

**SAN RAFAEL SANITATION DISTRICT  
BUDGET - FISCAL YEARS ENDING JUNE 30, 2016 AND 2017**

	<b>2015-16</b>	<b>2016-17</b>
<b>OPERATING FUND</b>		
<b>RESOURCES AVAILABLE:</b>		
<b>FUND BALANCE, BEGINNING</b>	\$ 13,249,000	\$ 12,446,000
<b>REVENUES</b>		
Property taxes	1,157,000	1,180,000
User fees	15,480,000	16,260,000
Connection fees	10,000	10,000
Interest income	15,000	15,000
Total revenues	<u>16,662,000</u>	<u>17,465,000</u>
<b>TOTAL RESOURCES AVAILABLE</b>	<u><u>\$ 29,911,000</u></u>	<u><u>\$ 29,911,000</u></u>
<b>RESOURCES EXPENDED AND REMAINING</b>		
<b>EXPENDITURES</b>		
Maintenance and operations	\$ 4,371,000	\$ 4,632,000
Sewage treatment (CMSA)	6,270,000	6,650,000
Transfers to Capital Funds		
Equipment acquisition fund	320,000	320,000
Capital improvement projects:		
80-year life-cycle sewer replacement	4,866,000	5,012,000
Pump station & force main capital improvements	<u>1,638,000</u>	<u>1,687,000</u>
Total expenditures	17,465,000	18,301,000
<b>ENDING FUND BALANCE</b>		
Assigned:		
Working capital	6,187,000	6,349,000
Emergencies	<u>1,000,000</u>	<u>1,000,000</u>
Total assigned	7,187,000	7,349,000
Unassigned	<u>5,259,000</u>	<u>4,261,000</u>
Total ending fund balance	<u>12,446,000</u>	<u>11,610,000</u>
<b>TOTAL RESOURCES EXPENDED AND REMAINING</b>	<u><u>\$ 29,911,000</u></u>	<u><u>\$ 29,911,000</u></u>

**SAN RAFAEL SANITATION DISTRICT  
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	<b>2015-16</b>	<b>2016-17</b>
<b>EQUIPMENT ACQUISITION FUND</b>		
<b>FUND BALANCE, BEGINNING</b>	\$ 1,085,000	\$ 1,172,000
Transfers from Operating Fund	320,000	320,000
Expenditures for equipment	<u>(233,000)</u>	<u>(339,000)</u>
<b>FUND BALANCE, ENDING</b>	<u>\$ 1,172,000</u>	<u>\$ 1,153,000</u>
 <b>80-YEAR LIFE-CYCLE SEWER REPLACEMENT</b>		
<b>FUND BALANCE, BEGINNING</b>	\$ 6,349,000	\$ 4,841,000
Transfers from Operating Fund	4,866,000	5,012,000
Expenditures for equipment	<u>(6,374,000)</u>	<u>(6,690,000)</u>
<b>FUND BALANCE, ENDING</b>	<u>\$ 4,841,000</u>	<u>\$ 3,163,000</u>
 <b>PUMP STATION &amp; FORCE MAIN CAPITAL IMPROVEMENTS</b>		
<b>FUND BALANCE, BEGINNING</b>	\$ 1,340,000	\$ 629,000
Transfers from Operating Fund	1,638,000	1,687,000
Expenditures for equipment	<u>(2,349,000)</u>	<u>(918,000)</u>
<b>FUND BALANCE, ENDING</b>	<u>\$ 629,000</u>	<u>\$ 1,398,000</u>

## SUPPORTING SCHEDULES

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2016 AND 2017  
 SUPPORTING SCHEDULE  
 EXPENDITURE DETAILS

Acct. Code	Account Title	Description	Actual 2013-14	Budget 2014-15	Projected 2014-15	Proposed 2015-16	Proposed 2016-17	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION</b>								
2361	<b>Contractual Costs to City of San Rafael</b>	Salaries, benefits, summer help, technology replacement, utilities	\$ 2,735,559	\$ 2,702,000	\$ 2,644,302	\$ 3,005,000	\$ 3,285,000	Based on information provided by City of San Rafael
2388	<b>Staff Training, Education, and Memberships</b>	Registration, tuition, manuals, texts, etc. for District personnel training and certification courses & seminars on confined space, SSMP, management, etc.	\$ 1,511	\$ 6,200	\$ 133	\$ 6,500	\$ 6,500	Increase for inflation from 2014-15 budget
2477	<b>Conferences</b>	Travel, lodging, and related expenses for Board and staff, CASA quarterly meetings, and other misc. conferences	\$ -	\$ 5,200	\$ -	\$ 5,500	\$ 5,500	Increase for inflation from 2014-15 budget
2131	<b>Memberships &amp; Subscriptions</b>	Annual membership dues	\$ 10,887	\$ 13,500	\$ 12,458	\$ 14,000	\$ 14,500	Increase for inflation from 2014-15 budget
	<b>Details:</b>							
	USA					\$ 155	\$ 200	
	State WRCB					\$ 2,200	\$ 2,300	
	CASA					\$ 8,750	\$ 9,000	
	Marin I.J.					\$ 500	\$ 500	
	BACWA					\$ 1,500	\$ 1,500	
	Other					\$ 895	\$ 1,000	
	Total					\$ 14,000	\$ 14,500	
2534	<b>Telephone Service</b>	District office, District fax, pump stations, cell phones, pagers, dialers for pump stations, laptop connection cards	\$ 11,993	\$ 14,500	\$ 11,024	\$ 18,500	\$ 19,000	Increase for change in carrier and expansion of service

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Acct. Code	Account Title	Description	Actual 2013-14	Budget 2014-15	Projected 2014-15	Proposed 2015-16	Proposed 2016-17	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION (Continued)</b>								
2282	Director Fees	Payment to Board of Directors for meetings	\$ 2,500	\$ 5,200	\$ 3,700	\$ 5,200	\$ 5,200	Retain 2014-15 budget
2713	Legal Services	Legal services performed by the County Counsel and outside	\$ 27,009	\$ 20,000	\$ 86,530	\$ 30,000	\$ 30,000	Increase to provide for possible claims
2325	Consulting Services	Engineering, professional and specialized consulting services	\$ 106,917	\$ 72,400	\$ 29,020	\$ 64,500	\$ 66,500	Decrease from 2014-15 budget due to assumption of audit assistance in accounting budget
	<b>Details:</b>							
	Nute engineering					\$ 42,000	\$ 43,300	
	Audit of financial statement					\$ 15,000	\$ 15,500	
	Roto Rooter / Roys					\$ 2,985	\$ 3,100	
	Other					\$ 4,515	\$ 4,600	
						\$ 64,500	\$ 66,500	
2717	Accounting Services	Accounting and financial management services	\$ 43,200	\$ 56,000	\$ 43,200	\$ 57,500	\$ 59,000	Increase for inflation from 2014-15 budget
	<b>Details:</b>							
	Maher Accountancy					\$ 44,500	\$ 46,000	
	Monthly accounting					\$ 13,000	\$ 13,000	
	Special projects					\$ 57,500	\$ 59,000	
6832	Tax collection fees	County Tax collection and sewer service administration fees	\$ 38,042	\$ 38,000	\$ 35,962	\$ 39,000	\$ 40,000	Increase for inflation from 2014-15 budget
2059	General Insurance	CSRMA - public liability, property, and auto insurance	\$ 106,485	\$ 121,000	\$ 112,503	\$ 124,500	\$ 128,000	Increase for inflation from 2014-15 budget

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<b>FUND 74600 - MAINTENANCE AND OPERATION (Continued)</b>								
2051	Claims and Deductibles	Claims and deductible payments	\$ 8,311	\$ 35,000	\$ 25,393	\$ 35,000	\$ 35,000	Retain 2014-15 budget
2321	Public Outreach	Informational fliers, website	\$ -	\$ 10,000	\$ 4,205	\$ 10,000	\$ 10,000	Retain 2014-15 budget
2221	Legal Notices	Publication of notices of hearings, ordinances, etc.	\$ 72	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	Retain 2014-15 budget
2122	Rebates/Refunds	Refund of sewer user & connection fees	\$ 5,969	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	Retain 2014-15 budget
2133	Office/Shop Supplies	District office & maintenance	\$ 8,018	\$ 8,000	\$ 8,966	\$ 13,300	\$ 12,300	Increase to provide for file replacement in 2015-16 and later to accommodate staff size growth
2389	Miscellaneous expenses		\$ 582	\$ 1,500	\$ 500	\$ 1,500	\$ 1,500	Retain 2014-15 budget
2359	Maintenance and Operations, Pump Stations, Force Mains, Generators	All maintenance, repairs, and supplies for pump stations and force mains, including rebuilding pumps, motors, electrical panels, controls, comminutors, replacing and/or repairing valves, replace motor control centers, etc.	\$ 197,585	\$ 210,000	\$ 159,631	\$ 210,000	\$ 210,000	Retain 2014-15 budget

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Acct. Code	Account Title	Description	Actual 2013-14	Budget 2014-15	Projected 2014-15	Proposed 2015-16	Proposed 2016-17	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION (Continued)</b>								
2360	<b>Maintenance and Operations Collection System</b>	All maintenance, pipe spot repairs, and supplies for collection system, including accessory parts and materials for vactor and power rodder.	\$ 85,208	\$ 170,000	\$ 152,537	\$ 170,000	\$ 170,000	Retain 2014-15 budget
2535	<b>Power</b>	Cost of electricity and gas for all pump stations	\$ 121,120	\$ 155,000	\$ 132,456	\$ 155,000	\$ 155,000	Retain 2014-15 budget
2536	<b>Water</b>	Water purchases	\$ 9,084	\$ 12,000	\$ 9,191	\$ 12,500	\$ 13,000	Increase for inflation from 2014-15 budget
2363	<b>Standby Services</b>	Cost to respond to sewer emergencies by Roto-Rooter after hours and on weekends and holidays	\$ 28,293	\$ 40,000	\$ 20,906	\$ 40,000	\$ 40,000	Retain 2014-15 budget
2083	<b>Vehicle repair &amp; parts</b>	Parts, maintenance, repairs, fuel & oil for District vehicles	\$ 34,224	\$ 50,000	\$ 49,399	\$ 51,500	\$ 53,000	Increase for inflation from 2014-15 budget
2106	<b>Odor Control</b>	Bioxide chemical odor control for pump stations	\$ 69,184	\$ 79,000	\$ 65,277	\$ 81,500	\$ 84,000	Increase for inflation from 2014-15 budget
2021	<b>Uniforms</b>	Rental & cleaning of uniforms	\$ 6,742	\$ 15,000	\$ 8,100	\$ 11,000	\$ 11,500	Adjust for reduced contract cost
2365	<b>Safety Equipment and Supplies</b>	Equipment and supplies for on-the-job safety gear, safety signing, first aid supplies, gas detectors and confined space training equipment for compliance with OSHA requirements, including servicing fire extinguishers.	\$ 6,580	\$ 12,000	\$ 9,962	\$ 12,500	\$ 13,000	Increase for inflation from 2014-15 budget

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 SUPPORTING SCHEDULE  
 EXPENDITURE DETAILS

Acct. Code	Account Title	Description	Actual 2013-14	Budget 2014-15	Projected 2014-15	Proposed 2015-16	Proposed 2016-17	Comments
<b>FUND 74600 - MAINTENANCE AND OPERATION (Continued)</b>								
4045	Manhole Raising	Reimburse City of San Rafael or Marin County for raising manholes to grade upon completion of City/County street or Right-of-Way improvement projects.	\$ 30,648	\$ 52,000	\$ 48,685	\$ 53,500	\$ 55,000	Increase for inflation from 2014-15 budget
4300	FOG Program	Fats, Oils, and Grease Program administered by CMSA	\$ 25,185	\$ 36,000	\$ 24,376	\$ 37,000	\$ 38,000	Increase for inflation from 2014-15 budget
4188	Facilities Mapping Services	Continuation of Facilities Mapping Program and development of data base tracking system for mapping interface, data base structure, activity tracking, locating structures, easement research, mapping, sewer map books.	\$ 66,835	\$ 55,000	\$ 48,837	\$ 95,000	\$ 60,000	Increase for 2015-16 to reflect contract with CalCAD
<b>TOTAL MAINTENANCE &amp; OPERATIONS</b>			<b>\$ 3,787,743</b>	<b>\$ 4,006,000</b>	<b>\$ 3,747,253</b>	<b>\$ 4,371,000</b>	<b>\$ 4,632,000</b>	



SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2016 AND 2017  
 SUPPORTING SCHEDULE  
 CENTRAL MARIN SANITATION AGENCY

	Projected 2014-15	Proposed 2015-16	Proposed 2016-17
Sewer Treatment - Maintenance & Operations	\$ 3,245,000	\$ 4,470,000	\$ 4,700,000
Sewer Treatment - Debt Service	\$ 2,189,000	\$ 1,800,000	\$ 1,950,000
Total	<b>\$ 5,434,000</b>	<b>\$ 6,270,000</b>	<b>\$ 6,650,000</b>

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2016 AND 2017  
 SUPPORTING SCHEDULE  
 EQUIPMENT RESERVE AND EQUIPMENT ACQUISITION PLAN

Acq Yr (End)	Equipment description	Cost of Acq	Equip I.D. #	Year to be Replaced	Est. Replace Cost	Useful Life	Accum. 2015	2016			2017		
								Add	Use	Balance	Add	Use	Balance
2007	Chevy 3/4-ton pickup	26,380	8154	2017	\$ 38,000	10	\$ 30,400	\$ 3,800	\$ -	\$ 34,200	\$ 3,800	\$ (38,000)	\$ -
2007	Chevy 1 1/2 -ton pickup with equip	91,889	8149	2017	\$ 130,000	10	\$ 104,000	\$ 13,000	\$ -	\$ 117,000	\$ 13,000	\$ (130,000)	\$ -
2009	Toyota Prius	27,150	8190	2019	\$ 39,000	10	\$ 23,400	\$ 3,900	\$ -	\$ 27,300	\$ 3,900	\$ -	\$ 31,200
2010	Sewer Combo Vactor Truck	342,964	8192	2020	\$ 484,000	10	\$ 242,000	\$ 48,400	\$ -	\$ 290,400	\$ 48,400	\$ -	\$ 338,800
2010	Mobile Pump Godwin 4-inch	47,454	8193	2025	\$ 80,000	15	\$ 26,667	\$ 5,333	\$ -	\$ 32,000	\$ 5,333	\$ -	\$ 37,333
2010	2008 Ford Escape Hybrid (from City)	30,589	8191	2018	\$ 41,000	8	\$ 25,625	\$ 5,125	\$ -	\$ 30,750	\$ 5,125	\$ -	\$ 35,875
2011	OK Champion Rodder Truck	185,352	8194	2020	\$ 253,000	9	\$ 112,444	\$ 28,111	\$ -	\$ 140,555	\$ 28,111	\$ -	\$ 168,666
2011	Ford Truck F-250	32,144	8174	2021	\$ 46,000	10	\$ 18,400	\$ 4,600	\$ -	\$ 23,000	\$ 4,600	\$ -	\$ 27,600
2011	Ford Escape Hybrid	23,490	8180	2021	\$ 34,000	10	\$ 13,600	\$ 3,400	\$ -	\$ 17,000	\$ 3,400	\$ -	\$ 20,400
2012	Godwin DRI-Prime CD225M Diesel Pump	58,854	8198	2027	\$ 99,000	15	\$ 19,800	\$ 6,600	\$ -	\$ 26,400	\$ 6,600	\$ -	\$ 33,000
2012	Ingersoll-Rand Doosan G70 Trailer Mounted Diesel	33,320	8195	2027	\$ 56,000	15	\$ 11,200	\$ 3,733	\$ -	\$ 14,933	\$ 3,733	\$ -	\$ 18,666
2012	Ingersoll-Rand Doosan G70 Trailer Mounted Diesel (PG Pump Stn)	33,320	8196	2027	\$ 56,000	15	\$ 11,200	\$ 3,733	\$ -	\$ 14,933	\$ 3,733	\$ -	\$ 18,666
2012	Haulmark Emergency repair trailer	7,427	8197	2027	\$ 13,000	15	\$ 2,600	\$ 867	\$ -	\$ 3,467	\$ 867	\$ -	\$ 4,334
2013	Odor Scrubber at West Railroad Pump Station	32,803		2018	\$ 39,000	5	\$ 15,600	\$ 7,800	\$ -	\$ 23,400	\$ 7,800	\$ -	\$ 31,200
2014	OK Champion Rodder Truck	210,716	8199	2029	\$ 354,000	15	\$ 23,600	\$ 23,600	\$ -	\$ 47,200	\$ 23,600	\$ -	\$ 70,800
2014	Ford F250 2014	31,013	8200	2024	\$ 44,000	10	\$ 4,400	\$ 4,400	\$ -	\$ 8,800	\$ 4,400	\$ -	\$ 13,200
2015	Doosan Generator G325-T4F	137,246	8201	2025	\$ 194,000	10	\$ -	\$ 19,400	\$ -	\$ 19,400	\$ 19,400	\$ -	\$ 38,800
2015	Chevy Silverado 2015	30,607	8202	2025	\$ 44,000	10	\$ -	\$ 4,400	\$ -	\$ 4,400	\$ 4,400	\$ -	\$ 8,800
2016	Emergency repair trailer	7,000		2031	\$ 12,000	15	\$ 6,533	\$ 467	\$ (7,000)	\$ -	\$ 800	\$ -	\$ 800
2016	MERA radios	40,000		2026	\$ 57,000	10	\$ 36,000	\$ 4,000	\$ (40,000)	\$ -	\$ 5,700	\$ -	\$ 5,700
2016	Closed circuit televised camera	20,000		2020	\$ 23,000	4	\$ 15,000	\$ 5,000	\$ (20,000)	\$ -	\$ 5,750	\$ -	\$ 5,750
2016	SCADA System Upgrade I	138,500		2026	\$ 69,000	10	\$ 124,650	\$ 13,850	\$ (138,500)	\$ -	\$ 6,900	\$ -	\$ 6,900
2017	SCADA System Upgrade II	143,000		2027	\$ 71,000	10	\$ 114,400	\$ 14,300	\$ -	\$ 128,700	\$ 14,300	\$ (143,000)	\$ -
2018	SCADA System Upgrade III	148,000		2028	\$ 74,000	10	\$ 103,600	\$ 14,800	\$ -	\$ 118,400	\$ 14,800	\$ -	\$ 133,200
Annual	Equipment to be identified							\$ 27,000	\$ (27,000)	\$ -	\$ 28,000	\$ (28,000)	\$ -
	<i>Rounding</i>						\$ (119)	\$ 381	\$ (500)	\$ (238)	\$ (452)	\$	\$ 310
<b>Total annual transfer</b>								\$ 270,000			\$ 266,000		
<b>Total annual planned reductions to fund capital outlay expenditures</b>										\$ (233,000)		\$ (339,000)	
<b>Committed fund balance planned as of year ended June 30</b>								<u>\$ 1,085,000</u>		<u>\$ 1,122,000</u>		<u>\$ 1,050,000</u>	

**ASSUMPTION:**

Annual price inflation rate 3.5%

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2016 AND 2017  
 SUPPORTING SCHEDULE  
 80-YEAR LIFE-CYCLE PROGRAM (GRAVITY SEWERS)

Project	Est. Cost	Estimated Projected		
		2014-15	2015-16	2016-17
Pt. San Pedro Road Sewer (east)***	\$1,006,287	\$837,703		
Irwin St. - Lynn Court to Woodland	\$392,907	\$291,219		
H Street, Fourth to Forbes	\$835,733	\$740,000	\$70,000	
Rehabilitation of Beach Sewers-Bayside Acres	\$1,937,366	\$2,042		\$300,000
Shaver, Latham to Second	\$385,488	\$329,062		
Upper Fremont	\$316,613	\$304,271		
SMART - Tamalpais Sewer Relocation	\$438,593	\$438,593		
Warner Court	\$359,893	\$40,000	\$300,000	
Woodland Pl/Ave & Octavia	\$1,200,000		\$700,000	\$500,000
Sun Valley-Calif, Humboldt, Nevada	\$2,000,000	\$100,000	\$1,883,817	
Sun Valley-Calif, Solano, Alpine, Windsor	\$2,300,000		\$100,000	\$2,200,000
Lincoln Ave, Paloma to Mission	\$1,060,000	\$220,000	\$840,000	
Lincoln Ave. Prospect to Paloma	\$4,000,000		\$1,800,000	\$2,200,000
El Cerrito to Forbes	\$469,116			\$325,000
Miramar and Miraflores	\$400,000			
Francisco Blvd. East-Medway to Hoag end & Vivian	\$380,000			\$380,000
Second St, Ida to E Streets	\$1,300,000			\$100,000
#96 Bret Harte Easement	\$350,000			
Fifth Ave, Ray Ct to Sirard Ln	\$550,000			
System Condition/Capacity Assessment	\$1,177,114	\$20,000	\$350,000	\$350,000
Rehabilitation of Gravity Sewer (80-year)	\$743,255	\$380	\$200,000	\$200,000
Emergency Projects	\$564,534	\$47,000	\$130,000	\$135,000
Rounding			\$183	
<b>TOTAL EXPENDITURES</b>		<b>\$3,370,270</b>	<b>\$6,374,000</b>	<b>\$6,690,000</b>

\*\*\* Combined Project - Belvedere St., Tiburon St., and Medway Rd. Sewer Improvement Project (S-6, S-7, S-10)

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2016 AND 2017  
 SUPPORTING SCHEDULE  
 PUMP STATION & FORCE MAIN CAPITAL IMPROVEMENT PROGRAM<sup>1</sup>

Project	Est. Cost	Estimated	Projected	
		2014-15	2015-16	2016-17
<b>CAPITAL IMPROVEMENT PROJECTS</b>				
<sup>2</sup> Cayes Main PS/Catalina FM	\$2,386,013	\$2,250,000		
Cathodic Protection, Phase 1	\$142,251	\$22,000		
Cathodic Protection, Phase 2	\$300,000	\$10,000	\$290,000	
<sup>2</sup> Glenwood Pump Station	\$1,874,000	\$174,000	\$1,700,000	
San Pedro Pump Station Upgrade	\$1,900,000			\$650,000
Stand Pipe at Pump Stations	\$209,308		\$100,000	
Force Main Condition Assessment	\$665,000		\$129,000	\$133,000
SUBTOTAL CAPITAL IMPROVEMENTS		\$2,456,000	\$2,219,000	\$783,000
<b>MISCELLANEOUS PROJECTS</b>				
Emergency Projects for PS and FM			\$130,000	\$135,000
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>\$2,456,000</b>	<b>\$2,349,000</b>	<b>\$918,000</b>

SAN RAFAEL SANITATION DISTRICT  
 BUDGET - FISCAL YEARS ENDING JUNE 30, 2016 AND 2017  
 SUPPORTING SCHEDULE  
 NET POSITION DESIGNATED FOR WORKING CAPITAL

	2015-16		2016-17	
	Year	July - Dec	Year	July - Dec

**Budgeted Expenditures for subsequent period**

Supplies and services	\$ 4,632,000	\$ 2,316,000	\$ 4,783,000	\$ 2,392,000
CMSA Treatment	4,700,000	2,350,000	4,840,000	2,420,000
CMSA Debt Service	1,950,000	<u>1,521,000</u>	1,950,000	<u>1,537,000</u>
Total designation for subsequent year expenditures to be made before December apportionment				
As of June 30, 2016		<u>\$ 6,187,000</u>		
As of June 30, 2017				<u>\$ 6,349,000</u>