



## AGENDA

### BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC) WEDNESDAY, AUGUST 7, 2024, AT 6:00 P.M.

San Rafael City Hall, Third Floor Conference Room  
1400 Fifth Avenue, San Rafael, CA 94901

#### Watch Online:

Watch on Zoom Webinar: <https://cityofsanrafael-org.zoom.us/j/82057227696>

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The meeting will be held in person. The meeting is being streamed live via Zoom.

How to participate in the meeting:

- You are welcome to come to the meeting and provide public comments in person. Each speaker will have 3 minutes to provide public comments.
- Submit your comment by email to [TrafficEng@cityofsanrafael.org](mailto:TrafficEng@cityofsanrafael.org) by 4:00 p.m. the day of the meeting.
- If you experience technical difficulties during the meeting, contact [TrafficEng@cityofsanrafael.org](mailto:TrafficEng@cityofsanrafael.org).

#### CALL TO ORDER

#### MINUTES

1. Approve regular meeting minutes of June 5, 2024.  
*Recommended Action – Approve as submitted*

#### SPECIAL PRESENTATIONS

No Special Presentations

#### OTHER AGENDA ITEMS

If necessary to ensure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

2. Other Agenda Items
  - a. Fourth St/Miracle Mile at Second St and West Crescent Dr Improvements Project Update  
*Recommended Action – Receive and Comment*
  - b. Mahon Path – Temporary Closure and Re-route Options  
*Recommended Action – Receive and Comment*
  - c. Safe Streets for All (SS4A) Grant Application  
What: Develop a Safety Implementation Strategy and Conduct a Demonstration Project  
Location: Various areas in the City of San Rafael and Unincorporated County of Marin as identified in the Countywide Local Road Safety Plan  
*Recommended Action – Receive and Comment*
  - d. Spinnaker Point Traffic Calming Pilot Active  
*Recommended Action – Receive and Comment*

#### STAFF LIAISON REPORT

3. Staff Liaison Report: Project Updates

#### COMMISSIONER REPORTS

4. Other brief reports on any meetings, conferences, and/or seminars attended by the Committee members.

## **OPEN TIME FOR PUBLIC EXPRESSION**

The public is welcome to address the Committee at this time on matters not on the agenda that are within its jurisdiction. Comments may be no longer than three minutes and should be respectful to the community.

## **ADJOURNMENT**

- Next scheduled meeting will be held on Wednesday, October 2, 2024, at 6:00 P.M.

*Any records relating to an agenda item, received by a majority or more of the board or commission less than 72 hours before the meeting, shall be available for inspection online and in the City Hall Third Floor Conference Room placed with other agenda-related materials on the table when you first walk into the room prior to the meeting. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org) or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. To request Spanish language interpretation, please submit an online form at <https://www.cityofsanrafael.org/request-for-interpretation/>.*

Public Works Liaison: Joanna Kwok, Assistant Director/City Engineer, 111 Morphew Street, San Rafael, CA 94901  
Email: [TrafficEng@cityofsanrafael.org](mailto:TrafficEng@cityofsanrafael.org) (email if you have any questions related to the agenda, projects, or issues getting into the meeting)



## BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Wednesday, June 5, 2024 AT 6:00 P.M.

### HYBRID MEETING MINUTES

Please note there is no recording for this meeting.

#### CALL TO ORDER

- Chair Mooney called the meeting to order at 6:02 P.M.

#### ROLL CALL

**Commissioners Present:** Chair Mooney, Vice Chair Kyle, Member Bergman, Member Callagy, Member Vicente, Member Kuhn (Alternate)

**Commissioners Absent:** None

**Staff Present:** Staff (Assistant Director) Joanna Kwok, Staff (Director of Public Works) April Miller, and Staff (Mayor) Kate Colin

#### APPROVAL MINUTES

Minutes for April 3, 2024 BPAC Meeting were approved.

#### SPECIAL PRESENTATIONS

No special presentations.

#### OTHER AGENDA ITEMS

##### [Active Transportation Program \(ATP\) Cycle 7 grant Presentation by April Miller](#)

The proposed grant application for the ATP Cycle 7 was presented to the BPAC. The application includes two missing links to downtown and the transit center. One of the connections is on 4<sup>th</sup> Street from the recently completed Grand Avenue Cycle Track project to the new transit center and North-South greenway connection at 4<sup>th</sup> and Tamalpais. The other section included in the grant application is a Class IV bikeway along the North-south greenway on Tamalpais from 4<sup>th</sup> Street to Mission Avenue to connect to the Lincoln Avenue pathway. It was mentioned that Golden Gate Bridge, Highway, and Transportation District will be installing the pathway from 2<sup>nd</sup> to 4<sup>th</sup> Streets as part of the transit center relocation project.

##### [Listed below are comments from BPAC Members and the public.](#)

*Vice Chair Mark Kyle* – Requested that the letter of support for the ATP grant application submitted by the Chair be modified to include the entire BPAC. Has the city done any studies to see if 5th Avenue would be a better location for the bikeway instead of 4th Street? Response: The Bicycle and Pedestrian master plan identified 4<sup>th</sup> Street as the east-west bicycle route through downtown.

*Member Bergman* – Supportive of this section of pathway.

*Member Callagy* - Acknowledged this is a key connection from the Canal to downtown.

Member Vicente - Commented that the plans are new to her but is happy to see these improvements.

Member Kuhn (Alternate)- Asked about decision making process on installing concrete curbs versus plastic bollards within the bicycle buffers on projects. Response: This decision is typically dependent on available right of way and project budget.

*Chair Mooney* - Completely supports this project. He thinks that the connect from the Canal neighborhood to the new transit center is key and therefore this pathway needs to be on 4<sup>th</sup> Street from Grand to Tamalpais. However, the committee and city could explore alternate routes through downtown in the future with the Citywide Bicycle and Pedestrian Plan.

*Public Comment No. 1* - Consider Fifth St for east-west bicycle connection

*Chair Mooney* - Invite motion to receive and file Active Transportation Program (ATP) Cycle 7 Grant - Application Concept Plan Report. The Committee unanimously vote to approve and file this presentation.

### **Draft Capital Improvement Program Budget & Work Plan presented by Staff (Joanna Kwok)**

The Proposed Capital Improvement Program (CIP) presentation outlined background on CIP, its planning process, overview of FY2023-24 accomplishments and FY2024-25 CIP plan, and outlook for CIP process. The CIP is a three-year planning tool consisting of annual programs and projects, funding sources, and rough order of magnitude cost estimates. Appropriation of funds for Year 1 of the CIP is included with the City's annual budget adoption. The CIP programs and projects are sorted into four categories: Buildings/Facilities, Parks, Storm Drain, and Transportation.

FY2023-24 accomplishments include completion of projects in all CIP categories. Completed Transportation projects include Grand Ave Cycle Track, Third St Rehabilitation, Third St Safety improvements, and more. The FY2024-25 CIP consists of 20% Buildings/Facilities, 28% Parks, 6% Storm Drain, and 46% Transportation programs and projects with a proposed budget of approximately \$33.5 million, of which 43% is made up of grant funding. Planned transportation related programs and projects for FY 2024-25 include the Annual Sidewalk Repair Program, Citywide Bicycle and Pedestrian Plan Update, Fourth St/Miracle Mile at Second St and West Crescent Dr, Lincoln Ave Safety Improvements, and more.

Future CIP planning goals include pursuing more grant funds, outlining criteria for annual programs, and evaluating the CIP planning process to include City planning documents and review process through the lens of diversity, equity, inclusion, and belonging.

### **Listed below are comments from BPAC Members and the public.**

*Public Comment No. 2* - Asked that high priority areas be reviewed for applicability of AB413 and stated that the forthcoming update to the 2018 Bicycle and Pedestrian Master Plan needs to include conditions and new improvements.

*Public Comment No. 3* - Suggested to find opportunities to implement quick build improvements, such as striping enhancements, with annual slurry project.

*Public Comment No. 4* - Asked to investigate options for improving car behavior with the Vision Zero Action Plan.

Member Callagy - Asked about how to provide input for traffic calming on Canal St. Also, asked about

application of AB 413 for no parking near pedestrian crossings.

Member Kuhn (Alternate) – Suggested exploring cost and feasibility of incorporating bollards and concrete improvements for bike lane buffer.

Chair Mooney – Mentioned that Petaluma Safe Streets Nomination Program includes a points system for the public to propose improvements and display ranking. Suggested that the Freitas Parkway multi-use path design be coordinated with the slip lane closure at Freitas and Montecillo and other slip lanes along Freitas Parkway. Stated that the Bicycle and Pedestrian Master Plan update should include project ranking and cost and capture completed projects.

Member Bergman – Consider impacts from development projects when updating the Bicycle and Pedestrian Master Plan.

Director Miller – The upcoming Citywide Bicycle and Pedestrian Plan update will also investigate improvements that focus on pedestrian as well as ranking projects from an equity lens. A majority of the previously recommended bike improvements will remain and be ranked as part of the plan update.  
*Chair Mooney – Invite motion to receive and file Draft Capital Improvement Program Budget & Work Plan Report. The Committee unanimously vote to approve and file this presentation.*

### **STAFF LIAISON REPORT**

Director Miller presented on upcoming meetings by city partners. Golden Gate Bridge, Highway, and Transportation District is hosting a Facebook Live with Canal Alliance on June 24<sup>th</sup> from 5:30-7:30pm in Spanish and a bilingual Open House at Jackson Cafe on June 25<sup>th</sup> from 5:30-7:30pm for the Transit Center Relocation project. Transportation Authority of Marin is hosting a Bellam Blvd Workshop with Canal Alliance on July 13<sup>th</sup> in Spanish.

*Chair Mooney – Invite motion to receive and file Staff Liaison Report. The Committee unanimously vote to approve and file this presentation.*

### **COMMISSIONER REPORTS**

Chair Mooney – Acknowledge the submission of a written comment encouraging the City to think about connections on Fifth Ave. Encouraged public comments and provided reminder that written comments should be submitted to the [TrafficEng@cityofsanrafael.org](mailto:TrafficEng@cityofsanrafael.org) email after posting of the meeting agenda and before 4pm on the day of the meeting.

### **OPEN TIME FOR PUBLIC EXPRESSION**

Public Comment No. # 5 – Stated that Marin County Bike Commission and Walk-Bike San Rafael hosted a station along the new Second Street bike path where about 100 people came by, including many daily commuters, which reinforced the success of the project and how much it is used by residents and commuters.

Public Comment No. # 6 – Stated that it feels safer using Second Street after its improvement to go through San Rafael from McGuinness Golf Course. Concerned about blind turns for sidewalks and bike lanes especially in the Canal. Desire to improve back streets to make them safer for peds and bikes and focusing on access to bus stops. Suggestion was made during Safe Routes to School meeting for adding bike path along Smith Ranch Road, Lucas Valley Road from McGuinness Park to Las Gallinas. Wants to connect Smith Ranch Road to SMART paths to make them more continuous. Make DUI checkpoint distribution more equitable.

## **ADJOURNMENT**

Meeting adjourned at 7:45 P.M. Next scheduled meeting will be Weds August 7, 2024 at 6:00 P.M.