



REPORT TO DESIGN REVIEW BOARD

SUBJECT: General Plan 2040 – Presentation on upcoming General 2040 and selection of DRB representative and alternate to General Plan Steering Committee

The City recently hired Barry Miller as Project Manager to manage the General Plan 2040 update process. On September 6, 2017, Mr Miller, will be making a brief presentation to the Design Review Board (DRB) to request that the Board select a member (and alternate) to serve on the General Plan 2040 Steering Committee. Chair Spielman has been contacted via email, and has confirmed receipt of this request.

The San Rafael City Council approved a preliminary work program for the General Plan Update in February 2017. The work program included creation of a 21-member Steering Committee, including representatives of City Boards and Commissions as well as stakeholder groups and the community at large. The DRB was specifically listed as one of the Boards to be represented. In addition to nominating one of its members, we are asking the DRB to identify an alternate who can attend meetings in the event the primary member is absent or unable to serve for the duration of the process.

The Steering Committee will be formally appointed by the City Council in November 2017. Meetings are expected to begin in January 2018 and continue through the end of 2019. Meetings will be held on the second Wednesday of the month from 6 to 9 PM. Committee members will be expected to review agenda packets prior to the meeting, and attend and participate in discussions at the meetings. Agenda packets would typically contain background information on existing conditions, proposed policies and actions, “best practice” examples, and Draft Plan chapters. Meeting discussions will cover long-range planning issues related to land use, transportation, housing, urban design, resource management, and similar topics.

Staff will provide a short overview of the expectations for the Committee at the September 6 meeting, and ask that the Chair request nominees from the Board at that time (the Chair may also self-nominate). The DRB will be asked to vote on their nominee/ alternate at that time.