



SAN RAFAEL

LIBRARY AND RECREATION

BOARD OF LIBRARY TRUSTEES

MINUTES

City Hall Large Conference Room, Third Floor

1400 5th Ave, San Rafael, CA

June 25, 2024 – 6:00 P.M.

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=B-6LP-UISuk>

CALL TO ORDER

Chair Vahdat called the meeting to order at 6:01 P.M.

Roll Call

Present:

Trustee Andow

Trustee Cortes

Trustee Kyle

Chair Vahdat

Absent:

Trustee Lee

Also Present:

William Calhoun, Librarian II

Catherine Quffa, Library & Recreation Director

Jinder Banwait, Administrative Analyst

MINUTES

1. Approve Regular Meeting Minutes of May 14, 2024

Trustees provided comments.

The minutes of May 14, 2024 were approved as submitted.

Trustee Cortes moved, and Trustee Andow seconded to approve the minutes of the May 14, 2024 meeting.

Ayes: Trustees: Andow, Cortes, Kyle, and Vahdat

Noes: Trustees: None
Absent: Trustees: Lee
Abstain: Trustees: None

Minutes approved as submitted.

Chair Vahdat invited public comment; however, there was none.

OPEN TIME FOR PUBLIC EXPRESSION

Public Comment from the audience regarding items not listed on the agenda.
None

SPECIAL PRESENTATIONS

2. Older Adult Outreach and Your Library 24/7 Program

Staff report by William Calhoun, Librarian II

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Vahdat invited public comment; however, there was none.

OTHER AGENDA ITEMS

3. Operational Planning for Downtown Library Closure

Staff report by Catherine Quffa, Library & Recreation Director

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Vahdat invited public comment; however, there was none.

STAFF LIAISON REPORT

4. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff.

Presentation by Catherine Quffa, Library & Recreation Director

Staff responded to questions from the Trustees.

Trustees provided comments.

COMMISSIONER REPORTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Board members.

Trustees provided comments.

Chair Vahdat invited public comment for agenda item four and agenda item five; however, there was none.

NEXT MEETING: August 13, 2024

ADJOURNMENT

The meeting was adjourned at 7:08 P.M.