



## AGENDA

SAN RAFAEL CITY COUNCIL - MONDAY, MAY 5, 2025

REGULAR MEETING AT 6:00 P.M.  
San Rafael City Hall, Council Chambers  
1400 Fifth Avenue, San Rafael, CA 94901

### Watch Online:

Watch on Zoom Webinar: <https://tinyurl.com/city-council-1>

Watch on YouTube: [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael)

Listen by phone: (669) 444-9171

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This meeting will be held in-person. This meeting is being streamed to YouTube at [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael).

How to participate in the meeting:

- You are welcome to come to the meeting and provide public comment in person. Each speaker will have 2-minutes to provide public comment per agenda item.
- Submit your comments by email to [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org) by 4:00 p.m. the day of the meeting.

If you experience technical difficulties during the meeting, please contact [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org).

### **OPEN SESSION – THIRD FLOOR CONFERENCE ROOM – 5:00 PM**

1. Mayor Kate to announce Closed Session items.

### **CLOSED SESSION – THIRD FLOOR CONFERENCE ROOM – 5:00 PM**

2. Closed Session:

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 350 Merrydale Road / 3833 Redwood Highway, San Rafael APNs 179-041-27 & 179-041-28

Agency negotiator: Cristine Alilovich, City Manager; John Stefanski, Assistant City Manager; Daniel Cooperman, Community Services Division Director

Negotiating parties: Ridgewood Properties, a California General Partnership, as to an undivided ½ interest; and Francine M. Clayton, Trustee of The Francine M. Clayton 1996 Trust, as to an undivided ½ interest

Under negotiation: Price and Terms of Payment

- b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 620 Canal Street, San Rafael, CA (APN 014-162-01)

Agency negotiator: Cristine Alilovich, City Manager; Micah Hinkle, Director of Community and Economic Department; Greg Minor, Assistant Director of Community and Economic Development

Negotiating parties: The Anthony Cavallo Trust

Under negotiation: Price and Terms of Payment

### **CITY MANAGER AND COUNCILMEMBER REPORTS:**

(including AB 1234 Reports on Meetings and Conferences Attended at City Expense)

3. City Manager and Councilmember Reports:

**CONSENT CALENDAR:**

The opportunity for public comment on consent calendar items will occur prior to the City Council's vote on the Consent Calendar. The City Council may approve the entire consent calendar with one action. In the alternative, items on the Consent Calendar may be removed by any City Council or staff member, for separate discussion and vote.

4. Consent Calendar Items:

a. **Approval of Minutes**

Approve Minutes of the Regular and Special City Council Meetings of April 21, 2025 (CC)

*Recommended Action - Approve minutes as submitted*

b. **Proclamations**

Supporting National Older American's Month; Asian American and Pacific Islander Heritage Month; National Wildfire Awareness Month; Mental Health Awareness Month; Public Service Recognition Week; and National Police Week

*Recommended Action - Receive and file*

c. **City Quarterly Investment Report**

Acceptance of City of San Rafael Quarterly Investment Report for the Quarter Ending March 31, 2025 (Fin)

*Recommended Action - Accept report*

d. **Pavement Management Program - Three- and Five-Year Plan**

Resolution Authorizing the City Manager to Execute a First Amendment to the Professional Services Agreement with El Reino Lara LLC DBA Cal Pavement Management for Additional Design and Planning Services Associated with the Pavement Management Program - Three- and Five-Year Plan, in the Amount Not to Exceed \$70,000, Increasing the Total Not-to-Exceed Amount Under the Agreement of \$144,500 (PW)

*Recommended Action - Adopt Resolution*

e. **Metropolitan Transportation Commission (MTC) Regional Active Transportation Program (ATP) Cycle 7 Resolution of Local Support**

Resolution of Local Support Authorizing the Filing of an Application for Funding Assigned to MTC and Committing Any Necessary Matching Funds and Stating the Assurance to Complete the Downtown San Rafael North-South Greenway Gap Closure Project (PW)

*Recommended Action - Adopt Resolution*

f. **Canal Parking Striping Project Notice of Completion**

Accept Completion of the Canal Parking Striping Project, City Project No. 11438, and Authorize the City Clerk to File the Notice of Completion (PW)

*Recommended Action - Accept completion and authorize the City Clerk to file the Notice of Completion*

g. **FY 2025-26 Road Maintenance and Rehabilitation Account Projects, Funded by Senate Bill 1**

Resolution Adopting a List of Projects for Fiscal Year 2025-26 Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 (PW)

*Recommended Action - Adopt Resolution*

## **PUBLIC HEARINGS**

### **5. Public Hearings**

#### **a. Local Responsibility Area Fire Hazard Severity Zone Maps**

Introduction of An Ordinance to Designate Fire Hazard Severity Zones in Local Responsibility Areas (FD)

*Recommended Action - Introduce the Ordinance, waive further reading of the Ordinance, and Refer to it by title only*

#### **b. Purchasing Policy and Public Works Contracts Policy Updates**

##### **i. Introduction of an Ordinance Amending Chapter 2.55 of the San Rafael Municipal Code Titled "Purchasing Policy" (Fin)**

*Recommended Action - Introduce the Ordinance Amending the Purchasing Policy, waive further reading of the ordinance and Refer to it by title only*

##### **ii. Introduction of an Ordinance Amending Chapter 11.50 of the San Rafael Municipal Code, Titled "Public Works Contract Policy" (Fin)**

*Recommended Action - Introduce the Ordinance Amending the Public Works Contract Policy, waive further reading of the ordinance and Refer to it by title only*

#### **c. Reporting on Vacant Positions**

Compliance with Assembly Bill 2561 (2023-2024): Reporting on Vacancy Rates and Actions Taken to Address Vacancies in City Departments (HR)

*Recommended Action - Accept Report*

## **OPEN TIME FOR PUBLIC EXPRESSION**

The public is welcome to address the City Council at this time on matters not on the agenda that are within its jurisdiction. Please be advised that pursuant to Government Code Section 54954.2, the City Council is not permitted to discuss or take action on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda. Comments may be no longer than two minutes and should be respectful to the community.

## **ADJOURNMENT:**

*Any records relating to an agenda item, received by a majority or more of the Council less than 72 hours before the meeting, shall be available for inspection online and at City Hall, 1400 Fifth Avenue, and placed with other agenda-related materials on the table in front of the Council Chamber prior to the meeting. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing [city.clerk@cityofsanrafael.org](mailto:city.clerk@cityofsanrafael.org) or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. To request Spanish language interpretation, please submit an online form at <https://www.cityofsanrafael.org/request-for-interpretation/>.*