



**SAN RAFAEL**  
THE CITY WITH A MISSION

**PICKLEWEED ADVISORY COMMITTEE  
AGENDA**

**Wednesday, August 7, 2024  
7:00 P.M.**

**Attend and Participate in Person at Albert J. Boro Community Center, Meeting Room 3  
50 Canal Street, San Rafael, CA 94901**

**-OR -**

**Watch on Zoom Webinar: <https://tinyurl.com/PWAC-8-7-2024>**

**Telephone: (669)900-9128**

**Meeting ID: 933 3089 5431**

**CALL TO ORDER**

**MINUTES**

1. Approve regular meeting minutes of June 5, 2024

**MEETING OPEN TO THE PUBLIC**

2. Public Comment from the in-person audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 2 minutes.*

**MATTERS BEFORE THE COMMITTEE**

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

3. Co-Sponsorship Application Committee Recommendations:
  - A. Raíces Del Canal: 2024-2025 Afterschool Program

**COMMITTEE REPORTS AND COMMENTS**

4. Other brief reports on any meetings or community events attended by the Committee members.

**STAFF COMMENTS**

5. Updates and Events of Interest

**NEXT MEETING: Special Meeting: September 11, 2024 (In Person- Albert J. Boro Community Center)**

**ADJOURNMENT**

**Notice**

Any records relating to an agenda item, received by a majority or more of the Committee less than 72 hours before the meeting, shall be available for inspection online and in the Albert J. Boro Community Center placed with other agenda-related materials on the table in front of the [location prior to the meeting. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org) or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. To request Spanish language interpretation, please submit an online form at <https://www.cityofsanrafael.org/request-for-interpretation/>. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products.



**SAN RAFAEL**  
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**PICKLEWEED ADVISORY COMMITTEE  
AGENDA**

**Miercoles, Agosto 7 2024  
7:00 P.M.**

**Reunion Hibrada:**

**Asista en persona en el Centro Comunitario Albert J. Boro, Salón de reunión 3  
50 Canal Street**

**-OR -**

**Ve en Zoom: <https://tinyurl.com/PWAC-8-7-2024>**

**Telefono: (669)900-9128**

**ID de reunion: 933 3089 5431**

**Llamar a Orden**

**MINUTOS**

1. Aprobar los minutos de la reunión ordinaria del 5 de Junio, 2024

**REUNIÓN ABIERTA AL PÚBLICO**

2. Comentarios públicos de la audiencia en persona sobre temas que no figuran en la agenda..  
*Los comentarios no pueden durar más de 2 minutos*

**ASUNTOS ANTE EL COMITÉ**

Si es necesario para asegurar la finalización de los siguientes puntos, el presidente puede establecer límites de tiempo para las presentaciones de los oradores individuales.

3. Recomendaciones del Comité de Solicitud de Copatrocinio  
A. Raíces Del Canal – 2024-2025 Programa después de escuela

**INFORMES Y COMENTARIOS DEL COMITÉ**

4. Otros informes breves sobre las reuniones o eventos comunitarios a los que asistan los miembros del Comité.

**COMENTARIOS DEL PERSONAL**

5. Actualizaciones y eventos de interés

**PRÓXIMA REUNIÓN ORDINARIA: Septiembre 11, 2024 (En Persona- Centro Comunitario Albert J Boro)**

**APLAZAMIENTO**

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**Noticia**

*Cualquier registro relacionado con un tema de la agenda, recibido por una mayoría o más del Comité menos de 72 horas antes de la reunión, estará disponible para su inspección en línea y en el Centro Comunitario Albert J. Boro colocado con otros materiales relacionados con la agenda sobre la mesa. frente al [lugar antes de la reunión. Se pueden solicitar intérpretes de lenguaje de señas llamando al (415) 485-3066 (voz), enviando un correo electrónico a [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org) o utilizando el Servicio de retransmisión de telecomunicaciones de California marcando "711", al menos 72 horas antes de la reunión. Las copias de los documentos están disponibles en formatos accesibles a pedido. Para solicitar interpretación en español, envíe un formulario en línea en <https://www.cityofsanrafael.org/request-for-interpretation/>. Para permitir que las personas con enfermedades ambientales o sensibilidad química múltiple asistan a la reunión/audiencia, se solicita a las personas que se abstengan de usar productos perfumados.*

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Watch on Zoom: <https://tinyurl.com/PWAC-6-5-2023>

Telephone: (669) 900-9128

Meeting ID: 933 3089 5431

**CALL TO ORDER**

Chair Mason called the meeting to order at 7:12 p.m.

**ROLL CALL**

**Present:** Chair Mason  
Member Hau-Guiterrez  
Member Sprague  
Member Tanchez  
Member Vasquez  
Park & Recreation Commissioner Pasternak

**Absent:** Member Ceballos, Member Nguyen, Member Palacios, Member Ruiz,  
Member Yost

**Also Present:** Becky Ordin, Senior Administrative Assistant

**AGENDA AMENDMENTS**

None.

**MINUTES**

**1. Approve regular meeting minutes of April 3, 2024**

Member Tanchez moved and Member Sprague seconded, to approve the meetings minutes of April 3, 2024.

**AYES:** Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez

**NOES:** Members: None

**ABSENT:** Members: Ceballos, Nguyen, Palacios, Ruiz, Yost

**ABSTAINED:** Members: None

*Minutes approved as submitted.*

**MEETING OPEN TO THE PUBLIC**

**2. Public Comment from the audience regarding items not listed on the agenda**

None.

**MATTERS BEFORE THE COMMITTEE**

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

**3. Summer Co-Sponsorship Application Committee Recommendations**

**A. Marin YMCA: YMCA 2024-2025 Afterschool Program**

Mr. Mason gave an overview of the Co-Sponsorship application request for the Marin YMCA 2024-2025 Afterschool Program fee reduction or waiver.

Staff responded to questions from the members.

Public comments: None

Member Tanchez moved and Member Hau-Guiterrez seconded, to approve a full fee waiver for the Marin YMCA 2024-2025 Afterschool Program.

AYES: Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez

NOES: Members: None

ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost

ABSTAINED: Members: None

**B. Tamalpais Adult School: English as a Second Language Classes**

Mr. Mason gave an overview of the Co-Sponsorship application request for the Tamalpais Adult School: English as a Second Language Classes fee reduction or waiver.

Staff responded to questions from the members.

Public comments: None

Member Sprague moved and Member Vasquez seconded, to approve a full fee waiver for the Tamalpais Adult School: English as a Second Language Classes.

AYES: Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez

NOES: Members: None

ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost

ABSTAINED: Members: None

**C. DrawBridge: Weekly Expressive Arts Groups**

Mr. Mason gave an overview of the Co-Sponsorship application for the DrawBridge: Weekly Expressive Arts Groups fee reduction or waiver.

Staff responded to questions from the members.

Public comments: None

Member Tanchez moved and Member Vasquez seconded, to approve a full fee waiver for the DrawBridge: Weekly Expressive Arts Group.

AYES: Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez

NOES: Members: None

ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost

ABSTAINED: Members: None

**D. Parent Services Project: Aprendiendo Juntos**

Mr. Mason gave an overview of the Co-Sponsorship application for the Parent Services Project: Aprendiendo Jutos fee reduction or waiver.

Staff responded to questions from the members.

Public comments: None

Member Hau-Guiterrez moved and Member Sprague seconded, to approve a full fee waiver for the Parent Services Project: Aprendiendo Juntos.

AYES: Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez

NOES: Members: None

ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost

ABSTAINED: Members: None

**E. Vivalon: Zumba by Vivalon**

Mr. Mason gave an overview of the Co-Sponsorship application for the Vivalon: Zumba by Vivalon fee reduction or waiver.

Staff responded to questions from the members.

Public comments: None

Member Sprague moved and Member Vasquez seconded, to approve a full fee waiver for the Vivalon: Zumba by Vivalon program.

AYES: Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez  
NOES: Members: None  
ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost  
ABSTAINED: Members: None

**F. The Canal Alliance/ACCESS U Foundation: Canal FC**

Mr. Mason gave an overview of the Co-Sponsorship application for the Canal Alliance/ACCESS U Foundation: Canal FC fee reduction or waiver.

Staff responded to questions and concerns from the members regarding the program. Members are very interested in seeing statistics from this year's program in the programs Final Report.

Public comments: None

Member Tanchez moved and Member Sprague seconded, to approve a full fee waiver for the Canal Alliance/ACCESS U Foundation: Canal FC.

AYES: Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez  
NOES: Members: None  
ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost  
ABSTAINED: Members: None

**G. Troop 2000: Scouts BSA**

Mr. Mason gave an overview of the Co-Sponsorship application for the Troop 2000: Scouts BSA fee reduction or waiver.

Staff responded to questions from the members.

Public comments: None

Member Vasquez moved and Member Tanchez seconded, to approve a full scholarship for Troop 2000: Scouts BSA.

AYES: Members: Hau-Guiterrez, Sprague, Tanchez, Vasquez  
NOES: Members: None  
ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost  
ABSTAINED: Members: None

**H. The Canal Arts: Canal Family Arts**

Mr. Mason gave an overview of the Co-Sponsorship application for The Canal Arts: Canal Family Arts fee reduction or waiver.

Staff responded to questions from the members.

Public comments: None

Member Sprague moved and Member Vasquez seconded, to approve a full fee waiver for The Canal Arts: Canal Family Arts.

AYES: Members: Hau-Guiterrez, Sprague, T Sanchez, Vasquez

NOES: Members: None

ABSENT: Members: Ceballos, Nguyen, Palacios, Ruiz, Yost

ABSTAINED: Members: None

#### **4. New Co-Sponsorship Application and Final Report Presentations:**

##### **A. Raíces Del Canal: 2024-2025 Afterschool Program**

Mr. Mason gave an overview of the Co-Sponsorship application for the Raíces Del Canal: 2024-2025 Afterschool Program fee reduction or waiver. Mr. Mason introduced Maite Duran with Raíces Del Canal who gave a presentation.

Staff and Maite Duran responded to questions from the members.

Public comments: None

### **COMMITTEE REPORTS AND COMMENTS**

#### **5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.**

Park and Recreation Commissioner Pasternak attended the last Park and Recreation Commission meeting, which was a park tour focusing on the tennis courts.

Member Sprague and Chair Mason had a meeting with the Parking Manager Jim Myhers about parking in the Canal. Mr. Myhers confirmed the plans to do T's and L's in the Canal neighborhood starting in the fall.

Member Sprague was hoping to attend the 580-connector meeting but was not able to. She is on the list to receive project email updates but has yet to hear anything. She is concerned about the lack of community engagement for that project.

Member Sprague also learned San Rafael Youth Soccer is having trouble finding field space due to the closure of several school fields due to upgrade projects. As a result, the league is not sure if they will be able to have a season due to the closures.

Member Sprague announced the San Rafael City School Board has an opening for a board member from the Canal area.

Member Hau-Guiterrez shared that he is looking forward to the summer when the soccer clubs start, and the kids will be coming out. He has contacted the person running the club and is hoping to volunteer with the program.

Member Vasquez attended the meeting regarding the sea level rising, which was very informative.

## **STAFF COMMENTS**

### **6. Updates and Events of Interest:**

Chair Mason provided the following updates:

We are still hoping to go out to bid later this month for the Pickleweed Park project and start construction of the all-weather turf soccer fields on September 1, 2024.

Carlos Aguilar was hired as the new Custodian who started May 16 and is doing a fantastic job.

There has been an increase in gang tagging on the sheds and around the neighborhood. San Rafael Police Department is aware and there recently has been a decline.

Public Works states that the replacement of the Art and Teen Room windows should happen this month and hopefully The Canal Arts can start the mural in July.

#### **Summer Programs:**

Canal Karate

Canal Mini Soccer League

Two sessions of Dance Music Theater, Arts & Fitness Summer Camp has a combined enrollment of 39

Junior Giants Baseball/Softball, which is led by our own Program Coordinator Stephen Rogers. There are over 95 kids enrolled.

Multicultural Older Adult Program and Congregate Meal

National Academy of Athletics Basketball Camps

National Academy of Athletics All Sports Camp

San Rafael Basketball Academy Camp that is taught by our own Program Coordinator Stephen Rogers. From parental input, we are trying a weeklong camp rather than clinics. There are 15 kids enrolled.

Yoga for Adults

There was a meeting yesterday for the Pickleweed Library Renovation on basic ideas and design options within the current footprint. Later this year there will most likely be a presentation to the Pickleweed Advisory Committee.

## **ADJOURNMENT**

Chair Mason adjourned the meeting at 8:13 p.m.



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BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

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Catherine Quffa, Library & Recreation Director



**PICKLEWEED ADVISORY COMMITTEE  
AGENDA REPORT**

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**August 7, 2024  
Item #3.A.**

**TITLE: Raíces Del Canal: Afterschool Program**

**RECOMMENDATION**

Staff recommends that the Pickleweed Advisory Committee consider granting a fee reduction or waiver for use of the Albert J. Boro Community Center Teen Room Monday through Friday afternoons from September 3, 2024 through June 14, 2025, excluding holidays and closures.

**BACKGROUND**

At the June 5, 2024 regular meeting, the Pickleweed Advisory Committee received an application and presentation from Raíces Del Canal requesting a full fee-waiver, valued at \$10,360.00, for use of the Teen Room afterschool from 3:00 pm to 6:30 pm, excluding holidays, September 3, 2024 through June 14, 2025.

**DISCUSSION**

As the Pickleweed Advisory Committee has had time to review the co-sponsorship application, a recommendation is needed to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together. Members must also consider the Committee's total annual allocation of \$144,200 in fees that can be waived.

**FISCAL IMPACT**

The resident/non-profit value of the rental totals \$10,360.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Teen Room at that time.

**ALTERNATIVE ACTION**

Any other action as determined by the Committee.

Submitted by:

A handwritten signature in blue ink that reads "Steve Mason". The signature is fluid and cursive, with the first name "Steve" and last name "Mason" clearly legible.

Steve Mason  
Senior Recreation Supervisor

Attachments:

1. Use Agreement Application



# ALBERT J. BORO COMMUNITY CENTER CO-SPONSORSHIP APPLICATION

## Section I-About the Applicant Agency

4/26/24

Date Submitted: \_\_\_\_\_ Revision Dates (if applicable) \_\_\_\_\_

Raíces Del Canal

Title of Program: \_\_\_\_\_

Marin Link

Co-sponsoring agency or individual: \_\_\_\_\_

5800 Northgate Dr # 250

Address: San Rafael CA 94903

Telephone: \_\_\_\_\_ Ext. \_\_\_\_\_

maited@raicesdelcanal.org

Email: \_\_\_\_\_

raicesdelcanal.org

Website: \_\_\_\_\_

Non-Profit 501c3 Number: \_\_\_\_\_

Principal contacts:

Maite Durán

(415) 717-1099

maited@raicesdelcanal.org

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Is this a first time program at Pickleweed?  Yes  No

If no, start date of original program: \_\_\_\_\_ Location: \_\_\_\_\_

**Most recently approved final report must be attached.**

## Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

At Raices Del Canal we are dedicated to building an equitable future in the Canal neighborhood and Marin County by providing Latino youth and families access to the community programs they need to overcome barriers and thrive. We envision a Canal neighborhood, San Rafael, and Marin County where Latino youth and families live in dignity and are empowered to realize their full potential as residents of Marin County. Through this funding opportunity we will be able to establish ourselves and build our capacity to deliver important culturally sensitive programs for the Latino community of the Canal, San Rafael, and Marin County in our areas of focus including environmental Justice, Mental Health, Restorative Justice, Literacy and Academic Support, and Community art. We have assembled a diverse and dedicated team led by Maite Durán. Raíces Del Canal is the latest iteration of the community programs and services that she has developed and implemented with the Latino community in the Canal, San Rafael, and Marin County over her twenty years of service and commitment to delivering culturally competent community programs. We are a new fiscally sponsored project of 501c3 Marin Link. We are currently operating and delivering our community programs and we are excited to begin our new fiscal year on July 1st!

Proposed Start Date: September 3rd, 2024 Proposed End Date: June 14, 2025  
Number participants estimated: 10 Maximum number estimated: 25  
Target age group: K-5th

Requested Rooms:

- Classroom #
- Teen Activity Room
- Gymnasium
- Community Room
- Computer Lab
- Playing Field #
- Art Room
- Kitchen
- Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday  
Time: 3:00pm-6:30 pm

Fee Reduction Request

- 25%
- 50%
- 75%
- 100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 10,360.00

Will there be a charge to participants? Yes \_\_\_\_\_ No X

If so, what will the fee be? \_\_\_\_\_ How will the proceeds be used?

Describe your community outreach plan and how you will advertise:

Our program has a robust outreach system that utilizes community canvassing, social media, our website, and our community networks to mobilize women and mothers to attend and receive the great benefits of our program at no cost.  
Our outreach and advertisement is delivered in Spanish and English.  
Another method we employ is to hold 4 listening sessions with community members before and after their involvement and attendance at our program as part of our evaluation process and to continuously inform our program with the sentiments and needs of our community members.  
This is part of our equitable and culturally sensitive approach.

In what languages will your marketing materials be distributed?

- English
- Spanish
- Vietnamese
- Other

### **Section III Outcomes and Measurements**

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

#### Outcome Statement

1. Our goal is that 100% of program participants will increase their knowledge and understanding of environmentalism, climate change, and conservation issues.
2. Another outcome is that 100% of program participants including youth and families will have access to a weekly community art program that will educate them on the topics of environmentalism and mental health and learn art skills and knowledge.
3. 100% percent of participants in our Latino Women’s Mental Health program will receive important mental health education that discusses culturally sensitive topics related to immigration, trauma, motherhood and navigating life in Marin County as a Latina immigrant.
4. 100% of program participants will have access to culturally sensitive community programs where they will interact with culturally competent staff and a program curriculum that includes an emphasis on the cultural knowledge and ancestral wisdom of the Latino/Indigenous community.

#### Measurement for Outcome

1. We will conduct before, during, and after assessments/surveys of program participants to check for understanding, growth, satisfaction, and motivation to continue implementing sustainable solutions in their lives. Attendance will be tracked.
2. We will conduct before, during, and after assessments/surveys of program participants to check for understanding of the art curriculum, art skills and knowledge gained, growth, and satisfaction. Attendance will be tracked.
3. We will conduct before, during, and after assessments/surveys of program participants to check for understanding of mental health education topics related to Latino Women, healing from trauma, satisfaction, and motivation to continue learning about and improving their mental health. Attendance will be tracked.
4. We will conduct before, during, and after assessments/surveys of program participants to receive feedback on cultural competency, representation of participants cultures, and satisfaction with the program. Attendance will be tracked.

#### Measurements:

How do you plan to track attendance? Attach a copy of your form.

We track attendance through a sign-in sheet that is then entered into a data management software that records the attendance of all program participants.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Community Feedback Form Attached

What other forms or measurement tools will you use? Attach copy.

See Above

**Section IV Faculty/Leaders**

Names, titles and contact information for key faculty/leaders other than listed in Section I

Maite Durán, Director, [REDACTED]  
Yavar Amidi, Director, [REDACTED]

**Section V Partners and Support**

List partners and any cash or in-kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
Pickleweed Library TeamWorks Art		

Attach a program budget.

**Section VI Attachments**

List all attachments submitted with this application

Community Feedback Form  
Attendance Sheet