



**SAN RAFAEL**

LIBRARY AND RECREATION

**BOARD OF LIBRARY TRUSTEES**

**MINUTES**

---

**City Hall Large Conference Room, Third Floor**

**1400 5th Ave, San Rafael, CA**

**October 8, 2024 – 6:00 P.M.**

**Virtual Meeting Recording Link:**

**<https://www.youtube.com/watch?v=sNi39PpgRuU>**

**CALL TO ORDER**

Chair Vahdat called the meeting to order at 6:01 P.M.

**Roll Call**

**Present:**

Trustee Andow

Trustee Cortes

Trustee Lee

Chair Vahdat

**Absent:**

Trustee Kyle

**Also Present:**

Jennifer Kiefer, Interim Technical Services Supervisor

Perla Maciel, Interim Supervising Librarian

Daniel Avalos, Assistant Library & Recreation Director/City Librarian

Jinder Banwait, Administrative Analyst

**MINUTES**

**1. Approve Regular Meeting Minutes of August 13, 2024**

Trustees provided comments.

The minutes of August 13, 2024 were approved as submitted.

Trustee Andow moved, and Trustee Lee seconded to approve the minutes of the August 13, 2024 meeting.

Ayes: Trustees: Andow, Cortes, and Lee  
Noes: Trustees: None  
Absent: Trustees: Kyle  
Abstain: Trustees: Vahdat

*Minutes approved as submitted.*

Chair Vahdat invited public comment; however, there was none.

### **OPEN TIME FOR PUBLIC EXPRESSION**

**Public Comment from the audience regarding items not listed on the agenda.**  
None

### **SPECIAL PRESENTATIONS**

**2. Path of a Book by Jennifer Kiefer, Interim Technical Services Supervisor and Perla Maciel, Interim Supervising Librarian**

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Vahdat invited public comment; however, there was none.

### **OTHER AGENDA ITEMS**

**3. Fiscal Year 2023-2024 Statistics**

Staff report by Daniel Avalos, Assistant Library & Recreation Director/City Librarian

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Vahdat invited public comment; however, there was none.

### **STAFF LIAISON REPORT**

**4. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff.**

Presentation by Daniel Avalos, Assistant Library & Recreation Director/City Librarian

Staff responded to questions from the Trustees.

Trustees provided comments.

### **COMMISSIONER REPORTS**

**5. Other brief reports on any meetings, conferences, and/or seminars attended by the Board members.**

Trustees provided comments.

Chair Vahdat invited public comment for agenda item four and agenda item five; however, there was none.

**NEXT MEETING: November 12, 2024**

**ADJOURNMENT**

The meeting was adjourned at 6:52 P.M.