



**SAN RAFAEL**

LIBRARY AND RECREATION

## BOARD OF LIBRARY TRUSTEES

### MINUTES

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**City Hall Large Conference Room, Third Floor**

**1400 5th Ave, San Rafael, CA**

**May 13, 2025 – 6:00 P.M.**

**Virtual Meeting Recording Link:**

**<https://www.youtube.com/watch?v=flvnbcqHUI4>**

### **CALL TO ORDER**

Chair Andow called the meeting to order at 6:00 P.M.

### **Roll Call**

#### **Present:**

Trustee Cortes  
Trustee Kyle  
Trustee Lee  
Trustee Vahdat  
Chair Andow

#### **Absent:**

None

#### **Also Present:**

Daniel Avalos, Assistant Library & Recreation Director/City Librarian  
Jinder Banwait, Administrative Analyst

### **MINUTES**

#### **1. Approve Regular Meeting Minutes of April 15, 2025**

Trustees provided comments.

The minutes of April 15, 2025 were approved as submitted.

Trustee Lee moved, and Trustee Kyle seconded to approve the minutes of the April 15, 2025 meeting.

Ayes: Trustees: Cortes, Kyle, Lee, and Andow

Noes: Trustees: None  
Absent: Trustees: None  
Abstain: Trustees: Vahdat

*Minutes approved as submitted.*

Chair Andow invited public comment; however, there was none.

### **OPEN TIME FOR PUBLIC EXPRESSION**

**Public Comment from the audience regarding items not listed on the agenda.**  
None

### **SPECIAL PRESENTATIONS**

**2. Reopening Plan for Downtown Library by Daniel Avalos**

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Andow invited public comment; however, there was none.

### **OTHER AGENDA ITEMS**

**3. Update to Child Safety Policy and Computer and Internet Access Policy by Daniel Avalos**

Staff responded to questions from the Trustees.

Trustees provided comments.

Chair Andow invited public comment; however, there was none.

### **STAFF LIAISON REPORT**

**4. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff.**

Presentation by Daniel Avalos

Staff responded to questions from the Trustees.

Trustees provided comments.

### **COMMISSIONER REPORTS**

**5. Other brief reports on any meetings, conferences, and/or seminars attended by the Board members.**

Trustees provided comments.

Chair Andow invited public comment for agenda item four and agenda item five; however, there was none.

**NEXT MEETING: June 10, 2025**

**ADJOURNMENT**

The meeting was adjourned at 6:42 P.M.