

Finding the Residential Resale Report on Line

Your report should be ready within 2 to 3 business days.

To find your report: Enter the following in your web browser:

<https://epermits.cityofsanrafael.org/etrakit3/Search/permit.aspx>

By clicking where it says “Click here for search examples” you can get an idea of what is needed to accurately search.

For example, if a street is known as 4th, putting in Fourth will not produce a result.

Home | Setup an Account | Log In | Contractor | Password | LOGIN | REMEMBER ME | Forgot Password

Permit Search

Search By: Address | Begins With | SEARCH | [Click here for search examples](#)

Permits
▶ Apply
▶ Search

Projects
▶ Search Projects

Contractor
▶ Search Contractors

Properties
▶ Search

Licenses
▶ Search Licenses

There is no need to add the suffix (St/Ave/Lane/Circle).

(Searching by the permit number brings up only the one permit. Don't forget the dash when searching by permit number).

As you can see, several permits came up when using the address for this search. Single click on the Permit you want to open. Since we are looking for a Resale permit, you want to open the most recent permit that starts with an R. (See permit “Type” to help in your selection.)

Permit Search

Search By: Address | Begins With | 29 upper oak | SEARCH | [Click here for search examples](#)

Permits

Address	Permit Number	Permit Type	Permit Description	Permit Status
29 UPPER OAK DR	B0104-007	BUILDING	Install Bay Window	FINALED
29 Upper Oak Dr	M0208-012	MECHANICAL	Furnace	FINALED
29 UPPER OAK DR	R1307-049	RESALE	RBR Carolyn 250-2393	FINALED
29 Upper Oak Drive	B0007-082	BUILDING	Reroof	FINALED

Under Attachments, is where you will find the report; click on the RBR Report **pdf** red link, to open up the report. If your report has not uploaded to the web, the link will say not available. Wait a few hours and try again.

B0104-007
M0208-012
R1307-049
B0007-082

Permit Info | Site Info | Contacts (1) | Inspections (2) | Chronology | Reviews

Type: RESALE
Subtype: SFD
Description: RBR Carolyn 250-2393
Status: FINALED
Applied Date: 7/22/2013
Issued Date: 7/22/2013
Approved Date: 7/22/2013
Finalized Date: 7/31/2013
Expiration Date:

Attachments:
RBR Report 29 Upper Oak Dr RBR 7-2013.pdf

Questions regarding the content of the report should be followed up with the inspector.