



SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: Public Works

Prepared by: Lyn Lopez, Junior Engineer
April Miller, Public Works Director

City Manager Approval:  _____

TOPIC: GRAND AVE CYCLE TRACK PROJECT

SUBJECT: ACCEPT COMPLETION OF THE GRAND AVE CYCLE TRACK PROJECT, CITY PROJECT NO. 11393, AND AUTHORIZE THE CITY CLERK TO FILE THE NOTICE OF COMPLETION

RECOMMENDATION:

Accept completion of the Grand Ave Cycle Track Project and authorize the City Clerk to file the Notice of Completion.

BACKGROUND:

The Grand Avenue Cycle Track Project constructed a new two-way, protected cycle track and widened sidewalk on the east side of Grand Avenue between Second Street and Fourth Street. This project is ranked third in Group F, Canal Connections, in the City’s 2018 Bicycle and Pedestrian Master Plan (“BPMP”) and is a critical trail extension project on the San Francisco Bay Trail. The new cycle track provides a safe and separated bicycle connection for residents and visitors of East San Rafael to the downtown business district and the San Rafael Transit Center. Project improvements included upgrades to traffic signals, curb ramps, and landscaping as well as road resurfacing. Construction for this project was coordinated with the Third Street Rehabilitation and Safety projects.

On [August 21, 2023](#), the City Council awarded the construction contract to Ghilotti Bros., Inc. in the amount of \$1,432,887 and approved a construction contingency of \$217,113 for a total of \$1,650,000. Construction began on December 11, 2022, and was completed on July 15, 2024.

ANALYSIS:

Pursuant to Civil Code Section 3093, the City is required to record a Notice of Completion upon City acceptance of the improvements. This acceptance initiates a period during which project subcontractors may file Stop Notices seeking payment from the City from the funds owed to the Contractor for the project work.

FISCAL IMPACT:

The Grand Ave Cycle Track project was funded through a combination of grants from various sources, consisting of the Bay Trail Grant from the Association of Bay Area Governments, the Local Partnership Program from Caltrans, and the Transportation Fund for Clean Air program from Transportation Authority of Marin, and funds from the Gas Tax Fund (#206). The total cost for completion of this project is approximately \$1,820,000, which includes about \$180,000 for design and permitting and about

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

\$1,580,000 for construction and construction support.

In accordance with project specifications, the City retained five percent of the full amount due on each progress payment to Ghilotti Bros., Inc. resulting in a total construction retention of \$157,531.59. The final payment and release of retention will be made following 35 days after recordation of the Notice of Completion.

RECOMMENDED ACTION:

Accept completion of the Grand Ave Cycle Track Project and authorize the City Clerk to file the Notice of Completion.

ATTACHMENTS:

1. Notice of Completion

Recording Requested By:
The City of San Rafael

When Recorded Mail To:
Lindsay Lara, City Clerk
1400 Fifth Avenue
San Rafael, CA 94901

EXEMPT FROM RECORDING FEES PER
GOVERNMENT CODE §27383

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

NOTICE OF COMPLETION
Civil Code §§ 8182, 8184, 9204, and 9208

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is the agent of the owner of the Project described below.
2. Owner's full name is the City of San Rafael ("City")
3. City's address is 1400 Fifth Ave, San Rafael, CA 94901
4. The nature of City's interest in the Project is:
 Fee Ownership Lessee Other Public Right of Way Easement
5. Construction work on the Project performed on City's behalf is generally described as follows: Pavement rehabilitation, pedestrian and bicycle safety improvements, curb ramps and intersection improvements, utility infrastructure updates, intersection lighting and traffic signal upgrades, and reconfiguring the roadway on Grand Ave between 2nd Street and 4th Street.
6. The name of the original Contractor for the Project is: Ghilotti Bros., Inc. located at 525 Jacoby St, San Rafael CA 94901
7. The Project was accepted as complete on: July 15, 2024
8. The Project is located at: Grand Ave., San Rafael CA 94901

Verification: In signing this document, I, the undersigned, declare under penalty of perjury under the laws of the State of California that I have read this notice, and I know and understand the contents of this notice, and that the facts stated in this notice are true and correct.

Date and Place

Signature

April Miller, Director of Public Works
Name and Title

*EXEMPT FROM NOTARY ACKNOWLEDGMENT REQUIREMENTS PER
GOVERNMENT CODE § 27287 AND CIVIL CODE § 9208*