

RECOMMENDATION:

1. Adopt a resolution approving the Citywide Budget and Capital Improvement Program for the Fiscal Year 2024-25, providing for the appropriations and expenditure of all sums set forth in the budget in the amount of \$211,121,633 with net appropriations of \$179,844.098. (Attachment 1)
2. Adopt a resolution approving the Fiscal Year 2024-25 Gann Appropriations Limit. (Attachment 2)
3. Adopt a resolution approving the Measure A Work Plan for Fiscal Year 2024-25 (Attachment 3).
4. Approval of the Capital Improvement Program – FY 2024-25 through FY 2026-27 (Attachment 4) and related Capital and Transportation Infrastructure Workplan FY 2023-25 (Attachment 5)

BACKGROUND:

The budget is both a spending plan for the City's available financial resources and the legal authority for City departments to spend these resources for public purposes. It is through these resources that programs and services are provided, and capital investments are made to meet the needs of the community. As a result, in addition to considering the constraints imposed by current and projected resources available to meet these needs, the annual budget and multi-year capital plan are aligned with the [City Council's Goals and Objectives](#) as well as fiscal policies approved by the City Council.

To balance these objectives, the budget supporting ongoing operations and service levels must be funded largely through recurring revenues, while one-time projects and capital investments are funded through a combination of recurring and one-time funding sources, as well as available fund balances identified for specific projects and initiatives. Another primary objective of the budget development process is to ensure the sustainability of City programs and services through the three- to five-year planning horizon to ensure that service levels and community needs can continue to be met in the future and that the FY 2024-25 budget does not compromise the City's long-term fiscal condition.

The Final Proposed FY 2024-25 All Funds Budget reflects expenditure appropriations of \$211,121,633, including operations (\$164,649,064), capital (\$33,260,763), and transfers (\$13,211,806). This level of expenditure appropriations, representing an increase of 8.0% over the original FY 2023-24 adopted budget, is supported through a combination of FY 2024-25 revenues (\$177,340,360), transfers (\$13,211,806) and available fund balances (\$20,569,467). The Final Proposed FY 2024-25 budget supports an authorized staffing level of 416.34 full-time equivalent positions, unchanged from the FY 2023-24 Final Budget (and representing a net reduction of 9.72 FTE when compared to the FY 2023-24 Adopted Budget).

The Final Proposed FY 2024-25 General Fund budget reflects recommended appropriations of \$112,291,757, supporting ongoing General Fund operational expenditures as well as selected one-time funding needs and transfers. This level of appropriations is supported through projected FY 2024-25 revenues of \$103,790,510 and the use of available one-time assigned fund balance of \$8,501,247. Expenditures for City programs and services supported by the General Fund are

proposed to increase by 4.3% (excluding transfers) over the levels provided for in the FY 2023-24 Adopted Budget.

Overall, the appropriations included in the Final Proposed FY 2024-25 budget, as presented herein, are within the City's constitutional GANN spending limit.

This report will focus on the following key areas:

- 1) Update on Current Budget – Fiscal Year 2023-24
- 2) City Council Goals and Objectives
- 3) FY 2024-25 Proposed Budget Highlights
 - a) All Funds Citywide Budget Summary
 - b) General Fund Budget Summary
 - c) Summary of Funding Recommendations
- 3) FY 2024-25 Capital Improvement Program (CIP) Budget
- 4) Funding Status of Pension Obligations
- 5) General Fund Reserves and Fund Balance
- 6) GANN Appropriations Limit
- 7) Staffing Levels / Job Classification Changes

A separate companion staff report was presented to the City Council at their meeting on [May 20th](#) that provided a status update on progress toward the City Council's 2023-25 Goals and Objectives across Policy Focus Areas and City Service Areas. The Final Proposed FY 2024-25 Budget is intended to allocate available resources to advance key initiatives and projects aligned with the City Council's stated priorities while maintaining service levels for baseline city programs, services, and operations.

ANALYSIS:

Current Budget - Fiscal Year 2023-24 Third Quarter Update

All Funds

Table 1 provides current year (FY 2023-24) revenue and expenditure results through the third quarter of the fiscal, ending March 31, 2024.

- All Funds revenues through the third quarter were recorded at \$117.65 million, which represented 68.1% of the amended budget of \$172.68 million.
- All Funds expenditures for the same period were recorded at \$130.33 million, or 61.5% of the amended FY 2023-24 budget of \$211.95 million.

Table 1: All Funds Revenue and Expenditure Results (through 3/31/24)

All Funds	Adopted Budget FY 2023-24	Amended Budget FY 2023-24	Actual Results Through 3/31/24	% of Amended FY2023-24 Budget
Revenues	167,575,656	170,857,209	116,616,641	68.3%
Transfers in	1,827,461	1,827,461	1,030,439	56.4%
Total Resources	169,403,117	172,684,670	117,647,080	68.1%
Expenditures	193,400,751	205,306,716	124,232,326	60.5%
Transfers out	2,207,000	6,644,483	6,094,483	91.7%
Total Appropriations	195,607,751	211,951,199	130,326,809	61.5%
Net Results	(26,204,634)	(39,266,529)		

General Fund

Revenues: The original FY 2023-24 budget, adopted on June 5, 2023, projected \$100.0 million in revenues. The Mid-Year Budget Update presented on March 4, 2024, projected year-end General Fund revenues of \$102.97 million.

- Revenue results through the third quarter of the fiscal year were recorded at \$61.6 million, or 61.6% of the approved budget.
- Based on results through the third quarter, year-end General Fund revenue projections have been updated to \$103.56 million, or 3.5% above the FY 2023-24 adopted budget figure.
- Current year revenues continued to show favorable variances in property tax, interest earnings, and transient occupancy (Hotel) tax receipts, while sales tax and transfer tax revenues are slightly below budgeted levels.

Expenditures: The FY 2023-24 adopted budget reflected expenditure appropriations of \$100.0 million. The current amended FY 2023-24 General Fund budget stands at \$104.47 million, reflecting supplemental appropriations for capital projects approved by the City Council, primarily matching funds for the Pickleweed Park Improvement Project grant.

- Expenditures through the third quarter of the fiscal year were recorded at \$71.67 million, or 68.6% of the amended budget.
- Based on these results, year-end General Fund expenditures are projected at \$98.77 million, or \$5.69 million (5.5%) below the amended budget.
- Consistent with the results presented in the Mid-Year Budget Update, these budgetary savings stem almost entirely from personnel cost savings due to the number of vacancies across all city departments.

Operating results: The projected year-end General Fund revenue and expenditure results combine to yield a net \$9.34 million increase in fund balance as of June 30, 2024. This represents a slight increase (\$0.20 million) over the year-end projections presented in the Mid-Year Budget Update.

Table 2: FY 2023-24 General Fund Results and Projections

FINAL FISCAL YEAR 2024-25 PROPOSED BUDGET / Page: 5

General Fund	Adopted Budget FY 2023-24	Amended Budget FY 2023-24	Actual Results Through 3/31/24	% of Amended FY2023-24 Budget	Projected Year- End Results	Variance	
Revenues	98,189,598	98,189,598	60,591,904	61.7%	101,733,272	3,543,674	3.6%
Transfers in	1,827,461	1,827,461	1,030,439	56.4%	1,827,461	-	0.0%
Total Resources	100,017,059	100,017,059	61,622,343	61.6%	103,560,733	3,543,674	3.5%
Expenditures	97,834,123	97,820,841	65,573,374	67.0%	92,127,365	(5,693,476)	-5.8%
Operating Transfer out	2,207,000	6,644,483	6,094,483	91.7%	6,644,483	-	0.0%
Total Appropriations	100,041,123	104,465,324	71,667,857	68.6%	98,771,848	(5,693,476)	-5.5%
Net Result	(24,064)	(4,448,265)			4,788,885	9,237,150	

The projected year-end fund balances in excess of reserve levels established by City Council policy represent resources available for re-appropriation to address priority one-time funding needs and represent a significant portion of the available budget flexibility within the context of the FY 2024-25 budget and updated multi-year Capital Improvement Plan.

Specific funding recommendations related to use of available fund balances are contained in the discussion of the Final Proposed FY 2024-25 Budget.

City Council’s Goals and Objectives

In 2023, the City Council adopted formal two-year Goals and Objectives covering FY 2023-24 and FY 2024-25. The adopted City Council Goals and Objectives serve as an important foundation for the development of the annual budget by identifying priority policy areas as well as specific projects and initiatives identified as deliverables within each focus area. One of the primary objectives throughout the annual budget process is to identify and allocate staff and financial resources, to the extent available, to advance these goals and objectives while also providing for ongoing baseline City services, programs, and operations.

The City Council’s Goals and Objectives are summarized in this section to support the alignment of the FY 2024-25 Proposed Budget with workplan milestones established for FY 2024-25.

Four Key Policy Focus Areas

- **Economic Growth:** Building our economy to be stronger and more resilient.
- **Housing & Homelessness:** Creating new housing, keeping people in their homes, and using a “Housing First” model.
- **Diversity, Equity, Inclusion & Belonging (DEIB):** Working to create equitable outcomes for all while addressing systemic racial injustices.
- **Sustainability, Climate Change & Disaster Preparedness:** Reducing greenhouse gas emissions while mitigating and adapting to climate change.

Five City Service Areas

- A. **Neighborhood and Economic Vitality:** Create and preserve a healthy economy and sustain vibrant neighborhoods, Downtown, and other business areas.
- B. **Quality of Life:** Serve and strengthen community relationships by providing literary, artistic, recreational, and cultural experiences for all residents and improving resident engagement and governmental transparency.
- C. **Public Safety:** Prevent and respond to emergencies through essential facility improvements and community and organizational emergency readiness.
- D. **Public Assets:** Improve and preserve public assets by sustaining effective levels of core infrastructure while reducing traffic congestion by expanding bicycle, pedestrian, and transit options.

- E. **Foundational Services:** Sustain organizational viability and exemplary service through short and long-term financial success, organizational excellence and succession planning, and technology to improve efficiency and service levels.

FY 2024-25 Final Budget Highlights

- ❖ **All Funds Citywide Budget:** The total proposed FY 2024-25 expenditure budget for the City is \$210,813,072. These appropriations are supported by FY 2024-25 revenue and other sources projected at \$190,528,845, as well as by fund balances retained from previous periods for capital projects and priority initiatives (Attachment 1, Exhibit I). The proposed FY 2024-25 appropriations reflect all new funding appropriations proposed for operations, capital projects, and debt service. These appropriations do not include current fiscal year funding that is expected to be carried forward to FY 2024-25 through roll-over of year-end encumbrances as well as carry-over of unencumbered capital project funding that will require separate City Council action early in the new fiscal year.
- ❖ **General Fund Budget:** The proposed FY 2024-25 General Fund budget includes recommended appropriations of \$112,291,757, representing an increase of \$12.3 million over the prior year's adopted budget. The proposed General Fund budget is supported by estimated General Fund revenues (\$101,282,204), transfers in (\$2,508,306), and available fund balance (\$8,501,247).

Revenue Trends and Assumptions

Property Tax: Property taxes (secured) are currently projected to increase by 5.3 percent over the original FY 2023-24 budget to a total of \$26.7 million. The increase is primarily due to growth in the overall property tax roll as well as an increase in the excess Educational Revenue Augmentation Fund (ERAF) payments and incorporates the estimated impact of the State's budget proposal to re-allocate a portion of excess ERAF payments to support charter schools. Property tax-related revenues account for 30 percent of the City's General Fund revenues.

Sales and Transaction & Use Tax: Sales and use taxes are projected to remain mostly stable, with a small decrease over the next fiscal year. Staff are projecting recurring sales tax revenues to remain relatively flat from FY 2023-24 to FY 2024-25 at \$25.25 million. Sales taxes account for approximately 26 percent of the City's General Fund revenues.

Revenues from the Measure E Transactions & Use Tax, which applies to most local retail sales, are estimated to increase slightly to \$14.52 million. Consistent with the direction provided by the City Council in [May of 2014](#), the additional one-quarter percent sales tax revenues provided by Measure E, effective April 1, 2014, through March 31, 2034, are dedicated to funding major construction and improvements to public safety facilities (also referred to as the [San Rafael Essential Facilities](#) project).

Measure E revenues account for about 15 percent of the City's General Fund revenues. Revenues from the Measure R Transactions & Use Tax are projected to generate \$4.8 million and represent about 5 percent of the City's General Fund revenues. Altogether, sales and use taxes make up 46 percent of the City's General Fund revenues.

Other General Fund Revenues: Other revenues (including Business Tax, Transient Occupancy Tax, development fees, permits, and charges for services) are projected to show a modest increase of 3.2 percent when compared to the prior year's budget. The major contributors to this

increase in year-over-year revenues are interest earnings, Transient Occupancy Tax receipts, and franchise fee payments.

Expenditure Trends and Assumptions

The expenditure growth reflected in the FY 2024-25 Proposed budget stems primarily from increased personnel costs anticipated as a result of new collective bargaining agreements. These increases are a direct result of a concerted effort to enhance the City's recruitment and retention efforts in an exceptionally competitive labor market.

General Fund budgeted contributions to the Marin County Employees Retirement Association (MCERA) are projected to increase by \$600,000, or 3.3 percent, compared to the previous year. Overall, a slight decrease in employer contribution rates for FY 2024-25 are offset by increases in pensionable compensation resulting from anticipated collective bargaining agreements. In FY 2022-23, the City Council approved a one-time transfer of \$1.1 million to the Employee Retirement Internal Service Fund to ensure the continuity of programs over the long term. The fund is adequately supported at this time, and staff are not proposing an additional transfer for FY 2024-25. Pension expenses across all funds are budgeted at \$24.58 million, representing approximately 25 percent of the total citywide personnel budget.

Summary of FY 2024-25 Funding Recommendations

General Fund

The City's General Fund supports most of the major services to residents and businesses (such as police, fire suppression and prevention, planning, building, library, parks, streets, engineering, traffic enforcement, cultural programs, and administration). The General Fund appropriations for FY 2024-25 total approximately \$112.3 million. These appropriations make up \$102.0 million of operating expenditures and \$10.3 million in transfers to other funds.

Table 3 summarizes the information provided in Exhibit II and presents the proposed FY 2024-25 budget with a comparison to the projected FY 2023-24 budget. The table presents the year-over-year change in revenues and expenses, as these are key metrics.

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Table 3: Comparison of FY 2023-24 Adopted and FY 2024-25 Proposed General Fund Budget

General Fund	Adopted FY 2023-24	Proposed FY 2024-25	\$ Change from previous year	% Change from previous year
Revenues	\$ 98,189,599	\$ 101,282,204	\$ 3,092,605	3.1%
Transfers in	1,827,461	2,508,306		
Total Resources	\$100,017,060	\$ 103,790,510	\$ 3,773,450	3.8%
Expenditures	\$ 97,834,140	\$ 102,033,257	\$ 4,199,117	4.3%
Transfers out – operating	2,207,000	10,258,500		
Total Operating Uses	\$100,041,140	\$ 112,291,757	\$ 12,250,617	12.2%
Net Results	\$ (24,080)	\$ (8,501,247)		
Use of Prior Period Funds				
<i>Liability Fund - Premiums/Claims</i>		2,000,000		
<i>Capital Fund - Future CIP Projects</i>		2,000,000		
<i>Capital Fund - Paving Streets/Roads</i>		1,000,000		
<i>Vehicle Replacement - Replenish Fund</i>		1,000,000		
<i>Public Safety Equipment Replacement</i>		500,000		
<i>Stromwater Fund - SQPS/Master Plan</i>		985,000		
<i>Enterprise Resource Planning Project</i>		1,000,000		
<i>Racial Equity Initiatives</i>		500,000		
		\$ 8,985,000		
Net of Use of Prior Period Funds	\$ (24,080)	\$ 483,753		

Revenues and transfers available to support the FY 2024-25 General Fund budget are projected to be \$3.77 million higher than the FY 2023-24 adopted budget but slightly below the projected General Fund revenue estimate of \$103.7 million. This is mainly due to conservative projected growth in major revenue items such as property tax and transient occupancy tax, a small projected decrease in sales and use taxes as well as one-time revenues included in the current year budget.

The Proposed FY 2024-25 Budget operating expenditures within the General Fund represent an increase of \$4.2 million (4.3%) over the prior year’s adopted budget. The majority of this increase is due to funding compensation costs resulting from new collective bargaining agreements anticipated to be reached with all of the City’s represented and unrepresented bargaining groups. These new collective bargaining agreements are anticipated to result in an increase in personnel costs of approximately \$4.5 million, offset by \$2.0 million in salary savings (due to vacancy factor) being built into the FY 2024-25 budget.

The FY 2024-25 Proposed budget includes a limited amount of new expenses, which are listed below. Many of these expenses are related to the increasing cost of providing services, including increased costs of water, power, fleet management, dispatch services, and technology upgrades.

General Fund FY 24-25 New Expenditure Recommendations

Recurring:

• Board and Commission Stipends	\$ 50,000	City Manager / Council
• Translation & Interpretation Services	\$ 50,000	City Manager / Council
• Axon Contract (Renewal)	\$275,000	Police
• Utilities / City Facilities	\$ 61,000	Public Works
• Marin Fire Dispatch Agreement	<u>\$ 65,323</u>	Fire
	\$501,323	

One-Time:

• Public Records Act Requests	\$100,000	City Clerk / City Attorney
• County Admin Fee - MCSTOPP	\$ 50,000	Public Works
• Encampment Clean-up	\$ 90,000	Public Works
• Parks Maintenance (irrigation/trees, etc.)	\$ 250,000	Public Works
• Fleet / Fuel	\$ 65,000	Public Works
• Fleet / State-Mandated Testing Equip	\$ 13,000	Public Works
• Fleet / Outside Repairs	\$ 20,000	Public Works
• Flock Safety Contract	<u>\$ 57,500</u>	Police
	\$ 645,500	

In addition, the FY 2024-25 Proposed Budget includes recommending transfers out of the General Fund to support other funds (i.e., liability, capital, vehicle/equipment replacement funds) that have been historically underfunded, totaling \$10.3 million to support programs and services funded through various special revenue, capital, and internal service funds as well as allocation of available General Fund balance previously assigned for specific purposes, as follows:

Operating Transfers:

• Recreation Revolving Fund	\$2,420,000
• Measure E Projects	353,000

Use of Prior Period Funds (Fund Balance):

• Liability / Self-Insurance Fund	\$2,000,000
• Capital Projects Fund	2,000,000
• Capital Fund – Storm Water projects	985,000
• Capital Fund – Paving Streets/Roads	1,000,000
• Vehicle Replacement Fund	1,000,000
• Fire Equipment Replacement Fund	250,000
• Police Equipment Replacement Fund	250,000

Finally, an additional \$1.5 million in available fund balances is proposed for appropriation within the FY 2024-25 Proposed General Fund budget for the following priority initiatives:

Use of Prior Year Funds (Fund Balance):

• Enterprise Resource Planning Project (Tyler Technologies)	\$1,000,000
• Racial Equity Initiatives	500,000

The appropriations are supported by \$101.3 million in projected revenues and transfers from other funds. The \$2.51 million of transfers include:

- \$650,000 from the Gas Tax Fund to reimburse street maintenance personnel costs
- \$500,000 from the Parking Services Fund to cover administrative support costs
- \$680,313 from the Employee Benefits Fund for Pension Obligation Bond debt service
- \$700,000 from the Cannabis Fund to support costs associated with the City's SAFE Team program

Other Funds Highlights

Special Revenue Funds

These funds have restricted uses based on their respective sources. While several special revenue funds are generally entirely self-supporting, many also require varying levels of contribution from the City's General Fund to support programs, services, and projects. The following section presents the FY 2024-25 Proposed Budget highlights:

EMS/Paramedic Fund: The Emergency Medical Services/Paramedic Fund has planned expenditures of \$9.6 million for the upcoming fiscal year, supported by \$9.6 million in revenues, of which \$5.3 million, or 59 percent, comes from the Paramedic Tax. The balance of the funding for this activity comes primarily from third-party recovery for emergency medical response and transport services. As of [April 17, 2023](#), tax rates have reached their tax ceiling for all participating areas impacted by the Paramedic Services Special Tax.

The FY 2024-25 Proposed Budget reflects the incremental cost of the agreement to transition to the new consolidated Marin County Fire Dispatch model. The EMS/Paramedic fund includes an additional \$106,500, representing 27% of year one costs, with the balance covered by the General Fund.

The EMS/Paramedic Fund is projected to retain \$2.2 million in unallocated fund balance on June 30, 2025. This balance serves as an operational reserve. Funds not needed for the operations reserve are used to fund capital improvements that directly support the delivery of emergency medical transport services.

Cannabis Business Tax Fund: The City's Cannabis Business Tax is also reported in a special revenue fund. San Rafael has several licensees in active commerce. The City anticipates the receipt of \$225,000 in cannabis business tax revenues for the FY 2024-25, of which the fund will incur \$170,385 in qualifying expenses. Revenues are projected to remain well below results from prior years due to challenging market conditions for cannabis businesses and the temporary two-year decrease in the local cannabis tax rate for delivery retail permits from 4 percent to 2 percent, enacted by the City Council on [November 7, 2022](#). The fund has historically carried a fund balance of savings from prior years to allocate to new projects. On [January 17, 2023](#), the City Council approved the use of cannabis tax revenues to support the pilot of the City's Specialized Assistance for Everyone (SAFE) team. A transfer of \$700,000 from the Cannabis Fund to the General Fund is included in the FY 2024-25 Proposed Budget to cover the majority of contract costs for SAFE.

Measure A - Open Space: The Measure A Open Space Program was renewed by voters in June 2022. Funding for this program is primarily provided by a nine-year, county-wide sales tax that is managed by the County of Marin, with the City providing discretionary contributions as needed. A total of \$937,500 is being proposed to be expended during the year to fund project initiatives, which would include the following projects:

- \$52,500 will be used for the Terra Linda Park and Community Center Enhancement Plan. Previously, the City allocated \$150,000 of Measure A funding to this project in FY 2023-24. This additional funding will support topographic survey work to better inform the planning project already underway.
- \$725,000 will be used for the construction of the playground at Peacock Gap Park, as well as the affiliated pathway and accessibility improvements.
- \$60,000 to install interim play equipment at Boyd Park.
- \$100,000 for a Trails Existing Condition & Feasibility Study. This project was proposed in the FY 2023-24 Measure A Work Plan; however, due to competing priorities, the work has not yet begun on this study. Staff anticipate this project will be completed in FY 2024-25 as part of an Open Space Management and Wildfire Mitigation planning project.

Measure D – Library Parcel Tax: Measure D, the successor library parcel tax to Measure C, is entering its eighth year. This special revenue source has successfully expanded service levels relative to those established under Measure C (the previous library parcel tax). The purpose of the tax is to “augment the capacity of the City of San Rafael to provide quality library services to its residents.” Measure D provides for expanded book and periodical purchases, including e-books, funds events and classes for all ages, and provides supplementary technology supplies. Capital reserves were established under Measure C (previous library parcel tax) for facility-related uses.

The FY 2024-25 Proposed Budget includes \$670,000 in funding augmentations in Measure D funding supporting Library services itemized below. These augmentations support work to be performed at the Main Branch Library and the related costs of temporary relocation during construction activities.

- | | |
|---|-----------|
| • Temporary Location (rental) for Main Branch | \$100,000 |
| • Operational Assessment and Temporary Operations | 50,000 |
| • Automated Materials Handling / shelving / furniture | 400,000 |
| • Library program supplies | 10,000 |
| • Digital Services | 20,000 |

Recreation Revolving Fund: The FY 2024-25 Proposed Budget includes appropriations totaling \$4.93 million, which is supported through recreation program revenues of \$2.25 million and an operating transfer from the General Fund of \$2.42 million. General Fund support to the Recreation Revolving Fund reflects an increase of \$220,000 (10%) over the level of support provided in the current year budget due to program cost increases that exceed the increase in program revenue as provided per the Master Fee Schedule (wherein fee increases are capped at 2.4%, based on the applicable Bay Area CPI index). Staff will be evaluating possible adjustments to fees to ensure program revenues continue to meet cost-recovery targets.

Childcare Fund: The Childcare Fund is proposed to include expenditure appropriations of \$3.30 million for FY 2024-25, supported by program revenues of \$3.20 million and the use of \$98,000 in available fund balance. While the Childcare Fund generally operates under full cost recovery, personnel costs for FY 2024-25 are expected to exceed the program revenues tied to fee increases established in the Master Fee Schedule approved by the City Council on [December 19, 2022](#). A modest fee adjustment will be required to maintain full cost recovery for the fee-supported Childcare program.

Measure C – Marin Wildfire Prevention: Activities supported by the Measure C – Wildfire Prevention Fund are funded by a ten-year parcel tax managed by the Marin Wildfire Prevention Authority, a Joint Powers Authority (MWPA). The City of San Rafael is expected to receive \$3.35 million in revenues to support coordinated wildfire prevention, including early detection, warnings and alerts; reducing vegetation; ensuring defensible space around homes, neighborhoods, and critical infrastructure; and improving disaster evacuation routes/procedures. Included in this funding allocation is \$1.35 million representing CORE MWPA programs administered by the City of San Rafael and reimbursed by the MWPA.

Grants – Homelessness: The FY 2024-25 Proposed Budget includes appropriations totaling \$1.08 million to support efforts to address the impacts of homelessness. These funds represent state funding (Sen. McGuire) and County of Marin matching funds allocated to the City for specific programs and initiatives, including case management services, encampment management, and clean-up, as well as funding to evaluate the feasibility of developing interim housing for unhoused individuals. The City anticipates accessing additional funding (up to \$6.2 million) from the State’s Encampment Resolution Funding (ERF-3) grant program, pending final allocations of grant funds awarded to the County of Marin. The City remains dependent on State and County funding to address homeless-related programs and projects.

Other significant funds within the Special Revenue category include Gas Tax and Storm Water Funds. The spending plans for these funds were developed in conjunction with the Capital Improvement Program. In the absence of a dedicated funding source to support Storm Water Fund maintenance and capital needs, the General Fund has supported these activities, totaling \$935,000 in the FY 2024-25 Proposed Budget. Appropriations for new CIP projects are included in the Proposed Budget and discussed in the Capital Improvement Plan section of this report.

Enterprise Funds

Parking Fund: The Parking Fund is a self-sustaining enterprise fund whose revenues are dedicated to parking services. Currently, parking operations are funded via parking fees and fines, and the fund balance is the only resource with which to cover capital improvements. The FY 2024-25 Proposed budget for this fund is \$4.79 million, inclusive of operating transfers, supported by \$4.8 million in revenues. The Parking Fund appears to have successfully rebounded from the negative effects of the pandemic and reflects a slight increase in fund balance for the new fiscal year.

Internal Service / Capital Equipment Replacement Fund

These funds are used to manage services that are delivered within the organization. For example, computer replacement, employee benefits, workers’ compensation, general liability, capital replacement, technology replacement, and vehicle replacement are funded via internal charges to the funds that utilize these respective services. The following reflects highlights of the FY 2024-25 Proposed Budget within selected Internal Service Funds:

Building Maintenance Fund

- HVAC Deferred Maintenance, Janitorial Contracts, and Fire Safety Security Improvements \$200,000

Vehicle Replacement Fund

- Vehicle Replacements per Replacement Schedule \$330,000

Technology Fund

The FY 2024-25 Proposed Budget includes the following technology investments in the new fiscal year:

- Increased annual software support costs \$401,152
- Implementation of new Technology Projects 565,000
- Infrastructure Enhancement Projects 670,000
- ERP Implementation 588,054
- Human Resources Process Automation 84,000

Police Equipment Replacement Fund

- Canine Training \$ 30,000
- Police Operations Vehicle 247,000

Liability / Self-Insurance Fund

- Increased funding for Insurance Premiums and Insurance Pool contributions \$ 845,000
- Increased funding for claims/settlements 1,500,000

FY 2024-25 Capital Improvement Program (CIP) Budget

The CIP is a multi-year planning tool used to identify and implement the City's capital needs over a three-year period. As part of the annual budget process, staff updated the multi-year CIP for FY 2024-25 through FY 2026-27. The first year of the updated plan informs the new capital budget appropriations to be included as part of the FY 2024-25 Adopted Budget. See Attachment 2. In addition, as part of the fiscal year-end process, which concludes in early Fall, staff will be seeking City Council authorization to carry-forward capital project appropriations for projects funded in the current fiscal year, to the extent that these funds are needed to complete projects currently in process. Funding approved for carry-over into the new fiscal year will supplement the capital project funding approved with the FY 2024-25 Adopted Budget.

The annual update of the multi-year Capital Improvement Plan involves several steps:

- 1) A review of the latest Council-approved multi-year capital plan for currently active and previously planned projects and the updating of project cost estimates and funding sources, as appropriate.
- 2) The capital plan is then updated to reflect new projects. These may include projects previously identified as "unfunded," projects identified through various master plans, projects supporting infrastructure projects being undertaken by other agencies, and projects requested by the broader community.
- 3) The updated list of capital improvement projects is then evaluated based on established ranking criteria, with the highest-ranked projects being included in the multi-year plan within the constraints of funding availability and staff capacity.
- 4) Projects that are not reflected in the updated multi-year capital plan are retained on the list of infrastructure needs as either "future year" or "unfunded" projects.

The resulting CIP planning document summarizes the City's planned capital and infrastructure improvement projects, including estimated cost, funding sources, and ranking scores following

analysis and coordination with other City departments to ensure that all department needs are represented.

Project selection and priority are based on recommendations by a working group representing various City departments and existing planning documents to accommodate high-priority needs, which focus on life/safety, maintenance and repair, equity, community, and City Council input, among other factors. The CIP is intended to provide a comprehensive three-year project list for the City's known capital and infrastructure needs.

The general categories within the CIP are as follows:

- **Annual Programs:** Annual programs are comprised of a variety of activities, including routine operation and maintenance of city infrastructure, maintenance of fleet vehicles, implementation of smaller projects and small budget projects that need immediate attention, development of concept designs to support the pursuit of grant funding, and low to medium level planning efforts.
- **Building/Facilities:** City-owned properties include buildings (e.g., City Hall, libraries, recreation centers, etc.) and facilities (e.g., pump stations), parking garages, and lots.
- **Parks:** Park infrastructure and facilities, including playgrounds, recreation equipment, and restrooms.
- **Storm Drain:** Storm drain systems include conveyance of storm drainage, catch basins, manholes, and the City's twelve stormwater pump stations.
- **Transportation:** Street improvements, including construction, resurfacing, and maintenance of existing roadways, intersections, and bicycle and pedestrian facilities, such as bike lanes and sidewalks. This category also includes streetlight, traffic-related, and traffic signal improvements, which include enhancements that increase traffic flow and capacity, improve circulation, and expand bicycle and/or pedestrian thoroughfare beyond the existing facilities in place (e.g., new multi-use pathways and the expansion of existing sidewalks).

Proposed FY 2024-24 Capital Improvement Project Highlights

The proposed Capital Improvement projects listed below have been included in the City's [Infrastructure and Transportation Work Plan](#) that was reviewed at the City Council meeting on May 20, 2024, and will be considered by the City Council for adoption at the June 17th Council meeting.

1. Citywide Bicycle and Pedestrian Plan
2. Citywide Building and Facilities Plan
3. Citywide Storm Drain Plan
4. Vision Zero Action Plan
5. Childcare Portable Building Replacement (Pickleweed)
6. Pickleweed Branch Library Redesign
7. Peacock Gap Park Playground Improvements
8. Pickleweed Park Enhancement & Field Renovation
9. Large Trash Capture Projects – 5 locations (Marin Countywide Stormwater Pollution Prevention Program)
10. Canal Active Transportation Experience Improvements
11. Fourth St/Miracle Mile at Second Street and West Crescent Drive
12. Lincoln Avenue Safety Improvements
13. San Rafael Canal Crossing

14. South Merrydale Road – Civic Center Connector Pathway

The following table summarizes the funds that provide the majority of resources available to support the City’s Capital Improvement Program (CIP):

Table 4: CIP Funding Sources

Fund #	Fund Name	Description
205	Stormwater Fund	Established to fund stormwater maintenance, programs, and improvements throughout the City. Fund #205 receives annual revenues from the City’s Stormwater Activity Fee (Municipal Code Chapter 9.40).
206	Gas Tax; Measure AA; Senate Bill 1 Funds; Traffic Mitigation Fee	<p>The Gas Tax is revenue collected and subsequently distributed by the State of California based on a percentage tax on each gallon of gas purchased in San Rafael. Gas Tax may be used for capital projects or maintenance on local streets, roads, traffic, and bicycle/pedestrian facilities. Additionally, local sales tax, passed by voters in 2018 as Measure AA, contributes to a portion of this fund for roadway improvement projects. This fund also includes revenue from the Refuse Regulatory Fee and Construction Impact Fee.</p> <p>Traffic Mitigation Fees are charged to a developer in connection with the approval of a private land development project with the purpose of offsetting or subsidizing public improvements made necessary by the private development. The City uses Traffic Mitigation Fees for circulation-related projects identified in the General Plan.</p>
241	Measure A	Measure A is a nine-year ¼ percent Transactions and Use Tax managed by the County of Marin and re-approved by voters in June 2022. The tax is restricted to caring for parks and open spaces. The Department of Library and Recreation prepared the Measure A work plan for FY 2024-25 based on the recommendations provided in the 2023 Citywide Parks and Recreation Master Plan and through consultation with the Parks and Recreation Commission.
401	Capital Improvement Fund	The Capital Improvement Fund is funded primarily through the City’s General Fund and provides discretionary funding support for capital projects that lack a dedicated funding source, as well as projects where either a local match or supplemental funding is required. Transfers from the General Fund to the Capital Improvement Fund stem primarily from available year-end fund balances in excess of the City’s reserve policy requirement.
420	Essential Facilities Fund	The Essential Facilities Fund was established by the City Council in order to allocate one-third (\$0.25) of the City’s Measure E (\$0.75) Transaction and Use Tax receipts to support capital investments to replace or renovate essential facilities supporting public safety operations.
603	Building Maintenance	The Building Maintenance Fund supports routine maintenance and capital projects associated with the City’s buildings, parks, and other facilities. The Building Maintenance Fund is an internal revenue fund, which means General Fund monies are the sole source of revenue.

While a majority of the FY 2024-25 CIP projects are grant-funded (approximately \$14.7 million), the respective grant match and non-grant funded projects are paid for through Funds 205 (Stormwater), 206 (Gas Tax/Traffic Mitigation), 241 (Parks Measure A), 401 (Capital Improvement) and 603 (Building Maintenance). Funds 205, 206, and 603 also have their respective operating budgets, which consists of expenses related to maintenance of infrastructure, equipment purchasing, miscellaneous contractual services, annual programs, and

other non-project related work. After deducting the operating budget from the total available funding in Fund 206, approximately sixteen percent of the projected FY 2024-25 revenues are not budgeted and remain as reserves in the fund balance to provide a buffer for unanticipated expenses that may arise mid-year. The Stormwater Fund (205) and Building Maintenance Fund (603) do not include additional reserves beyond the available fund balance.

As noted in prior year CIPs, the long-term capital and infrastructure improvement needs for City-owned property, parks, and drainage far exceed the available revenues each year. Therefore, a considerable number of projects are identified as real capital and infrastructure needs (and maintained on the CIP project list) but are categorized as “unfunded.” City staff continue to actively pursue grant funding, congressional earmarks, and other infrastructure funding sources. Many of these funding sources require a local funding match. If the City’s effort to obtain grant funding is successful, the projects with secured funding will be re-evaluated for their ranking on the CIP projects list.

As a part of the annual CIP, the Department of Public Works also recaps major projects completed in the prior fiscal year (July 1, 2023 – June 30, 2024), including but not limited to:

1. FY 2023-24 Corrugated Metal Pipe Replacement
2. North San Rafael Pavement Maintenance project
3. Rotary Manor Culvert Replacement
4. Grand Ave Cycle Track
5. Southern Heights/Pearce Retaining Wall
6. Third St Safety Improvements
7. Third St Rehabilitation
8. Spinnaker Point/Baypoint Dr. Parking Striping
9. Bryn Mawr Storm Drain Replacement
10. Albert Park Fence Installation

Projects pending completion include:

1. San Quentin Pump Station Reconstruction
2. B Street Culvert Replacement
3. Downtown Library Modernization
4. Canal Neighborhood Parking Striping
5. Los Gamos Dr. Striping Phase 2
6. Annual Traffic Signal Backup Battery Replacement
7. Annual Sidewalk Repair

Summary of FY2024/25 Proposed Capital Improvement Program Budget

Category	FY 2024-25
Annual Programs – Capital *	\$5,382,723
Buildings / Facilities	
<i>Buildings</i>	\$1,537,287
<i>Library</i>	\$4,357,059
<i>Recreation</i>	\$250,000
<i>Sub-Total Facilities</i>	\$6,307,059
Parks	\$9,417,500
Transportation	\$10,511,828
Stormwater	\$1,641,653
*TOTAL	\$33,260,763

Funding Sources	FY 2024-25
General Fund / Capital	\$9,215,000
Storm Water Fund	\$1,126,653
Gas Tax Fund	\$15,011,838
Measure A	\$937,500
Measure E – Essential Facilities	\$100,000
Library Revolving Fund	\$4,357,059
Traffic Mitigation Fund	\$100,000
Building Improvement Fund	\$2,412,713
TOTAL	\$33,260,763

**Figures exclude operations and maintenance costs reflected in Annual Programs shown in Attachment 2.*

Status of Pension Funding

The City's [Pension Funding Policy](#) requires that the Finance Director and City Manager report on the status of pension funding as part of the annual budget adoption process.

The most recent pension actuarial valuation was prepared as of June 30, 2023, and approved by the MCERA Board in February 2024. This valuation was used to determine the contribution rates for FY 2024-25. The composite rate for the City of San Rafael will be 55.83 percent, a 0.93 percent decrease from the current rate of 56.76 percent. The budgeted pension contribution for FY 2024-25 provides full funding for the required contribution. The rate for public safety employees decreased from 69.44 percent to 68.90 percent, a decrease of 0.54 percent. The rate for miscellaneous employees decreased from 44.37 percent to 43.08 percent, a decrease of 1.29 percent. The valuation also reported an unfunded actuarial liability of \$115 million for the City, representing a funded ratio of 83.1 percent.

MCERA's investment target (discount rate) remained at 6.75 percent during the measurement period. The City has dedicated a portion of its employee retirement reserve to buffer the impact of any unexpected increases. This reserve, which is projected to total \$1.7 million at the end of FY 2023-24, is also used to accumulate payments for debt service on the \$4.5 million pension obligation bonds issued in 2010 and for optional, supplementary payments to MCERA.

Status of Other Postemployment Benefit (OPEB) Funding (Retiree Healthcare)

The City's OPEB Funding Policy was adopted on [September 18, 2017](#). The policy cites the City's goal of fully funding the Actuarially Determined Contribution (ADC) each year. The budgeted OPEB contribution for FY 2023-24 provides full funding for the required contribution. The contribution is based on an investment target (discount rate) of 6.25 percent. The most recent actuarial valuation, as of June 30, 2023, reports \$27 million in plan assets offset by \$47.8 million in actuarially accrued liabilities, leaving an unfunded actuarial liability of \$20.8 million. The City's ADC for FY 2024-25 is \$2.8 million.

General Fund Balance and Reserves

Under the proposed FY 2024-25 budget, staff are recommending updating the City's General Fund Reserve Policy from 10% to 15% of operating expenditures. The FY 2024-25 proposed budget would result in achieving this increased reserve level, totaling \$15.27 million as of June 30, 2025.

The increased reserve level is intended to better align with best practices (the Government Finance Officers' Association recommends 17%), as well as policy reserve levels established by several comparable agencies. In addition, the recommended reserve level is intended to be allocated as follows:

- Economic Uncertainty – 5% (to buffer against volatility in revenues during economic downturns/recessions)
- Emergency Reserve – 10% (to provide for unexpected/unplanned expenditures)

In addition, the City's capital reserve is proposed to be increased from \$600,000 to \$1,000,000 as part of the FY 2024-25 Proposed Budget. This reserve serves as a buffer against unanticipated capital projects that may require supplemental support from the General Fund.

The updated General Fund reserve policy being prepared for City Council consideration at the meeting of June 17, 2024, includes the following components:

- Recommended reserve policy levels at 15%
- Allowable Uses of reserve balances
- Process for restoration of reserve balances (when used)
- Policy guidelines for allocation of year-end excess fund balance (exceeding reserve policy levels).

Based on the projections and recommendations contained in the FY 2024-25 Proposed Budget, the General Fund budget is effectively balanced with ongoing revenues supporting ongoing appropriations. As noted in this report, a significant allocation of available fund balances (\$8.59 million) is proposed to be either transferred to various special revenue and capital project funds and or appropriated in the budget year for priority one-time projects and expenses.

Gann Appropriations Limit

The Appropriations Limit for each year is based on the prior year's Appropriations Limit, adjusted by factors that incorporate changes in the cost of living and population. For FY 2024-25, the City is using a 1.70 percent increase in San Rafael's assessment roll for nonresidential construction (this figure is provided by the County of Marin). For the change in population, the City is using negative 0.45 percent – representing the change in population for San Rafael, which is higher

than Marin County's figure of negative 0.53 percent for the period January 1, 2023, to January 1, 2024 (provided by the State of California Department of Finance).

Attachment 2, Exhibit A establishes the new Appropriations Limit for FY 2024-25, which has been calculated to be \$185,036,651. The actual budget subject to the limitation excludes self-supporting funds, capital improvement funds, capital outlay grant funds, and specific exclusions such as the Gas Tax Fund. The FY 2024-25 appropriations subject to the Gann Limit are \$113,649,863 (Attachment 2, Exhibit B). Therefore, the portion of the City's budget appropriation that is restricted by the Gann Limit is \$71,386,788 under the legal limit.

Staffing

The FY 2024-25 Proposed Budget recommends maintaining authorized staffing levels at 416.34 Full-Time Equivalent positions. This staffing level is consistent with the adjusted FY 2023-24 staffing levels, reflective of adjustments approved by the City Council since the adoption of the FY 2023-24 budget, which authorized a total of 426.06 positions.

Through the process of developing the Proposed FY 2024-25, the Human Resources Department implemented the following classification adjustments as warranted to provide for effective management and delivery of City services.

1) Public Works

- a. The Deputy Director position has been retitled to Deputy Public Works Administrative Director with the goal of providing strategic oversight and leadership of the Department of Public Works administrative activities. This position will lead, direct, and implement cross-departmental programs and projects and provide highly complex staff assistance to the Public Works Director.
- b. Create a new classification of Operations & Maintenance Superintendent to provide holistic oversight of all operations & maintenance activities across facilities, streets, parks, and fleet functional areas. This position is distinguished from the Operations & Maintenance Manager in that the manager is responsible for the overall administrative direction of the operations division, while the Superintendent oversees the operations of these programs through subordinate single-division supervisors.

2) Digital Services & Open Government

- a. Retitle the Civic Design Manager classification to Civic Engagement Manager to highlight the position's focus on developing and managing the City's comprehensive civic engagement programs and overseeing community engagement projects and processes. The job description has been updated to more accurately reflect the work performed, and the salary range will remain the same; therefore, there is no cost associated with this change.

These changes will not result in an increased cost or additional positions, as the changes will be covered through existing vacancies and internal promotions. Exhibit VI to the attached budget adoption resolution presents an amended Mid-Management Salary Schedule to include these new classifications. In addition, Exhibit VII to the attached budget adoption resolution includes a revised Salary Schedule for the San Rafael Police Association (SRPA) to reflect the classification of Police Administrative Tech II, which was erroneously omitted from the salary schedule approved by the City Council on May 20, 2024.

FISCAL IMPACT: The Final Fiscal Year 2024-25 budget has been prepared for all funds. Funding sources are sufficient to support the final spending plans presented.

RECOMMENDED ACTION:

1. Adopt a resolution approving the Citywide Budget and Capital Improvement Program for the Fiscal Year 2024-25, providing for the appropriations and expenditure of all sums set forth in the budget in the amount of \$211,121,633 with net appropriations of \$179,844.098. (Attachment 1)
2. Adopt a resolution approving the Fiscal Year 2024-25 Gann Appropriations Limit. (Attachment 2)
3. Adopt a resolution approving the Measure A Work Plan for Fiscal Year 2024-25 (Attachment 3).
4. Approval of the Capital Improvement Program – FY 2024-25 through FY 2026-27 (Attachment 4) and related Capital and Transportation Infrastructure Workplan FY 2023-25 (Attachment 5)

ATTACHMENTS:

1. Resolution Approving the Citywide Budget for Fiscal Year 2024-25 and Providing for the Appropriations and Expenditures of All Sums Set Forth in the Budget of \$211,121,633.
 - a. Exhibit I – FY 2024-25 Final Budget - Revenues and Expenditures by Fund
 - b. Exhibit II – FY 2024-25 Final All Funds Budget (Revenues and Expenditures) with comparison to FY 2023-24 Adopted Budget
 - c. (Revenues and Expenditures by Fund
 - d. Exhibit III – FY 2024-25 Final General Fund Budget (Revenues and Expenditures) with comparison to FY 2023-24 Adopted Budget
 - e. Exhibit IV – Summary of FY 2024-25 Authorized Staffing (Full-Time Equivalent)
 - f. Exhibit V – Staffing Trends: 10-Year History
 - g. Exhibit VI – Mid-Management Salary Schedule -6/17/24
 - h. Exhibit VII – SRPA Salary Schedule (revised) – 2024 -2027
2. Resolution Approving Fiscal Year 2024-25 Gann Appropriations Limit
 - a. Exhibit A – Gann Limit Calculation
 - b. Exhibit B – Gann Appropriation Limit Analysis
3. Resolution Approving the Measure A Work Plan for Proposed Expenditures of Measure A Funds for FY 2024-25
 - a. Exhibit 1 – Measure A Workplan for FY 2024-25
4. Capital Improvement Program FY 2024-25 through FY 2026-27 and Related Infrastructure and Transportation Work Plan FY 2023-25
 - a. Exhibit I - Capital Improvement Program FY 2024-25 through FY 2026-27
 - b. Exhibit II – Infrastructure and Transportation Work Plan FY 2023-2025

RESOLUTION NO. 15309

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAFAEL
APPROVING THE CITYWIDE BUDGET AND CAPITAL IMPROVEMENT
PROGRAM FOR THE FISCAL YEAR 2023-24 AND PROVIDING FOR THE
APPROPRIATIONS AND EXPENDITURE OF ALL SUMS SET FORTH IN
THE BUDGET IN THE AMOUNT OF \$211,121,633, WITH NET
APPROPRIATIONS OF \$179,844,098**

WHEREAS, on June 5, 2024, City staff presented to the San Rafael City Council at its regular meeting the proposed City-wide Operating budget and a Capital Improvement Program for the fiscal year July 1, 2024 – June 30, 2025; and

WHEREAS, after examination, deliberation and due consideration of the Goals and Objectives, Capital Improvement Program, City-wide Operating Budget and corresponding staff recommendations, the San Rafael City Council provided direction to the City Manager, and the City Manager has submitted a Final Proposed Budget; and

WHEREAS, it is the intention of this Council to adopt the Proposed Budget submitted by the City Manager as the approved budget for the fiscal year 2024-2025; and

WHEREAS, it is the intention of this Council to carry forward unspent capital projects resources funded in fiscal year 2023-2024 to complete the balance of these projects in the 2024-2025 fiscal year; and

WHEREAS, it is the intention of this Council to carry forward unspent operational funds from fiscal year 2023-2024 encumbered through approved, active purchase orders to complete the balance of these purchases in the 2024-2025 fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the San Rafael City Council that:

1. The City Manager's Proposed Budget for the City of San Rafael for the fiscal year July 1, 2024, through June 30, 2025, is hereby adopted, with total appropriations of \$211,121,633 and net appropriations of \$179,844,098 across all funds, as presented in Exhibit I attached hereto and incorporated herein.
2. General Fund appropriations total \$112,291,75 as presented in Exhibit I attached hereto and incorporated herein. A total of \$1,157,725 is appropriated for General Plan support, \$55,016,930 is appropriated for special revenue and grant activities, \$ 4,795,360 is appropriated for the parking enterprise fund, \$9,415,000 is appropriated from capital project funds, and \$28,295,859 for internal service funds and asset replacement as presented in Exhibit I attached hereto and incorporated herein.
3. The sums of money therein set forth are hereby appropriated from the revenues of the

City to the departments, functions, programs and funds therein set forth for expenditure during the fiscal year 2023-2024.

4. The Capital Improvement Program and projects presented for implementation in fiscal year 2024-2025 are hereby approved.
5. The budget authorizes a staffing level of 416.34 full-time equivalent authorized positions, as presented in Exhibit IV, attached hereto and incorporated herein, as well as modifications to Mid-Management Salary Schedules to reflect new classification titles (Exhibit VI) and the San Rafael Police Association Salary Schedule to reflect a classification that was omitted from the schedule approved by the City Council on May 20, 2024 (Exhibit VII).
6. The City of San Rafael will carry-forward unspent encumbered capital project and operating funds from fiscal year 2023-2024 and reappropriate these funds in fiscal year 2024-2025 to be used solely to pay for the remaining portion of executed contracts and purchase orders, as of June 30, 2024. Unencumbered funds from fiscal year 2023-2024 supporting City Council authorized expenditures for street, facility, storm drain, traffic mitigation, park and other long-term capital projects started in the 2022-2023 or prior fiscal years will require re-appropriation through future City Council action.
7. Transfers totaling \$13,211,806 as reflected in Exhibit I are hereby authorized. This includes General Fund transfers totaling \$10,258,500 from the General Fund to the Recreation Revolving Fund (\$2,420,000), Essential Facilities Fund (\$353,000), Liability Fund (\$2,000,000), Capital Improvement Fund (\$2,735,000), Stormwater Fund (\$250,000), Gas Tax Fund (\$1,000,000) Vehicle Replacement Fund (\$1000,000), Police Equipment Replacement Fund (\$250,000) and Fire Equipment Replacement Fund (\$250,000)

I, LINDSAY LARA, Clerk of the City of San Rafael, hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the Council of said City on Monday, the 17th day of June 2024, by the following vote, to wit:

AYES: COUNCILMEMBERS: Bushey, Hill & Mayor Kate

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: Kertz & Llorens Gulati



LINDSAY LARA, City Clerk