



MINUTES

SAN RAFAEL CITY COUNCIL - FRIDAY, JUNE 21, 2024

SPECIAL MEETING AT 4:00 P.M.  
SPECIAL CLOSED SESSION FOLLOWING ADJOURNMENT OF SPECIAL MEETING  
San Rafael City Council Chambers  
1400 Fifth Avenue, San Rafael, CA 94901

Watch Online:

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Members of the public may speak on Agenda Items.

- Present: Councilmember Bushey  
Vice Mayor Hill  
Councilmember Kertz  
Mayor Kate
- Absent: Councilmember Llorens Gulati
- Also Present: City Manager Cristine Alilovich (virtually)  
City Attorney Robert Epstein  
Deputy City Clerk Brenna Nurmi

Mayor Kate called the meeting to order at 4:01 p.m. and invited Deputy City Clerk Brenna Nurmi to call the roll. All members of the City Council were present, except for Councilmember Llorens Gulati.

Deputy City Clerk Brenna Nurmi informed the community that the in-person meeting would also be recorded and streamed live to YouTube and through Zoom. She noted the two-minute timer for public comment and closed captioning on Zoom.

CONSENT CALENDAR:

Mayor Kate invited public comment on the Consent Calendar items; however, there were none.

Vice Mayor Hill moved and Councilmember Kertz seconded to approve the Consent Calendar.

1. Consent Calendar Items:

a. **Liability Claims Administration Services**

**Authorize the City Manager to Execute an Agreement with George Hills Company for the Provision of Third-Party Liability Claims Administration Services for a Five-Year Period, In an Amount Not to Exceed \$574,000 (CM)**

*Authorized the City Manager to approve a five-year agreement with George Hills Company to provide third-party liability claims administration services in an amount not to exceed \$574,000*

- AYES: Councilmembers: Bushey, Hill, Kertz & Mayor Kate
- NOES: Councilmembers: None
- ABSENT: Councilmembers: Llorens Gulati

## PUBLIC HEARINGS

### 2. Public Hearings:

#### a. Planning Commission and Design Review Board Consolidation

**Introduction of An Ordinance Amending Title 2 - Administration of the San Rafael Municipal Code to Add Design Professionals to the Planning Commission Membership Composition, and Amend Titles 14 - Zoning, and 15 - Subdivisions of the San Rafael Municipal Code, to Dissolve the Design Review Board and Transfer Existing Duties of the Design Review Board to the Planning Commission, or Zoning Administrator, or Director of Community and Economic Development (CC/CED)**

Director of Community and Economic Development, Micah Hinkle presented the Staff Report.

Jon Haveman, Planning Commission Chair and Stewart Summers, Design Review Board Member provided comments.

Staff responded to questions from the City Council.

Mayor Kate invited public comment.

**Speaker:** Kate Powers

Councilmembers provided comments.

Vice Mayor Hill moved and Councilmember Kertz seconded to introduce the ordinance, waive further reading of the ordinance, and refer to it by title only.

AYES:	Councilmembers:	Bushey, Hill, Kertz & Mayor Kate
NOES:	Councilmembers:	None
ABSENT:	Councilmembers:	Llorens Gulati

The Deputy City Clerk read the title of the ordinance:

An Ordinance Amending Title 2 - Administration of the San Rafael Municipal Code to Add Design Professionals to the Planning Commission Membership Composition, and Amend Titles 14 - Zoning, and 15 - Subdivisions of the San Rafael Municipal Code, to Dissolve the Design Review Board and Transfer Existing Duties of the Design Review Board to the Planning Commission, or Zoning Administrator, or Director of Community and Economic Development

*Introduced the ordinance, waived further reading of the ordinance, and referred to it by title only*

## OTHER AGENDA ITEMS

### 3. Other Agenda Items:

#### a. [Memorandum of Understanding with the San Rafael Mid-Management Employee Association \(SRMMEA\)](#)

**Resolution Approving a Successor Memorandum of Understanding Pertaining to Compensation and Working Conditions for the San Rafael Mid-Management Employee Association (July 1, 2024, Through June 30, 2027) (CM/HR)**

Assistant City Manager Angela Robinson Piñon presented the Staff Report.

Mayor Kate invited public comment; however, there were none.

Councilmembers provided comments.

Councilmember Bushey moved and Councilmember Kertz seconded to adopt the resolution approving a Successor Memorandum of Understanding pertaining to compensation and working conditions for the San Rafael Mid-Management Employee Association (July 1, 2024, Through June 30, 2027).

AYES: Councilmembers: Bushey, Hill, Kertz & Mayor Kate  
NOES: Councilmembers: None  
ABSENT: Councilmembers: Llorens Gulati

*Resolution 15315 – Resolution Approving a Successor Memorandum of Understanding Pertaining to Compensation and Working Conditions for the San Rafael Mid-Management Employee Association (July 1, 2024, Through June 30, 2027)*

b. [Compensation for Unrepresented Mid-Management Employees](#)  
**Resolution Establishing the Compensation and Working Conditions for Unrepresented Mid-Management Employees (July 1, 2024, Through June 30, 2027) (HR)**

Assistant City Manager Angela Robinson Piñon presented the Staff Report.

Mayor Kate invited public comment; however, there were none.

Councilmembers provided comments.

Councilmember Kertz moved and Vice Mayor Hill seconded to adopt the resolution establishing the compensation and working conditions for Unrepresented Mid-Management Employees (July 1, 2024, Through June 30, 2027).

AYES: Councilmembers: Bushey, Hill, Kertz & Mayor Kate  
NOES: Councilmembers: None  
ABSENT: Councilmembers: Llorens Gulati

*Resolution 15316 – Resolution Establishing the Compensation and Working Conditions for Unrepresented Mid-Management Employees (July 1, 2024, Through June 30, 2027)*

**ADJOURNMENT:**

Mayor Kate adjourned the meeting at 4:47 p.m.

**OPEN SESSION – COUNCIL CHAMBERS – FOLLOWING ADJOURNMENT**

4. Mayor Kate to announce Closed Session items.

Mayor Kate announced the Closed Session items and invited public comment; however, there were none.

**CLOSED SESSION – THIRD FLOOR CONFERENCE ROOM – FOLLOWING ADJOURNMENT**

5. Closed Session:

- a. CONFERENCE WITH LABOR NEGOTIATORS – GOVERNMENT CODE SECTION 54957.6  
Lead Negotiators: Timothy L. Davis and Allison B. Hernandez (Burke, Williams & Sorensen)  
Agency Designated Representatives: Cristine Alilovich, Paul Navazio, Marissa Sanchez, and Angela Robinson Piñon  
Employee Organizations: San Rafael Police Mid-Management Association; Public Employee Union, Local 1; San Rafael Firefighters' Association; San Rafael Police Association; SEIU Local 1021; Western Council of Engineers; San Rafael Fire Chief Officers' Association; San Rafael Mid-Management Employee Association; Unrepresented Executive Management

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LINDSAY LARA, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024

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KATE COLIN, Mayor

DRAFT