



SAN RAFAEL
THE CITY WITH A MISSION
established 1874

Agenda Item No: 4.c

Meeting Date: January 21, 2025

SAN RAFAEL CITY COUNCIL STAFF REPORT

Department: City Clerk

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: _____

A handwritten signature in blue ink, appearing to be 'AKP', is written over the line for City Manager Approval.

TOPIC: ADA ACCESS ADVISORY COMMITTEE APPOINTMENT

SUBJECT: APPOINTMENT OF TED JACKSON TO AN UNEXPIRED FOUR-YEAR TERM ON THE ADA ACCESS ADVISORY COMMITTEE THROUGH THE END OF APRIL 2028 DUE TO THE EXPIRATION OF TERM OF TIMOTHY LORD

RECOMMENDATION:

Appoint Ted Jackson to an Unexpired Four-Year Term on the ADA Access Advisory Committee Through the End of April 2028 Due to the Expiration of the Term of Timothy Lord.

BACKGROUND:

The term of Timothy Lord expired in April of 2024 and was left vacant due to a lack of applications received for the ADA Access Advisory Committee. The City Clerk's office recruited for applications and received one (1) application from Ted Jackson, who is eligible to serve under the Bylaws eligibility requirement 2.2.4 and represent the San Rafael business community interest.

The [ADA Access Advisory Committee](#) provides valuable input in determining disability policy for the City of San Rafael. The ADA Access Advisory Committee provides input, advises the City on matters relating to people with disabilities. It is also a primary public networking resource between persons with disabilities, disability service agencies, representatives from government agencies, and others. Members of the committee represent a broad cross-section of members of the community with disabilities, reflecting multiple disabilities and the cultural and gender diversity of the wider disability community. The ADA Access Advisory Committee works in conjunction with the City of San Rafael. [Meetings](#) are held on the First Wednesday of March, June, September, and December at 2:00 p.m.

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

ANALYSIS:

The City Clerk's office recruited for the ADA Access Advisory Committee vacancy and received one (1) application. Staff recommends that the City Council appoint Ted Jackson effective immediately and until the end of April 2028.

FISCAL IMPACT: There is no fiscal impact associated with this item.

COMMUNITY OUTREACH:

The call for applications for the ADA Access Advisory Committee was advertised through mass email notification, the City website, social media platforms, Marin IJ, and physical posting at City facilities.

ATTACHMENTS:

1. One (1) Application
2. Bylaws

#90

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, October 07, 2024 3:42:19 PM
Last Modified: Monday, October 07, 2024 3:59:22 PM
Time Spent: 00:17:02
IP Address: 50.202.131.11

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Q1

Contact Information / Información del contacto

First and Last Name / Nombre y Apellido	Ted Jackson
Address / Dirección	
Address 2 / Dirección 2	
City / Ciudad	San Rafael
State / estado	California
ZIP/Postal Code / Código postal	94901
Email Address / Dirección de correo electrónico	
Phone Number / Número de teléfono	

Q2

District 2/Western / Distrito 2/Oeste

What district do you currently live in?¿En qué distrito vive actualmente?

Q3

How long have you lived in San Rafael?

I have worked at Marin CIL for 1 yr and 8 months

Q4

Business Information

Company	Marin Center for Independent Living
Address	710 Fourth Street
City/Town	San Rafael
ZIP/Postal Code	94901

Q5

How did you hear about this vacant position?

Other (please specify):

colleague referral

Q6

ADA Access Advisory Committee

What Board would you like to apply to? ¿A cuál te gustaría aplicar?

Page 4

Q18

Do you participate in any civic activities? If so, what are they?

Yes, I organize regularly with the groups listed in the next answer. We organize and participate in events regularly, for example I recently hosted an emergency preparedness training with Rachel Kertz for caregivers, during the summer we organized disability pride events and a screening and panel of Keelys Bags Names Words (a documentary on caregiving for people with dementia), organized a year long campaign with partners to increase the Marin County IHSS care provider wage, organizing with Marin Parks and disability and family advocates to develop an accessible playground at McInnis Park (on-going), and developing anti-ableism trainings.

Q19

List any civic organizations of which you are a member:

Marin County HHS Integrated Aging Study Stakeholder Workgroup, older Adult Community Housing workgroup, Marin County Commission on Aging Legislative Advocacy Sub Committee, Marin County Voter Registrar Voter Accessibility Advisory Committee, Marin Organizing Committee, Aging Action Initiative, Marin Aging and Disability Institute.

Q20

Education:

University of Exeter (UK)

University of Cincinnati

Northern Kentucky University

Q21

Why are you interested in serving on a board or commission?

To represent Marin CIL for increasing community access for older adults and disabled persons.

Q22

Describe possible areas in which you may have a conflict of interest with the City:

I can not think of one.

Q23

Upload your resume.

Ted%20Jackson%20Resume%20October%202024%20(1).pdf (132.1KB)

Page 5: Demographics / Datos demográficos

Q24

Ethnicity / Raza/etnia:

Q25

To which gender do you most identify?¿Con qué género se identifica más?

Q26

How old are you?¿Cuántos años tienes?

Ted Jackson

Pronouns: He, Him, His

Executive Leadership and Management, LGBTQ & Disability Political, GOTV & Voter Engagement, Voter Protection, Volunteer Recruitment and Management, Public Relations, ADA Accessibility Management, Workshops and Training

Experience

2023- Present

Director of Public Policy and Community Engagement, Marin

Provide leadership and guidance in strategic, tactical and agreed upon methods for advancing the public policy goals of MarinCIL and its regional, statewide and national partners. Attend various internal and external meetings as assigned.

Provide public policy analysis, information and communication, conduct training and develop strategies to achieve policy change that supports the community living and independence goals of persons with disabilities. Support MarinCIL CEO, Board of Directors and other principals with policy analysis and progress updates. Engage with municipal, state and federal policymakers and administrative appointees and operatives for advancing pro-disability-related policy.

Supervise the Systems Change Community Organizer (SCCO), for systems change advocacy and community organizing for developing and implementing Marin CIL's systems advocacy and policy change plan. Supervise Community Resilience Navigator and Marin CIL's Emergency Management program. Supervise Assistive Technology Advocate and Marin CIL's Assistive Technology program.

2022 Executive Director, The Center for Independent Living, Inc. (CIL)

Chief Executive Officer of an internationally esteemed non-profit organization serving people with disabilities and leading advocacy to achieve Independent Living. Directing day-to-day and long-term strategic operations for a government and privately funded organization with a \$4 million budget and \$8 million endowment, with 30+ staff providing services disabled persons in Berkeley, CA. Increased service productivity by 365% in 8 months.

2021 - Present

American University, School of Public Affairs, Adjunct Faculty (Washington, D.C. - Remote)

Coursework explores the Americans with Disabilities Act, its implementation and current disability policy advocacy to break barriers to access, the cultural evolution of the disability social justice and Independent Living movement and civic engagement of disabled Americans.

2020-2021

59th Presidential Inaugural Committee, *Accessibility Advisor, Associate Director*

Coalitions-Disability Engagement (Washington, D.C. - Remote)

Advised on accessibility, useability and accommodations for Deaf and disabled participants and audience of inaugural virtual events, including communication access, program advance communication and program planning for all aspects of the Presidential Inauguration. Directed inclusive disability community engagement for participation in the Presidential Inaugural virtual events, including coalition building, organizational and community relations, program communication and disabled principal recruitment.

2020 Democratic National Committee, *Senior Advisor Accessibility and Disability Political Engagement (Washington, DC - Remote)*

Advised on election cycle political operations for ADA accessibility and disabled voter engagement, including communications, event

logistics, state party and coordinated campaign relations, volunteer recruitment and retention and GOTV. Organized nearly 100 disability leaders covering over 30 states, collaborated with Biden for President Victory 2020 to train over 2000 Democratic activists in accessibility and disability voting rights. Managed accessibility and disability-focused voter protection operations including building ADA Legal Election Day deployment teams. Staffed the DNC Disability Council, constituency chairs and principal surrogates.

**2019- Democratic National Convention Committee,
Director of Accessibility 2020 and Disability Engagement
(Milwaukee, WI)**

Directed accessibility operations for the 2020 Democratic National Convention in Milwaukee, WI, the first national virtual political convention of its kind. Senior staff position managing accessibility planning and logistics for all aspects disabled delegate and guest participant experience (in-person, virtual, digital, physical and communication access) from pre-convention processing and committee meetings to official convention proceedings and constituency and allied partner events. Conducted the DNCC's first-ever request-for-proposal process for American Sign Language (ASL), live captioning and audio description. Managed ADA accommodation requests that increased by over 500% and accessibility staff which grew by 600% from the 2016 convention.

Engagement efforts resulted in a diverse coalition of 25 local and regional disability organizations for assisting with accessibility planning. Intersectional disabled leaders also represented civic, LGBTQ, people of color, academic and legal advocacy communities. Outreach included accessibility technical assistance programs and materials for DNCC staff, vendors and suppliers, civic and community partners, progressive allies and Democratic State Party delegations.

Disabled participation in convention meetings and events increased by over 400% from the 2016 convention.

2019 Democratic National Committee, Accessibility Coordinator,

***National Disability and LGBTQ Political Director,
(Washington, DC)***

Coordinated Democratic Party accessibility operations and logistics including DNC meetings and events, sister committee events on request, and the 2019 Presidential Democratic Primary Debates. Developed ADA accessibility curriculum and conducted training for over 1500 Democratic party operatives and activists including DNC and DNCC staff, presidential and down ticket campaign staff, candidates, Democratic State Party staff, the Association of State Democratic Chairs and grassroots leaders and volunteers. Participated in the DNC Chair's 2020 convention technical advisory group to evaluate applicant cities for hosting the 2020 Democratic National Convention.

Managed the Disability and LGBTQ national political portfolios. Increased disability constituency membership by 50% and LGBTQ Caucus advisory body by over 100 leaders. Managed grassroots engagement events in Washington, DC and across the nation including Georgia, California, Ohio, Texas and Florida. Preparing and staffing principal surrogates. Maintained regular leadership and constituency programming, reports to DNC leadership, list building and communications support.

2017 - 2018

***California Foundation for Independent Living Centers,
Remote Consultant, Disability Organizing Network
(California-Statewide)***

Managed a network of disability community organizers in 58 counties for federally funded public education advocacy campaigns affecting accessibility policy change and implementation. Conducted regular strategy and training events for local, regional and statewide network members, partner organizations and volunteers. Directed advocacy actions to increase access to healthcare, education, transportation, housing and voting for Californians with disabilities.

2017- 2018

***Women's March, Inc., Remote Consultant, Accessibility
Director & Power to the Polls Political Co-Director***

(Washington, DC - New York, NY - National)

Managed and planned accessibility logistics and disabled participant ADA accommodation requests for actions and events including the Women's March (Washington, D.C. 2017), NRA-2-DOJ March (VA-DC 2018), The Women's Convention (Detroit 2018), Women's March J21 Anniversary (Las Vegas January 2018). Collaborated with partner organizations, local authorities, vendors and contractors, and supervised the volunteer workforce.

Co-managed the *Power To The Polls* campaign, the organization's electoral strategy for the 2018 midterm election. Duties included supervising operations for multi-state tour, chapter engagement, on-site training program development, tool kit and educational materials and resources development, GOTV strategy, outreach and digital tools and data management.

2017 Partnership for Inclusive Disaster Strategies, *National Membership Organizing Director* (Washington, DC - National)

Developed a disability and senior community outreach strategy to grow individual and organizational membership for a national disaster preparedness collaborative. Increased the organizational membership capacity to include 38 state and territory coalitions for executing accessible emergency management readiness and recovery response actions.

2016 Democratic National Committee & Hillary For America Victory 2016, *National Director of Disability Community Engagement* (Washington, DC - National) Served as disability community and accessibility advisor for the presidential campaign, coordinated campaign and Democratic Party, including volunteer capacity building, GOTV, voter protection and support for digital and media communications. Managed nationwide disability voter education and GOTV in 22 states with 250 leaders and over 2500 volunteers. Also responsible for staffing principal surrogates for events. Coordinated and conducted regular training, weekly national organizing

teleconferences and constituency-specific programs.

2016 Democratic National Convention Committee, *Americans with Disabilities Act (ADA) & Disability Community Engagement Specialist (Philadelphia, PA)* Managed ADA systemic and individual accessibility plans and disability focused programming for the 2016 Democratic National Convention in Philadelphia, PA. Supervised interns and volunteers to provide reasonable accommodations, functional needs, usability features and program access for 1,300 disabled delegates and approximately 10,000 public attendees with disabilities. Advised on plans for transportation (airport, train, fixed route and charter, paratransit and parking), security, website and media communications, lodging, training, disabled delegate seating plans, partner program events and disabled principal and campaign surrogate experience.

2011- 2016

California Foundation for Independent Living Centers, *Community Organizing Director (California - Statewide)*

Directed community engagement and policy advocacy for a statewide membership organization for California's 28 Independent Living Centers (ILCs), including 30 staff organizers, 200 coalition partners and over 1700 individual volunteer members. Increased network program participation capacity by 560%. Managed a \$375,000.00 annual federal grant to provide resources, technical assistance and training for disability community leaders and organizations for systems change advocacy. • Managed logistics and accessibility for over 30 large trainings, summits and conferences for 100+ participants plus an annual advocacy day at the California State Capitol attended by over 3500 participants with disabilities or allies. Raised approximately \$150,000.00 to support non-grant funded events and established an annual event sustainability fund. Policy and accessibility advocacy achievements include: California Online Voter Registration website

accessibility (first completely ADA compliant system in the nation); Accessible redesign of the Bay Area Rapid Transit “Fleet of the Future” train cars; California’s Healthcare Benefits Exchange (Covered California) program accessibility; California Voter’s Choice Act (SB450).

Notable Previous Overview

2015 Patriot Picture, LGBTQ Media Advisor (California)

Advised on LGBTQ media relations and talent staffing on major motion picture for film festivals.

2011 Momentum Political, *Validity Director* (California)

Managed California ballot initiative petition signature verification and preparation for submission to County Registrars and the Secretary of State.

2007- 2008

Equality California, *Let California Ring Campaign Field Organizer, No On Prop 8 Senior Regional Field Director* (California - Statewide)

Organized a grassroots public education campaign to increase support for marriage equality in California, later managed field operations for San Diego, Imperial, and Riverside Counties for the No on Prop 8 Campaign during summer 2008.

2005 Caffeine Creative-People for the American Way, *Associate Producer* (Washington, DC - Cincinnati, OH)

Political documentary production (“A Blinding Flash of the Obvious”) and complimentary educational organizing manual development.

2003- 2004

Citizens to Restore Fairness, *Field Director* (Cincinnati, OH)

Managed field strategy for the successful campaign to repeal Article XII. The only LGBTQ rights ballot initiative victory in 2004 out of 18 campaigns nationwide.

Appointed and Volunteer Councils and Committees

- 2020-2021 LGBTQ Victory Fund Campaign Board, Member
- 2020-2021 Fair Fight Action PAC Disability Advisory Council
- 2020 Democratic National Committee Convention Technical Advisory Group, Accessibility Director
- 2018 Creating Change Conference Host Committee, Washington, D.C. • 2017 National Equality March, Accessibility Director & Honorary Co-Chair
- 2014-2016 California Secretary of State Voter Accessibility Advisory Committee • 2015-2016 California New Motor Voter (Automatic Voter Registration) Implementation Oversight Committee
- 2014-2016 National Council on Independent Living Queer Caucus, Chair, 2014-2016 • 2012-2016 National Council on Independent Living Voting Rights Subcommittee and Education Subcommittee
- 2005-2006 Equality Ohio, Founding Member

Education

- Exeter University, Exeter, Devonshire UK, 2000-2001, Staging Shakespeare program, residency at Shakespeare's Globe, London, UK.
- University of Cincinnati-College Conservative of Music, Cincinnati, OH, 1994-1995, Theatre Performance major.
- Northern Kentucky University, Highland Heights, KY, 1996-1997, Theatre major.

AMERICANS WITH DISABILITIES ACT ACCESS ADVISORY COMMITTEE BYLAWS

ARTICLE I. NAME AND PURPOSE

Section 1.1. Name. The name of this body shall be the City of San Rafael Americans with Disabilities Act Access Advisory Committee, hereinafter referred to as the "ADA Access Advisory Committee," or the "Committee."

Section 1.2. Purpose. The ADA Access Advisory Committee provides valuable input in determining disability policy for the City of San Rafael. The ADA Access Advisory Committee provides input, advises the City on matters relating to people with disabilities, and is a primary public networking resource between persons with disabilities, disability service agencies, representatives from government agencies, and others. Members of the Committee represent a broad cross-section of members of the community with disabilities, reflecting multiple disabilities, and the cultural and gender diversity of the wider disability community. The ADA Access Advisory Committee works in conjunction with the City of San Rafael.

Section 1.3. Committee Responsibility. The ADA Access Advisory Committee's authority is advisory only. The ADA Access Advisory Committee has no power to act on behalf of the City of San Rafael or any other entity. The ADA Access Advisory Committee's responsibilities shall be in accord with these Bylaws, as amended from time-to-time by the City Council.

The ADA Access Advisory Committee may:

1. Act as a liaison between the City and the disabled community living and doing business in the City of San Rafael;
2. Assist the City with ADA projects including, but not limited to the: Self Evaluation, Transition Plan, publicity, website content, training, and emergency planning for persons with disabilities;
3. Solicit public input on city-related ADA projects and programs and provide a public forum for individuals with disabilities and groups representing people with disabilities;
4. Facilitate community awareness and advocacy by identifying and articulating common concerns;
5. Advise and educate members of the disability community, City staff, and the public about disability rights and accessibility issues;
6. Provide input to the City for the removal of physical barriers in City facilities, on City property, and the public rights-of-way based upon identified needs and

budget;

7. Work to improve accessibility for persons with disabilities throughout the community;
8. Promote emerging state and national disability issues relevant to the City;
9. Provide input for prioritizing barrier removal projects that are funded in the Capital Improvement Plan. The Director of Public Works shall have the final decision over the approval and authorization of projects;
10. Provide input on Disabled Access Hardship Applications submitted to the Building Division on permitted projects. The Chief Building Official shall have the final decision over the Disabled Access Hardship Application.

The ADA Access Advisory Committee is not involved in:

1. ADA compliance related to private development applications, approvals, or enforcement other than Disabled Access Hardship Applications as described above. This responsibility is carried out by the Community Development Department.
2. Grievances under the ADA directed toward the City. Anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of San Rafael shall fall under the provisions of the City's grievance procedure.
3. Project review and approval. Existing Boards or Commissions (such as the Design Review Board or Planning Commission) that are established for public or private project review and approval, which includes full ADA compliance, shall remain with those Boards and Commissions.
4. City bids, contracts and agreements. The City has full responsibility to ensure that all approved bids, contracts and agreements are in full compliance under the ADA.

Section 1.4. Brown Act. All meetings of the ADA Access Advisory Committee shall be open and public, and all persons shall be permitted to attend any meeting of the ADA Access Advisory Committee, except as otherwise provided in the Ralph M. Brown Act. (Government Code Sections 54950 et seq.) Meetings will be accessible to all, with accommodations for accessibility issues made upon request. Any person who disrupts the meeting may be asked to leave and be removed.

ARTICLE II. MEMBERSHIP

Section 2.1. Number of Members. The ADA Access Advisory Committee shall consist of five (5) voting members and one (1) non-voting City staff member who will act as the Committee Chairperson. The City Council has the authority to appoint alternates as needed. The City staff member will typically be the City's ADA Coordinator, but in all instances shall be the person appointed by the City Manager.

Section 2.2. Eligibility. The five (5) voting ADA Committee members and any alternate shall consist of the following, each having the same duties and responsibilities:

1. Persons who are, or family members of, City of San Rafael residents with disabilities; and/or
2. Individuals residing in the City of San Rafael serving persons with disabilities in Marin County; and/or
3. Property owners, business owners, or individuals residing in the City of San Rafael with expertise and/or affiliations with private or public organizations concerned with issues of accessibility and/or other issues of concern to persons with disabilities; and/or
4. One member of the Committee may represent the San Rafael business community interest.

Membership on the Committee shall not be limited based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age or sexual orientation. An effort will be made to ensure that the membership is balanced and diverse based on the eligibilities above.

Section 2.3. Appointment of Committee Members. Voting Committee members and any alternate member shall be appointed by the City Council. Appointments shall be published on the website for the City of San Rafael and as otherwise determined by the City Clerk. The City Manager shall appoint the non-voting City staff member.

Section 2.4. Terms of Appointment. Each Committee member shall serve a term of four (4) years but not more than two terms. An effort will be made to ensure that the terms are staggered, and not all of the appointments expire in the same year.

Section 2.5. Term Limits. Committee members shall be limited to two (2) consecutive four-year terms. Additional terms may be served if there is a break between terms.

Section 2.6. Absence and Removal. An unexcused absence from two (2) consecutive Committee meetings without notification to the Chairperson shall be considered a voluntary resignation from the Commission. Previously dismissed Commissioners may be eligible for reappointment to the Commission. Commissioners shall be subject to removal by the affirmative vote of three members of the City Council.

Section 2.7. Compensation. Committee members serve without compensation.

Section 2.8. Duties of the Chairperson. The Chairperson shall preside over all ADA Access Advisory Committee meetings and shall be responsible for preparing agendas, meeting minutes, and maintaining records of documents submitted to the Committee for consideration at the meeting. If the Chairperson is unable to attend a regularly scheduled meeting, the regularly scheduled meeting shall be cancelled and resumed at the next regularly scheduled meeting.

ARTICLE III. MEETINGS

Section 3.1. Time and date of Regular Meeting. Notification of meeting place, date, and time shall be rendered to the public through posting on the City of San Rafael website. The Commission shall meet quarterly, unless there is no business to conduct, and shall be scheduled annually. The schedule for the upcoming year will be set by December of the previous year.