



City of San Rafael
Parking Services Division
 1033 C St. San Rafael, CA 94901
 Office: (415) 458-5333
 E-mail: parking@cityofsanrafael.org

Meter Bag / No Parking Sign Request Form

Today's Date ____/____/____

Name/Business _____

Address _____

Phone 1 (____) _____ **Phone 2** (____) _____

Meter bags **Meter #(s)** _____

"No Parking" signs **How many signs?** _____

Public Works Encroachment Permit # _____

Reason for request _____

Date(s) From _____ to _____

Time(s) From _____ to _____

Days of week to enforce: _____ through _____

Address/Location _____

Additional location details:

OFFICE USE ONLY

Fees paid \$ _____ Date fees paid ____/____/____

DATE UP ____/____/____ TIME UP _____

Officer assigned _____

DATE DOWN ____/____/____ TIME DOWN _____

Officer assigned _____

Fees

Meter Bags

\$50.00 -First meter (first day only)
 \$16.00 -Per additional meter/per day

No Parking Signs

\$50.00 -First sign
 \$4.00 -Each additional sign
 \$4.00 -Per each sign for self-posting

Forms and payment must be received at least two (2) business days prior to date of placement. The Parking Services Manager may waive reserved parking fees for Federal, State, Regional and Local government agencies.

METER BAGS

Meter bags will be placed on the meters by an officer prior to the start date requested. Should you need to extend the meter bag placement, please contact the Parking Services office at 458-5333 prior to removal of the bags.

NO PARKING SIGNS

Signs shall specify the days, dates and times of the parking restriction. Signs shall be posted so that all potential parkers have a clear line of site of the affected area. Enforcement may begin **72 hours after verification**. If you are posting our signs on *your* barricades, please call the **San Rafael Police Department at 485-3000** to request sign verification (once your signs have been posted). Should you need to extend the signage placement, please contact the Parking Services office at 458-5333 prior to removal of the signs. New signs will need to be posted and re-verified.

RESTRICTIONS

The following are standard restrictions. Other restrictions may apply as needed. If you are reserving a meter bag or posting signs in these areas all vehicles or equipment must be removed by the specified times:

- 1) Lincoln Ave (between 800 block & 1400 block): **4pm-6pm Tow Away**
- 2) **FARMERS MARKET AREA:**
 4th Street (between B St & Lincoln) & some additional metered areas on Cijos, Lootens & A Street: **4:30pm Tow Away (April through September)**
- 3) Irwin (East side between 900 block & 1100 block): **4pm-6pm Tow Away**
- 4) Mission (500 block Westbound & 800 block Eastbound): **4pm-6pm Tow Away**

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