

**SAN RAFAEL SANITATION DISTRICT  
PROPOSED BUDGET - FISCAL YEARS ENDING JUNE 30, 2014 AND 2015**

	<b>2013-14</b>	<b>2014-15</b>
<b>RESOURCES AVAILABLE:</b>		
<b>NET POSITION, BEGINNING</b>	\$ 18,275,000	\$ 15,609,000
<b>REVENUES</b>		
Property taxes	1,020,000	1,040,000
User fees	12,400,000	12,400,000
Connection fees	10,000	10,000
Interest income	15,000	15,000
Total revenues	<u>13,445,000</u>	<u>13,465,000</u>
<b>TOTAL RESOURCES AVAILABLE</b>	<u><u>\$ 31,720,000</u></u>	<u><u>\$ 29,074,000</u></u>
<b>RESOURCES EXPENDED AND REMAINING</b>		
<b>EXPENDITURES</b>		
Maintenance and operations	\$ 3,923,000	\$ 4,003,000
Sewage treatment (CMSA)	6,233,000	6,459,000
Capital outlay - equipment	428,000	301,000
Capital improvement projects:		
80-year life-cycle sewer replacement	\$4,132,000	\$4,610,000
Pump station & force main capital improvements	<u>\$1,395,000</u>	<u>\$2,706,000</u>
Total Expenditures	16,111,000	18,079,000
<b>ENDING NET POSITION:</b>		
Designated for:		
Equipment acquisition	1,064,000	1,141,000
80-year life-cycle sewer replacement	2,305,000	2,375,000
Pump station & force main capital improvements	1,353,000	1,186,000
Working capital	5,696,000	5,952,000
Contingencies	1,000,000	300,000
Total designated	<u>11,418,000</u>	<u>10,954,000</u>
Undesignated	<u>4,191,000</u>	<u>41,000</u>
Total ending net position	<u>15,609,000</u>	<u>10,995,000</u>
<b>TOTAL RESOURCES EXPENDED AND REMAINING</b>	<u><u>\$ 31,720,000</u></u>	<u><u>\$ 29,074,000</u></u>

## SUPPORTING SCHEDULES

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2014 AND 2015  
 SUPPORTING SCHEDULE  
 EXPENDITURE DETAILS

Acct. Code	Account Title	Description	Actual 2011-12	Budgeted 2012-13	Projected 2012-13	Budget 2013-14	Proposed 2014-15	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION</b>								
2361	<b>Contractual Costs to City of San Rafael</b>	Salaries, benefits, summer help, technology replacement, utilities	\$ 2,351,445	\$ 2,419,200	\$ 2,502,442	\$ 2,638,000	\$ 2,702,000	Based on information provided by City of San Rafael
2388	<b>Staff Training, Education, and Memberships</b>	Registration, tuition, manuals, texts, etc. for District personnel training and certification courses & seminars on confined space, SSMP, management, etc.	\$ 14,097	\$ 6,000	\$ 2,322	\$ 6,000	\$ 6,200	Increase due to general inflation
2477	<b>Conferences</b>	Travel, lodging, and related expenses for Board and staff	\$ 2,389	\$ 5,000	\$ 2,927	\$ 5,000	\$ 5,200	Increase due to general inflation
2131	<b>Memberships &amp; Subscriptions</b>	Annual membership dues	\$ 10,636	\$ 13,000	\$ 10,847	\$ 13,000	\$ 13,500	Increase due to general inflation
	<b>Details:</b>							
	USA					\$ 155	\$ 200	
	State WRCB					\$ 1,265	\$ 1,300	
	CASA					\$ 8,240	\$ 8,500	
	Marin I.J.					\$ 225	\$ 200	
	BACWA					\$ 1,500	\$ 1,600	
	Other					\$ 1,615	\$ 1,700	
	Total					\$ 13,000	\$ 13,500	
2534	<b>Telephone Service</b>	District office, District fax, pump stations, cell phones, pagers,	\$ 11,900	\$ 12,500	\$ 11,568	\$ 14,000	\$ 14,500	Increase due to general inflation

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<b>FUND 74600 - MAINTENANCE AND OPERATION</b>								
2282	Director Fees	Payment to Board of Directors for meetings	\$ 3,500	\$ 5,200	\$ 3,800	\$ 5,200	\$ 5,200	Based on anticipated meetings
		Member	Months	Fee	Total			
		Regular	3	12	\$100	\$3,600		
		Special	4	4	100	\$1,600		
		Total				\$5,200		
2713	Legal Services	Legal services performed by the County Counsel and outside	\$ 18,399	\$ 20,000	\$ 11,070	\$ 20,000	\$ 20,000	
2325	Consulting Services	Engineering, professional and specialized consulting services	\$ 59,119	\$ 62,000	\$ 98,516	\$ 70,000	\$ 72,400	Summarization of several consultants Increase due to general inflation
	<b>Details:</b>							
	Nute engineering					\$ 38,000	\$ 39,300	
	Audit of financial statement					\$ 15,000	\$ 15,500	
	Preparation for audit					\$ 9,900	\$ 10,200	
	Roto Rooter / Roys					\$ 2,985	\$ 3,100	
	Other					\$ 4,115	\$ 4,300	
						\$ 70,000	\$ 72,400	
2717	Accounting Services	Accounting and financial management services	\$ 42,930	\$ 54,000	\$ 50,200	\$ 54,500	\$ 56,000	Increase due to general inflation
	<b>Details:</b>							
	Maher Accountancy					\$ 44,500	\$ 46,000	
	Monthly accounting					\$ 10,000	\$ 10,000	
	Special projects					\$ 54,500	\$ 56,000	
2717	Tax collection fees	County Tax collection and sewer service administration fees	\$ 32,989	\$ 38,000	\$ 35,527	\$ 37,000	\$ 38,000	Increase due to general inflation
2059	General Insurance	CSRMA - public liability, property, and auto insurance	\$ 114,793	\$ 116,000	\$ 113,059	\$ 117,000	\$ 121,000	Increase due to general inflation

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Acct. Code	Account Title	Description	Actual 2011-12	Budgeted 2012-13	Projected 2012-13	Budget 2013-14	Proposed 2014-15	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION</b>								
2051	Claims and Deductibles	Claims and deductible payments	\$ -	\$ 35,000	\$ 1,323	\$ 35,000	\$ 35,000	
2321	Public Outreach	Informational fliers, website	\$ -	\$ 10,000	\$ 19,629	\$ 10,000	\$ 10,000	Reduce from 2012-13 to eliminate cost of notices regarding consideration of rate change
2221	Legal Notices	Publication of notices of hearings, ordinances, etc.	\$ 49	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	
2122	Rebates/Refunds	Refund of sewer user & connection fees	\$ 5,383	\$ 10,000	\$ 5,260	\$ 10,000	\$ 10,000	
2133	Office/Shop Supplies	District Office & Maintenance	\$ 2,430	\$ 5,000	\$ 2,652	\$ 5,000	\$ 5,000	
2389	Miscellaneous expenses		\$ 294	\$ 1,100	\$ 290	\$ 1,800	\$ 1,500	
2359	Maintenance and Operations, Pump Stations, Force Mains, Generators	All maintenance, repairs, and supplies for pump stations and force mains, including rebuilding pumps, motors, electrical panels, controls, comminutors, replacing and/or repairing valves, replace motor control centers, etc.	\$ 152,166	\$ 210,000	\$ 171,423	\$ 210,000	\$ 210,000	

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Acct. Code	Account Title	Description	Actual 2011-12	Budgeted 2012-13	Projected 2012-13	Budget 2013-14	Proposed 2014-15	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION</b>								
2360	<b>Maintenance and Operations Collection System</b>	All maintenance, pipe spot repairs, and supplies for collection system, including accessory parts and materials for vactor and power rodder.	\$ 144,032	\$ 170,000	\$ 126,636	\$ 170,000	\$ 170,000	
2535	<b>Power</b>	Cost of electricity and gas for all pump stations	\$ 112,152	\$ 155,000	\$ 118,682	\$ 155,000	\$ 155,000	
2536	<b>Water</b>	Water purchases	\$ 9,692	\$ 11,300	\$ 10,566	\$ 12,000	\$ 12,000	
2363	<b>Standby Services</b>	Cost to respond to sewer emergencies by Roto-Rooter after hours and on weekends and holidays	\$ 13,618	\$ 40,000	\$ 32,801	\$ 40,000	\$ 40,000	
2083	<b>Vehicle repair &amp; parts</b>	Parts, maintenance, repairs, fuel & oil for District vehicles	\$ 41,701	\$ 50,000	\$ 47,230	\$ 50,000	\$ 50,000	
2106	<b>Odor Control</b>	Bioxide chemical odor control for pump stations	\$ 52,293	\$ 51,500	\$ 66,730	\$ 76,000	\$ 79,000	Increase due to general inflation
2021	<b>Uniforms</b>	Rental & cleaning of uniforms	\$ 15,430	\$ 15,000	\$ 10,060	\$ 15,000	\$ 15,000	
2365	<b>Safety Equipment and Supplies</b>	Equipment and supplies for on-the-job safety gear, safety signing, first aid supplies, gas detectors and confined space training equipment for compliance with OSHA requirements, including servicing fire extinguishers.	\$ 4,824	\$ 12,000	\$ 12,773	\$ 12,000	\$ 12,000	

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 EXPENDITURE DETAILS

Acct. Code	Account Title	Description	Actual 2011-12	Budgeted 2012-13	Projected 2012-13	Budget 2013-14	Proposed 2014-15	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION</b>								
4045	Manhole Raising	Reimburse City of San Rafael or Marin County for raising manholes to grade upon completion of City/County street or Right-of-Way improvement projects.	\$ 6,959	\$ 50,000	\$ 32,500	\$ 50,000	\$ 52,000	Increase due to general inflation
4300	FOG Program	Fats, Oils, and Grease Program administered by CMSA	\$ 22,527	\$ 25,000	\$ 30,961	\$ 35,000	\$ 36,000	Increase due to general inflation
4188	Facilities Mapping Services	Continuation of Facilities Mapping Program and development of data base tracking system for mapping interface, data base structure, activity tracking, locating structures, easement research, mapping, sewer map books.	\$ 45,000	\$ 55,000	\$ 45,000	\$ 55,000	\$ 55,000	
<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>			<b>\$ 3,290,763</b>	<b>\$ 3,658,500</b>	<b>\$ 3,587,195</b>	<b>\$ 3,923,000</b>	<b>\$ 4,003,000</b>	

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2014 AND 2015  
 SUPPORTING SCHEDULE  
 CENTRAL MARIN SANITATION AGENCY

	Projected 2012-13	Proposed 2013-14	Proposed 2014-15
Sewer Treatment - Maintenance & Operations	\$ 3,245,000	\$ 4,030,000	\$ 4,256,000
Sewer Treatment - Debt Service	\$ 2,189,000	\$ 2,203,000	\$ 2,203,000
Total	<b>\$ 5,434,000</b>	<b>\$ 6,233,000</b>	<b>\$ 6,459,000</b>



SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2014 AND 2015  
 SUPPORTING SCHEDULE  
 EQUIPMENT RESERVE AND EQUIPMENT ACQUISITION PLAN

Acq Yr (End)	Equipment description	Cost of Acq	Equip I.D. #	Year to be Replaced	Est. Replace Cost	Accum. 2013	2014			2015		
							Add	Use	Balance	Add	Use	Balance
2000	Chevy 3/4-ton pickup	27,778	8155	2014	\$ 45,000	\$ 45,000	\$ -	\$ (45,000)	\$ -	\$ -	\$ -	\$ -
2000	Stamford Generator	51,000	8185	2015	\$ 133,000	\$ 124,133	\$ 8,867	\$ -	\$ 133,000	\$ -	\$ (133,000)	\$ -
2001	Int'l. truck w/rodder	97,099	8184	2014	\$ 220,000	\$ 220,000		\$ (220,000)				
2007	Chevy 3/4-ton pickup	26,380	8154	2017	\$ 38,000	\$ 26,600	\$ 3,800	\$ -	\$ 30,400	\$ 3,800	\$ -	\$ 34,200
2007	Chevy 1 1/2 -ton pickup with equip	91,889	8149	2017	\$ 130,000	\$ 91,000	\$ 13,000	\$ -	\$ 104,000	\$ 13,000	\$ -	\$ 117,000
2009	Toyota Prius	27,150	8190	2019	\$ 39,000	\$ 19,500	\$ 3,900	\$ -	\$ 23,400	\$ 3,900	\$ -	\$ 27,300
2010	Vactor Truck	342,964	8192	2020	\$ 484,000	\$ 193,600	\$ 48,400	\$ -	\$ 242,000	\$ 48,400	\$ -	\$ 290,400
2010	Mobile Pump	47,454	8193	2025	\$ 80,000	\$ 21,333	\$ 5,333	\$ -	\$ 26,666	\$ 5,333	\$ -	\$ 31,999
2010	2008 Ford Escape Hybrid (from City)	30,589	8191	2018	\$ 41,000	\$ 20,500	\$ 5,125	\$ -	\$ 25,625	\$ 5,125	\$ -	\$ 30,750
2011	Rodder Truck	185,352	8194	2020	\$ 253,000	\$ 84,333	\$ 28,111	\$ -	\$ 112,444	\$ 28,111	\$ -	\$ 140,555
2011	Ford Truck F-250	32,144	8174	2021	\$ 46,000	\$ 13,800	\$ 4,600	\$ -	\$ 18,400	\$ 4,600	\$ -	\$ 23,000
2011	Ford Escape Hybrid	23,490	8180	2021	\$ 34,000	\$ 10,200	\$ 3,400	\$ -	\$ 13,600	\$ 3,400	\$ -	\$ 17,000
2012	Godwin DRI-Prime CD225M Diesel Pump	58,854	8198	2027	\$ 99,000	\$ 13,200	\$ 6,600	\$ -	\$ 19,800	\$ 6,600	\$ -	\$ 26,400
2012	Ingersoll-Rand Doosan G70 Trailer Mounted Diesel	33,320	8195	2027	\$ 56,000	\$ 7,467	\$ 3,733	\$ -	\$ 11,200	\$ 3,733	\$ -	\$ 14,933
2012	Ingersoll-Rand Doosan G70 Trailer Mounted Diesel (PG Pump Str)	33,320	8196	2027	\$ 56,000	\$ 7,467	\$ 3,733	\$ -	\$ 11,200	\$ 3,733	\$ -	\$ 14,933
2012	Haulmark Emergency repair trailer	7,427		2027	\$ 13,000	\$ 1,733	\$ 867	\$ -	\$ 2,600	\$ 867	\$ -	\$ 3,467
2014	Rodder	220,000		2029	\$ 369,000	\$ -	\$ -	\$ -	\$ -	\$ 24,600	\$ -	\$ 24,600
2013	Odor Scrubber at West Railroad Pump Station	30,000		2018	\$ 36,000	\$ 7,200	\$ 7,200	\$ -	\$ 14,400	\$ 7,200	\$ -	\$ 21,600
2014	SCADA System Upgrade I	138,500		2024	\$ 69,000	\$ 138,500	\$ 6,900	\$ (138,500)	\$ 6,900	\$ 6,900	\$ -	\$ 13,800
2015	SCADA System Upgrade II	143,000		2025	\$ 71,000	\$ 128,700	\$ 7,100	\$ -	\$ 135,800	\$ 143,000	\$ (143,000)	\$ 135,800
2016	SCADA System Upgrade III	148,000		2026	\$ 74,000	\$ 118,400	\$ 7,400	\$ -	\$ 125,800	\$ 14,800	\$ -	\$ 140,600
2014	Replace 2000 Chevy 3/4 Pickup	45,000		2024	\$ 64,000	\$ -	\$ 6,400	\$ -	\$ 6,400	\$ 6,400	\$ -	\$ 12,800
2015	Replace Stamford Generator	133,000		2025	\$ 188,000	\$ -	\$ -	\$ -	\$ -	\$ 18,800	\$ -	\$ 18,800
Annual	Equipment to be identified						\$ 24,500	\$ (24,500)	\$ -	\$ 25,000	\$ (25,000)	\$ -
	Rounding					\$ 334	\$ 31	\$ 365	\$ 698	\$ -	\$ 1,063	\$ -
	<b>Total annual designation transfer</b>						\$ 199,000	\$ (428,000)	\$ 378,000	\$ (301,000)		
	<b>Total annual planned reductions to fund capital outlay expenditures</b>											
	<b>Net Position designation planned as of year ended June 30</b>					\$ 1,293,000		\$ 1,064,000			\$ 1,141,000	

**ASSUMPTION:**

Annual inflation rate 3.5%

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2014 AND 2015  
 SUPPORTING SCHEDULE  
 80-YEAR LIFE-CYCLE PROGRAM (GRAVITY SEWERS)

Project	Est. Cost	Fiscal Year		
		2012-13	2013-14	2014-15
Fifth Ave, Eye to K Streets *	\$1,247,205	\$15,000		
Magnolia and Acacia, Dominican	\$1,279,147	\$4,000		
B St, Fourth St to Fifth Ave	\$66,955	\$1,323		
G St. and Forbes	\$284,353	\$56,244		
#34 Valley View, Fairhills	\$133,315	\$129,792		
Lincoln Ave, Mission to Ritter	\$1,432,038	\$40,000	\$1,300,000	
Irwin St. - Lynn Court to Woodland	\$376,823	\$40,000	\$325,000	
H Street, Fourth to Forbes	\$810,000		\$200,000	\$610,000
Rehabilitation of Beach Sewers-Bayside Acres	\$900,000		\$320,000	\$580,000
Shaver, Latham to Second	\$250,000		\$250,000	
Upper Fremont	\$227,880		\$220,000	
Warner Court, Woodland Place <sup>1</sup>	\$1,185,000			\$300,000
Alpine, Solano, Humboldt, Sun Valley	\$2,000,000			\$650,000
El Cerrito to Forbes	\$475,000		\$466,649	
Miramar and Miraflores	\$130,000		\$129,434	
Lincoln Ave, Paloma to Mission	\$670,000			\$220,000
Lincoln Ave. Prospect to Paloma	\$1,810,000			\$600,000
Second St, Ida to E Streets	\$1,300,000			
#96 Bret Harte Easement	\$350,000			
Francisco Blvd. East-Medway to Hoag St.	\$380,000			
Fifth Ave, Ray Ct to Sirard Ln	\$550,000			
System Condition/Capacity Assessment	\$1,406,568		\$600,000	\$350,000
Rehabilitation of Gravity Sewer (80-year)	\$900,000	\$100,000	\$200,000	\$200,000
Emergency Projects	\$510,000		\$120,000	\$125,000
Projects to be identified			\$917	\$975,000
<b>TOTAL EXPENDITURES</b>		\$386,359	<b>\$4,132,000</b>	<b>\$4,610,000</b>
<b>RESERVE:</b>				
One-half of subsequent year planned expenditures			<b>\$2,305,000</b>	<b>\$2,375,000</b>

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2014 AND 2015  
 SUPPORTING SCHEDULE  
 PUMP STATION & FORCE MAIN CAPITAL IMPROVEMENT PROGRAM<sup>1</sup>

	Project	Est. Cost	Fiscal Year		
			2012-13	2013-14	2014-15
<b>CAPITAL IMPROVEMENT PROJECTS</b>					
	Catalina Force Main Replacement	\$600,300		\$150,000	\$450,300
<sup>2</sup>	Cayes Main Pump Station	\$1,950,000		\$650,000	\$1,300,000
	Cathodic Protection	\$250,000		\$250,000	
<sup>2</sup>	Glenwood Pump Station	\$2,185,300			\$700,000
	San Pedro Pump Station Upgrade	\$1,900,000			
<sup>2</sup>	South Francisco Pump Station	\$1,720,000			
	Fiberglass Pump Station Upgrade	\$820,000			
<sup>2</sup>	Third Street Pump Station	\$600,000			
	Stand Pipe at Pump Stations	\$109,308		\$100,000	
	Force Main Condition Assessment	\$386,363		\$125,000	\$128,750
	Projects to be identified				\$1,950
	<b>SUBTOTAL CAPITAL IMPROVEMENTS</b>		\$20,000	\$1,275,000	\$2,581,000
<b>MISCELLANEOUS PROJECTS</b>					
	Emergency Projects for PS and FM		\$115,000	\$120,000	\$125,000
	<b>TOTAL CAPITAL EXPENDITURES</b>		\$135,000	\$1,395,000	\$2,706,000

<b>NET POSITION DESIGNATED FOR PUMP STATION &amp; FORCE MAIN CIPs</b>				
	One-half of subsequent year planned expenditures		\$ 1,353,000	\$ 1,186,000

<sup>1</sup> Formerly called the 10-Year Capital Improvement Program

<sup>2</sup> Projects originally from the 10-Year Capital Improvement Program

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2014 AND 2015  
 SUPPORTING SCHEDULE  
 NET POSITION DESIGNATED FOR WORKING CAPITAL

	2013-14		2014-15	
	Year	July - Dec	Year	July - Dec

**Budgeted Expenditures for subsequent period**

Supplies and services	\$ 4,003,000	\$ 2,002,000	\$ 4,290,300	\$ 2,145,000
CMSA Treatment	4,255,262	2,128,000	4,480,620	2,240,000
CMSA Debt Service	2,201,133	<u>1,566,000</u>	2,201,793	<u>1,567,000</u>

Total designation for subsequent year  
 expenditures to be made before  
 December apportionment

As of June 30, 2014 \$ 5,696,000

As of June 30, 2015 \$ 5,952,000