



Addendum No. 1

**Third Street Rehabilitation Project – Grand Avenue to Fourth Street
December 15, 2016**

THE CHANGES IN THIS ADDENDUM SHALL BE INCLUDED IN THE RFP AND THIS ADDENDUM SHALL BE MADE PART OF THE RFP DOCUMENTS. ALL CONDITIONS NOT AFFECTED BY THIS ADDENDUM SHALL REMAIN UNCHANGED.

1. The following shall be amended in the RFP as follows:
 - a) Remove and replace the 'Evaluation Criteria' section (Page 4 of 6 in the RFP) with the following:

Ranking of the proposals will be based on the following point system (100 points maximum):

 - Inclusion of all required items and completeness of the proposal (5 points)
 - Understanding of the work to be done (15 points)
 - Previous experience of similar projects completed on time and within budget (30 points)
 - Qualified and experienced personnel in the project team (15 points)
 - Commitment to adhering to the project schedule and budget (15 points)
 - Clear description of the tasks and demonstrated technical ability (20 points)

2. The following questions have been received by the City:

Question 1

What is the City's budget for this project?

Response: The City has received local funds in the amount of approximately \$12M to cover all aspects of the project from conception through construction.

Question 2

Is the electronic proposal due via email, CD/DVD, or some other medium?

Response: Three (3) hard copies and one (1) electronic copy (PDF format on CD or flash drive) of the Proposal shall be submitted. Proposals submitted by facsimile or email are not acceptable and will not be considered.

Question 3

Is there a page maximum for any components of the proposal?

Response: The proposal shall be in accordance with the following requirements:

The Proposal shall be concise, well organized, and demonstrate an understanding of the Scope of Services. The Proposal shall be limited to thirty (30) one-sided pages

(8½ x 11 inches), inclusive of resumes, graphics, forms, pictures, photographs, dividers, front and back covers, cover letter, etc. Type size and margins for text pages should be in accordance with accepted standard formats for word processing. The proposal shall limit the number of resumes to relevant staff likely to actually work on this project, and highlight major items of work.

Question 4

The RFP states that consultants assume 5 meetings (2 with City staff, 2 with BPAC, 1 with City Council). Project scope of work includes “prepare agenda and presentation material for public meetings”. Is there an estimated number of public meetings in addition to the above five meetings that the Consultant would need to attend?

Response: The Consultant shall assume two additional meetings with the public for a total of seven meetings.

Question 5

Does the project intend to include environmental clearance (CEQA/NEPA) as part of this phase?

Response: No, this RFP is strictly for the City to retain a consultant to review all potential improvements that could be incorporated into the project. The intent is to give the City Council and City staff options to consider. A future RFP will be released to retain a designer to provide construction documents and obtain environmental clearance.

Question 6

What is the level of engineering design and conceptual plan development expected as part of this project?

Response: The Consultant is expected to create conceptual sketches and/or plans that can be used to show stakeholders, City staff, and committees what the City’s options are for construction. Sufficient detail should be included to allow the City Council to understand the nature of the proposed improvements and give City staff direction before heading into actual design and environmental clearance stages.

Sincerely,



Hunter Young
Associate Civil Engineer