email: _____

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: 9/1/2000 Location: _____

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

In the year 2000, the san Rafael Police Association recognized the need for outreach to the families of San Rafael whose first language is not English and whose resources are limited mostly because being first generation of immigrant parents. The Boy Scouts of America (now Scouts BSA) is a part of an international organization with a program based in the Scouting Promise and Law, sharing the common goals of adventure, learning personal challenges and responsibility. The program is carried out with adult volunteer leadership and provides a wide range of activities including planning outings and activities, In 2023 the long time scout master retired and since then the parents are taking the leadership of the troop, the transition has not been an easy process.

Proposed Start Date: 3/25/24 Proposed End Date: 3/25/25

Number participants estimated: 20 Maximum number estimated: 40

Target age group: 11- 18 year old

Requested Rooms:

- Classroom #
- Community Room
- Art Room
- Teen Activity Room
- Computer Lab
- Kitchen
- Gymnasium
- Playing Field #
- Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: Monday 7-9 pm

Fee Reduction Request

- 25%
- 50%
- 75%
- 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 4,136.00

Will there be a charge to participants? Yes X No _____

If so, what will the fee be? \$ 83 How will the proceeds be used?

The registration fee to join Scouting is \$83 annually to the national office in the marin council BSA. In addition, there are one-time uniform costs and nominal activity fees that maybe charge by the troop/parent committee.

Describe your community outreach plan and how you will advertise:

The Scouting program is open to all youth in the community regardless of race, gender, religion or special needs. We serve youth of all ethnic backgrounds. We recruit by word of mouth and we have started our own website and are planning to do more marketing via social media. The program is needed in the Canal area since there is no other scout troop covering this area, we are the only Latino Spanish language troop in Marin county. Willy Coronado founder and scout master has retired and parents are taking the leadership and will try to fill the gaps.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

The program offers to expose the participant to three aims: one is growth in moral strength and character, second is participating in citizenship and the third aim is development in the physical, mental and emotional fitness

Measurement for Outcome

The fundamental goals of the scouts BSA are Adventure, learning, challenges, responsibility, developing self-potential, relating to others, developing values and contributing to family and society. All these goals are related to the advancement program that the scout needs to achieve his goals. The measurement would be the earned badges all oriented towards the maximum goal of achieving the highest rank: Eagle Award. (see attached)

Measurements:

How do you plan to track attendance? Attach a copy of your form.

see attached sample attendance form

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Evaluations are done in monthly sit-down meetings between the Scoutmaster and the parents of the scouts reviewing the advancement of the scout. (see attached forms)

What other forms or measurement tools will you use? Attach copy.

In addition to the rank advancements, measurement can also be made of the amount of service the Troop provides to the community (San Rafael) and specifically the Canal neighborhood. Also, the amount of participation in Scouting activities is an indicator of success. (see attached lists of service projects and activities)

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Scoutmaster Delia Lucio [REDACTED]
Committee Chairman Troop 2000 Oscar Guardado [REDACTED]
Asst. Scout Master Ben Guardado [REDACTED]

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
n/a		

Attach a program budget.

Section VI Attachments

List all attachments submitted with this application

1. copy of attendance spread sheet
2. copy of evaluation plan
3. copy of measurement tools for rank advancement and list of activities and service project done



ALBERT J. BORO COMMUNITY CENTER FINAL PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

Program Name:

Troop 2000 scouts BSA

Report prepared by:

Name Oscar Guardado Title Scout Master Assistant

Date submitted: 3/25/2024

Date program completed: on going

How many total people were served? 6

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

We have provided and continue to provide services to boys in Marin County that want to joint scouting.
The Scouts BSA is an international organization with a program based in the Scouting Promise and Law, sharing the common goals of adventure, learning personal challenges and responsibility. The program is carried out with adult volunteer leadership and provides a wide range of activities including: planning outings and activities, making new friends from different economic and social backgrounds, prepare the youth with active involvement with community

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

Rank advancement as outlined in the attachments:
Tenderfoot, Second Class, and First Class ranks are oriented toward learning and practicing skills that will help the Scout develop confidence and fitness, challenge his thought processes, introduce him to his responsibilities as a citizen, and prepare him for an exciting and successful Scouting experience. Requirements for Tenderfoot, Second Class, and First Class may be passed at any time after the Scout badge has been earned

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

The troop has successfully graduated more than 15 eagle scouts since established in Canal. Currently we are working with the next generation of eagle scouts and recruiting more new members to the troop. We will continue to request support from organizations that value that Scouting brings to our youth.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

Troop 2000 continues to provide community service projects to different agencies in the Canal and Marin County areas including Marin County Health and Human Services.



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item #3.H.**

TITLE: The Canal Arts- Canal Families Arts Co-Sponsorship Recommendation

RECOMMENDATION

Staff recommends that the Pickleweed Advisory Committee consider granting The Canal Arts a fee reduction or waiver for use of the Albert J. Boro Community Center Art Room on Saturday mornings from June 22, 2024 through May 24, 2025, excluding holidays and closures.

BACKGROUND

At the April 3, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from The Canal Arts requesting full co-sponsorship of rental fees valued at \$648.00 for their monthly program in the Center's Art Room on the fourth Saturday of each month, 9:00 am to 12:00 pm, excluding holidays and closures, from June 22, 2024 through May 24, 2025.

DISCUSSION

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's annual total allocation of \$144,200 in fees that can be waived.

FISCAL IMPACT

The non-resident/non-profit value of the rental totals \$648.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Art Room at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is written in a cursive style with a long horizontal stroke across the middle.

Steve Mason
Senior Recreation Supervisor

Attachments:

1. Use Agreement Application

Proposed Start Date: June 22, 2024 Proposed End Date: May 24, 2025

Number participants estimated: 50-60 Maximum number estimated: 60

Target age group: All ages

Requested Rooms:

- Classroom #
- Community Room
- Art Room
- Teen Activity Room
- Computer Lab
- Kitchen
- Gymnasium
- Playing Field #
- Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: 4th Saturdays 9AM-Noon

Fee Reduction Request

- 25%
- 50%
- 75%
- 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 648.00

Will there be a charge to participants? Yes _____ No

If so, what will the fee be? _____ How will the proceeds be used?

Describe your community outreach plan and how you will advertise:

We reach Canal families through online WhatsApp forums and the Pickleweed Facebook page.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

The expected outcome of our program is increased interest and understanding of the place of art in our environment, in our lives, and participation by Canal residents in public art projects. We monitor attendance at our meetings, and encourage attendees to pursue their art apart from our sessions.

Measurement for Outcome

We measure program outcome by the number of parents and kids who attend, and those who attend regularly. We will initiate, Spring '24, an evaluation by attendees, and discussion to improve the program.

Measurements:

How do you plan to track attendance? Attach a copy of your form.

Attendance form to be completed by our April '24 session, and will be submitted for review.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Attendee evaluation form to be completed by our April '24 session, and will be also be submitted for review.

What other forms or measurement tools will you use? Attach copy.

We expect an increase in number of community volunteers this year which is a measure of the effectiveness and appeal of the program.

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Vladimir Cuevas, artist-teacher, [REDACTED]

Claudia Muñoz, artist- teacher, [REDACTED]

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
Storek Studio / Architecture	\$1,500	Liability Insurance, materials and donations for food
Canal Alliance	\$300	Translation services



**PICKLEWEED ADVISORY COMMITTEE
AGENDA REPORT**

**June 5, 2024
Item #4.A.**

TITLE: Raíces Del Canal: Afterschool Program

RECOMMENDATION

It is recommended that the Pickleweed Advisory Committee consider granting a fee reduction or waiver for the use of the Albert J. Boro Community Center Teen Room Monday through Friday afternoons to the Raíces Del Canal afterschool program.

BACKGROUND

Raíces Del Canal provides Latino youth and families access to the community programs they need to overcome barriers and thrive by increasing knowledge and understanding of environmentalism, climate change, and conservation issues along with mental health and culturally sensitive topics related to immigration, trauma, motherhood and navigating life in Marin County as a Latina immigrant.

The term of the proposed youth afterschool program is from September 3, 2024 through June 14, 2025, with breaks during school holidays. Raíces Del Canal is requesting a full fee-waiver valued at \$10,360.00 for use of the Teen Room on Monday through Friday from 3:00 pm to 6:30 pm.

Being a new program, the application was received after the recent round of schoolyear program review and therefore meets the criteria of demonstrating the urgency of the application and why they were not able to apply during the traditional timeframe.

DISCUSSION

While the Pickleweed Advisory Committee reviews the Co-sponsorship Application, Raíces Del Canal staff will be present to provide a program overview in support of their application which is before the Committee. Committee members will then have an opportunity to ask questions of Raíces Del Canal staff.

The Pickleweed Advisory Committee has the authority to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together.

The Committee will make their recommendation at their August 7, 2024 regular meeting.

FISCAL IMPACT

The resident/non-profit value of the co-sponsorship totals \$10,360.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Teen Room at that time.

ALTERNATIVE ACTION

Any other action as determined by the Committee.

Submitted by:



Steve Mason
Senior Recreation Supervisor

Attachments:

1. Use Agreement Application and Supporting Information



ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

Section I-About the Applicant Agency

4/26/24

Date Submitted: _____ Revision Dates (if applicable) _____

Raíces Del Canal

Title of Program: _____

Marin Link

Co-sponsoring agency or individual: _____

5800 Northgate Dr # 250

Address: San Rafael CA 94903

Telephone: _____ Ext. _____

maited@raicesdelcanal.org

Email: _____

raicesdelcanal.org

Website: _____

Non-Profit 501c3 Number: _____

Principal contacts:

Maite Durán

(415) 717-1099

maited@raicesdelcanal.org

Name: _____ Phone: _____ Email: _____

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: _____ Location: _____

Most recently approved final report must be attached.

Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

At Raices Del Canal we are dedicated to building an equitable future in the Canal neighborhood and Marin County by providing Latino youth and families access to the community programs they need to overcome barriers and thrive. We envision a Canal neighborhood, San Rafael, and Marin County where Latino youth and families live in dignity and are empowered to realize their full potential as residents of Marin County. Through this funding opportunity we will be able to establish ourselves and build our capacity to deliver important culturally sensitive programs for the Latino community of the Canal, San Rafael, and Marin County in our areas of focus including environmental Justice, Mental Health, Restorative Justice, Literacy and Academic Support, and Community art. We have assembled a diverse and dedicated team led by Maite Durán. Raíces Del Canal is the latest iteration of the community programs and services that she has developed and implemented with the Latino community in the Canal, San Rafael, and Marin County over her twenty years of service and commitment to delivering culturally competent community programs. We are a new fiscally sponsored project of 501c3 Marin Link. We are currently operating and delivering our community programs and we are excited to begin our new fiscal year on July 1st!

Proposed Start Date: September 3rd, 2024 Proposed End Date: June 14, 2025
Number participants estimated: 10 Maximum number estimated: 25
Target age group: K-5th

Requested Rooms:

- Classroom #
- Teen Activity Room
- Gymnasium
- Community Room
- Computer Lab
- Playing Field #
- Art Room
- Kitchen
- Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday
Time: 3:00pm-6:30 pm

Fee Reduction Request

- 25%
- 50%
- 75%
- 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 10,360.00

Will there be a charge to participants? Yes _____ No X

If so, what will the fee be? _____ How will the proceeds be used?

Describe your community outreach plan and how you will advertise:

Our program has a robust outreach system that utilizes community canvassing, social media, our website, and our community networks to mobilize women and mothers to attend and receive the great benefits of our program at no cost.
Our outreach and advertisement is delivered in Spanish and English.
Another method we employ is to hold 4 listening sessions with community members before and after their involvement and attendance at our program as part of our evaluation process and to continuously inform our program with the sentiments and needs of our community members.
This is part of our equitable and culturally sensitive approach.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

Section III Outcomes and Measurements

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

1. Our goal is that 100% of program participants will increase their knowledge and understanding of environmentalism, climate change, and conservation issues.
2. Another outcome is that 100% of program participants including youth and families will have access to a weekly community art program that will educate them on the topics of environmentalism and mental health and learn art skills and knowledge.
3. 100% percent of participants in our Latino Women’s Mental Health program will receive important mental health education that discusses culturally sensitive topics related to immigration, trauma, motherhood and navigating life in Marin County as a Latina immigrant.
4. 100% of program participants will have access to culturally sensitive community programs where they will interact with culturally competent staff and a program curriculum that includes an emphasis on the cultural knowledge and ancestral wisdom of the Latino/Indigenous community.

Measurement for Outcome

1. We will conduct before, during, and after assessments/surveys of program participants to check for understanding, growth, satisfaction, and motivation to continue implementing sustainable solutions in their lives. Attendance will be tracked.
2. We will conduct before, during, and after assessments/surveys of program participants to check for understanding of the art curriculum, art skills and knowledge gained, growth, and satisfaction. Attendance will be tracked.
3. We will conduct before, during, and after assessments/surveys of program participants to check for understanding of mental health education topics related to Latino Women, healing from trauma, satisfaction, and motivation to continue learning about and improving their mental health. Attendance will be tracked.
4. We will conduct before, during, and after assessments/surveys of program participants to receive feedback on cultural competency, representation of participants cultures, and satisfaction with the program. Attendance will be tracked.

Measurements:

How do you plan to track attendance? Attach a copy of your form.

We track attendance through a sign-in sheet that is then entered into a data management software that records the attendance of all program participants.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Community Feedback Form Attached

What other forms or measurement tools will you use? Attach copy.

See Above

Section IV Faculty/Leaders

Names, titles and contact information for key faculty/leaders other than listed in Section I

Maite Durán, Director, [REDACTED]
Yavar Amidi, Director, [REDACTED]

Section V Partners and Support

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
Pickleweed Library TeamWorks Art		

Attach a program budget.

Section VI Attachments

List all attachments submitted with this application

Community Feedback Form
Attendance Sheet

Raices Del Canal Organizational Budget 2024-2025

Organization Name:	Raices Del Canal			
Project Title:	Organizational Budget			
Date:	5/6/2024		Grant Number:	

Project Budget				Actual				
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INCOME:	Organizational Budget	Other Funding Sources	In Kind	Total Proposed Project Income	INCOME:	Organizational Budget	Other Funding Sources	In Kind	Total Proposed Project Income
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Committed

Foundations:					Foundations:				
SF Foundation Koshland Grant	50,000								
Peaceful World Foundation	10,000								
<i>(Add rows)</i>					<i>(Add rows)</i>				
Foundation Subtotal	60,000.00	0	0	0	Foundation Subtotal	-	0	0	0
Government:					Government:				
Marin County Community Service Fund	10,000.00								
<i>(Add rows)</i>					<i>(Add rows)</i>				
Government Subtotal	10,000.00	0	0	0	Government Subtotal	-	0	0	0
Corporations:					Corporations:				
<i>(Add rows)</i>					<i>(Add rows)</i>				
Corporate Subtotal	-	0	0	0	Corporate Subtotal	-	0	0	0
Individual Contributions:				0	Individual Contributions:				0
Earned Income:					Earned Income:				
<i>(Add rows)</i>					<i>(Add rows)</i>				
Earned Income Subtotal	-	0	0	0	Earned Income Subtotal	-	0	0	0
Other (specify):					Other (specify):				
<i>(Add rows)</i>					<i>(Add rows)</i>				
Other Subtotal	-	0	0	0	Other Subtotal	-	0	0	0
In Kind (other)					In Kind (other)				
<i>(Add rows)</i>					<i>(Add rows)</i>				
In Kind Subtotal			0	0	In Kind Subtotal			0	0
Subtotal, Committed Income	70,000.00	0	0	0	Subtotal, Committed Income	-	0	0	0

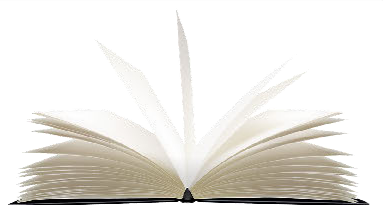
Uncommitted

Marin Community Foundation Climate	100,000				Other Foundations:				
Marin Community Foundation	125,000								
<i>(Add rows to list other Foundations)</i>					<i>(Add rows to list other Foundations)</i>				
Other Foundation Subtotal	225,000.00	0	0	0	Other Foundation Subtotal	-	0	0	0
Government:					Government:				
EPA Grant Request	133,333.00								

Marin County Nonprofit Community P	30,000.00									
(Add rows to list other Government										
Government Subtotal	163,333.00	0	0	0	0	Government Subtotal	0	0	0	0
Corporations:						Corporations:				
(Add rows to list other corporations)						(Add rows to list other corporations)				
Corporation Subtotal	-	0	0	0	0	Corporation Subtotal	-	0	0	0
Individual Contributions:						Individual Contributions:				
Subtotal, Uncommitted Income	388,333.00	0	0	0	0	Subtotal, Uncommitted Income	-	0	0	0
Earned Income:						Earned Income:				
(Add rows)						(Add rows)				
Subtotal, Earned Income	-	0	0	0	0	Subtotal, Earned Income	-	0	0	0
Other (specify):						Other (specify):				
(Add rows)						(Add rows)				
Other Subtotal	-	0	0	0	0	Other Subtotal	-	0	0	0
In Kind (other)						In Kind (other)				
(Add rows)						(Add rows)				
In Kind Subtotal			0	0	0	In Kind Subtotal			0	0
Grand Total Income	458,333	0	0	458,333	458,333	Grand Total Income	0	0	0	0

EXPENSES (Add rows to list other expenses)	Director Total	Other Funding Sources	In Kind	Total Proposed Project Expenses	EXPENSES (Add rows to list other expenses)	MCF Request	Other Funding Sources	In Kind	Total Proposed Project Expenses
Personnel Expenses									
Executive Director	104,000								
Director	104,000								
Program Assistant	18,720								
(Add rows)					(Add rows)				
Benefits					Benefits				
Subtotal Personnel Expenses	226,720		0	226,720	Subtotal Personnel Expenses	0	0	0	0
Contracted Services									
Professional Fees					Professional Fees				
Project Consultant					Project Consultant				
(Add rows to list other contracted expenses)					(Add rows to list other contracted expenses)				
Subtotal Contracted Services	0	0	0	0	Subtotal Contracted Services	0	0	0	0
Direct Project Related Expenses									
Rent	24,000				Rent				
Utilities					Utilities				
Supplies	20,000				Supplies				
Equipment	5,000				Equipment				
Community Stipends	10,000								
Travel					Travel				

Professional Development					Professional Development				
Marketing	2,000				Marketing				
<i>(Add rows to list other direct project</i>					<i>(Add rows to list other direct project</i>				
Subtotal, Direct Project Related	61,000	0	0	61,000	Subtotal, Direct Project Related	0	0	0	0
Indirect Expense (specify % in column A below)									
	0	0	0	0		0	0	0	0
Fiscal Sponsorship Fee (specify % in column A below)									
15%	43158				15%	0			
Grand Total All Expenses	330,878	0	0	330,878	Grand Total All Expenses	0	0	0	0



Raíces Del Canal Attendance Sheet

Raíces Del Canal

9/3-9/13

Student Name	9/3			9/4			9/5			9/6			9/9			9/10			9/11			9/12			9/13			
	P	A	E	P	A	E	P	A	E	P	A	E	P	A	E	P	A	E	P	A	E	P	A	E	P	A	E	
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Legend:



Raices Del Canal Community Feedback Form

Thank you for participating in Raices Del Canal's programs! Your feedback is important to us as we strive to improve our services and better meet the needs of our community. Please take a few moments to complete this survey. Your responses will remain confidential and will be used for program evaluation purposes only.

Program Name: _____

Date of Participation: _____

Please indicate your level of satisfaction with the following aspects of the program:

(Please circle the appropriate response)

a. Program Content and Activities

Very Satisfied Satisfied Neutral Dissatisfied Very Dissatisfied

b. Program Organization and Timeliness

Very Satisfied Satisfied Neutral Dissatisfied Very Dissatisfied

c. Program Staff and Volunteers

Very Satisfied Satisfied Neutral Dissatisfied Very Dissatisfied

How would you rate the overall quality of the program?

Excellent Good Fair Poor



Did the program meet your expectations?

1. Yes No Somewhat
2. What did you like most about the program?
3. What aspects of the program do you think could be improved?

How likely are you to recommend this program to others?

4. Very Likely Likely Neutral Unlikely Very Unlikely
5. Do you have any additional comments or suggestions for us?

Please indicate the name, age, and grade of your student:

Student: Name: _____ **Age:** _____ **Gender:** _____

Thank you for taking the time to complete this survey. Your feedback is valuable to us. If you have any further comments or concerns, please feel free to contact us at (415) 450-5993 or maited@raicesdelcanal.org

Sincerely,

Raíces Del Canal Leadership and Staff