



FIREFIGHTER-PARAMEDIC



\$6,095-\$6,772 / month during probationary year
\$7,595-\$9,055 after 12-month probation
plus excellent benefits

LAST DAY TO APPLY: Sunday, August 20, 2017 by 5:00 pm

To apply for this position, you must have successfully passed the Firefighter Candidate Testing Center (FCTC) Entry-Level Firefighter Written Exam and be on the FCTC Statewide Eligibility List.

If you are not on the list, please visit our website at <http://www.cityofsanrafael.org/hr-jobs/> for more information on how to register for the FCTC testing process.

ABOUT THE DEPARTMENT:

The San Rafael Fire Department is a full-service department, providing services in fire protection and emergency medical care including patient transport services, disaster response and community support. Firefighters with the San Rafael Fire Department have a wide array of responsibilities including responding to emergency calls in an effort to protect life, property, and the environment, as well as completing activities related to community education in the areas of safety and fire prevention. Firefighters participate in comprehensive classroom and field-exercise training programs in order to be qualified to provide a high standard of emergency response and public service.

Paramedic License Requirements: Must have a valid California Paramedic License or national Registry Paramedic Certification Card* at the time of application.

**NOTE: The California Paramedic License must be obtained and maintained prior to appointment*

IMPORTANT AND ESSENTIAL DUTIES:

- Perform firefighting and fire prevention activities in an effort to protect life and property
- Participate in training sessions designed to maintain and enhance required skills
- Conduct fire and life safety inspections
- Provide emergency medical care
- Drive and operate fire apparatus and related equipment
- Work on a medical transport unit as assigned

KNOWLEDGE OF AND ABILITY TO:

- Demonstrate a strong foundational knowledge base in the areas of fire prevention and suppression, operation of fire equipment, department operations and emergency medical care
- Establish and maintain effective working relationships with coworkers and the public
- Demonstrate effective written and oral communications
- Maintain adequate physical fitness
- Perform professionally in a non-traditional work schedule that includes nights, weekends, and holidays

REQUIRED EDUCATION, EXPERIENCE, CERTIFICATIONS AND LICENSES:

- Possession of a high school diploma or GED
- Completion of at least 21 semester units of college coursework
- Possession of a valid California Class C Driver License and a satisfactory driving record
- Completion of CA State Board of Fire Services Firefighter I curriculum (Academy Graduate) [1-year as a paid firefighter will be accepted in lieu of completion of the Firefighter I curriculum]
- EMT-P Certification
- Valid CPAT card dated on or after February 13, 2017
- Must possess a valid California Paramedic License with the ability to become accredited by the Marin County Emergency Medical Services Agency at the time of appointment

PHYSICAL DEMANDS:

While performing this job, the employee is frequently required to reach with hands and arms and climb or balance. The employee is occasionally required to stoop, kneel, crouch, or crawl and smell. The employee must regularly lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

BENEFITS:

The City has an excellent benefit program which includes:

- MCERA Retirement (<http://www.mcera.org>)
- Monthly Flex Dollar Allowance contribution towards CalPERS offered health plans.
- Fully paid Dental coverage for employee + family
- City-paid Basic Life of \$5,000 with the option to purchase additional Voluntary Life up to \$500,000
- Educational Incentives up to 5% of base pay
- EMT Certification pay of 2.5%
- Uniform Allowance
- Holiday Pay (13 days per year)
- Vacation & Sick Leave
- Opportunity to participate in a health or dependent care Flex Spending Account (FSA)
- Employee Assistance Program (EAP)
- Gym Reimbursement

A full review of these benefits can be found at <https://www.cityofsanrafael.org/benefits/>.

STATION VISITS:

It is recommended that candidates schedule a Station Visit by contacting the San Rafael Fire Department directly at (415) 485-3304. The City is tentatively planning an orientation session for interested candidates to learn more about the City of San Rafael Fire Department. The orientation is intended to cover preparation for the oral board process and what the department is looking for in a candidate. Attendees will also have the opportunity to learn about the City of San Rafael in general and the issues facing fire service today. Candidates will be notified of the date and time for this orientation via e-mail.

TESTING and SELECTION PROCESS:

The examination for this recruitment will consist of the following: application appraisal, oral board interview examination and/or performance examination, a Fire Chief's interview, background check, fingerprint clearance, psychological exam, and a pre-placement physical examination, including a drug screen.

After review of the applications and supporting documents, qualified candidates will be invited to participate in the Oral Board process tentatively scheduled for the week of August 28, 2017.

Candidates who pass the Oral Board will be placed on an Eligibility List which is valid for up to 12 months. Appointments for this entry-level position are subject to the Rule of the List and consideration for employment is given regardless of ranking.

APPLICATION PROCESS:

Candidates must submit an application, including all supplemental documentation online at www.calopps.org. Resumes do not substitute for the online application, but may be attached as a PDF document.

Copies of the following documentation MUST be uploaded with the online application as ONE (1) PDF file no larger than 2MB:

- CPAT card dated on or after February 13, 2017; *NO EXCEPTIONS*. Cards dated prior to February 13th will not be accepted. Information on the CPAT is available at <http://www.cffjac.org/jac/cpat/index.cfm>.
- Proof of completion of CA State Board of Fire Services Firefighter I curriculum.
- Valid California Paramedic License.

ONLY the documents listed above should be attached to the application. Documents will only be accepted online. Any other documents attached will not be reviewed at this time. Applications that do not include the above stated documents will NOT be considered.

For more information on the recruitment process from start to finish, please click the link on the City of San Rafael HR page at <http://www.cityofsanrafael.org/hr-jobs/>.