



SAN RAFAEL CITY COUNCIL AGENDA REPORT

Department: Finance

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City Manager Approval: _____

TOPIC: FINAL CITY-WIDE PROPOSED BUDGET FOR FISCAL YEAR 2018-2019 AND LEGAL SPENDING LIMIT

SUBJECT: 1.) RESOLUTION ADOPTING THE CITY OF SAN RAFAEL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2018-2019; AND 2.) RESOLUTION APPROVING FISCAL YEAR 2018-2019 APPROPRIATIONS LIMIT

RECOMMENDATION: ACCEPT REPORT AND ADOPT RESOLUTIONS AS PRESENTED

SUMMARY: This report presents the final proposed City-wide budget for fiscal year 2018-2019. At the City Council meeting of May 7, 2018, the City's goals, strategies and objectives were presented for City Council discussion and public input. The Capital Improvement Program was presented in preliminary form to the City Council Finance Committee on May 8, 2018, and to the City Council on May 21, 2018. This final proposed City-wide budget was presented to the City Council Finance Committee at its public meeting of June 5, 2018.

In this budget, ongoing General Fund operational expenditures are supported by current period revenues, and the spending plans of all other funds are supported by projected revenues and accumulated resources in their respective funds. Proposed appropriations City-wide total \$148,829,258 and are within the legal spending limit.

BACKGROUND:

BUDGET ACTION

The purpose of this report is to provide the City Council and community with the final, proposed City-wide budget for fiscal year 2018-2019 which has been prepared for adoption based on the direction provided at earlier public meetings of the City Council Finance Committee and of the City Council.

FOR CITY CLERK ONLY

Council Meeting: 6/18/2018

Disposition: Resolution 14525 (Operating Budget & CIP) x Resolution 14526 (GANN App. Limit)

The budget is both a spending plan for the City's available financial resources and the legal authority for City departments to spend these resources for public purposes. Through these resources, services are provided to meet the needs of city residents. The City Council and City staff respond to the community's needs in part through the budget which is intended to balance not only revenues and costs, but also community priorities.

The City Council received a report on, and provided direction to staff on goals, strategies and objectives at its meeting of [May 7, 2018](#). The City Council received a report on, and provided direction to the Capital Improvement Program at its meeting of [May 21, 2018](#). At the City Council Finance Committee meeting of June 5, 2018, further discussions were held regarding key fiscal issues and financial assumptions that shaped the development of this annual, City-wide budget.

Consistent with the direction provided by the City Council in May 2014, the additional one-quarter percent sales tax revenues provided by Measure E, effective April 1, 2014 through March 31, 2034, are being set aside to fund major construction and improvements to public safety facilities (also referred to as the San Rafael Essential Facilities project).

"GANN" APPROPRIATIONS LIMIT

Article XIII B of the California Constitution (enacted with the passage of Proposition 4 in 1979 – the Gann initiative – with modifications under Proposition 111 passed in June 1990, and implemented by California Government Code sections 7900, and following) provides the basis for the Gann appropriation limitation. The City's appropriation growth rate is limited to changes in population and either the change in California per capita income or the change in the local assessment roll due to new, non-residential construction.

This report will focus on the following:

1. Brief status of fiscal year 2017-2018 budget performance.
2. Proposed Goals and Strategies for fiscal year 2018-2019
3. Proposed operating and capital budget presented for all City funds for fiscal year 2018-2019
4. Fiscal year 2018-2019 Appropriations Limit

ANALYSIS:

FISCAL YEAR 2017-2018 - UPDATE

General Fund

Revenues: The original budget, adopted on [June 5, 2017](#), projected \$76,724,443 in revenues. The latest projections, based in activity through May, anticipate \$77,562,000 which is \$837,557, or 1.1% greater than the original budget. The additional revenues are primarily due to unusually high fire strike team reimbursements, prompting higher than expected revenues; a surge in sales tax from auto sales; and additional ERAF (Education Revenue Augmentation Fund) property tax revenue, based on the County's most recent calculations. While the ERAF property tax revenues of \$220,000 are ongoing, they make up for the decrease in sales tax expected in future years. The fire strike team reimbursements and auto sales are one-time in nature and, therefore, are not projected as a basis for ongoing revenue in future years.

Expenditures: As fiscal year 2017-2018 draws to a close, the General Fund-supported activities are performing within their respective budgets as amended by the City Council throughout the year. Based

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on analysis conducted through May 2018, staff is projecting that the actual year end results as compared to the adopted budget will result in minimal operational savings, if any.

Other Funds

The evaluation of other funds will continue, with recommended adjustments, if any, being presented to the City Council. At this time, no major adjustments are anticipated.

GOALS AND STRATEGIES

At its meeting of [May 7, 2018](#), the City Council provided direction on the draft goals for the upcoming fiscal year. The draft goals were further discussed at the Finance Committee held on June 5, 2018. Based on the feedback provided at both meetings, staff made the following changes to the originally presented document:

- Explore car-sharing as a strategy for addressing parking issues in East San Rafael (A.1.f)
- Permanent supportive housing as a key component for addressing homelessness (A.2.b)
- Collaboration with community-based organizations to provide immigration information (B.1.c.)
- Youth outreach to increase civic engagement (B.3.b.)
- A focus on school safety and security (C.3.a)
- A funding plan for new library (D.2.d.)
- Enhanced transit connectivity to improve mobility (D.3.d.)

The revised document is attached to this staff report for the consideration of and acceptance by the City Council.

FISCAL YEAR 2018-2019 CITY-WIDE BUDGET

The Goals and Strategies document serves as a work plan for City staff for the upcoming fiscal year. Resources with which to accomplish the goals are incorporated into the proposed annual City-wide budget.

HIGHLIGHTS

- ❖ **Citywide Budget:** The total proposed FY2018-2019 expenditure budget for the City is \$148,829,258 (Exhibit II to the Budget Resolution). This sum reflects all funds and operations for the City, including active capital projects. In addition to \$35.0 million projected to be spent on the San Rafael Essential Public Safety Facilities project, the Capital Improvement Program has planned expenditures of \$2.9 million in new projects and \$29.0 million in active projects for the year; formal appropriations for major projects will be made at the time of contract approval. Appropriations are supported by FY2018-2019 revenue and other sources projected at \$142,532,576 as well as by funds retained from previous periods for capital projects.
- ❖ **General Fund Budget:** The proposed General Fund uses of \$81,323,636 are supported by revenues and transfers in, projected at \$80,189,911, therefore projecting an operating deficit of \$1,133,725, which is offset by \$1,133,725 of accumulated prior year unallocated resources that are available currently to support one-time operational expenses.
- ❖ **Program funding:** Included in the expenditure budgets are provisions for the following:

- Employee retirement obligations are fully-funded in accordance with actuarially-determined contribution levels
- The Homeless Initiative Program is incorporated into the general fund operating budget
- Major Crimes Task Force participation continues
- Massage Ordinance Enforcement continues at a scaled-back level
- Projected spending of \$20,000 on the Deep Green renewable energy program; offset by savings from solar installations at the Al Boro Community Center, Public Works, and C Street Parking Garage

❖ **State Budget Impacts:** As this staff report is being prepared, the State budget does not rely on any new actions that would have a significant impact on the City's general fund budget. The Governor's May Revise does include Road Maintenance Rehabilitation funding that would generate an additional \$1 million in funding for streets-related projects.

General Fund

The City's General Fund accounts for most of the major services to residents and businesses (such as police, fire suppression and prevention, planning, building, library, parks, streets, engineering, traffic enforcement and management, cultural programs). The General Fund operating-related appropriations for fiscal year 2018-2019 total approximately \$77.0 million.

In addition, \$4.0 million in capital transfers are anticipated for the San Rafael Essential Facilities project, funded by Measure E Transactions and Use Tax (TUT) revenues. An allocation of \$260K is estimated to maintain the Emergency and cashflow reserve at its target level.

The following table (Figure 1) summarizes the detailed information provided in Exhibit I of the Resolution, and presents the proposed fiscal year 2018-2019 budget with a comparison to the projected ending performance for fiscal year 2017-2018. Although resources available for operations are projected to be \$1.3 million, or 1.6% higher than those of the current year, operating uses are projected to grow by a larger amount: \$2.0 million, or 3.5% over the current year. For the last two fiscal years we have experienced a trend whereby expenses are growing at a faster rate than revenues as indicated by the operating deficit shown below in both FY 17-18 and 18-19.

Figure 1

General Fund	Projected FY 2017-18	Proposed FY 2018-19	\$ Change from previous year	% Change from previous year
Revenues	\$77,562,000	\$78,503,000	\$941,000	1.2%
Transfers in	1,356,344	1,686,911		
Total Resources	\$78,918,344	\$80,189,911	\$1,271,567	1.6%
Expenditures	\$72,633,000	\$75,188,636	\$2,555,636	3.5%
Transfers out – operating	2,350,000	1,850,000		
Total Operating Uses	\$74,983,000	\$77,038,636	\$2,055,636	2.7%
Capital Transfers (Measure E for Essential Public Facilities)	\$4,025,000	\$4,025,000		
Net Results before Allocations	\$ (89,656)	\$ (873,725)		
(Allocations) / Use of reserved funds				
Emergency reserve	\$ (120,000)	\$ (260,000)		
Purchase Order rollover	50,581			
Total Results	\$ (159,075)	\$ (1,133,725)		
Allocation of unassigned funds	159,075	1,133,725		
Net After Allocations	\$ -	\$ -		

Revenue Trends and Assumptions:

Sales Tax:

After realizing consistent growth from 2011 through mid-2016, local sales tax receipts have plateaued during the past few years. Prior to mid-2016, healthy new auto sales, recovery from the recession and one-time catch-up payments provided for vigorous growth. More recently, we have watched major retail outlets close with limited prospects for their being replaced with equivalent taxable sales activity adding to a declining sale tax forecast.

With the assistance of the City’s sales tax consultants, recurring sales tax revenues are estimated to remain flat at \$21.2 million in fiscal year 2018-2019. Sales taxes account for 28% of General Fund revenues.

Property Tax:

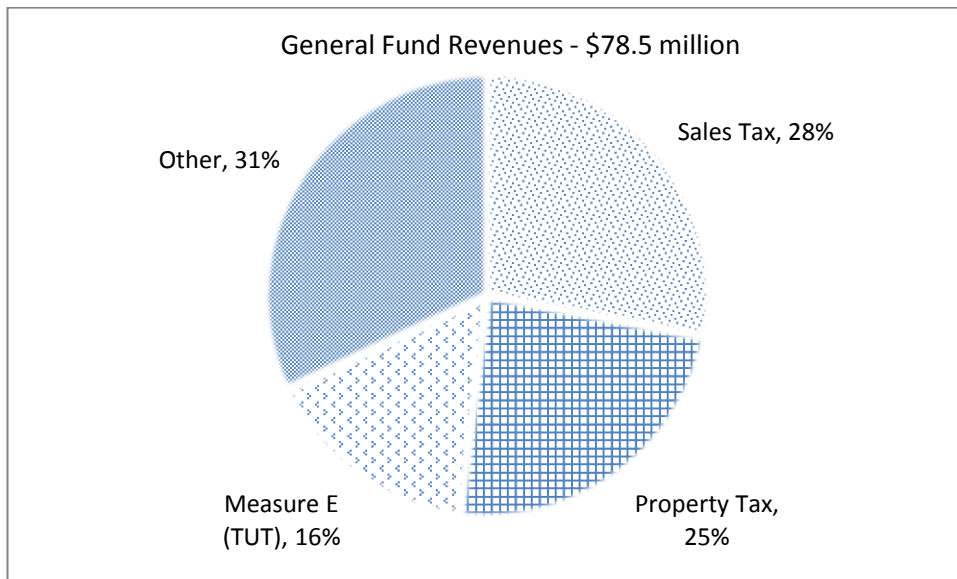
The City's second largest tax generator is property tax making up 25% of General Fund revenues. growth in Property tax revenues has begun to taper off. Based on the most recent County property tax roll information and property transfer tax trends, we are projecting an increase of 3.95% over prior year which equates to \$20.2 million in fiscal year 2018-2019.

Transaction & Use Tax (Measure E):

Revenues from this tax, which applies to most local retail sales are projected to generate \$12.0 million in fiscal year 2018-2019. One-third of these funds are allocated to public safety facilities construction and improvements. Measure E revenues account for 16% of General Fund Revenues.

Other General Fund Revenues:

Other revenues (including business tax, transient occupancy tax, development fees, Vehicle License Fee backfill, permits, and charges for services) are expected to experience moderate growth (i.e., 2- 4%) over the next year. Although Measure G (Cannabis sales tax) passed in the June election, we anticipate that any sales tax receipts received in FY 18-19 will be offset by program set up costs and the costs associated with processing the permit applications. These revenues account for 31% of the budget.



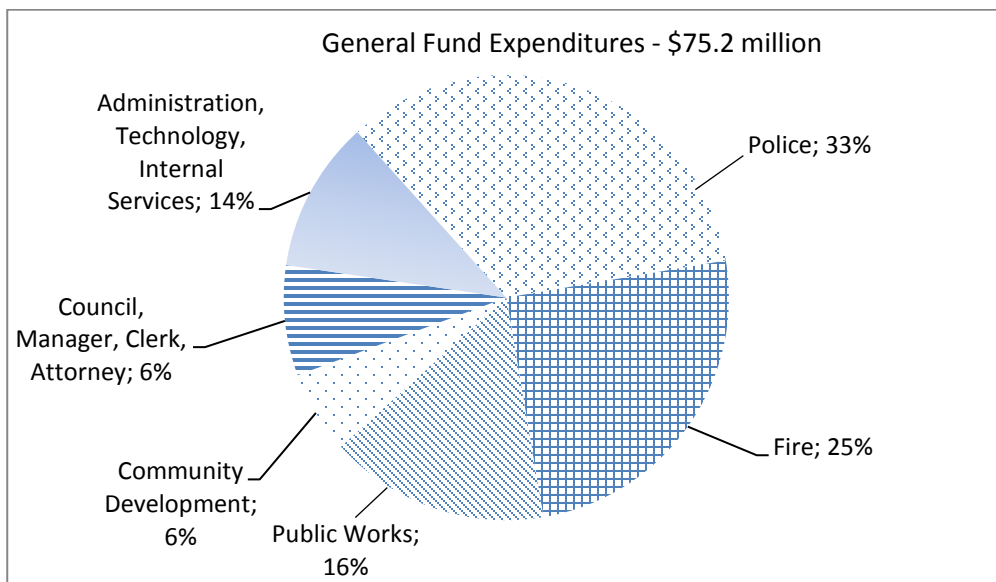
Expenditure Trends and Assumptions:

Expenditures are projected to grow by 3.5% in fiscal year 2018-2019. The annual expenditure plan includes provisions for continued support of the Homeless Initiative (detailed below), participation in the Major Crimes Task Force, and continued massage enforcement. The growth in expenditures is also fueled by increases in personnel costs, including step increases, and increases in compensation based on collective bargaining contract commitments. The City expects the fiscal year 2018-2019 contributions made to the Marin County Employees Retirement Association (MCERA) to be flat when compared to those of the previous year. With respect to the City-wide budget, MCERA contributions

represent approximately 14% of total City-wide expenditures, and approximately \$17 Million out of a \$81Million general fund budget.

The Homeless Initiative was established in 2013 to fund homeless-related programs and activities recommended by the City Council’s Homeless Subcommittee and approved by the City Council. Since the initiative was created, it has supported a variety of successful initiatives, including Downtown Streets Team, the Homeless Outreach Team (HOT) program, and increased police patrols in downtown. Fiscal year 2018-2019 marks the sixth full year of operations for this program. Funding provisions include the Director of Homeless Policy and Outreach, ongoing mental health outreach, continued police patrols, post office boxes at the United States Postal Service, and a renewed commitment of \$36,000 annually to the Marin County Council of Mayors and Councilmembers Community Homeless Fund.

The following chart summarizes the fiscal year allocation of planned General Fund Expenditures by major function. Additional detail is provided in Exhibit I to the Resolution.



Capital Spending and Other Funds

Capital Improvement Program (CIP)

The CIP is a multi-year planning tool used to identify and implement the City’s capital needs over the upcoming 3-year period: FY 2018-19 through FY 2020-21. The CIP document summarizes the City’s planned capital and infrastructure improvement projects, including their funding sources, and prioritizes projects after analysis and coordination with other City departments in order to ensure that all department needs are represented. Project selection and priority is based on recommendations by the Department Directors to accommodate high priority needs, which focused on life/safety, maintenance and repair, public and Council input, and other factors.

The general categories within the CIP are as follows:

- **City-Owned Properties (C):** City facilities including buildings, parking garages and lots

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- **Drainage (D):** Stormwater systems including roadway drainage and pump stations
- **Parks (P):** Park infrastructure and facilities including playgrounds, recreation equipment, and restrooms
- **Right-of-Way (R):** Roadway improvements including construction, resurfacing, and traffic and signal improvements

On [May 21, 2018](#), Public Works presented the preliminary draft FY 2018-19 to FY 2020-21 CIP to City Council. As a part of the presentation, the Department also recapped major projects completed in FY 2017-18, and active projects that will be continuing into FY 2018-19. While staffing challenges and large scale projects such as the Sonoma-Marín Area Rail Transit (SMART) and the Essential Facilities program have impacted the Department’s project management capacity, the department completed several projects during the year, including:

- City Hall and Terra Linda Community Center Roof Replacement
- Boyd Gate House – Exterior Painting
- Mission and E Street Parking Lot Resurfacing (Menzie’s)
- Freitas Las Gallinas Intersection Improvements
- Second and Grand Avenue Intersection Improvements
- 3rd and Irwin Intersection Paving Improvements
- Canal Parking Study
- G Street Drainage and Roadway Improvements

Major new projects identified in the FY 2018-19 to FY 2020-21 CIP include:

- Falkirk Reroof
- TL Community Center Floor replacement
- Innovative Deployment of Enhanced Arterials (IDEA)
- Tamalpais West Bike Lane
- Fourth Street seat wall Improvements

There are currently four major annual funding sources for capital improvements projects. The following table summarizes those four major revenue sources and what categories the funding may be used for:

Figure 2

Fund	Funding Source	Annual Revenues	City Owned Property	Parks	Drainage	Right of Way
603	Building Maintenance	\$500,000	X	X	X	
241	Measure A (Parks)	\$125,000		X		
205	Stormwater Fund	\$850,000			X	
206	Gas Tax + Measure A (Transportation)	\$3,000,000				X

For a detailed description of these funds and funding sources, see Section IV of the CIP document “Major Funding Sources”.

Projects in the CIP are funded through a combination of these annual funding sources, and Project specific funding sources such as Grants, Assessment Districts, Donations, and special funds such as the Traffic Mitigation Fund. These “Project specific funding sources” are restricted to certain projects based on the nature of the funding source. For example, the Traffic Mitigation Fund may only be used to finance Right of Way projects that are pre-identified in the General Plan or similarly qualifying projects that address traffic congestion, and a grant received may only be used for the project for which the grant was applied for.

Annual Funding		+	Project specific funding	=	Total CIP Funding
Funding Source	Annual Revenues		•		
205 Stormwater Fund	\$850,000		• Traffic Mitigation Fees		
241 Measure A (Parks)	\$125,000		• Grants		
603 Building Maintenance	\$500,000		• Assessment Districts		
Gas Tax + Measure A			• Donations		
206 (Transportation)	\$3,000,000				
Total	\$4,475,000				

The long-term capital and infrastructure improvement needs for City Owned Property and Parks far exceed \$500,000 per year, and Stormwater infrastructure needs exceed \$850,000. With limited funding available for new projects, the department must defer a considerable number of projects out to future years until additional funding sources can be identified. The department is aware that funding shortfalls exist in the City Owned Property, Parks, and Drainage categories. Therefore, projects that are not currently funded are identified in the CIP as “Unfunded”. The department is actively seeking better long-term funding strategies for these projects, including:

- More aggressive pursuance of grant funding for non-Right of Way capital projects
- Pursuance of ballot measure to raise current per-parcel stormwater assessment in FY 2018-19
- Exploring alternative funding mechanisms such as assessment districts or public private partnerships

The complete, final draft of the CIP is attached to this report.

Capital Project Funds

These funds are dedicated to the tracking and reporting of capital projects. The most significant capital project activity is the Public Safety Facilities project, for which there are active projects associated with the construction of the new Public Safety Center and the construction of Fire Stations 52 and 57. This project has been funded from the following sources (1) direct use of designated Measure E general tax funds; (2) Lease Revenue Bonds, Series 2018, which will be repaid from designated Measure E general tax funds; and (3) reimbursements from the County of Marin for a portion of improvements to Fire Station 57 that benefit the County. In fiscal year 2018-2019, the City expects to spend approximately \$35 million in construction costs in support of this project, most of which will be provided by the proceeds of the Lease Revenue Bonds.

Special Revenue and Grant Funds

These funds have restricted uses, based on their respective sources. One significant fund in this group is the Emergency Medical Services/Paramedic Fund (EMS), which was presented to the City Council on May 7, 2018, in order to establish the Paramedic Tax rates for fiscal year 2018-2019. The fund has planned expenditures of \$7.6 million for the upcoming fiscal year, of which \$4.9 million, or 64%, comes from the Paramedic Tax. The balance of the funding of this activity comes primarily from third-party recovery for emergency medical response and transport services. The spending plan will require a small increase for taxpayers in San Rafael, County Services Area #13, and County Services Area #19,

who will be paying \$95 per residential living unit and 13.2 cents per non-residential building square foot. In the other area served, Marinwood CFD, rates will remain at the tax rate cap of \$85 per residential living unit and 11 cents per non-residential building square foot.

The EMS fund is projected to maintain \$770,600 in unallocated fund balance by June 30, 2018. This balance serves as an operations reserve equal to ten percent of expenditures. Staff recommends that funds in excess of that required to maintain the operations reserve at this level be considered for allocation to capital improvements (e.g., Phase Two essential public facilities projects) to the extent that those improvements directly correspond to the delivery of emergency medical transport services.

The Measure A Open Space Program is in its sixth year. Funding for this activity is primarily provided by a nine-year, county-wide sales tax that is managed by the County of Marin, with the City providing discretionary contributions as needed. The focus for fiscal year 2018-2019, for which \$477 thousand in revenues is projected, remains on recreational facility improvements and open-space enjoyment and safety. The fiscal year 2018-2019 Measure A – Open Space Workplan is was presented separately at the City Council meeting of May 21, 2018.

Measure D, the successor Library parcel tax to Measure C is entering its second year, is included in this group and has successfully expanded service levels, relative to those established under Measure C. The purpose of the tax is to “augment the capacity of the City of San Rafael to provide quality library services to its residents.” Measure D: provides for expanded book and periodical purchases, including ebooks; funds events and classes for all ages; and provides for supplementary technology supplies. The \$541 thousand in capital reserves established under Measure C has been preserved for facility-related uses. The allocation of these special tax proceeds is consistent with the long-term strategic recommendations presented by the Library Director in December 2012.

The Recreation and Childcare Funds, operated by Community Services are anticipating spending plans of \$4.9 million and \$3.8 million, respectively. Fee income covers approximately 63% of the Recreation budget, 100% of the Childcare budget and 75% of the Preschool program.

Other significant funds in this category include Gas Tax and Storm Water. The spending plans for these funds were developed in conjunction with the Capital Improvement Program described previously.

Parking Fund

The parking fund is a self-sustaining enterprise fund whose revenues are dedicated to parking services. Currently, parking operations are funded via parking fees and fines, and fund balance is the only resource with which to cover capital improvements. The parking structures and lots have deferred maintenance issues that will need to be addressed over the next few years. In 2014, Public Works engaged an engineering firm to evaluate current conditions of the garage structures and provide recommendations for repair and maintenance items. The study determined that the four city owned structures (3rd/Lootens, 3rd/A, 3rd/C, 5th/C) require significant structural repairs due to deferred maintenance. For example, it is estimated that one of the locations to be repaired, 3rd/Lootens, will cost approximately \$525,000. The fiscal year 2018-2019 operating budget for this fund is \$5.0 million.

Internal Service Funds and Capital Replacement Funds

These funds are used to manage services that are delivered within the organization. For example, computer replacement, employee benefits, workers compensation, general liability and vehicle replacement are funded via internal charges to the funds that utilize these respective services. These funds have sufficient resources to support services for fiscal year 2018-2019. The technology internal service fund and capital replacement funds (vehicles, City facilities) remain underfunded with respect to the City's long-term needs.

Successor Agency

Prior to the State Legislature-initiated dissolution of the Redevelopment Agency in January 2012, City Council met as the Redevelopment Agency, and approved its annual budget as part of the City-wide budget process. Under the current legislation, the Successor Agency is not required to prepare an annual budget. Funding for the Successor Agency follows a different process specified in the new law: Funding must be approved by the Successor Agency's Oversight Board and the California Department of Finance for six month periods. The economic development-related functions of the former Redevelopment Agency have been fully transferred to the City Manager's office. The San Rafael Successor Agency Oversight Board has approved the minimum allowable administrative expenses of \$250,000 annually for City staff time and other costs associated with the dissolution of the former Redevelopment Agency, although this amount is expected to be reduced, and eventually eliminated, in future years. The Successor Agency reimburses the General Fund \$190,443 per year under a repayment plan for the unfunded pension obligations of former Redevelopment Agency employees. The \$55,778 per year that had been paid to the General Fund for unfunded OPEB obligations continues to be disallowed.

Status of Pension Funding

The City's [Pension Funding Policy](#) requires that the Finance Director and City Manager report on the status of pension funding as part of the annual budget adoption process.

The most recent pension actuarial valuation was prepared as of June 30, 2017 and approved by the MCERA Board on February 14, 2018. This valuation was used to determine the contribution rates for fiscal year 2018-2019. The composite rate for the City of San Rafael will be 61.76 percent, a 0.72 percent increase from the current rate of 60.04 percent. The budgeted pension contribution for fiscal year 2018-2019 provides full funding for the required contribution. The valuation also reported an unfunded actuarial liability of \$141.8 million for the City, representing a funded ratio of 74.6%.

MCERA recently reduced its investment target (discount rate) from 7.25% to 7.00%, making it easier to attain the target and regulate risk. The City has dedicated a portion of its employee retirement reserve to buffer the impact of unexpected increases. This reserve, which currently totals \$2.1 million, is also used to accumulate payments for debt service on the \$4.5 million pension obligation bonds issued in 2010; and for optional, supplementary payments to MCERA.

Status of Other Postemployment Benefit (OPEB) Funding (Retiree Healthcare)

The City's OPEB Funding Policy was adopted on [September 18, 2017](#). The Policy cites the City's goal of fully funding the Actuarially Determined Contribution each year. The budgeted OPEB contribution for fiscal year 2018-2019 provides full funding for the required contribution. The contribution is based on an

investment target (discount rate) of 6.75%. The most recent actuarial valuation, as of June 30, 2017 reports \$18.1 million in plan assets offset by \$51.6 million in actuarially accrued liabilities, leaving an unfunded actuarial liability of \$33.5 million. The City’s actuarially determined contribution for fiscal year 2018-2019 is \$3.6 million.

City-wide Summary

The following table summarizes the appropriations found in Exhibit II of the Resolution, which provides the schedule of consolidated fund activities for fiscal year 2018-2019:

Figure 3

Fund	Projected Balances July 1, 2018	Sources (Revenues and Transfers)	Uses (Expenditures and Transfers)	Projected Balance June 30, 2019
General Fund	\$1,635,966	\$80,189,911	\$81,063,636	\$762,241
General Plan	1,995,128	392,752	385,105	2,002,775
Special Revenue/Grant/Trust	20,513,576	25,452,024	27,919,683	18,045,917
Enterprise (Parking)	2,629,668	5,076,300	5,695,676	2,010,292
Internal Service / Capital Replacement	7,831,697	17,102,489	19,449,538	5,484,648
Assessment Districts	468,226	780	0	469,006
Capital Project Funds	821,089	35,042,700	35,040,000	823,789
Adj for ISF Charges/Transfers	0	(20,724,380)	(20,724,380)	0
City-wide Totals	\$35,895,350	\$142,532,576	\$148,829,258	\$29,598,668

Fund Balances and Reserves

All funds are projected to have a positive fund balance as of July 1, 2018, as well as June 30, 2019, under the proposed budget. The General Fund balance is made up of an accumulation of unassigned funds which are unrestricted in nature. As of July 1, 2017, the unassigned funds balance was \$1,795,041 and due to a projected current year deficit of \$159,075, the balance is expected to decrease to \$1,635,966. At June 30, 2019, the balance is expected to decrease further as expenditures are projected to be greater than revenues for the fiscal year. Should this trend continue, the remaining unassigned funds will be used for general operations. The other funds listed in the Figure 3 above are all restricted in nature based on the explanations provided on page 9 of this report.

General Fund Emergency Reserves are projected to increase from \$7.2 million to \$7.4 million, or 10% of General Fund expenditures, maintaining the minimum target reserve levels. There are sufficient funds retained in the general liability and workers compensation reserves to fund projected claims in those respective areas.

GANN APPROPRIATIONS LIMIT

The Appropriations Limit for each year is based on the prior year Appropriations Limit, adjusted by factors that incorporate changes in cost of living and population. For fiscal year 2018-2019, the City is using a 3.67 percent increase in California's per capita personal income from January 1, 2017 to January 1, 2018 (this figure is provided by the California Department of Finance). For the change in population, the City is using 0.17 percent – representing the change in population for Marin County, which is higher than the City of San Rafael's figure of negative 0.02 percent for the period January 1, 2017 to January 1, 2018 (provided by the State of California Department of Finance).

The attached Resolution establishes the new Appropriations Limit for fiscal year 2018-2019, which has been calculated to be \$133,688,947 (Exhibit A to the Resolution). The actual budget subject to the limitation excludes self-supporting funds, capital improvement funds, capital outlay grant funds, and specific exclusions such as the Gas Tax Fund. The Fiscal Year 2018-2019 appropriations subject to the GANN Limit is \$77,599,200 (Exhibit B to the Resolution). Therefore, the portion of the City's budget appropriation that is restricted by the GANN limit is \$56,089,748 under the legal limit.

STAFFING

The City's current level of staffing, 410.48 FTE (full-time equivalent) is 8.4 percent below the peak of 445 FTE that was supported in fiscal year 2007-2008. The erosion of staffing levels has significantly reduced the City's organizational capacity, and impedes the City's ability to proactively manage emerging issues, or to ensure smooth and consistent continuity of services. The management team has considered the impact of the severe restructuring on the City's ability to effectively and sustainably deliver services upon which the residents depend.

For the proposed 2018-2019 year, the City not proposing to increase its current staffing level. The history and detail for all authorized positions are presented in Exhibit III of the Resolution.

FISCAL IMPACT: By approving the resolutions as presented, the City Council is authorizing the levels of expenditures, within funds, for the 2018-2019 fiscal year. The proposed budgets reflect all assumptions outlined and incorporate direction received from the City Council and City Council Finance Committee. The City is also adopting the GANN Appropriations Limit which confirms that the budgeted expenditures are within the legal limit.

The fiscal year 2018-2019 Budget Resolution also provides for the "roll over" of unspent capital project funds from 2017-2018 for projects that will not be completed by June 30, 2018. Capital project spending occurs each year by appropriating accumulated funds (e.g., gas tax, traffic mitigation, etc.), in addition to new revenue sources. By carrying over the unspent portion of a project's budget into the subsequent year, capital project budget performance is easier to track because the same budget authority is not duplicated for unspent funds. This also makes it easier to match budgeted and actual expenditures.

Similarly, the Budget Resolution provides for the "roll over" of active purchase orders that will not be completed by year-end. This provides for operational continuity and avoids having to re-budget expenditures that were previously authorized.

OPTIONS: The City Council can choose to either:

- (1) Accept the report, recommendations and resolutions as presented; or
- (2) Make modifications to the recommendations and/or resolutions.

RECOMMENDATION: Accept the report and adopt the Resolution as presented.

ATTACHMENTS: City Council Goals & Strategies Fiscal Year 2018-19
Resolution and Exhibits I, II, III (Budget and Personnel Actions)
Capital Improvement Program Fiscal Year 2018-19 through 2020-21
Resolution and Exhibits (GANN Appropriations Limit)



City Council Goals & Strategies

Fiscal Year 2018-19

MISSION

The Mission of the City of San Rafael is to enhance the quality of life and to provide for a safe, healthy, prosperous and livable environment in partnership with the community.

VISION

Our vision for San Rafael is to be a vibrant economic and cultural center reflective of our diversity, with unique and distinct neighborhoods in a beautiful natural environment, sustained by active and informed residents and a responsible innovative local government.

HIGHLIGHTS OF ACCOMPLISHMENTS FOR 2017-18

- Issued [\\$48.5 million in bonds](#) and started construction on a [new Public Safety Center as well as Fire Stations 52 and 57](#), including relocation to temporary facilities and demolition.
- Integrated [SMART train service](#) into San Rafael's transportation network, including new signal systems, a Quiet Zone, parking, signage, and other improvements.
- Began implementing the SMART [Larkspur Extension agreement](#) including Andersen Drive intersection reconstruction and CPUC review, initiation of Francisco Blvd West rebuild, property transfers and easements, and project facilitation.
- Developed a pilot program to [regulate cannabis business](#) activity, including zoning changes and licensing and prepared a cannabis business tax ballot measure for the June 2018 election to enhance revenues for regulatory efforts and other City services.
- Worked with the County of Marin to launch a [coordinated entry](#) program, housing 30 chronically homeless people in the first 5 months.
- Completed transition to [district-based elections](#), including numerous public hearings, community meetings, dedicated web pages with bilingual material, demographic data, and mapping services.
- Initiated the [General Plan 2040](#) update, established a work program, and formed a 23-person community steering committee.
- Received a [Cultural District designation](#) for Downtown San Rafael, one of only 14 in the state.
- Continued the [Together San Rafael](#) organizational culture effort including a pilot Learning Lab program, providing employees with training on human-centered design and hosted a "Demo Day" event for employees to share their solutions to cross-departmental work challenges.
- Updated the City's sidewalk ordinance and developed a [cost-sharing program](#) for repairs to provide applicants with matching funds and paying for sidewalk, curb and gutter repair.
- Completed [major street repair and resurfacing projects](#) including the Las Gallinas / Freitas Parkway intersection, Second and Grand Ave intersection, and the G Street drainage and resurfacing project.
- Coordinated the [Latino Civic Leadership Task Force](#) and hosted a boards and commission fair.
- Completed [construction of solar](#) on three city facilities (Public Works Building, Boro Community Center, and the C Street Parking Garage).
- Supported the Downtown Streets Team launch of the [Marin Mobile Care](#) mobile shower program.
- Amended the City's parking ordinance and implemented time-limited parking in East San Rafael.
- Worked with community groups to design a [new playground at Albert Park](#) and raise funds for additional features
- Spearheaded the creation of "Opening Doors: Marin," a countywide housing task force focused on creating sufficient housing to end chronic homeless.
- Removed 117 unlawful campsites and associated debris in open space areas.
- Enhanced community engagement efforts in the Police department through "Coffee with a Cop" meet-and-greets, National Night Out, Camp Chance, a youth academy at Davidson Middle School, and increased use of social media including Nextdoor.
- Completed a [Downtown Parking & Wayfinding Study](#).
- Hosted a community-wide employment fair for low-income people looking for work.
- Transitioned all City electricity accounts to 100% renewable Deep Green electricity, reducing municipal emissions by 16%.
- Deployed Narcan/Naloxone in all police cars to help save lives for opioid overdoses.
- Merged the San Rafael Police Department's Crisis Response Unit with Novato, reducing costs and leveraging shared resources.
- Converted to a third-party medical billing company, eliminating the ambulance billing backlog.
- Completed a Local Hazard Mitigation Plan.
- Launched gigabit public internet connection at both libraries.

GOAL A:	STRATEGIES AND KEY IMPLEMENTATION TASKS	SUBCOMMITTEES DEPARTMENTS
<p>NEIGHBORHOOD AND ECONOMIC VITALITY</p> <p>Create and preserve a healthy economy and neighborhoods</p>	<p>1. Sustain vibrant neighborhoods, Downtown and other business areas.</p> <ul style="list-style-type: none"> a. Work with a Steering Committee to continue preparation of General Plan 2040 and begin Downtown 'Precise Plan.' b. Collaborate with the East San Rafael working group and Downtown Business Improvement District to develop and empower businesses. c. Facilitate application process for cannabis businesses in approved license categories. d. Launch commercial over-the-counter plan check for small tenant improvements. e. Launch OpenCounter, a new online platform for business owners to navigate permit requirements and costs. f. Improve parking conditions in East San Rafael through strategies like enforcing time limited parking and adding supply where possible, as well as exploring car-sharing. g. Launch "Permit Simplicity" customer service program in partnership with Marin Builders Association. 	<p><i>Economic Development Subcommittee</i> Community Development</p> <p>Economic Development</p> <p>Economic Development</p> <p>Community Development</p> <p>Economic Development and Community Development</p> <p>Public Works and Parking Services</p> <p>Community Development</p>
	<p>2. Facilitate affordable housing opportunities and reduce the number of people experiencing homelessness.</p> <ul style="list-style-type: none"> a. Support and promote the "Opening Doors: Marin" initiative. b. Expand permanent supportive and affordable housing opportunities through the 999 3rd Street, 703 3rd Street Sierra Building, and Mill Street 2.0 projects. c. Support the Marin Mobile Care program as well as the relocations of Ritter Center and St. Vincent's social service organizations. d. Update the city's accessory dwelling unit ordinance. e. Explore protections to increase rental and ownership housing affordability, including expansion of the housing choice voucher program. 	<p><i>Homelessness Subcommittee</i></p> <p>City Manager's Office</p> <p>City Manager's Office</p> <p>City Manager's Office</p> <p>City Manager's Office & Community Development</p> <p>City Manager's Office</p>
	<p>3. Reduce greenhouse gas emissions.</p> <ul style="list-style-type: none"> a. Work with Marin Sanitary Service to revise rate setting methodology. b. Add solar to City Hall, including EV charging stations. c. Complete the Climate Action Plan update. 	<p><i>Sustainability Liaison</i> City Manager's Office</p> <p>City Manager's Office</p> <p>City Manager's Office</p>

GOAL B:	STRATEGIES AND KEY IMPLEMENTATION TASKS	SUBCOMMITTEES DEPARTMENTS
<p>QUALITY OF LIFE</p> <p>Serve and strengthen community and regional relationships</p>	<p>1. Work to provide literary, artistic, recreational and cultural experiences for all residents and embrace our diversity.</p> <ul style="list-style-type: none"> a. Promote culture and art through the Downtown Cultural District and 'Life in San Rafael' campaign. b. Expand creative science, technology and arts programs for all ages. c. In collaboration with community-based organizations, provide immigration information services to residents. d. Support and promote the Age-Friendly San Rafael initiatives. 	<p><i>Economic Development Subcommittee</i></p> <p>Economic Development</p> <p>Library</p> <p>Library</p> <p>Community Services</p>
	<p>2. Collaborate with community partners and utilize the expertise of Boards and Commissions, agencies, and associations.</p> <ul style="list-style-type: none"> a. Work with County Parks to provide park 'Experience Kits' to the community. b. Collaborate with local schools to ensure all students have a Library card, the community schools initiative, enhanced after-school programs, and shared use of facilities. c. Seek out creative funding partnerships with community groups to fundraise for park and playground improvements. 	<p>Library</p> <p>Library</p> <p>Community Services</p>
	<p>3. Improve resident engagement and governmental transparency.</p> <ul style="list-style-type: none"> a. Create a citywide open data program for budget and other metrics. b. Enhance civic participation through promotion of voter registration, a digital candidate guide, youth outreach, and support of the Latino Civic Leadership Initiative. c. Launch an online engagement platform for the General Plan 2040 process. d. Increase use of social media, including exploring live streaming of City Council meetings through Facebook Live. 	<p>City Manager's Office</p> <p>City Clerk's Office and City Manager's Office</p> <p>Community Development</p> <p>City Clerk's Office and City Manager's Office</p>

GOAL C:	STRATEGIES AND KEY IMPLEMENTATION TASKS	SUBCOMMITTEES DEPARTMENTS
PUBLIC SAFETY Prevent and respond to emergencies	1. Plan for essential public facility improvements with ¼ cent additional Measure E funds. <ol style="list-style-type: none"> a. Complete construction of Fire Stations 52 and 57 and continue construction of a new Public Safety Center. b. Begin design phase for Fire Stations 54 and 55 remodels. 	<i>Facilities Subcommittee</i> Public Works, Fire, Police, and City Manager's Office Public Works & Fire Department
	2. Provide a safe and secure environment for people, businesses and property in the community. <ol style="list-style-type: none"> a. Implement crosswalk safety enhancement program. b. In collaboration with County and social service providers, host a mental health awareness event. c. Provide officers with de-escalation and behavior profiles to help with subjects suffering mental illness. d. Pilot a grant-funded paramedicine pilot project to increase preventative care for some patients rather than relying on 9-1-1. e. Enhance education and enforcement efforts to reduce traffic collisions. f. Explore and develop short-term rental policies and procedures. g. Hold community forums to discuss police practices. 	Public Works City Manager's Office and Police Department Police Department Fire Department Police Department Community Development Police Department
	3. Further develop community and organizational emergency readiness. <ol style="list-style-type: none"> a. Collaborate with school districts to improve student safety and security by assisting with updating security protocols and partnering on resource officers. b. Explore strengthening laws for wildland urban interface protection and enhance wildfire preparedness education. c. Promote emergency preparedness education for businesses, with a focus on small and Latino-owned businesses. d. Update emergency volunteer plan. 	Police Department Fire Department Economic Development City Manager's Office
	4. Pursue cost saving and efficiency measures for emergency services. <ol style="list-style-type: none"> a. Work with the County of Marin to roll out emergency operations center and disaster service worker trainings for employees. b. Develop a countywide disaster response and recovery template website, working with County and other cities/towns. c. Coordinate and conduct multi-agency public safety trainings. 	Fire Department City Manager's Office Fire and Police Departments

GOAL D:	STRATEGIES AND KEY IMPLEMENTATION TASKS	SUBCOMMITTEES DEPARTMENTS
PUBLIC ASSETS Improve and preserve public assets	1. Plan use of Measure A funds for park and open space. <ol style="list-style-type: none"> a. Working with the B Team and Gerstle Park Residents Association, build a new playground at Albert Park. b. Make playground improvements at Victor Jones Park and continue to support improvements at Pickleweed Park. c. Enhance vegetation management services in open space areas. 	Public Works and Community Services Public Works and Community Services Fire Department
	2. Sustain effective level of core infrastructure. <ol style="list-style-type: none"> a. Implement the sidewalk repair pilot program. b. Implement Capital Improvement Plan projects including, a new Southern Heights Bridge, landslide repair on Irwin Street, underpass at Smith Ranch Rd, San Quentin pump station, new stormwater catchments, and more. c. Work with community partners and agencies to obtain funding for dredging the San Rafael Canal. d. Conduct site selection and funding plan analysis for new library facility options. 	<i>Facilities and New Library Subcommittees</i> Public Works Public Works Public Works Library
	3. Improve mobility by reducing traffic congestion and expanding bicycle, pedestrian and transit. <ol style="list-style-type: none"> a. Work with Golden Gate Transit to design a new transit center in Downtown. b. Continue to seek funding and begin construction of a multi-use path from 2nd to Andersen. c. Build a pedestrian bridge over the Canal at Grand Ave. d. Collaborate with transit partners on enhanced transit connectivity. 	Public Works Public Works Public Works Public Works and City Manager's Office
	4. Support SMART operations and prepare for extension to Larkspur. <ol style="list-style-type: none"> a. Work with SMART to flip Francisco Blvd with the rail line. b. Make intersection improvements at Andersen and Rice Drive. c. Make improvements to intersections of the rail line at 3rd & 2nd. d. Prepare an application for a Quiet Zone from 2nd Street to Larkspur. e. Improve passenger welcoming experience at downtown San Rafael station. 	Public Works Public Works Public Works Public Works Public Works & City Manager's Office

GOAL E:	STRATEGIES AND KEY IMPLEMENTATION TASKS	SUBCOMMITTEES DEPARTMENTS
<p>FOUNDATIONAL SERVICES</p> <p>Sustain organizational viability and exemplary service</p>	<p>1. Achieve short and long term financial viability and continue to seek financial resources for City priorities.</p> <ul style="list-style-type: none"> a. Diversify sales tax revenue through new business development, with focus on Marin Square, Northgate Mall, and Downtown. b. Initiate excise tax collection / accounting practices if Measure G is successful. c. Update and consolidate the Master Fee Schedule. d. Develop a purchasing manual for clarity and guidance around large and small purchases. e. Seek grant opportunities to address deferred maintenance and other infrastructure needs. 	<p><i>Economic Development and Finance Subcommittees</i> Economic Development</p> <p>Economic Development and Finance City Manager's Office and Finance City Manager's Office</p> <p>Public Works</p>
	<p>2. Continue organizational excellence and succession planning.</p> <ul style="list-style-type: none"> a. Expand and grow the Together San Rafael initiative including a second Learning Lab cohort and a revamped recognition program. b. Work with other agencies in Marin to recruit new employees and revamp the new employee onboarding experience. 	<p>City Manager's Office and Human Resources</p> <p>Human Resources</p>
	<p>3. Employ technology to improve efficiency and service level ability.</p> <ul style="list-style-type: none"> a. Begin implementation of new citywide enterprise resource planning (ERP) system. b. Implement new electronic agenda management software. c. Develop a records management program and expand document management to other city departments. d. Implement highest priority security upgrades. e. Replace the Building Division's system for scheduling inspections. 	<p>Finance and Information Technology City Clerk's Office</p> <p>City Clerk's Office and Information Technology</p> <p>Information Technology Community Development</p>

RESOLUTION NO. 14525

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAFAEL APPROVING THE CITY-WIDE BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR THE FISCAL YEAR 2018-2019 AND PROVIDING FOR THE APPROPRIATIONS AND EXPENDITURE OF ALL SUMS SET FORTH IN SAID BUDGET IN THE AMOUNT OF \$148,829,258

WHEREAS, on May 7, 2018, the City Manager submitted to the San Rafael City Council draft Goals and Strategies for the fiscal year July 1, 2018 – June 30, 2019; and

WHEREAS, on May 21, 2018, the City Manager submitted to the San Rafael City Council a Preliminary Capital Improvement Program for the fiscal year July 1, 2018 – June 30, 2019; and

WHEREAS, on June 5, 2018, the City Council Finance Committee discussed the proposed City-wide Operating budget for the fiscal year July 1, 2018 – June 30, 2019; and

WHEREAS, after examination, deliberation and due consideration of the Goals and Strategies, Capital Improvement Program, City-wide Operating Budget and corresponding staff recommendations, the San Rafael City Council and City Council Finance Committee provided direction to the City Manager, and the City Manager has submitted a Final, Proposed Budget; and

WHEREAS, it is the intention of this Council to adopt said Proposed Budget submitted by the City Manager as the approved budget for the fiscal year 2018-2019; and

WHEREAS, it is the intention of this Council to carry forward unspent capital projects resources funded in fiscal year 2017-2018 to complete the balance of these projects in the 2018-2019 fiscal year; and

WHEREAS, it is the intention of this Council to carry forward unspent operational funds from fiscal year 2017-2018 encumbered through approved, active purchase orders to complete the balance of these purchases in the 2018-2019 fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the San Rafael City Council that:

1. The City Manager's proposed one-year budget for the City of San Rafael for the fiscal year July 1, 2018 through June 30, 2019, is hereby adopted, with net appropriations of \$148,829,258. General Fund operational uses total \$77,038,636 as presented in Exhibit I attached hereto and incorporated herein. A total of \$385,105 is appropriated for General Plan support, \$27,919,638 is appropriated for special revenue and grant activities, \$5,695,676 for the parking enterprise, \$35,040,000 for capital projects, and \$19,449,538 for internal service funds and asset replacement as presented in Exhibit II attached hereto and incorporated herein.
2. The sums of money therein set forth are hereby appropriated from the revenues of the City to the departments, functions, programs and funds therein set forth for expenditure during the fiscal year 2018-2019.

3. The Capital Improvement Program and projects presented for implementation in fiscal year 2018-2019 are hereby approved.
4. The budget provides funding for 409.48 of 410.48 full-time equivalent, authorized positions and the position control includes 1.00 authorized positions on unpaid, extended absence, as presented in Exhibit III attached hereto and incorporated herein.
5. The City of San Rafael will carry forward unspent operational funds from fiscal year 2017-2018 encumbered through approved, active purchase orders, and reappropriate these funds in fiscal year 2018–2019 to be used solely to pay for the remaining portion of City Council authorized expenditures in the originating funds.
6. The City of San Rafael will carry forward unspent capital project funds from fiscal year 2017-2018 and reappropriate these funds in fiscal year 2018-2019 to be used solely to pay for the remaining portion of City Council authorized expenditures for street, facility, storm drain, traffic mitigation, park and other long-term capital projects started in the 2017-2018 or prior fiscal years.
7. Transfers are authorized from the General Fund to the San Rafael Essential Facilities capital project from current Measure E revenues and Measure E Public Safety Facility accumulated funds, for the purpose of funding the San Rafael Essential Facilities project as necessitated by actual authorized capital expenditures.
8. Drawdowns are authorized from the Lease Revenue Bonds, Series 2018 for the sole purpose of funding the San Rafael Essential Facilities project as necessitated by actual authorized capital expenditures.
9. Funds set aside in the Emergency Medical Services Fund balance for the purpose of funding future capital expenditures necessary to support the facilities used to deliver emergency medical transportation and related paramedic services will be made available to qualifying capital projects.

I, LINDSAY LARA, Clerk of the City of San Rafael, hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting of the Council of said City on Monday, the 18th day of June 2018, by the following vote, to wit:

AYES: **COUNCILMEMBERS: Bushey, McCullough & Vice-Mayor Gamblin**

NOES: **COUNCILMEMBERS: None**

ABSENT: **COUNCILMEMBERS: Colin & Mayor Phillips**



LINDSAY LARA, City Clerk

**GENERAL FUND
PROPOSED BUDGET FY 2018-2019**

EXHIBIT I

REVENUES & OTHER OPERATIONAL SOURCES

Taxes

Property Tax and related	\$	20,152,000
Sales Tax		21,194,000
Sales Tax -Measure E		12,027,000
Franchise Tax		3,839,000
Business Tax		2,833,000
Transient Occupancy Tax		3,193,000
Cannabis		250,000

Other Agencies

CSA #19 Fire Service		2,022,000
VLF Backfill		5,650,000
Other Agencies (Prop 172, Owner Prop Tax, State Mandate, Other agencies)		1,207,000

Other Revenues

Permits & Licenses (building, electrical, encroachment, use, alarm)		2,937,000
Fine & Forfeitures (traffic, vehicle, etc.)		375,000
Interest & Rents (investment earnings, rents, etc.)		235,000
Charges for Services (includes dev't fees and plan review)		2,084,000
Other Revenue (damage reimbursements, misc income)		505,000

Sub-total: Revenues **\$ 78,503,000**

TRANSFERS IN

from Gas Tax		400,000
from Development Fund-ED Initiatives		100,000
from Parking Services Fund - Admin. cost		508,698
from Employee Retirement Fund - POB debt payment		678,213

Sub-total: Transfers In **\$ 1,686,911**

TOTAL SOURCES

\$ 80,189,911

EXPENDITURES AND OTHER OPERATIONAL USES

Expenditures by Department

Finance		2,448,084
Non-Departmental		3,098,621
City Manager/City Council		2,889,282
City Clerk		502,718
Mgt Serv: Adm,HR		959,480
City Attorney		1,199,858
Community Development		4,307,733
Police		24,983,044
Fire		18,667,817
Public Works		11,793,326
Library		3,327,559
Economic Development		1,011,114

Sub-total: Expenditures **\$ 75,188,636**

OPERATIONAL TRANSFERS OUT

to Pre-School Fund - Operating support		50,000
to Recreation Fund - Operating support		1,800,000

Sub-total: Transfers Out **\$ 1,850,000**

Non-Operating Transfers (Measure E / San Rafael Essential Facilities) 4,025,000

Allocation to Emergency and Cash Flow Reserve (260,000)

TOTAL USES

\$ 81,323,636

NET RESULTS

\$ (1,133,725)

CITY OF SAN RAFAEL
CONSOLIDATED FUNDS

FY 2018-2019 PROJECTED BUDGET		June 30, 2018	Total and Capital			Total and Capital			June 30, 2019
FUND NAME		Projected Balance	Operating and Capital Revenue	Transfers In	Total Resources	Operating and Capital Budget	Transfers to Other Funds	Total Appropriations	Projected Balance
GENERAL OPERATING FUNDS:									
001	General Fund	\$1,635,966	\$78,503,000	\$1,686,911	\$80,189,911	\$75,188,636	\$5,875,000	\$81,063,636	\$762,241
218	General Plan Special Revenue Fund	1,995,128	392,752		392,752	385,105		385,105	2,002,775
SPECIAL REVENUE & GRANT FUNDS:									
205	Storm Water Fund	189,087	789,000	-	789,000	891,178		891,178	86,909
206	Gas Tax	5,281,975	4,385,599	-	4,385,599	5,501,297	400,000	5,901,297	3,766,277
207	Development Services	496,952	4,000		4,000		100,000	100,000	400,952
208	Child Care	1,333,383	3,888,163		3,888,163	3,788,305		3,788,305	1,433,241
210	Paramedic/EMS	1,664,070	7,702,636		7,702,636	7,578,000		7,578,000	1,788,706
217	State Lands Fund	180,501	35,000		35,000	117,000		117,000	98,501
222	Recreation Revolving	233,406	3,125,859	1,800,000	4,925,859	4,912,559		4,912,559	246,706
223	Household Haz. Waste Fund	265,264	157,615		157,615	174,271		174,271	248,608
228	Hazardous Materials Fund	55,251			-	1,000		1,000	54,251
234	Pt. San Pedro A.D. Maintenance Portion	134,801	77,640		77,640	91,000		91,000	121,441
235	Baypoint Lagoons L & L Assessment District	260,240	26,800		26,800	5,386		5,386	281,654
236	Loch Lomond CFD #10	628,266	3,500		3,500	25,054		25,054	606,712
237	Loch Lomond Marina CFD #2	194,324	204,900		204,900	25,000		25,000	374,224
240	Parkland Dedication	260,111	3,000		3,000	237,301		237,301	25,810
241	Measure A Open Space	381,955	478,562		478,562	763,399		763,399	97,118
495	Low and moderate Income Housing Fund	772,551	72,200		72,200	200,000		200,000	644,751
LIBRARY AND FALKIRK:									
214	Library Revolving	142,140	16,400		16,400	25,000		25,000	133,540
215	Library Special Assessment Fund	777,766	1,057,895		1,057,895	1,243,211		1,243,211	592,450
	Library Fund	919,907	1,074,295	-	1,074,295	1,268,211	-	1,268,211	725,991
PUBLIC SAFETY:									
200	Abandoned Vehicle	30,686	90,000	100,000	190,000	177,234		177,234	43,452
202	Asset Seizure	38,302	210		210			-	38,512
204	Crime Prevention	4,473			-			-	4,473
230	Youth Services - Police	17,521	82,500		82,500	98,921		98,921	1,100
	Public Safety Fund	90,981	172,710	100,000	272,710	276,155	-	276,155	87,536
TRAFFIC AND HOUSING:									
243	Affordable Housing in lieu	1,288,763	207,600		207,600	25,000		25,000	1,471,363
245	Housing & Parking In-lieu	347,034	1,600		1,600			-	348,634
246	East S.R. Traffic Mitigation	4,338,887	140,000		140,000	279,706		279,706	4,199,181
	Traffic & Housing Mitigation Funds	5,974,685	349,200	-	349,200	304,706	-	304,706	6,019,179
GRANT:									
201	A.D.A.. Access Projects	22,463	-		-	-		-	22,463
211	Falkirk Revolving Fund	25,799	-		-	-		-	25,799
260	Pickleweed Childcare Grant	77,801	221,745	50,000	271,745	285,908		285,908	63,638
276	Falkirk Other Grants	11,011			-			-	11,011
281	Public Safety Grants	522,916	417,000		417,000	742,848		742,848	197,068
283	Grant-Other	36,380	300,600		300,600	231,105		231,105	105,875
	Grant Funds	696,370	939,345	50,000	989,345	1,259,861	-	1,259,861	425,854
SPECIAL REVENUE & GRANT FUND TOTAL		20,014,080	23,490,024	1,950,000	25,440,024	27,419,683	500,000	27,919,683	17,534,421

CITY OF SAN RAFAEL
CONSOLIDATED FUNDS

FY 2018-2019 PROJECTED BUDGET FUND NAME		June 30, 2018 Projected Balance	Total and Capital			Total and Capital			June 30, 2019 Projected Balance
			Operating and Capital Revenue	Transfers In	Total Resources	Operating and Capital Budget	Transfers to Other Funds	Total Appropriations	
ASSESSMENT DISTRICTS:									
302	Financing Authority 1997 Bonds	148,000	780	-	780	-	-	-	148,780
304	Peacock Gap Assessment District	2,875	-	-	-	-	-	-	2,875
306	Mariposa Assessment District	16,573	-	-	-	-	-	-	16,573
Var.	Assessment District Projects	300,778	-	-	-	-	-	-	300,778
ASSESSMENT DISTRICT TOTAL		468,226	780	-	780	-	-	-	469,006
CAPITAL PROJECT FUNDS:									
401	Capital Improvement	614,100	17,000	-	17,000	-	-	-	631,100
405	Open Space Acquisition	115,403	700	-	700	5,000	-	5,000	111,103
406	Bedroom Tax	83,858	-	-	-	10,000	-	10,000	73,858
407	Parks Capital Projects	7,727	-	-	-	-	-	-	7,727
420	Measure E - Public Safety Facility	-	31,000,000	4,025,000	35,025,000	35,025,000	-	35,025,000	-
CAPITAL PROJECT FUND TOTAL		821,089	31,017,700	4,025,000	35,042,700	35,040,000	-	35,040,000	823,789
ENTERPRISE FUND:									
501	Parking Services	2,629,668	5,076,300	-	5,076,300	5,086,978	608,698	5,695,676	2,010,292
ENTERPRISE FUND TOTAL		2,629,668	5,076,300	-	5,076,300	5,086,978	608,698	5,695,676	2,010,292
INTERNAL SERVICE FUNDS:									
227	Sewer Maintenance	-	2,838,523	-	2,838,523	2,838,523	-	2,838,523	-
600	Vehicle Replacement	907,551	1,109,000	-	1,109,000	1,129,435	-	1,129,435	887,116
601	P.C. Replacement	1,812,202	1,956,835	-	1,956,835	3,761,882	-	3,761,882	7,155
602	Fire Equipment Replacement	874,464	219,100	-	219,100	411,500	-	411,500	682,064
603	Building Improvement	31,598	506,000	-	506,000	532,913	-	532,913	4,685
604	Employee Benefits	614,410	714,000	-	714,000	998,402	-	998,402	330,008
605	Liability Insurance	14,768	1,670,880	-	1,670,880	1,537,159	-	1,537,159	148,489
606	Workers Compensation Insurance	34,074	2,379,451	-	2,379,451	2,401,273	-	2,401,273	12,252
607	Dental Insurance	129,023	509,383	-	509,383	495,000	-	495,000	143,406
608	Radio Replacement	323,552	649,160	-	649,160	678,952	-	678,952	293,760
609	Telephone	371,246	563,676	-	563,676	592,286	-	592,286	342,636
611	Employee Retirement	1,813,906	11,000	-	11,000	4,000	678,213	682,213	1,142,693
612	Retiree Health Benefit OPEB	573,981	3,894,121	-	3,894,121	3,310,000	-	3,310,000	1,158,102
613	Police Equipment Replacement Fund	330,921	81,360	-	81,360	80,000	-	80,000	332,281
INTERNAL SERVICE FUND TOTAL		7,831,697	17,102,489	-	17,102,489	18,771,325	678,213	19,449,538	5,484,648
TRUST AND AGENCY FUNDS:									
710	Business Improvement District	-	-	-	-	-	-	-	-
711	Recreation Fiduciary Fund	23,850	-	-	-	-	-	-	23,850
712	Library Fiduciary	475,646	12,000	-	12,000	-	-	-	487,646
TRUST & AGENCY FUND TOTAL		499,496	12,000	-	12,000	-	-	-	511,496
COMBINED FUNDS TOTAL		35,895,350	155,595,045	7,661,911	163,256,956	161,891,727	7,661,911	169,553,638	29,598,668
LESS: INTERFUND TRANSFER				(7,661,911)	(7,661,911)		(7,661,911)	(7,661,911)	
LESS: INTERNAL SERVICE CHARGES			(13,062,469)		(13,062,469)	(13,062,469)		(13,062,469)	
NET TOTALS FY2018-2019		35,895,350	142,532,576	-	142,532,576	148,829,258	-	148,829,258	29,598,668

**CITY OF SAN RAFAEL
Authorized Positions**

EXHIBIT III

Staffing by Departments	Final 2007-2008	Final 2008-2009	Final 2009-2010	Final 2010-2011	Final 2011-2012	Final 2012-2013	Final 2013-2014	Final 2014-2015	Final 2015-2016	Final 2016-2017	Adopted 2017-2018	Mid-Year Changes 2017-2018	Final 2017-2018	Proposed 2018-2019	Proposed Changes 2018-2019
Community Development	29.50	27.50	21.75	20.75	18.25	18.25	17.80	17.80	19.80	20.00	21.00	-	21.00	21.00	-
Community Services	64.20	64.20	61.40	61.83	59.82	59.02	60.25	60.82	60.84	60.94	60.94	-	60.94	60.94	-
City Attorney	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	-	3.50	3.50	-
City Clerk	3.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	-	2.00	2.00	-
City Manager/Council	8.70	8.70	7.70	7.70	8.50	8.50	8.50	9.56	11.56	13.56	13.56	-	13.56	13.56	-
Economic Development (includes former RDA)	5.00	6.00	6.00	6.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-	3.00	3.00	-
Finance	11.00	11.00	10.00	10.00	10.00	10.72	10.72	11.72	12.72	12.72	11.72	-	11.72	11.72	-
Fire	81.00	77.00	75.00	76.00	75.00	76.00	79.00	81.75	81.75	81.75	81.75	0.60	82.35	82.35	-
Library	21.70	24.20	22.09	27.99	21.74	21.74	23.41	23.41	23.41	23.41	23.41	-	23.41	23.41	-
Management Services	33.68	33.68	31.68	31.15	28.23	26.23	26.33	27.33	27.83	27.33	27.33	2.00	29.33	29.33	-
Police	105.00	104.00	90.00	90.00	87.00	87.00	89.00	90.00	92.00	92.80	92.80	(0.80)	92.00	92.00	-
Public Works	78.80	75.80	60.80	62.80	62.00	60.00	61.00	62.00	62.00	63.00	63.00	3.67	66.67	66.67	-
Total Budgeted Positions	445.08	437.58	391.92	399.72	379.04	375.96	384.51	392.89	400.41	404.01	404.01	5.47	409.48	409.48	-
Change from previous year		(7.50)	(45.66)	7.80	(20.68)	(3.08)	8.55	8.38	7.52	3.60	-		5.47	-	
Authorized, unbudgeted - extended absence/no cost								1.00	2.00	2.00	2.00	(1.00)	1.00	1.00	
Total Authorized Positions	445.08	437.58	391.92	399.72	379.04	375.96	384.51	393.89	402.41	406.01	406.01	4.47	410.48	410.48	-
	445.08	437.58	391.92	399.72	379.04	375.96	385.57	393.89	402.41	406.01	406.01	4.47	410.48	410.48	-

General Notes:

The above-authorized positions are presented as full-time equivalent employees (FTE's) based on various workweek hours as negotiated in employee agreements. The totals by department reflect a combination of full-time or permanent part-time, or fixed term positions that are entitled to all or pro-rated benefits in accordance with the negotiated agreements for employees or individuals who are under contract. The totals reflected above, or in the detail department program sections, do not include temporary or seasonal employees that are utilized for short-term or specific reasons during the year.

2017-2018 Mid-Year changes (from above)

Addition of 5.47 FTE is comprised of Fixed Term employees engaged in City initiatives and capital projects - ERP Project Manager, Business System Analyst, Parking Enforcement Officer, Street Sweeper, Maintenance Worker and Construction Inspector.



DEPARTMENT OF PUBLIC WORKS

3-Year Capital Improvement Program

FY 2018-19 to FY 2020-21

June 18, 2018

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Talia Smith, Senior Management Analyst
Nallely Manriques, Public Works Administration Intern

Capital Improvement Program

FY 2018-19 to FY 2020-21

Section I. Overview

Background

The City of San Rafael maintains over 30 facilities, including parking lots, as well as an extensive park, road and storm water drainage systems. Much of this infrastructure was built in the 1950's and 1960's, and the public facilities such as community centers, playing fields, and parks are heavily utilized and show significant wear and tear. Like many other public agencies, the City's stormwater and road system is also aging. Projects identified on the CIP represent the City's highest priority for maintenance and infrastructure upgrades; based on condition of the infrastructure, codes and standards compliance for access and safety, public and Council input, and other factors.

The CIP is a multi-year planning tool used to identify and implement the City's capital needs over the upcoming 3-year period: FY 2018-19 through FY 2020-21. The CIP document summarizes the City's planned capital and infrastructure improvement projects, including their funding sources, and prioritizes projects after analysis and coordination with other City departments in order to ensure that all City services are represented.

The general categories within the CIP are as follows:

- **City-Owned Properties (C):** City facilities including buildings, parking garages and lots
- **Drainage (D):** Stormwater systems including roadway drainage and pump stations
- **Parks (P):** Park infrastructure and facilities including playgrounds, recreation equipment, and restrooms
- **Right-of-Way (R):** Roadway improvements including construction, resurfacing, and traffic and signal improvements

On [May 21, 2018](#), Public Works presented the preliminary draft FY 2018-19 to FY 2020-21 CIP to City Council. The total budget for the 3-year Capital Improvement Program (for New Projects only) is \$34,995,545:

CIP Project Type	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
City Owned Property		\$618,000	\$5,395,556	\$5,812,160	\$11,825,716
Drainage		\$190,000	\$1,282,000	\$4,646,800	\$6,118,800
Parks		\$90,000	\$519,000	\$3,723,000	\$4,332,000
Right-of-Way		\$2,016,863	\$6,592,833	\$4,109,333	\$12,719,029
Grand Total		\$2,914,863	\$13,789,389	\$18,291,293	\$34,995,545

Major new projects identified in the FY 2018-19 to FY 2020-21 CIP include:

- Falkirk Reroof
- TL Community Center Floor replacement
- Innovative Deployment of Enhanced Arterials (IDEA)
- Tamalpais West Bike Lane
- Fourth Street seat wall Improvements

For a complete list of new projects in the FY 2018-19 CIP see Section IV "New Projects".

As a part of the presentation, the Department also recapped major projects completed in FY 2017-18, and active projects that will be continuing into FY 2018-19. While staffing challenges and large-scale projects such as the Sonoma-Marín Area Rail Transit (SMART) and the Essential Facilities program have impacted the Department’s project management capacity, the department completed several projects during the year. For a list of completed projects in FY 2017-18 see section III “Completed Projects”, and for a complete list of active projects see section V “Active Projects”.

Funding

There are currently four major annual funding sources for capital improvements projects. The following table summarizes those four major revenue sources and what categories the funding may be used for:

Fund	Funding Source	Annual Revenues	City Owned Property	Parks	Drainage	Right of Way
603	Building Maintenance	\$500,000	X	X	X	
241	Measure A (Parks)	\$125,000		X		
205	Stormwater Fund	\$850,000			X	
206	Gas Tax + Measure A (Transportation)	\$3,000,000				X

For a detailed description of all CIP funds and funding sources, see Section IV of the CIP document “Major Funding Sources”.

Projects in the CIP are funded through a combination of these four major annual funding sources, and Project specific funding sources such as Grants, Assessment Districts, Donations, and special funds such as the Traffic Mitigation Fund. These “Project specific funding sources” are restricted to certain projects based on the nature of the funding source. For example, the Traffic Mitigation Fund may only be used to finance Right of Way projects that are pre-identified in the General Plan or similarly qualifying projects that address traffic congestion, and a grant received may only be used for the project for which the grant was applied for.

Annual Funding

Funding Source	Annual Revenues
205 Stormwater Fund	\$850,000
241 Measure A (Parks)	\$125,000
603 Building Maintenance	\$500,000
Gas Tax + Measure A	
206 (Transportation)	\$3,000,000
Total	\$4,475,000

+

Project specific funding

- Traffic Mitigation Fees
- Grants
- Assessment Districts
- Donations

=

Total CIP Funding

Capital Improvement Program

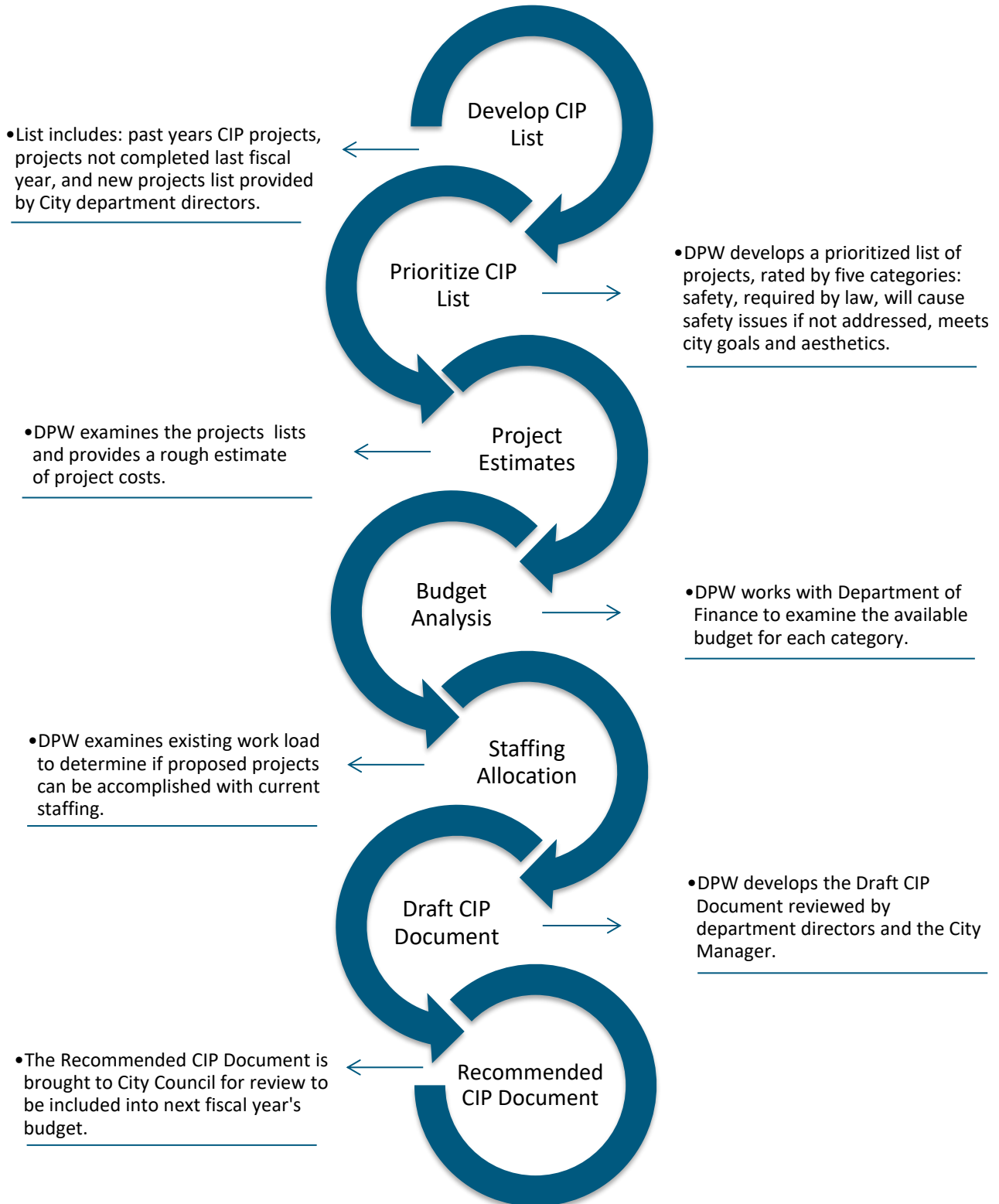
FY 2018-19 to FY 2020-21

Emerging Trends

The long-term capital and infrastructure improvement needs for City owned property and Parks far exceed \$500,000 per year, and Stormwater infrastructure needs exceed \$850,000. With limited funding available for new projects, the department must defer a considerable number of projects out to future years until additional funding sources can be identified. The department is aware that funding shortfalls exist in the City Owned Property, Parks, and Drainage categories. Therefore, projects that are not currently funded are identified in the CIP as “Unfunded”. The City is actively seeking better long-term funding strategies for these projects, including:

- More aggressive pursuance of grant funding for non-Right of Way capital projects
- Pursuance of ballot measure to raise current per-parcel stormwater assessment in FY 2018-19
- Exploring alternative funding mechanisms such as assessment districts or public private partnerships

Section II. CIP Process



Section III. FY 2017-18 Completed Projects

City Hall and Terra Linda (TL) Community Center Roof Replacement



The largest of the City Owned Property projects to be completed last year, the re-roofing of City Hall and the TL Community Center presented unique challenges as the structural supports and some of the underlying plywood had significantly deteriorated. City Hall is also a flat roof, and replacement entailed the removal of the existing roof and the installation of additional material under the roof membrane to provide better drainage and prevent ponding. Both roof replacements were successfully completed January 2018.

City Hall Lobby Improvements



The City Hall lobby has a noticeably new and modern look. The old "Sister City" shelf was removed and two new display monitors were installed in its place. All items from the Sister City display were documented and carefully packed away until a new home is found. These new monitor displays announce facts about the City, employee recognition, and alternate through photographs from places within San Rafael. Content is updated regularly by the City Manager's office.

Boyd Gate House – Exterior Painting



The exterior painting of the Boyd House was completed in January 2018. A historical building with intricate details, Boyd House required significant repair to the wooden exterior prior to painting. Repair work included the replacement of the second story balcony and window frames due to wood rot. The San Rafael Heritage group helped with final color selections to ensure the color stayed true to the historical character of downtown San Rafael.

Mission and E Street Parking Lot Resurfacing (Menzies)



The Mission and East Parking lot (located across Mission from the Library and adjacent to Falkirk) had fallen into a significant state of disrepair over time: cracked asphalt had eroded causing large potholes and the second half of the lot was still gravel. The project included resurfacing the entire parking lot with asphalt, restriping, adding new ADA signage, and building a new driveway apron. The project was completed in October 2017.

Freitas Ditch Concrete Channel Repair



The Freitas Ditch is a V-channel that conveys stormwater down the center of Manuel T. Freitas Parkway, a critical component of the stormwater drainage system in Terra Linda. In several parts, the concrete had deteriorated and broken to the point where the drainage flow was compromised. The project was designed in-house and completed by the contractor with minimal notice to proceed. Inspections during the rains in spring 2018 revealed that the new concrete is functioning well.

7 Beechwood Ct. Storm Drain Improvements



A failed major storm drain culvert was replaced behind 7 Beechwood Court last fall. Since the area is ecologically sensitive, it was important to also ensure that the new system was compatible with existing wildlife. Recent inspections reveal that much of the upper banks have been populated by native grasses that were planted post-construction. Native horse tail has naturally established itself, proliferating at the lower bank and within the channel.

Freitas/Las Gallinas Intersection Improvements



The Freitas/Las Gallinas intersection was completed early April 2018. The largest traffic circulation improvement in years, the project greatly increased overall capacity for the busy intersection which serves schools, a hospital, and San Rafael's largest shopping complex. The bridge across the drainage channel was replaced and widened allowing left turn lanes to operate simultaneously. Bike-ped improvements included bike lanes, new sidewalks and wheelchair ramps, landscaping, and installing an irrigation system for future use. The roadway was restriped with new paving markings. The project notice of completion went to Council in May 2018.

Second and Grand Avenue Intersection Improvements



Improvements on Second and Grand Avenue intersections included underground electrical work, wheelchair ramp replacements on the northwest corner adjacent to United Market, new electrical pipes under the roadway, foundations for the traffic signal cabinets, and new traffic poles. Striping, signage, and the installation of a new improved traffic signal at the Second and Grand intersection was completed early February 2018.

Capital Improvement Program

FY 2018-19 to FY 2020-21

3rd and Irwin Intersection Paving Improvements



As one of the busiest intersections in the City, 3rd and Irwin receives considerable wear, resulting over time in uneven surfaces and cracked asphalt. The repaving of the intersection had to be coordinated closely with Caltrans. Construction was completed at night to minimize the impact of traffic. The grinding out of old asphalt and repaving was completed in summer 2017.

Canal Parking Study



This study evaluated the existing parking conditions within East San Rafael and provided plausible parking strategies that could be implemented to relieve the area of negative impacts caused by high parking demands. The subareas of study included the Canal Neighborhood, Bahia, Spinnaker and Baypoint Neighborhood, Kerner Boulevard, and the Commercial.

3rd Street & Cijos Transit Modifications



Modifications at 3rd Street and Cijos Street were made as a part of the new Golden Gate Transit Center route changes and were needed to accommodate for buses to safely negotiate the turn from 3rd onto Cijos. Improvements included widening the turn radius from 3rd Street to Cijos Street, installing new accessible curb ramps, a bulb-out on the turn from Cijos to 3rd, and accessibility improvements in the adjacent parking lot.

G Street Drainage and Roadway Improvement Project

The project replaced an outdated storm drain system, installed new curb ramps, and resurfaced the street following detailed coordination with several utility companies, residents, and Marin Academy. After weeks of coordination with property owners, all residents on G Street who desired to perform last minute sewer lateral repairs could do so prior to the street being resurfaced. The project was completed in fall 2018 after the contractor installed the new roadway striping.

Other Completed Projects

- AJB Roof Repair – Non- Solar Related
- City Solar Project (Phase 1)
- Security Locks, Lighting and Video Systems for Fire Stations
- Corporation Yard Boiler
- Biscayne Drive Subdrain Project

Section IV: New Projects

CIP Funding Sources

Fund	Fund Name	Fund Description
205	Stormwater	<p>Established to fund Stormwater maintenance, programs, and improvements throughout the City—including maintenance and repair of the City’s 12 storm water pump stations. This fund receives annual revenues of approximately \$850,000 from the City’s Stormwater Activity fee (Municipal Code Chapter 9.40). Standard operations and maintenance for pump stations and drainage systems amounts to \$850,000/year, therefore large capital improvements on pump stations and drainage projects remain unfunded.</p> <p>Over the last year, staff has initiated, but not completed, the evaluation of the current Stormwater Activity Fee assessment to determine if an increase in the tax assessment is necessary to more fully offset the cost of San Rafael’s storm water management requirements. The County of Marin sought a similar parcel tax increase to fund flood control measures in Novato in November 2017. Requiring 2/3 majority to pass, Measure E only received 34% of the vote. If the City pursues a similar rate increase, it is evident that successful passage will require a considerable campaign.</p>
206	Gas Tax	<p>Gas Tax is a percentage tax on each gallon of gas purchased in San Rafael. Gasoline tax is collected and distributed to jurisdictions by the State on an annual basis, and may be used for capital projects and maintenance to local streets, roads, and Right-of-Ways. This fund also collects local dollars for Right-of-Way improvements including, for example, local Measure A funds (distributed by Transportation Authority of Marin).</p> <p>In April 2017, Governor Jerry Brown signed Senate Bill 1: The Road Repair and Accountability Act to address the need for additional funding for transportation and infrastructure in California. Senate Bill 1 increased per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration fees.</p> <p>New RMRA tax rates became effective November 1, 2017, and provide additional funding for Right of Way projects for San Rafael. San Rafael anticipates an additional \$418,000 in gas tax revenues from the State starting FY 2017-18, and an additional \$1 million ongoing starting FY 2018-19. Per the State requirements, City staff must annually update the list of projects supported by Senate Bill 1 in the form of a resolution approved by City Council. The resolution for FY 2018-19 RMRA projects was approved by City Council on April 16, 2018. The gas tax funds provided under Senate Bill 1, Road Maintenance and Rehabilitation Account (RMRA) must be tracked and reported on separately than other gas tax funds. In the CIP they are noted as “Gas Tax - RMRA”.</p>
208	Childcare Fund	<p>Projects identified in the CIP as utilizing the Childcare Fund are strictly for the facility improvements as related to the City’s childcare centers.</p>
235	Baypoint Lagoon Assessment District	<p>The Baypoint Lagoons Lighting and Landscape District was formed to protect and enhance wildlife habitat and water quality in Baypoint (Spinnaker) Lagoon and the adjacent diked salt marsh.</p>

Capital Improvement Program

FY 2018-19 to FY 2020-21

236	Loch Lomond Assessment District	The Loch Lomond (Melo-Roos) Assessment District was established in 1992 to pay for the repair and maintenance of Storm Water system infrastructure in the district's defined area.
240	Parkland Dedication	This fund was established to account for long-term developer deposits used to enhance and maintain City park infrastructure.
241	Measure A	Measure A is a nine-year 0.25 percent transactions and use tax that was passed in 2012 and is managed by the County of Marin. The purpose of the tax is to care for existing parks and open spaces, support regional community parks, projects, and programs and to further farmland restoration. Funding allocations for Measure A dollars within the City of San Rafael are coordinated by Finance on an annual basis.
246	Traffic Mitigation	San Rafael uses the Traffic Mitigation Fund to collect developer contributions to be used to defray the cost of public projects necessitated by the development project. Projects funded through the Traffic Mitigation Fund are identified in Exhibit 21 of Policy 6A of General Plan 2020. Some of the balance in the fund is being held in anticipation of major public right-of-way projects identified in the General Plan 2020.
420	Measure E	<p>Measure E was passed by the voters of San Rafael in November 2013 extending an existing 0.5% sales tax for 20 years and adding 0.25% (25 cents on a \$100 purchase). On February 3, 2014, the San Rafael City Council directed staff to set aside the revenues from the added quarter percent to begin to address our aging essential facilities, including making critical improvements to our public safety facilities in San Rafael.</p> <p>In July 2015 the City Council approved a strategic plan for essential public safety facilities in San Rafael. The plan recommends seven projects including a new public safety center across from City Hall that will house both the police and fire departments. In addition, the plan recommends upgrades to the other fire stations for seismic safety and operational improvements.</p>
501	Parking Services	Projects identified in the CIP as utilizing the Parking Services Fund are strictly for the facility improvements as related to the City's parking facilities.
603	Building Maintenance	<p>The Building Maintenance Fund supports capital and maintenance project associated with the City's buildings, parks and other facilities.</p> <p>The Building Fund is an internal revenue fund, which means General Fund monies are the sole source of revenue for the fund. For the last several years, the General Fund has contributed \$500,000 towards the Building Fund. On occasion, as additional funding is identified e.g. in the form of unspent General Fund allocations for other Public Works projects, one-time monies may be transferred into the Building Fund, allowing the Fund to accumulate a modest fund balance for larger capital improvement projects. City-Owned Property, Parks, and Drainage projects are all funded by the Building Fund. Since \$500,000 does not fully provide for the capital needs of these facilities, many projects in these categories are also listed as Unfunded.</p>

Grants (various)

The Department has and will continue to aggressively seek grant funding for major capital projects. Grant funding is most available from local, State, and Federal agencies for transportation projects, especially after the recent passage of Senate Bill 1. Emergency grants (such as Hazard Mitigation funds) is also made available after large natural disasters such as the North Bay Fires.

There are grants that exist for City facilities and parks, but San Rafael is often less competitive for these grants compared to other similar sized cities in the Bay Area due to the demographic and socioeconomic make-up of the City.

It is important to note that often with small projects (>~\$75,000), seeking grants is not always cost beneficial. There can be significant paperwork, administrative time, and environmental review required with grant funding (especially federal). For small projects, the cost of administration and additional review processes required for grant applications may not be worth the funding received.

Unfunded

Projects listed as Unfunded in the CIP are ones where City funding sources (e.g. Building Fund, Stormwater Fund) cannot cover them, and grant funding has not been identified or secured. These projects will be the City's priority in securing funding in the coming year.

New Projects: CIP Funding Sources by Category

The following table summarizes the funding sources identified for all proposed new projects. The total required to execute all proposed projects for that fiscal year are totaled in the table below at the CIP Category level. In cases where proposed projects exceed the available funding, the funding source for the project will be listed as “Unfunded”. See the following section “Funding Detail by Project” for a detailed breakdown of the funding source for each individual proposed new project.

Note that the totals below are for New Projects only. Active Projects already in design or construction also utilize the same funding sources, and therefore some of the current funds available in funds such as the Building Maintenance Fund are set aside for completion of these Active projects, and therefore not made available to allocate towards new projects. The funding summary and detail for Active Projects can be found in Section IV.

CIP Project Type	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
City Owned Property	420	Measure E			\$1,934,956	\$5,561,160	\$7,496,116
	501	Parking Services			\$1,295,000		\$1,295,000
	603	Building Maintenance		\$288,000			\$288,000
		Unfunded		\$330,000	\$2,165,600	\$251,000	\$2,746,600
City Owned Property Total				\$618,000	\$5,395,556	\$5,812,160	\$11,825,716
Drainage	205	Stormwater Fund		\$70,000	\$732,000	\$596,800	\$1,398,800
		Unfunded		\$120,000	\$300,000	\$300,000	\$720,000
		Grants: Unsecured			\$250,000	\$3,750,000	\$4,000,000
Drainage Total				\$190,000	\$1,282,000	\$4,646,800	\$6,118,800
Parks	603	Building Maintenance			\$226,800		\$226,800
		Unfunded		\$90,000	\$292,200	\$153,000	\$535,200
		Grants: Unsecured				\$3,570,000	\$3,570,000
Parks Total				\$90,000	\$519,000	\$3,723,000	\$4,332,000
Right-of-Way	206	Gas Tax		\$684,833	\$5,636,000	\$3,728,000	\$10,048,833
	206	Gas Tax (Bungalow Set-aside)			\$800,000		\$800,000
	246	Traffic Mitigation Fund		\$500,000			\$500,000
		Grants: Unsecured			\$37,500	\$262,000	\$299,500
		IDEA Grant (MTC)		\$832,030	\$119,333	\$119,333	\$1,070,696
Right-of-Way Total				\$2,016,863	\$6,592,833	\$4,109,333	\$12,719,029
Grand Total				\$2,914,863	\$13,789,389	\$18,291,293	\$34,995,545

New Projects: Funding Detail by Project

Project Numbering Key:

C City Owned Property	.01 A number indicates a new project. 01= highest priority
D Drainage	.A Indicates an active project
P Parks	.H Project on hold
R Right of Way	.AN Indicates an annual project. E.g. operations and maintenance costs
	.M Indicates a maintenance project

The following tables identify the funding source for each proposed new project. For projects where funding needed exceeds available funding for respective funding sources (e.g. the Building Maintenance Fund), the project funding source is tentatively listed as “Unfunded”.

CITY-OWNED PROPERTY

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
C.01	Essential Facilities: Fire Station 54 Remodel	420	Measure E			\$990,042	\$2,896,740	\$3,886,782
C.02	Essential Facilities: Fire Station 55 Remodel	420	Measure E			\$944,914	\$2,664,420	\$3,609,334
C.03	TL Community Center Floor Replacement - all rooms	603	Building Maintenance		\$88,000			\$88,000
C.04	Microwave Network for PSC		Unfunded			\$80,000		\$80,000
C.05	Falkirk Reroof	603	Building Maintenance		\$200,000			\$200,000
			Unfunded		\$330,000			\$330,000
C.06	Library Restroom Addition		Unfunded			\$200,000		\$200,000
C.07	B Street Community Center Re-Roof		Unfunded			\$200,000		\$200,000
C.08	Fifth and Garden Parking Lot Resurfacing	501	Parking Services			\$75,000		\$75,000
C.09	Fire Station Generator		Unfunded			\$60,000		\$60,000
C.10	Albert J. Boro Center Additional Parking		Unfunded			\$220,000		\$220,000
C.11	Albert Park Ball Field Restrooms		Unfunded			\$50,000		\$50,000
C.12	B Street Community Center Parking Lot Resurfacing		Unfunded			\$263,000		\$263,000
C.13	Terra Linda Recreation Center Hardscape Repair		Unfunded			\$60,000		\$60,000
C.14	Court Street Fountain Repair		Unfunded			\$150,000		\$150,000
C.15	City Hall & Library Lighting and Landscaping Improvements		Unfunded			\$50,000		\$50,000
C.16	Boyd Park Sidewalk		Unfunded			\$80,000		\$80,000
C.17	Downtown Fiber Connection		Unfunded			\$150,000		\$150,000
C.18	Terra Linda Pool House Electrical Upgrades		Unfunded			\$110,600		\$110,600
C.19	City Hall Fire Upgrades		Unfunded			\$90,000		\$90,000
C.20	Third and A Street Parking Structure Repairs	501	Parking Services			\$500,000		\$500,000
C.21	Third and C Street Parking Structure Repairs	501	Parking Services			\$145,000		\$145,000

Capital Improvement Program
 FY 2018-19 to FY 2020-21

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
C.22	Third and Lootens Parking Structure	501	Parking Services			\$575,000		\$575,000
C.23	Resurface City Hall Parking Lots, Lower and Upper		Unfunded			\$130,000		\$130,000
C.24	Fire Stations 54 & 55 Parking Lot Resurfacings		Unfunded				\$101,000	\$101,000
C.25	Fourth Street Twinkle Lights Replacement		Unfunded				\$150,000	\$150,000
C.26	B Street Community Center Concrete Entrance Reconstruction		Unfunded			\$60,000		\$60,000
C.27	Library Book Shelving Replacement		Unfunded			\$30,000		\$30,000
C.28	Internet Upgrade at Corp Yard		Unfunded			\$50,000		\$50,000
C.H	Library Children's Patio Enclosure		Unfunded			\$72,000		\$72,000
C.H	Library Painting		Unfunded			\$60,000		\$60,000
Grand Total					\$618,000	\$5,395,556	\$5,812,160	\$11,825,716

Capital Improvement Program
FY 2018-19 to FY 2020-21

DRAINAGE

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
D.01	Corrillo Drive Culvert Replacement	205	Stormwater Fund		\$70,000			\$70,000
D.02	MCSTOPP - Catch Basin Trash Capture		Unfunded		\$120,000	\$300,000	\$300,000	\$720,000
D.03	Canal Street Turn Structure and Filtration System	205	Stormwater Fund			\$500,000		\$500,000
D.04	Spinnaker Point Salt Marsh Remediation		Grants: Unsecured			\$250,000	\$3,750,000	\$4,000,000
D.05	San Mateo Court Headway Improvements	205	Stormwater Fund			\$80,000		\$80,000
D.06	Happy Lane Storm Drain Abandonment	205	Stormwater Fund			\$45,000		\$45,000
D.07	East and Jessup Storm Improvements	205	Stormwater Fund				\$218,400	\$218,400
D.08	Second Street Drainage Improvements - Between C and E Streets	205	Stormwater Fund			\$107,000	\$378,400	\$485,400
Grand Total					\$190,000	\$1,282,000	\$4,646,800	\$6,118,800

PARKS

Number	New Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
P.01	Gerstle Park Playground Structure	603	Building Maintenance			\$75,600		\$75,600
P.02	Peacock Gap Park Playground Structure	603	Building Maintenance			\$75,600		\$75,600
P.03	Sun Valley Park Playground Structure	603	Building Maintenance			\$75,600		\$75,600
P.04	Bernard Hoffman Playground Upgrade		Unfunded			\$75,000		\$75,000
P.05	Santa Margarita Court Replacement		Unfunded			\$77,200		\$77,200
P.06	Open Space Tree Assessment and Removal		Unfunded		\$45,000	\$45,000	\$45,000	\$135,000
P.07	Starkweather Park Improvements		Unfunded			\$50,000		\$50,000
P.08	Terra Linda Community Center Play Area and Access Improvements		Unfunded				\$58,000	\$58,000
P.09	Bret Hart Landscape Walls		Unfunded			\$45,000		\$45,000
P.10	Waterline replacement - Falkirk Mansion		Unfunded		\$45,000			\$45,000
P.11	Bernard Hoffman Drainage and Irrigation Improvements		Unfunded				\$50,000	\$50,000
P.12	Albert J Boro Community Center Synthetic Field		Grants: Unsecured				\$3,570,000	\$3,570,000
Grand Total					\$90,000	\$519,000	\$3,723,000	\$4,332,000

Capital Improvement Program

FY 2018-19 to FY 2020-21

RIGHT OF WAY

Number	New Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
R.01	Francisco Blvd East Resurfacing	206	Gas Tax				\$980,000	\$980,000
R.02	Lincoln Avenue Bridge Repair	206	Gas Tax		\$60,000			\$60,000
R.03	Safe Routes to School – Davidson Phase 2	206	Gas Tax			\$100,000		\$100,000
R.04	San Rafael Highschool Crosswalk	206	Gas Tax		\$37,500	\$313,000		\$350,500
R.05	Central San Rafael Adaptive Traffic System Control	206	Gas Tax			\$500,000	\$1,500,000	\$2,000,000
R.06	West End/Marquard Bulb Out and Bicycle Improvements	206	Gas Tax			\$75,000	\$250,000	\$325,000
R.07	Fourth Street Seat Wall Removal	206	Gas Tax		\$150,000			\$150,000
R.08	201 D Street Driveway and Sidewalk Improvements	206	Gas Tax			\$75,000		\$75,000
R.09	Fourth Street Curb Ramp Replacement	206	Gas Tax		\$48,000	\$48,000	\$48,000	\$144,000
R.10	Innovative Deployment of Enhanced Arterials (IDEA)	206	Gas Tax		\$119,333			\$119,333
			IDEA Grant (MTC)		\$832,030	\$119,333	\$119,333	\$1,070,696
R.11	Tamalpais West Class IV Buffered Bike Lane	246	Traffic Mitigation Fund		\$500,000			\$500,000
R.12	Grand Avenue Vehicle Bridge - Methacrylate	206	Gas Tax		\$50,000			\$50,000
R.13	Restriping Andersen Bike Lanes	206	Gas Tax		\$45,000			\$45,000
R.14	G Street Resurfacing Phase 2	206	Gas Tax			\$375,000		\$375,000
R.15	Third Street and Grand Intersection Improvements		Grants: Unsecured			\$37,500	\$262,000	\$299,500
R.16	Bellam/Andersen Intersection Improvements	206	Gas Tax			\$50,000	\$350,000	\$400,000
R.17	76 D Street Hillside Revetment	206	Gas Tax		\$75,000			\$75,000
R.18	Bungalow Avenue Reconstruction	206	Gas Tax (Bungalow Set-aside)			\$800,000		\$800,000
R.19	Aerial Undergrounding of Utilities	206	Gas Tax			\$4,000,000		\$4,000,000
R.20	Belvedere/Alto/Tiburon Intersection Improvements	206	Gas Tax			\$100,000	\$400,000	\$500,000
R.21	Fairhills Drive Slide Repair	206	Gas Tax				\$200,000	\$200,000
R.M	North San Pedro Median Improvement Project	206	Gas Tax		\$100,000			\$100,000
Grand Total					\$2,016,863	\$6,592,833	\$4,109,333	\$12,719,029

New Projects: Project Descriptions and Budget Detail

CITY-OWNED PROPERTY

C.01 — Fire Station 54 Remodel

Total Cost Estimate \$3,886,782

Project Description and Background

Remodel the existing fire station – built in 1964 – to meet current state and local codes for the safety of the fire fighters and the residents they serve. This is part of Phase II of the strategic plan approved in July 2015 for essential public safety facilities in San Rafael, funded by Measure E.



Front of Fire Station 54

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$990,042	
Construction				\$2,896,740
Other + Contingency				

C.02 — Fire Station 55 Remodel

Total Cost Estimate \$3,609,334

Project Description and Background

This includes a seismic retrofit, remodel and minor expansion. This is part of Phase II of the strategic plan approved in July 2015 for essential public safety facilities in San Rafael, funded by Measure E.



Fire Station 55

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$944,914	
Construction				\$2,664,420
Other + Contingency				

Capital Improvement Program
FY 2018-19 to FY 2020-21

C.03 — TL Community Center Floor Replacement – all rooms

Total Cost Estimate \$88,000

Project Description and Background

Replace the buckled flooring in the Terra Linda Community Center.



TL Community Center

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$8,000		
Construction		\$68,000		
Other + Contingency		\$12,000		

C.04 — Microwave Network for PSC

Total Cost Estimate \$80,000

Project Description and Background

Install microwave equipment at the PSC that can transmit to the tower on Dollar Hill or China Camp.



Example of microwave system

Project Costs and Timeline

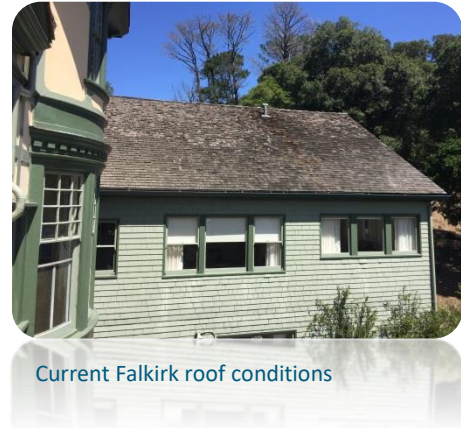
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$7,000	
Construction			\$64,000	
Other + Contingency			\$9,000	

C.05 — Falkirk Reroof

Total Cost Estimate \$530,000

Project Description and Background

The Falkirk structure was originally built in 1888, inhabited until 1970 and saved from demolition in 1974. The center has served San Rafael community members for over 40 years since then. The roof at Falkirk currently leaks and has been repaired and patched several times in recent winters. Leaks in the 130-year-old historic structure can cause long term damage to the building and its interior finishes. Reroofing would include a new roof and flashing as well as an inspection of the structure below the roofing membrane.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$50,000		
Construction		\$380,000		
Other + Contingency		\$100,000		

C.06 — Library Restroom Addition

Total Cost Estimate \$200,000

Project Description and Background

Refurbish or install a new restroom facility in the current building which is compliant with current standards.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$18,000	
Construction			\$160,000	
Other + Contingency			\$22,000	

Capital Improvement Program
 FY 2018-19 to FY 2020-21

C.07 — B Street Community Center Reroof

Total Cost Estimate \$200,000

Project Description and Background

This project includes re-roofing the work areas and meeting rooms at the B Street Community Center. The Auditorium has recently been re-roofed.



B Street Community Center Roof

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$35,000	
Construction			\$150,000	
Other + Contingency			\$15,000	

C.08 — Fifth and Garden Parking Lot Resurfacing

Total Cost Estimate \$75,000

Project Description and Background

This project includes resurfacing the small parking area located behind Mike's Bikes at Fifth and Garden.



5th and Garden parking lot from 5th Street

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$15,000	
Construction			\$50,000	
Other + Contingency			\$10,000	

C.09 — Fire Station Generator

Total Cost Estimate \$60,000

Project Description and Background

Install generator systems at Fire Station 56 to provide backup power during emergency events.



Project Costs and Timeline

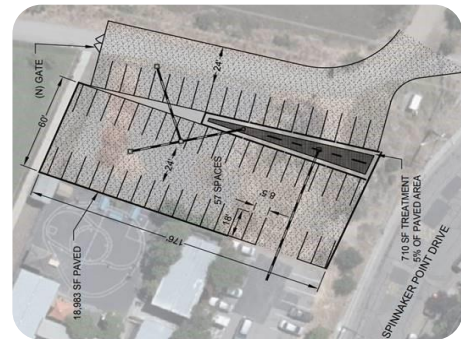
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$5,000	
Construction			\$48,000	
Other + Contingency			\$7,000	

C.10 — Albert J. Boro Center Additional Parking

Total Cost Estimate \$220,000

Project Description and Background

The East San Rafael Parking Study (completed in summer 2017) identified several proposed solutions to the parking crunch experienced in the Canal, Spinnaker Point, and Baypoint neighborhoods. Among the proposed solutions was the installation of additional parking on City property around the Boro Center, which is currently undeveloped space.



Parking installation options presented in the W Trans July 2017 report

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$14,000	
Construction			\$181,000	
Other + Contingency			\$25,000	

C.11 — Albert Park Ball Field Restrooms

Total Cost Estimate \$50,000

Project Description and Background

The restrooms that serve the Albert Park Ball Field are not currently accessible to persons with disabilities. This has resulted in the seasonal rental of disability-accessible portable restrooms. This project would be to retrofit the current restrooms so as to accommodate full access.



Current conditions of Albert Park Ball Field Restrooms

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$5,000	
Construction			\$40,000	
Other + Contingency			\$5,000	

C.12 — B Street Community Center Parking Lot Resurfacing

Total Cost Estimate \$263,000

Project Description and Background

This project includes resurfacing the parking area at the B Street Community Center. The project will include full 2" grind and overlay with signs and striping.



Pavement in the B Street Parking lot

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$16,000	
Construction			\$200,000	
Other + Contingency			\$47,000	

C.13 — Terra Linda Recreation Center Hardscape Repair

Total Cost Estimate \$60,000

Project Description and Background

This project includes replacing the hardscape area behind the Community Center utilized by the basketball court.



Pavement in the B Street Parking lot

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$5,000	
Construction			\$48,000	
Other + Contingency			\$7,000	

C.14 — Court Street Fountain Repair

Total Cost Estimate \$150,000

Project Description and Background

The front concrete on the existing fountain structure in the Court Street Plaza is separating from the support structure. This project includes the repair of the concrete or the installation of another type of system in the Plaza.



Pipe system and concrete at Court Street Fountain

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$13,000	
Construction			\$120,000	
Other + Contingency			\$17,000	

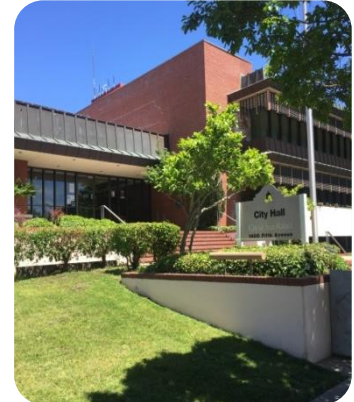
Capital Improvement Program
 FY 2018-19 to FY 2020-21

C.15 — City Hall & Library Lighting and Landscaping Improvements

Total Cost Estimate \$50,000

Project Description and Background

This project includes design and improvements to the landscaping and lighting around the City all and the downtown library facility.



Landscaping outside of City Hall entrance

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$10,000	
Construction			\$35,000	
Other + Contingency			\$5,000	

C.16 — Boyd Park Sidewalk

Total Cost Estimate \$80,000

Project Description and Background

Install a compliant sidewalk in front of Boyd Park to Menzies.



Landscaping outside of City Hall entrance

Project Costs and Timeline

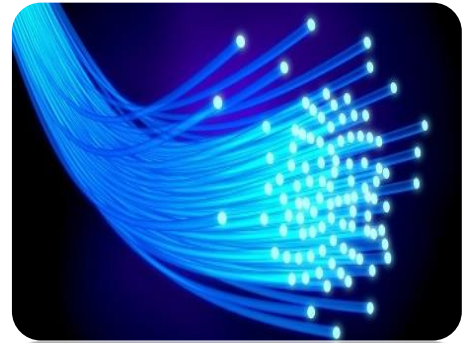
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$7,000	
Construction			\$64,000	
Other + Contingency			\$9,000	

C.17 — Downtown Fiber Connection

Total Cost Estimate \$150,000

Project Description and Background

Install a connection from the SMART rail system where we have a conduit to the Public Safety Center. A fiber optic internet connection transfers data fully or partially via fiber optic cables. Fiber optics cables are a significantly faster and more reliable connection than utilizing existing telephone lines for internet speeds and connection.



Fiber optic cables are made of thin glass wires

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$13,000	
Construction			\$120,000	
Other + Contingency			\$17,000	

C.18 — Terra Linda Pool House Electrical Upgrades

Total Cost Estimate \$110,600

Project Description and Background

This project includes the review, design and replacement of the electrical panel systems within the Terra Linda Pool House. These systems are corroded and deteriorated due to other chemicals being stored within the same area along with a moist environment. The project will evaluate whether the existing panel can be placed in the same area and upgraded or relocated to another area that is less corrosive.



Terra Linda Pool House electrical panel systems

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$25,000	
Construction			\$65,600	
Other + Contingency			\$20,000	

Capital Improvement Program
FY 2018-19 to FY 2020-21

C.19 — City Hall Fire Upgrades

Total Cost Estimate \$90,000

Project Description and Background

This project includes improvements to fire safety features at City Hall. The building was built over 40 years ago and requires upgrades to the existing fire suppression to meet current standards.



Fire extinguisher in the City Hall Council Chambers

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$8,000	
Construction			\$72,000	
Other + Contingency			\$10,000	

C.20 — Third and A Street Parking Structure Repairs

Total Cost Estimate \$500,000

Project Description and Background

The project includes the removal and replacement of joint seal material and epoxy injection of existing cracked section as well as resealing slabs on all levels.



3rd and A parking structure

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$30,000	
Construction			\$400,000	
Other + Contingency			\$70,000	

C.21 — Third and C Street Parking Structure Repairs

Total Cost Estimate \$145,000

Project Description and Background

This project includes epoxy injection of existing cracked concrete as well improvements to the exterior Insulation Finishing System. Accessibility improvements will be made to provide better entry to the facility.



3rd and C parking structure

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$10,000	
Construction			\$115,000	
Other + Contingency			\$20,000	

C.22 — Third and Lootens Parking Structure Repairs

Total Cost Estimate \$575,000

Project Description and Background

This project is recommended based on a report prepared in 2014 which recommended structural improvements to this garage. Improvements include but are not limited to installing expansion joints, repair of spalled deck areas, repair of the wearing surface and other improvements.



3rd and Lootens parking structure

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$50,000	
Construction			\$450,000	
Other + Contingency			\$75,000	

Capital Improvement Program
 FY 2018-19 to FY 2020-21

C.23 — Resurface City Hall Parking Lots, Lower and Upper

Total Cost Estimate \$130,000

Project Description and Background

This project includes resurfacing the parking lot at City Hall. Construction of the project will likely not take place until the Public Safety Center construction is complete, and the temporary Fire Station 1 is moved out of the upper City Hall parking lot.



Upper City Hall parking lot

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$8,000	
Construction			\$107,000	
Other + Contingency			\$15,000	

C.24 — Fire Station 55 & 56 Parking Lot Resurfacing

Total Cost Estimate \$101,000

Project Description and Background

This project includes resurfacing applying treatments to the existing parking areas at Fire Station 55 and 56.



Driveway at Fire Station 56



Driveway and parking lot at Fire Station 55

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				\$6,000
Construction				\$77,000
Other + Contingency				\$18,000

C.25 — Fourth Street Twinkle Lights Replacement

Total Cost Estimate \$150,000

Project Description and Background

This project includes replacing the twinkle lights on the trees in downtown. Economic Development is working with the downtown business community to decide whether the twinkle lights should be replaced as is (strung in the trees) or whether there should be a lower cost and easier to maintain option e.g. stringing utility poles.



Fourth Street Twinkle Lights

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				\$13,000
Construction				\$120,000
Other + Contingency				\$17,000

C.26 — B Street Concrete Entrance Reconstruction

Total Cost Estimate \$60,000

Project Description and Background

This project includes design and reconstruction of the entrance area to the B Street Community Center. Project will include the design and replacement of concrete to the entrance and possibly the incorporation of a drop off area. It would be good to couple this work with the completion of the Albert Park Improvements.



Concrete patio facing front entrance

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$5,000	
Construction			\$48,000	
Other + Contingency			\$7,000	

Capital Improvement Program
FY 2018-19 to FY 2020-21

C.27 — Library Book Shelving Replacement

Total Cost Estimate \$30,000

Project Description and Background

Replace existing deteriorating shelving in the downtown library.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$3,000	
Construction			\$24,000	
Other + Contingency			\$3,000	

C.28 — Internet Upgrade at Corp Yard

Total Cost Estimate \$50,000

Project Description and Background

The Public Works Corp yard and offices (located in East San Rafael) are currently served by a standard telephone line internet connection. This project would be to install and provide a fiber optic connection to Public Works, which would greatly increase both internet speeds and reliability.



Public Works offices

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$4,000	
Construction			\$40,000	
Other + Contingency			\$6,000	

C.H — Library Children’s Patio Enclosure

Total Cost Estimate \$72,000

Project Description and Background

This project includes improvements to the Children’s Patio area at the downtown library. The project is on hold while the Library Facility assessment study is ongoing.



Children’s patio area (currently outdoors)

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$35,556	
Construction			\$32,000	
Other + Contingency			\$4,444	

C.H — Library Painting

Total Cost Estimate \$60,000

Project Description and Background

This project includes repainting the interior of the downtown library. The project is on hold while the Library Facility assessment study is ongoing.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction			\$60,000	
Other + Contingency				

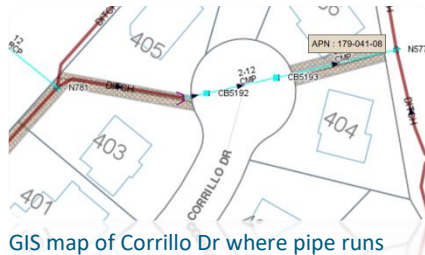
DRAINAGE

D.01 — Corrillo Drive Culvert Replacement

Total Cost Estimate \$70,000

Project Description and Background

This project includes replacing a culvert between two houses at the end of Corrillo Dr. (Flood zone 6 adding 150k). Could be temporarily lined.



Pipe at Corrillo Drive to be replaced

Project Costs and Timeline

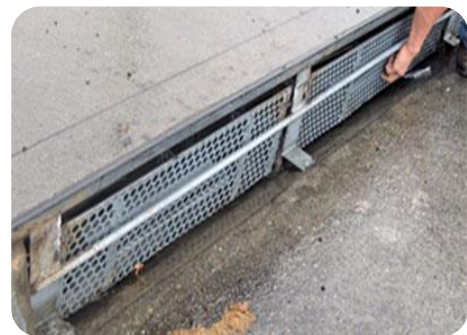
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$6,000		
Construction		\$56,000		
Other + Contingency		\$8,000		

D.02 — MCSTOPP – Catch Basin Trash Capture

Total Cost Estimate \$720,000

Project Description and Background

This project includes implementation of an unfunded mandate from the state requiring local jurisdictions to install trash capture devices. The City will be required to install devices over a 10 year period without funding from the state. The amount noted is an estimate of an annual amount needed to implement these systems.



Example of a trash capture device

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$120,000	\$300,000	\$300,000
Other + Contingency				

D.03 — Canal Street Turn Structure and Filtration System

Total Cost Estimate \$500,000

Project Description and Background

This project is located on Canal where we had a CMP Failure in the past. The project includes installing a turn structure at this location which incorporates a filtration device.



Canal Street filtration system

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$44,000	
Construction			\$400,000	
Other + Contingency			\$56,000	

D.04 — Spinnaker Point Salt Marsh Remediation

Total Cost Estimate \$4,000,000

Project Description and Background

This project includes providing additional water circulation to the Spinnaker Point Salt Marsh which develops algae decay during hot weather which smells. Three options were developed in the preliminary study prepared in 2014. At this point the City does not have funding for this project, but continues to seek grant opportunities to cover the costs.



Spinnaker Point Salt Marsh from the Shoreline pathway

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$250,000	
Construction				\$3,750,000
Other + Contingency				

Capital Improvement Program
FY 2018-19 to FY 2020-21

D.05 — San Mateo Court Headway Improvements

Total Cost Estimate \$80,000

Project Description and Background

This project includes improvements to minimize siltation that occurs behind a headwall on San Mateo Court. A gabion wall may be needed to control siltation.



San Mateo Court Headway

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$7,111	
Construction			\$64,000	
Other + Contingency			\$8,889	

D.06 — Happy Lane Storm Drain Abandonment

Total Cost Estimate \$45,000

Project Description and Background

This project includes filling an abandoned pipe with grout which runs under some homes.



Example of grout work

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$4,000	
Construction			\$36,000	
Other + Contingency			\$5,000	

D.07 — East Jessup Storm Water Improvements

Total Cost Estimate \$218,400

Project Description and Background

This project includes the installation of a storm water drain on East and Jessup Streets.



Curb and gutter at East and Jessup

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction				\$188,400
Other + Contingency				\$30,000

D.08 — Second Street Drainage Improvements – Between C and E Streets

Total Cost Estimate \$485,400

Project Description and Background

This project includes removing and replacing Storm Water systems between C and E to minimize flooding on the roadway. The work will include the installation of culverts and drainage inlets.



Curb and drainage on 2nd Street

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$107,000	
Construction				\$318,400
Other + Contingency				\$60,000

PARKS

P.01 — Gerstle Park Playground Structure

Total Cost Estimate \$75,600

Project Description and Background

This project includes the replacement of the existing playground structure at Gerstle Park.



Play structure at Gerstle Park

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$10,000	
Construction			\$55,600	
Other + Contingency			\$10,000	

P.02 — Peacock Gap Playground Structure

Total Cost Estimate \$75,600

Project Description and Background

This project includes the replacement of the existing playground structure at Peacock Gap Park.



Current playground structure at Peacock Park

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$10,000	
Construction			\$55,600	
Other + Contingency			\$10,000	

P.03 — Sun Valley Park Playground Structure

Total Cost Estimate \$75,600

Project Description and Background

This project includes the replacement of the existing playground structure at Sun Valley Park.



Current playground structure at Sun Valley Park

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$10,000	
Construction			\$55,600	
Other + Contingency			\$10,000	

P.04 — Bernard Hoffman Playground Upgrade

Total Cost Estimate \$75,000

Project Description and Background

Replace the playground equipment at this park.



Current playground structure at Bernard Hoffman

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$7,000	
Construction			\$60,000	
Other + Contingency			\$8,000	

Capital Improvement Program
FY 2018-19 to FY 2020-21

P.05 — Santa Margarita Court Replacement

Total Cost Estimate \$77,200

Project Description and Background

This project includes repairing the court surface and miscellaneous equipment in the court area at Santa Margarita Park. Access improvements may be necessary for this project.



Santa Margarita Tennis Court

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction			\$77,200	
Other + Contingency				

P.06 — Open Space Tree Assessment and Removal

Total Cost Estimate \$135,000

Project Description and Background

This project is to create an annual allocation for assessing trees in open space that present fire hazards. This fuel reduction is an important piece of San Rafael’s Vegetation Management Plan in light of recent large scale and highly destructive wildfires in the North Bay.



Fallen tree during winter storm

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$45,000	\$45,000	\$45,000
Other + Contingency				

P.07 — Starkweather Park Improvements

Total Cost Estimate \$50,000

Project Description and Background

This project includes improvements to the shoreline pathway with informational signage and updated exercise equipment.



Shoreline trail from Starkweather Park

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction			\$43,000	
Other + Contingency			\$7,000	

P.08 — Terra Linda Community Center Play Area and Access Improvements

Total Cost Estimate \$58,000

Project Description and Background

This project includes improvements to the Terra Linda Community Center Play area and providing a compliant path of travel to that play area.



Pathway to side of TL Community Center

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction				\$50,000
Other + Contingency				\$8,000

Capital Improvement Program
 FY 2018-19 to FY 2020-21

P.09 — Bret Harte Landscape Walls

Total Cost Estimate \$45,000

Project Description and Background

Add walls and planting to the slope area opposite the basketball court.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$4,000	
Construction			\$36,000	
Other + Contingency			\$5,000	

P.10 — Waterline replacement – Falkirk Mansion

Total Cost Estimate \$45,000

Project Description and Background

Replace waterline to the entire facility.



The current waterline at Falkirk

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$4,000		
Construction		\$36,000		
Other + Contingency		\$5,000		

P.11 — Bernard Hoffman Drainage and Irrigation Improvements

Total Cost Estimate \$50,000

Project Description and Background

Improve the field area, install new irrigation, update the current softball area including the dugout and seating area.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				\$4,444
Construction				\$40,000
Other + Contingency				\$5,556

P.12 — Albert J Boro Community Center Synthetic Field

Total Cost Estimate \$3,570,000

Project Description and Background

This project includes replacing the existing turf area at Albert J Boro Community Center (Pickleweed Park) with a synthetic field. Allocation of \$25k annually is needed to further identify funding and harbor support for this project.



Current field at ALJB Community Center

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction				\$3,120,000
Other + Contingency				\$450,000

Capital Improvement Program
FY 2018-19 to FY 2020-21

RIGHT-OF-WAY

R.01 — Francisco Blvd East Road Resurfacing

Total Cost Estimate \$980,000

Project Description and Background

This project includes resurfacing Francisco Blvd. East from Vivian to Grand Ave. Bridge. This work to occur after sidewalk is in place.



Francisco Blvd East from Medway Rd. Intersection

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				\$60,000
Construction				\$808,000
Other + Contingency				\$112,000

R.02 — Lincoln Avenue Bridge

Total Cost Estimate \$60,000

Project Description and Background

Patch spalls in bent cap and columns - This project is recommended by CalTrans.



Lincoln Avenue Bridge

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$5,000		
Construction		\$48,000		
Other + Contingency		\$7,000		

R.03 — Safe Routes to School – Davidson Phase 2

Total Cost Estimate \$100,000

Project Description and Background

This project includes improvements on the backside of Davidson School to improve access and safety for students and parents dropping off.



Lovell Avenue

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction			\$100,000	
Other + Contingency				

R.04 — San Rafael High School Crosswalk

Total Cost Estimate \$350,500

Project Description and Background

This project includes the installation of a pedestrian actuated signal system at the west driveway exit from the San Rafael High school parking lot. The original concept includes the installation of a “Hawk” signal system that will need to be connected to the signal system at Union Street. The project includes but is not limited to additional signal poles trenching, controller installation and additional ramps to accommodate this mid-block crossing. The planning phase of the work will include evaluating other signal system such as rectangular rapid flashing beacons or other systems that may be more economically feasible to install at this location.



San Rafael High School and Third St.

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning		\$37,500		
Design			\$28,000	
Construction			\$250,000	
Other + Contingency			\$35,000	

R.05 — Central San Rafael Adaptive Traffic System Control

Total Cost Estimate \$2,000,000

Project Description and Background

This project takes much of the infrastructure and hardware in the Innovative Deployment of Enhanced Arterials (IDEA) project (Project R.10) and adds software and design that would allow traffic signals in Central San Rafael to adapt on their own to real time traffic conditions. As part of this project, signals would need to be interconnected via conduit. The installation of this conduit would be a large portion of the cost of the project.



Adaptive Traffic System

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning			\$500,000	
Design				\$111,111
Construction				\$1,250,000
Other + Contingency				\$138,889

R.06 — West End/Marquad Bulb Out and Bicycle Improvements

Total Cost Estimate \$325,000

Project Description and Background

This is a project to improve sight distance in pedestrian safety at this intersection.



Miracle Mile intersection of 2nd and 4th streets from above

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning			\$75,000	
Design				\$22,222
Construction				\$200,000
Other + Contingency				\$27,778

R.07 — Fourth Street Seat Wall Removal

Total Cost Estimate \$150,000

Project Description and Background

This project is to remove the seat walls at 4th and A Street, and replace them with additional seating, planting and irrigation. The plan includes curb cuts and additional road paving upgrades.



Seat wall benches at 4th and A Street

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$150,000		
Other + Contingency				

R.08 — 201 D Street Driveway and Sidewalk Improvements

Total Cost Estimate \$75,000

Project Description and Background

This project includes improvements to an existing crosswalk below Wolfe Grade. Addition drainage improvements may be needed too.



201 D Street Crosswalk

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$7,000	
Construction			\$60,000	
Other + Contingency			\$8,000	

R.09 — Fourth Street Curb Ramp Replacement

Total Cost Estimate \$144,000

Project Description and Background

This multi-year project includes installation of American’s With Disabilities Act (ADA) compliant curb ramps along 4th Street. This increases public access to pedestrian routes in the right-of-way.



Fourth Street curb ramp needing ADA curb ramp installation

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$48,000	\$48,000	\$48,000
Other + Contingency				

R.10 — Innovative Deployment of Enhanced Arterials (IDEA)

Total Cost Estimate \$1,190,029

Project Description and Background

This project, will deploy Automated Traffic Signal Performance Measures (ATSPM) to 54 signals in Central San Rafael. This system will allow the City to gather real-time traffic data for analysis. The City will be able to re-time traffic signals in Central San Rafael based on observed patterns from collected data to improve travel time, congestion, safety, and air quality. This project may take up to 3 years to implement and is necessary prior to the implementation of the Central San Rafael Adaptive Traffic Signal Control System project (Project R.05).



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning		\$119,333		
Design				
Construction		\$832,030	\$119,333	\$119,333
Other + Contingency				

R.11 — Tamalpais West Bike Lane

Total Cost Estimate \$500,000

Project Description and Background

This project would create a bicycle lane on Tamalpais West, and repave the existing roadway. The project would connect the Lincoln Hill Bike Path to the Downtown SMART Station, as well as the future Francisco Blvd. West Multi-Use Pathway. The project would provide a safe and accessible route through the area and close a critical gap in the countywide north south pathway. The project is outlined in the Downtown San Rafael Station Area Plan (2012) and the Bicycle Pedestrian Master Plan (2011). In Spring 2018 the department initiated a pilot testing of a class IV buffered bike lane along Tamalpais West and will evaluate the project based on data collected and community feedback.



Tamalpais West bike lane

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$500,000		
Other + Contingency				

R.12 — Grand Avenue Vehicle Bridge - Methacrylate

Total Cost Estimate \$50,000

Project Description and Background

This project is recommended by Caltrans to treat cracks in the concrete deck.



Grand Avenue bridge

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$4,000		
Construction		\$40,000		
Other + Contingency		\$6,000		

Capital Improvement Program
FY 2018-19 to FY 2020-21

R.13 — Restriping Andersen Bike Lanes

Total Cost Estimate \$45,000

Project Description and Background

This project includes installing additional striping and signage on Andersen for the current North South Bike lane.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$2,137		
Construction		\$38,855		
Other + Contingency		\$4,008		

R.14 — G Street Resurfacing Phase 2

Total Cost Estimate \$375,000

Project Description and Background

This project includes resurfacing and drainage improvements from 4th to Mission.



G Street

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$23,000	
Construction			\$309,000	
Other + Contingency			\$43,000	

R.15 — Third Street and Grand Intersection Improvements

Total Cost Estimate \$299,500

Project Description and Background

This project includes improving the signal systems by adding mast arms at key locations.



3rd and Grand Intersection

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning			\$37,500	
Design				\$23,000
Construction				\$210,000
Other + Contingency				\$29,000

R.16 — Bellam/Andersen Intersection Improvements

Total Cost Estimate \$400,000

Project Description and Background

This project includes sidewalk improvements under the 101 overpass as well as improvements to the signal system at this intersection.



Bellam Blvd under the Highway 101 overpass

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning			\$50,000	
Design				\$31,111
Construction				\$280,000
Other + Contingency				\$38,889

R.17 — 76 D Street Hillside Revetment

Total Cost Estimate \$75,000

Project Description and Background

Excavate vertical slopes and create a flat bench for material to collect in future storm events.



76 D Street hillside damage

Project Costs and Timeline

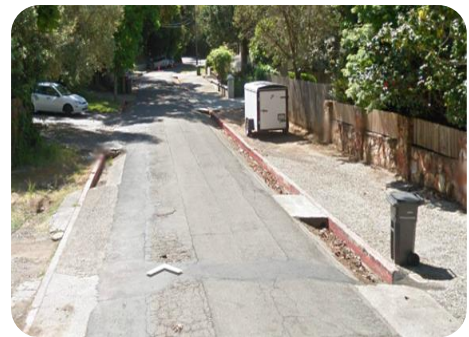
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$7,000		
Construction		\$60,000		
Other + Contingency		\$8,000		

R.18 — Bungalow Ave. Reconstruction

Total Cost Estimate \$800,000

Project Description and Background

This project includes the removing obsolete curb and gutter, lowering the roadway surface, installing a new roadway surface as well as replacing an existing drainage pipe. Sidewalk and curb ramps as well as driveway approaches are included in this project. Previous CIP's have set aside 100,000 annually for this project with construction occurring in FY2019/20 at an estimated cost of 800,000.



Bungalow Ave.

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction			\$700,000	
Other + Contingency			\$100,000	

R.19 — Aerial Undergrounding of Utilities

Total Cost Estimate \$4,000,000

Project Description and Background

This project is known as a rule 20A project to underground utilities on City streets based on funding collected by PG&E.



Example of overhead utilities

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design			\$355,000	
Construction			\$3,200,000	
Other + Contingency			\$445,000	

R.20 — Belvedere/Alto/Tiburon Intersection Improvements

Total Cost Estimate \$500,000

Project Description and Background

This is a project to improve sight distance in pedestrian safety at this intersection



Project Costs and Timeline

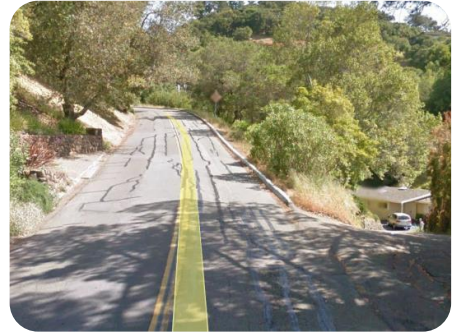
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				\$35,000
Construction				\$320,000
Other + Contingency				\$45,000

R.21 — Fairhills Drive Slide Repair

Total Cost Estimate \$200,000

Project Description and Background

This project includes monitoring an existing slide area on Fairhills Drive. Over the last few years the slide has not progressed. Nevertheless, DPW has elected to keep this on the CIP list in case repairs are necessary.



Fairhills Drive

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				\$25,000
Construction				\$150,000
Other + Contingency				\$25,000

Rating for New Projects

The following tables outline how new projects identified are ranked and assigned a priority in the CIP. The five categories that projects are rated in are listed below, and each category is given a maximum number of points based on its weight. Note that the final project number (and hence project priority in the CIP) does not always correspond directly with the total points assigned to it in the rating exercise. Factors such as total budget, timing of other projects, and staffing availability all contribute to the final Project Number a project is assigned in the CIP.

CITY OWNED PROPERTY

Project Number	Project	Immediate Threat	Required by Law	Will Cause a Safety Issue	City Goals	Aesthetics	Total Points
		1 to 10	1 to 8	1 to 7	1 to 6	1 to 5	
C.01	Essential Facilities: Fire Station 54 Remodel	8	8	7	4	5	32
C.05	Falkirk ReRoof	8	6	7	5	5	31
C.03	TL Community Center Floor Replacement - all rooms	8	7	6	3	5	29
C.04	Microwave Network for PSC	7	6	7	6	1	27
C.06	Library Restroom Addition	5	6	4	6	3	24
C.07	B Street Community Center Re-Roof	4	4	7	4	5	24
C.08	Fifth and Garden Parking Lot Resurfacing	3	5	4	5	5	22
C.09	Fire Station Generator	6	4	5	5	1	21
C.13	Terra Linda Recreation Center Hardscape Repair	4	4	6	2	4	20
C.12	B Street Community Center Parking Lot Resurfacing	4	4	3	4	5	20
C.15	City Hall & Library Lighting and Landscaping Improvements	1	3	6	5	5	20
C.14	Court Street Fountain Repair	4	1	5	5	5	20
C.16	Boyd Park Sidewalk	6	4	4	4	2	20
C.17	Downtown Fiber Connection	7	3	5	4	1	20
C.11	Albert Park Ball Field Restrooms	2	4	3	6	5	20
C.19	City Hall Fire Upgrades	7	2	5	4	1	19
C.18	Terra Linda Pool House Electrical Upgrades	5	4	7	2	1	19
C.22	Third and Lootens Parking Structure	3	5	4	5	1	18
C.20	Third and A Street Parking Structure Repairs	3	5	4	5	1	18
C.21	Third and C Street Parking Structure Repairs	3	5	4	5	1	18
C.23	Resurface City Hall Parking Lots, Lower and Upper	3	2	7	4	1	17
C.24	Fire Stations 54 & 55 Parking Lot Resurfacings	3	1	3	5	2	14
C.25	Fourth Street Twinkle Lights Replacement	1	1	1	6	5	14
C.26	B Street Community Center Concrete Entrance Reconstruction	2	1	4	1	5	13
C.27	Library Book Shelving Replacement	1	1	1	4	5	12
C.H	Library Children's Patio Enclosure	1	1	1	4	3	10
C.28	Internet Upgrade at Corp Yard	1	1	5	2	1	10

Capital Improvement Program
FY 2018-19 to FY 2020-21

DRAINAGE

Project Number	New Project	Immediate Threat	Required by Law	Will Cause a Safety Issue	City Goals	Aesthetics	Total Points
		1 to 10	1 to 8	1 to 7	1 to 6	1 to 5	
							36
D.01	Corrillo Drive Culvert Replacement	6	6	7	3	1	23
D.02	MCSTOPP - Catch Basin Trash Capture	3	8	3	5	1	20
D.03	Canal Street Turn Structure and Filtration System	4	8	6	1	1	20
D.04	Spinnaker Point Salt Marsh Remediation	5	3	6	2	3	19
D.05	San Mateo Court Headway Improvements	5	4	6	1	1	17
D.08	Second Street Drainage Improvements - Between C and E Streets	3	2	6	1	3	15
D.07	East and Jessup Storm Improvements	3	2	6	1	3	15
D.06	Happy Lane Storm Drain Abandonment	2	1	2	3	1	9

PARKS

Project Number	New Project	Immediate Threat	Required by Law	Will Cause a Safety Issue	City Goals	Aesthetics	Total Points
		1 to 10	1 to 8	1 to 7	1 to 6	1 to 5	
							36
P.03	Sun Valley Park Playground Structure	8	8	7	6	2	31
P.01	Gerstle Park Playground Structure	8	8	7	6	2	31
P.02	Peacock Gap Park Playground Structure	8	8	7	6	2	31
P.04	Bernard Hoffman Playground Upgrade	5	5	7	3	5	25
P.05	Santa Margarita Court Replacement	8	2	2	6	5	23
P.06	Open Space Tree Assessment and Removal	7	6	7	2	1	23
P.07	Starkweather Park Improvements	3	3	4	6	5	21
P.08	Terra Linda Community Center Play Area and Access Improvements	1	1	6	5	5	18
P.09	Bret Hart Landscape Walls	4	2	5	3	3	17
P.10	Waterline replacement - Falkirk Mansion	3	2	7	4	1	17
P.11	Bernard Hoffman Drainage and Irrigation Improvements	1	1	4	4	5	15
P.12	Albert J Boro Community Center Synthetic Field	1	1	2	6	5	15

RIGHT OF WAY

Project Number	New Project	Immediate Threat	Required by Law	Will Cause a Safety Issue	City Goals	Aesthetics	Total Points
		1 to 10	1 to 8	1 to 7	1 to 6	1 to 5	36
R.11	Tamalpais West Class IV Buffered Bike Lane	7	1	7	6	5	26
R.01	Francisco Blvd East Resurfacing	7	3	7	3	5	25
R.03	Safe Routes to School – Davidson Phase 2	4	4	6	5	4	23
R.02	Lincoln Avenue Bridge Repair	5	8	7	2	1	23
R.05	Central san Rafael Adaptive Traffic System Control	3	7	7	5	1	23
R.04	San Rafael Highschool Crosswalk	8	2	8	4	1	23
R.06	West End/Marquad Bulb Out and Bicycle Improvements	4	6	5	4	3	22
R.08	201 D Street Driveway and Sidewalk Improvements	5	6	6	2	2	21
R.09	Fourth Street Curb Ramp Replacement	3	5	6	3	4	21
R.07	Fourth Street Seat Wall Removal	2	3	6	5	5	21
R.13	Restriping Andersen Bike Lanes	3	3	3	5	5	19
R.12	Grand Avenue Vehicle Bridge - Methacrylate	2	8	4	2	3	19
R.15	Third Street and Grand Intersection Improvements	3	4	5	4	1	17
R.14	G Street Resurfacing Phase 2	2	2	3	5	5	17
R.16	Bellam/Andersen Intersection Improvements	5	4	3	3	1	16
R.05	Central San Rafael Adaptive Traffic System Control	2	8	3	2	1	16
R.10	Innovative Deployment of Enhanced Arterials (IDEA)	2	8	3	2	1	16
R.17	76 D Street Hillside Retement	4	2	5	1	3	15
R.18	Bungalow Avenue Reconstruction	3	2	4	2	4	15
R.19	Aerial Undergrounding of Utilities	2	2	2	3	5	14
R.20	Belvedere/Alto/Tiburon Intersection Improvements	4	4	3	1	1	13
R.21	Fairhills Drive Slide Repair	3	2				5

Section V: Active Projects

Active Projects: CIP Funding Sources by Category

The following table summarizes the funding sources identified for all proposed **active projects**. The total required to execute all proposed projects for that fiscal year are totaled in the table below at the CIP Category level. Since these projects have been identified in prior year CIP's and have already been initiated and funding allocated towards them, the only instances where the funding source is identified as "Unfunded" is where a portion of the project (e.g. design) is fully funded and the City is actively pursuing grants or other sources to fund the remaining portion of the project. See the following section "Funding Detail by Project" for a detailed breakdown of the funding source for each individual active project.

Note that the totals below are for Active Projects only. Active Projects already in design or construction often utilize the same funding sources as New Projects, and therefore some of the current funds available in funds such as the Building Maintenance Fund are set aside for completion of these Active projects, and therefore not made available to allocate towards new projects. The funding summary and detail for New Projects can be found in Section III.

CIP Project Type	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
City Owned Property	208	Childcare Fund	\$170,000	\$1,580,000			\$1,750,000
	420	Measure E	\$72,335,211				\$72,335,211
	501	Parking Services	\$310,000				\$310,000
	603	Building Maintenance	\$339,000	\$551,600			\$890,600
		CEC Loan: Energy Efficiency Upgrades	\$1,178,000				\$1,178,000
City Owned Property Total			\$74,332,211	\$2,131,600			\$76,463,811
Drainage	205	Stormwater Fund	\$1,347,000	\$1,150,000	\$1,000,000	\$1,000,000	\$4,497,000
	235	Baypoint Lagoon Assessment District		\$120,000			\$120,000
	236	Loch Lomond Assessment District	\$20,000	\$80,000			\$100,000
	603	Building Maintenance	\$50,000	\$60,000			\$110,000
		Unfunded		\$1,200,000			\$1,200,000
Drainage Total			\$1,417,000	\$2,610,000	\$1,000,000	\$1,000,000	\$6,027,000
Parks	240	Parkland Dedication	\$100,215	\$205,920			\$306,135
	241	Measure A	\$100,000	\$560,000			\$660,000
	603	Building Maintenance	\$652,453	\$221,000			\$770,000
		Donations	\$10,000	\$40,000			\$50,000
		Grant: CDBG (Federal)	\$127,750	\$130,000			\$257,750
Parks Total			\$990,418	\$1,156,920			\$2,043,885
Right-of-Way	1	General Fund	\$120,000				\$120,000
	206	Gas Tax	\$457,335	\$3,765,586	\$2,274,617	\$1,553,747	\$8,051,285
	206	Gas Tax - RMRA	\$262,000	\$455,000			\$717,000
	246	Traffic Mitigation Fund	\$4,759,746	\$1,620,000			\$6,379,746

Capital Improvement Program
FY 2018-19 to FY 2020-21

CIP Project Type	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
	501	Parking Services		\$20,000			\$20,000
		Unfunded	\$1,350,000		\$1,040,000		\$2,390,000
		Measure A Transportation Sales Tax		\$646,674	\$627,383	\$641,253	\$1,915,310
		Caltrans Highway Bridge Program	\$588,748	\$1,372,000			\$1,960,748
		FEMA Disaster Grant		\$1,353,000			\$1,353,000
		Grant: Measure A Transportation Sales Tax					\$0
		Grant: State-Local Partnership Program		\$1,500,000			\$1,500,000
		Grant: Highway Safety Improvement Program		\$583,900			\$583,900
		Grant: ABAG	\$377,628				\$377,628
		Grant: OBAG 2 (Federal)	\$1,000,000				\$1,000,000
		Grant: Measure A Local Roads 2015/16	\$245,725				\$245,725
		Grant: Measure A Major Road Improvements	\$300,000	\$10,800,000			\$11,100,000
		Grant: OBAG 2 (Local)	\$250,000				\$250,000
		Grant: Measure A Housing Incentive Program	\$484,000				\$484,000
		County of Marin funding swap	\$712,000				\$712,000
		Grant: ATP (LPP 17/18)	\$502,000				\$502,000
		Grant: Regional Measure 2 (Local)	\$2,950,000				\$2,950,000
		Grant: Measure A Safe Pathway Fund 2015/16	\$107,000				\$107,000
		PASS Grant (MTC)	\$161,265				\$161,265
		Grant: OBAG (Federal)			\$2,100,000		\$2,100,000
		Grant: ATP (State)			\$4,025,000		\$4,025,000
		Historical bonds: Successor Agency to Redevelopment	\$1,584,749				\$1,584,749
Right-of-Way Total			\$16,212,196	\$22,116,160	\$10,067,000	\$2,195,000	\$50,590,356
Grand Total			\$92,951,825	\$28,014,680	\$11,067,000	\$3,195,000	\$135,125,052

Capital Improvement Program

FY 2018-19 to FY 2020-21

Active Projects: Funding Detail by Project

Project Numbering Key:

- C** City Owned Property **.01** A number indicates a new project. 01= highest priority
- D** Drainage **.A** Indicates an active project
- P** Parks **.H** Project on hold
- R** Right of Way **.AN** Indicates an annual project. E.g. operations and maintenance costs
- .M** Indicates a maintenance project

The following tables identify the funding source for each proposed Active Project. Nearly all Active Projects are fully funded. In several limited instances, a later portion of the project may be listed as “Unfunded” indicating that the City is actively pursuing alternative funding sources such as grants.

CITY-OWNED PROPERTY

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
C.A	B Street Community Center Restroom Remodel	603	Building Maintenance	\$75,000				\$75,000
C.A	B Street Community Center Safety System Update - Stage Area	603	Building Maintenance	\$42,000	\$63,600			\$105,600
C.A	City Hall Accessibility and Security Improvements	603	Building Maintenance	\$12,000	\$118,000			\$130,000
C.A	City Hall Second Floor Study	603	Building Maintenance	\$60,000				\$60,000
C.A	City Hall Switchgear Replacement	603	Building Maintenance	\$90,000	\$370,000			\$460,000
C.A	Downtown Library Assessment Study	603	Building Maintenance	\$60,000				\$60,000
C.A	Essential Facilities: Fire Station 52	420	Measure E	\$13,536,345				\$13,536,345
C.A	Essential Facilities: Fire Station 57	420	Measure E	\$12,181,600				\$12,181,600
C.A	Essential Facilities: Public Safety Center	420	Measure E	\$46,617,266				\$46,617,266
C.A	Fifth Street and C Street Parking Garage Improvements	501	Parking Services	\$310,000				\$310,000
C.A	PG&E Energy Upgrades		CEC Loan: Energy Efficiency Upgrades	\$1,178,000				\$1,178,000
C.A	Portable Building Replacement (Silveria & Dixie)	208	Childcare Fund	\$170,000	\$1,580,000			\$1,750,000
Grand Total				\$74,332,211	\$2,131,600			\$76,463,811

Capital Improvement Program
FY 2018-19 to FY 2020-21

DRAINAGE

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
D.A	Cayes Pump Station Control System	235	Baypoint Lagoon Assessment District		\$120,000			\$120,000
D.A	D Street and Via Sessi Storm Drainage Improvements	205	Stormwater Fund	\$194,000				\$194,000
D.A	Las Casas Drainage Basin Repair	236	Loch Lomond Assessment District	\$20,000	\$80,000			\$100,000
D.A	Los Gamos and Oleander (Study)	205	Stormwater Fund		\$100,000			\$100,000
		603	Building Maintenance	\$50,000				\$50,000
D.A	Pump Station Communication System Upgrades	205	Stormwater Fund	\$25,000	\$50,000			\$75,000
D.A	San Quentin Pump Station Reconstruction	205	Stormwater Fund	\$128,000				\$128,000
D.A			Unfunded		\$1,200,000			\$1,200,000
D.A	Sea Level Rise Vulnerability Study	603	Building Maintenance		\$60,000			\$60,000
D.AN	Stormwater Operations and Maintenance	205	Stormwater Fund	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,000,000
Grand Total				\$1,417,000	\$2,610,000	\$1,000,000	\$1,000,000	\$6,027,000

PARKS

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
P.A	Albert Park Improvements	240	Parkland Dedication	\$100,215	\$205,920			\$306,135
		241	Measure A		\$310,000			\$310,000
			Donations		\$40,000			\$40,000
P.A	Boyd Park Restroom	603	Building Maintenance	\$29,000	\$221,000			\$250,000
P.A	Bret Hart Restroom	241	Measure A		\$250,000			\$250,000
P.A	Pickleweed Park and Schoen Park Improvements		Grant: CDBG (Federal)	\$127,750	\$130,000			\$257,750
P.A	Shoreline Park Restroom	603	Building Maintenance	\$70,000				\$70,000
P.A	Victor Jones Park Improvements	241	Measure A	\$100,000				\$100,000
		603	Building Maintenance	\$553,453				\$450,000
			Donations	\$10,000				\$10,000
Grand Total				\$990,418	\$1,156,920			\$2,043,885

Capital Improvement Program

FY 2018-19 to FY 2020-21

RIGHT OF WAY

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total	
R.A	Andersen Drive At-Grade Crossing Improvements	246	Traffic Mitigation Fund	\$3,652,061				\$3,652,061	
			Historical bonds: Successor Agency to Redevelopment	\$1,584,749				\$1,584,749	
R.A	Bicycle and Pedestrian Master Plan 2018	1	General Fund	\$60,000				\$60,000	
R.A	East San Rafael Parking Signage and Stall Markings	206	Gas Tax		\$20,000			\$20,000	
			501	Parking Services		\$20,000			\$20,000
R.A	First Street at Mahon Creek Wall Repair	206	Gas Tax		\$80,000			\$80,000	
R.A	Francisco Blvd East Sidewalk Widening	206	Gas Tax			\$707,000		\$707,000	
			Grant: OBAG (Federal)				\$2,100,000		\$2,100,000
			Grant: ATP (State)				\$4,025,000		\$4,025,000
R.A			Francisco Blvd West Multi-Use Path		Unfunded	\$1,350,000			
			Grant: OBAG 2 (Local)	\$250,000				\$250,000	
			Grant: Measure A Housing Incentive Program	\$288,000				\$288,000	
			County of Marin funding swap	\$712,000				\$712,000	
			Grant: ATP (LPP 17/18)	\$502,000				\$502,000	
			Grant: Regional Measure 2 (Local)	\$2,950,000				\$2,950,000	
R.A	Grand Avenue Pedestrian Bridge	246	Traffic Mitigation Fund	\$823,650				\$823,650	
			Grant: ABAG	\$377,628				\$377,628	
			Grant: OBAG 2 (Federal)	\$1,000,000				\$1,000,000	
			Grant: Measure A Local Roads 2015/16	\$245,725				\$245,725	
			Grant: Measure A Housing Incentive Program	\$196,000				\$196,000	
			Grant: Measure A Safe Pathway Fund 2015/16	\$107,000				\$107,000	
R.A			Lincoln Avenue Curb Ramps	206	Gas Tax - RMRA		\$455,000		
R.A	Maintenance of Engineering & Traffic Studies	1	General Fund	\$60,000				\$60,000	
R.A	Merrydale Pathway - North Connector	206	Gas Tax		\$300,000			\$300,000	
			206	Gas Tax - RMRA	\$136,000				\$136,000
				Unfunded			\$1,040,000		\$1,040,000

Capital Improvement Program
FY 2018-19 to FY 2020-21

Number	Project Name	Fund	Funding Source	Prior Year Funding	FY 2018-19 Total	FY 2019-20 Total	FY 2020-21 Total	Total
R.A	Program for Arterial Systems Synchronization (PASS)	206	Gas Tax	\$107,335				\$107,335
			PASS Grant (MTC)	\$161,265				\$161,265
R.A	PTAP Program	206	Gas Tax		\$20,000			\$20,000
R.A	Second and Third Street Queue Cutters	246	Traffic Mitigation Fund	\$190,000	\$1,620,000			\$1,810,000
R.A	Sidewalk Repair Program	206	Gas Tax	\$350,000	\$350,000	\$350,000	\$350,000	\$1,400,000
R.A	Slide Repair - 21 San Pablo	206	Gas Tax		\$12,000			\$12,000
			FEMA Disaster Grant		\$238,000			\$238,000
R.A	Slide Repair - 70 Irwin	206	Gas Tax		\$25,000			\$25,000
			FEMA Disaster Grant		\$875,000			\$875,000
R.A	Slide Repair - 80 Upper Toyon	206	Gas Tax		\$20,000			\$20,000
			FEMA Disaster Grant		\$240,000			\$240,000
R.A	Smith Ranch Road Resurfacing	206	Gas Tax		\$1,651,000			\$1,651,000
		206	Gas Tax - RMRA	\$126,000				\$126,000
R.A	Southern Heights Bridge Replacement		Caltrans Highway Bridge Program	\$588,748	\$1,372,000			\$1,960,748
R.A	Third Street and Hetheron Intersection Improvements	246	Traffic Mitigation Fund	\$94,035				\$94,035
			Grant: Highway Safety Improvement Program		\$583,900			\$583,900
R.A	Third Street Improvements - Grand to Miracle Mile		Grant: Measure A Transportation Sales Tax					\$0
			Grant: State-Local Partnership Program		\$1,500,000			\$1,500,000
			Grant: Measure A Major Road Improvements	\$300,000	\$10,800,000			\$11,100,000
R.A	Uncontrolled Pedestrian Crosswalk Ranking	206	Gas Tax		\$114,260	\$25,000	\$25,000	\$164,260
R.AN	Radar Feedback Signs and Mid-block Crossing Flashing signs	206	Gas Tax		\$60,000	\$60,000	\$60,000	\$180,000
R.AN	Street Resurfacing	206	Gas Tax		\$1,013,326	\$1,032,617	\$1,018,747	\$3,033,131
			Measure A Transportation Sales Tax		\$646,674	\$627,383	\$641,253	\$1,946,869
R.AN	Traffic Signal Controller Upgrades	206	Gas Tax		\$100,000	\$100,000	\$100,000	\$300,000
Grand Total				\$16,212,196	\$22,116,160	\$10,067,000	\$2,195,000	\$50,590,356

Active Projects: Project Descriptions and Budget Detail

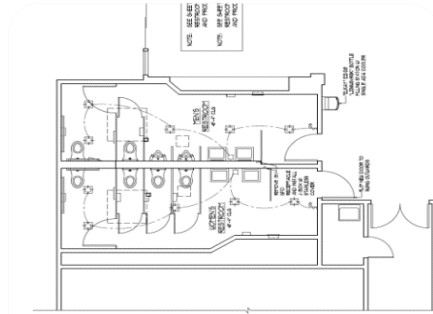
CITY OWNED PROPERTY

C.A — B Street Community Center Restroom Remodel

Total Cost Estimate \$75,000

Project Description and Background

This project includes replacement of the interior restroom at B Street which has significant wall deterioration. The B Street Community Center is the City’s oldest community Center, and therefore has a number of facility improvement needs due to the aging infrastructure.



B street Restroom Plan

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction	\$55,000			
Other + Contingency	\$20,000			

C.A — B Street Community Center Safety System Upgrade - Stage Area

Total Cost Estimate \$105,600

Project Description and Background

This project includes reviewing, designing and constructing electrical upgrades to the electrical system at the B Street Community Center. Improvements including outfitting will make the entire stage area more fire safe



B Street Community Center stage area

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$20,000			
Design	\$22,000			
Construction		\$48,600		
Other + Contingency		\$15,000		

C.A — City Hall Accessibility and Security Improvements

Total Cost Estimate \$130,000

Project Description and Background

This project includes improvements to the entrances to City Hall to provide more lighting, accessibility, and improve ADA compliance. The project also includes security upgrades to the Council Chambers such as the installation of additional exit doors and adding bullet proof material to the dais.



Front entrance of City Hall

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$12,000			
Design				
Construction		\$118,000		
Other + Contingency				

C.A — City Hall Second Floor Study

Total Cost Estimate \$60,000

Project Description and Background

This project includes the review of the existing and the development of a new space plan for the 2nd floor offices at the City Hall. The plan would include a central lobby entrance desk area with a more efficient work space area for departments. The project also includes examination of existing life safety systems such as sprinklers and as well as access improvements.



Second Floor of City Hall

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$60,000			
Design				
Construction				
Other + Contingency				

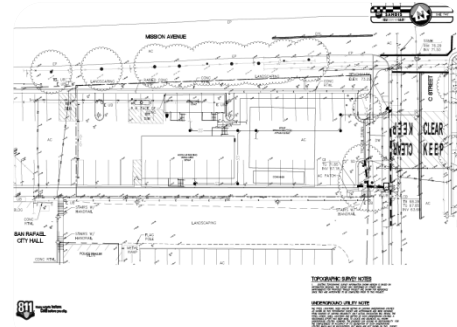
Capital Improvement Program
 FY 2018-19 to FY 2020-21

C.A — City Hall Switchgear Replacement

Total Cost Estimate \$460,000

Project Description and Background

This project includes replacing the electrical service to the building which is antiquated, is located in the building and has been prone to fire in the past.



City Hall electrical diagram

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$90,000			
Construction		\$310,000		
Other + Contingency		\$60,000		

C.A — Downtown Library Assessment Study

Total Cost Estimate \$60,000

Project Description and Background

This assessment study includes a full review of the downtown library to determine what improvements are necessary to sustain the facility in its present operating routine. The assessment study will include the examination of the roof, electrical, plumbing, accessibility and internal systems to determine what improvements are required. A summary of these improvements should include an estimate of the cost as well as their priority for implementation.



Downtown San Rafael Library from E Street

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$52,000			
Design				
Construction				
Other + Contingency	\$8,000			

C.A — Essential Facilities: Fire Station 52

Total Cost Estimate \$13,536,345

Project Description and Background

Fire Station 52 is an active 10,973 square foot, two-story fire station construction project. The building will house five on-duty fire fighters and accommodated six on-duty personnel should additional staffing be needed. The core elements of the new station include three drive-through apparatus bays, apparatus support spaces, public lobby, accessible restroom, office, kitchen, dining, dayroom, laundry room, private sleeping quarters, unisex restrooms, mechanical, electrical, communications rooms and staff parking. Other site/adjacent improvements include a four-story training tower and a 1,297 square foot, 24-person, training classroom.



Rendering of Fire Station 52

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$2,852,973		
Construction		\$10,683,372		
Other + Contingency				

C.A — Essential Facilities: Fire Station 57

Total Cost Estimate \$12,181,600

Project Description and Background

This is an active construction project. The new 9,855 square foot, two-story fire station will house five on-duty fire fighters/paramedics and accommodate six on-duty personnel should needed in the future. The core elements of the new station include three drive-through apparatus bays, apparatus support spaces, public lobby, accessible restrooms, office, kitchen, dining, dayroom, laundry room, private sleeping headquarters, unisex restrooms, mechanical, electrical, communications rooms, and staff parking.



Rendering of Fire Station 57

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$2,462,135		
Construction		\$9,719,465		
Other + Contingency				

Capital Improvement Program
 FY 2018-19 to FY 2020-21

C.A — Essential Facilities: Public Safety Center

Total Cost Estimate \$46,617,266



Rendering of Public Safety Center

Project Description and Background

The new 44,000-square-foot Public Safety Center is currently and active construction project across the street from City Hall. The center will be replacing the existing Fire Station 51 (Downtown Fire Station) and make room for fire, police, and emergency services. The project includes a subterranean garage, public plaza and associated site and landscaping improvements.

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$842,000			
Design	\$9,987,266			
Construction	\$34,039,000			
Other + Contingency	\$1,749,000			

C.A — Fifth Street and C Street Parking Garage Improvements

Total Cost Estimate \$310,000



5th and Garden parking lot from 5th Street

Project Description and Background

This project includes seismic upgrades and repairs to the parking facility at 5th and C based on the original study.

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$40,000			
Construction	\$220,000			
Other + Contingency	\$50,000			

C.A — PG&E Energy Updates

Total Cost Estimate \$1,178,000

Project Description and Background

This project includes updating all lighting inside City building to be energy efficient as well as updating a majority of street lights in the City to LED.



Installation of a new LED street light

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction	\$1,178,000			
Other + Contingency				

C.A — Portable Building Replacement (Silveria & Dixie)

Total Cost Estimate \$1,750,000

Project Description and Background

This project includes replacing portable buildings at the Dixie School Campus and the Mary Silvera Campus which are utilized for after school care programs.



Portable building to be replaced at Dixie

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$140,000	\$80,000		
Construction		\$1,300,000		
Other + Contingency	\$30,000	\$200,000		

Capital Improvement Program

FY 2018-19 to FY 2020-21

DRAINAGE

D.A — Cayes Pump Station Control System

Total Cost Estimate \$120,000

Project Description and Background

The Cayes Pump Station was originally constructed in the 1960's. The existing pump station is operated manually and has no telemetry or automation. This project includes updating the existing pump controls to be able to operate the systems remotely. Pump station improvements are expected to include radio equipment for connection to the City's existing SCADA system, remote monitoring and control equipment, and a new control system to house the equipment.



Cayes pump station control system to be updated

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$120,000		
Other + Contingency				

D.A — D Street and Via Sessi Storm Drainage Improvements

Total Cost Estimate \$194,000

Project Description and Background

As part of the design of the new Public Safety Center (PSC) building, new on-site, underground storm drain infrastructure will be installed; however, no existing storm drain mainline exists on either Via Sessi or D Street between 4th St and 5th Ave. The installation of a storm drain system is required on Via Sessi and D street for the PSC site to drain without pumps and mechanical systems that rely on electrical systems. This project includes cleaning the existing Las Casas Drainage Basin, installation of a gabion system to catch debris and modification to the existing stand pipe system to minimize sedimentation from clogging the system.

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$194,000		
Other + Contingency				

D.A — Las Casas Drainage Basin Repair

Total Cost Estimate \$100,000

Project Description and Background

This project includes cleaning the existing Las Casas Drainage Basin, installation of a gabion system to catch debris and modification to the existing stand pipe system to minimize sedimentation from clogging the system.



Las Casas drainage basin

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$20,000			
Design				
Construction		\$80,000		
Other + Contingency				

D.A — Los Gamos & Oleander Drainage (Study)

Total Cost Estimate \$150,000

Project Description and Background

This project includes a preliminary feasibility study to determine what drainage improvements are needed to prevent flooding from occurring on the east side of Oleander. This study will examine the cost of different alternatives including a pump station or drainage system improvements.



Los Gamos and Oleander Dr. intersection

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$50,000			
Design				
Construction		\$100,000		
Other + Contingency				

Capital Improvement Program
 FY 2018-19 to FY 2020-21

D.A — Pump Station Communication System Upgrades

Total Cost Estimate \$75,000

Project Description and Background

This project includes improving the 12 pump station communication systems in order to operate the stations remotely. The work includes installation of electronic float systems and electronic systems that can adjust the pump output from Public Works without dedicating personnel to each specific pump station.



North Francisco Pump Station

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction	\$25,000	\$50,000		
Other + Contingency				

D.A — San Quentin Pump Station Reconstruction

Total Cost Estimate \$1,328,000

Project Description and Background

This project includes a preliminary study of relocating the existing San Quentin Pump Station to a location that is closer to the Bay in order to avoid pumping pressure issues that currently exist at the station. This study will examine the cost of relocation versus replacement of the existing station and provide estimates for both.



San Quentin pump station

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$128,000			
Construction		\$1,200,000		
Other + Contingency				

D.A — Sea Level Vulnerability Assessment

Total Cost Estimate \$60,000

Project Description and Background

This project includes identifying low lying areas along the canal and waterfront to anticipate where improvements are needed for sea level rise.



East San Rafael Aerial

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning		\$60,000		
Design				
Construction				
Other + Contingency				

D.AN — Stormwater Operations and Maintenance

Total Cost Estimate \$4,000,000

Project Description and Background

This annual project includes maintenance of our 12 pump stations. This includes replacement of motors and equipment in order to control flooding in low area of the City.



Drainage pipe blocked by debris

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Other + Contingency				

Capital Improvement Program
FY 2018-19 to FY 2020-21

PARKS

P.A — Albert Park Improvements

Total Cost Estimate \$656,135

Project Description and Background

This project includes the replacement of the play area and play structures near the B Street Community Center.



Albert Park Construction

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$100,215			
Construction		\$505,380		
Other + Contingency		\$50,540		

P.A — Boyd Park Restroom

Total Cost Estimate \$250,000

Project Description and Background

This project includes installing a new restroom facility in the park which provides accessible access for patrons of the Boy House as well as the park.



Portable Restroom at Boyd Park

Project Costs and Timeline

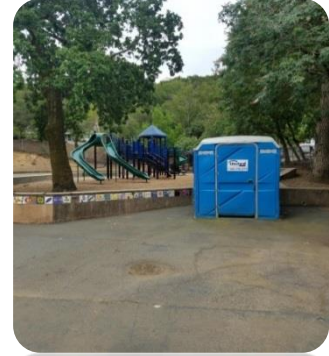
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$29,000			
Construction		\$180,000		
Other + Contingency		\$41,000		

P.A — Bret Harte Restroom

Total Cost Estimate \$250,000

Project Description and Background

This project includes installing a new prefabricated restroom facility in the park.



Portable Restroom at Bret Harte Park

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$17,000		
Construction		\$197,000		
Other + Contingency		\$36,000		

P.A — Pickleweed Park and Schoen Park Improvements

Total Cost Estimate \$257,750

Project Description and Background

In spring 2018, the City evaluated both playgrounds and proposed improvements. In light of increasing parking needs in the Canal, it was determined that improvements should be focused solely on the Albert J. Boro Community Center playground. Since Schoen is such a small park, and has some safety concerns with its proximity to the street and levee, the City determined the adjacent Albert J. Boro playground would benefit more from a playground expansion. Meetings will be scheduled with the Parks and Community Services staff to determine the needs and goals of expansion of the Albert J. Boro playground.



Pickleweed Park

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction	\$127,750	\$130,000		
Other + Contingency				

Capital Improvement Program
 FY 2018-19 to FY 2020-21

P.A — Shoreline Park Restroom

Total Cost Estimate \$70,000

Project Description and Background

The restroom has been non-operational and closed for a number of years. Repairs are necessary to restore proper functioning of the restroom, and the new restroom installed will be built to meet the latest ADA standards.



Current closed bathroom at Shoreline Park

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$5,000			
Construction	\$53,000			
Other + Contingency	\$12,000			

P.A — Victor Jones Park Improvements

Total Cost Estimate \$663,453

Project Description and Background

This project includes replacing the play structures and park amenities for a portion of the park.



Current construction at Victor Jones

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$103,453			
Construction	\$560,000			
Other + Contingency				

RIGHT OF WAY

R.A — Andersen Drive At-Grade Crossing Improvements

Total Cost Estimate \$5,236,810

Project Description and Background

This project includes installation of signal systems and improvement with an at grade rail crossing.

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$1,502,061			
Design	\$500,000			
Construction	\$3,234,749			
Other + Contingency				

R.A — Bicycle and Pedestrian Master Plan (BPMP) 2018

Total Cost Estimate \$60,000

Project Description and Background

The City of San Rafael has recently made progress toward a bold new transportation vision for the city, centered around an interconnected network of proposed bicycle and pedestrian routes for travelers of all ages and abilities. The Bicycle Pedestrian Master Plan (BPMP) is currently being updated to reflect completed projects, new projects, and changing priorities in the City since the previous 2011 update. This BPMP 2018 update will provide a clear framework to guide the City's bicycle and pedestrian investments over the next five to ten years. This approach will help position San Rafael to successfully leverage funding from multiple sources, including county, state, and federal-level grant programs.



Multi-use path along Hetherton

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$60,000			
Design				
Construction				
Other + Contingency				

Capital Improvement Program

FY 2018-19 to FY 2020-21

R.A — East San Rafael Parking Signage and Stall Markings

Total Cost Estimate \$40,000

Project Description and Background

This project proposes improvements to alleviate parking issues in the East San Rafael area. Time-limited parking will increase turnover and make storing vehicles on public streets more difficult. Parallel parking stall markings will help drivers use curb space more efficiently.



Proposed boundaries for new parking signage

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$40,000		
Other + Contingency				

R.A — First Street at Mahon Creek Wall Repair

Total Cost Estimate \$80,000

Project Description and Background

This project includes the repair of the creek bank on First Street.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$80,000		
Other + Contingency				

R.A — Francisco Blvd East Sidewalk Widening

Total Cost Estimate \$6,832,000

Project Description and Background

The existing sidewalk along Francisco Boulevard East is utilized daily by pedestrians and bicyclists that must navigate the congestion of fire hydrants and power poles. This project will install an 8-foot-wide sidewalk/bike path on Francisco Boulevard East between Vivian Street and the Grand Avenue Bridge providing more room for pedestrians and bicyclists. Project also includes new roadway safety lighting (LED), landscaping, and drainage improvement. The design is complete and the project went out to bid in May 2018.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction			\$6,832,000	
Other + Contingency				

R.A — Francisco Blvd West Multi-Use Path

Total Cost Estimate \$6,052,000

Project Description and Background

The MUP will be constructed adjacent to the SMART tracks. The pathway would connect to the existing SMART pathway to Larkspur and existing bike lanes on Andersen Drive. On the northern end, the proposed MUP would connect to the existing Mahon Creek Pathway to the west and to an existing pedestrian bridge/walkway to the north that extends to 2nd Street in downtown San Rafael.



Proposed site of the Multi-Use Path

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$695,024		
Construction		\$5,356,976		
Other + Contingency				

Capital Improvement Program

FY 2018-19 to FY 2020-21

R.A — Grand Avenue Pedestrian Bridge

Total Cost Estimate \$2,750,003

Project Description and Background

The Grand Avenue Pedestrian Bridge project consists of installing a bicycle/pedestrian bridge just east of the existing Grand Avenue vehicular bridge which crosses the San Rafael Canal. This structure will improve access to Francisco Blvd. East and provide a vital connection between the downtown and east San Rafael.



Current Grand Avenue Vehicle Bridge

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$223,650			
Design	\$377,628			
Construction	\$1,848,725			
Other + Contingency	\$300,000			

R.A — Lincoln Avenue Curb Ramps

Total Cost Estimate \$455,000

Project Description and Background

This project includes the installation of Curb Ramps on Lincoln Avenue in preparation of a Microseal operation that needs to be performed by SRSD.



Lincoln Avenue from Highway 101 southbound off-ramp

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$28,000		
Construction		\$350,000		
Other + Contingency		\$77,000		

R.A — Maintenance of Engineering & Traffic Studies

Total Cost Estimate \$60,000

Project Description and Background

Maintenance of E&TS is required every 5 to 7 years in order for posted vehicle speeds to enforceable based on the California Vehicle Code. This project will collect data and make recommendation on 58 speed zones within the City. City staff, with Council approval has entered into an agreement and anticipates the work to be completed this fiscal year.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$60,000			
Design				
Construction				
Other + Contingency				

R.A — Merrydale Pathway – North Connector

Total Cost Estimate \$1,476,000

Project Description and Background

Pathway would provide safe pedestrian and bicycle access to the SMART Civic Center station from Las Gallinas Avenue and the Northgate Shopping Center area via north Merrydale Road. The pathway would be an extension of the existing North San Rafael “Promenade” multi-use pathway and would be constructed along one side or the other of existing Merrydale Road.



Design plans for Merrydale Pathway

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$136,000	\$300,000		
Construction			\$840,000	
Other + Contingency			\$200,000	

Capital Improvement Program

FY 2018-19 to FY 2020-21

R.A — Program for Arterial Systems Synchronization (PASS)

Total Cost Estimate \$268,600

Project Description and Background

This project, funded primarily by a Metropolitan Transportation Commission Grant will re-time 54 signals in the Central San Rafael area. Since this was last completed in 2012, traffic patterns and signal timing requirements in the California MUTCD have since changed. The re-timing will improve travel time, congestion, safety, and air quality. This project will be completed within this fiscal year.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$268,600			
Design				
Construction				
Other + Contingency				

R.A — PTAP Program

Total Cost Estimate \$20,000

Project Description and Background

This project includes applying for Metropolitan Transportation Commission's (MTC) Pavement Technical Assistance Program (P-TAP) funds which are used to rate the condition of the City's roadways.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$20,000		
Other + Contingency				

R.A — Second Street and Third Street Queue Cutters

Total Cost Estimate \$1,810,000

Project Description and Background

This project includes studying and possibly the installation of additional signals on Second and Third Street to keep vehicles off the rail tracks when the Larkspur extension is active.



Queue Cutters recently installed at a SMART rail crossing on 4th Street

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$190,000			
Design		\$120,000		
Construction		\$1,500,000		
Other + Contingency				

R.A — Sidewalk Repair Program

Total Cost Estimate \$1,400,000

Project Description and Background

The Sidewalk Repair Program was established to share the financial burden associated with sidewalk maintenance between the City and property owners, and streamlines and consolidates sidewalk repairs throughout the City. More information is at www.cityofsanrafael.org/sidewalks.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction	\$350,000	\$350,000	\$350,000	\$350,000
Other + Contingency				

Capital Improvement Program
 FY 2018-19 to FY 2020-21

R.A — Slide Repair – 21 San Pablo

Total Cost Estimate \$250,000

Project Description and Background

There are three major slides which occurred in January 2017. The City has submitted for FEMA assistance for these slides located on Irwin, Upper Toyon, and D Street.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$12,000		
Construction		\$238,000		
Other + Contingency				

R.A — Slide Repair – 70 Irwin

Total Cost Estimate \$900,000

Project Description and Background

There are three major slides which occurred in January 2017. The City has submitted for FEMA assistance for these slides located on Irwin, Upper Toyon, and D Street.



70 Irwin slide damages

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$25,000		
Construction		\$875,000		
Other + Contingency				

R.A — Slide Repair – 80 Upper Toyon

Total Cost Estimate \$260,000

Project Description and Background

There are three major slides which occurred in January 2017. The City has submitted for FEMA assistance for these slides located on Irwin, Upper Toyon, and D Street.



80 Upper Toyon slide damage

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$20,000		
Construction		\$240,000		
Other + Contingency				

R.A — Smith Ranch Road Resurfacing

Total Cost Estimate \$1,777,000

Project Description and Background

This project includes grinding and resurfacing Smith Ranch Road under the freeway and a portion of the road to the east and west.



Smith Ranch Road under Highway 101

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction	\$126,000	\$1,631,000		
Other + Contingency		\$20,000		

Capital Improvement Program

FY 2018-19 to FY 2020-21

R.A — Southern Heights Bridge Replacement

Total Cost Estimate \$1,960,748

Project Description and Background

The Southern Heights Bridge is a one lane multi-span stringer structure with a timber deck supported on timber bents with concrete pedestal footings and reinforced concrete wall abutments that was constructed in 1981. The Southern Heights Bridge was inspected in 2011 by Caltrans Structure Maintenance and Investigations Based on the Caltrans recommendations, the bridge is eligible for replacement at Caltrans' expense. The City has nearly completed the design and plans to do construction next year. In December 2017, a Caltrans inspector ordered the immediate closure of the existing bridge due to safety concerns.



Southern Heights Bridge

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$588,748			
Construction		\$1,372,000		
Other + Contingency				

R.A — Third Street and Hetherton Improvements

Total Cost Estimate \$677,935

Project Description and Background

This project includes the installation of traffic signal improvements at the intersection of Third and Hetherton.



3rd Street and Hetherton intersection, from 3rd Street westbound

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning	\$94,035			
Design		\$100,000		
Construction		\$483,900		
Other + Contingency				

R.A — Third Street Improvements – Grand to Miracle Mile

Total Cost Estimate \$12,600,000

Project Description and Background

The City received a major allocation from the Transportation Authority of Marin through the Measure A program to rehabilitate Third Street from Grand to Miracle Mile. Currently ideas for improvements are being discussed with stakeholders. The intent of the improvements are to provide congestion relief and safety improvements along Third street.



Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design	\$300,000			
Construction		\$12,300,000		
Other + Contingency				

R.A — Uncontrolled Pedestrian Crosswalk Rankings

Total Cost Estimate \$164,260

Project Description and Background

This project will evaluate and prioritize the uncontrolled crosswalks throughout the City. Once identified, these crosswalks will be ranked based on predetermined criteria. Recommendations and cost estimates for improving safety at these crosswalks will be provided and ranked by priority. City staff, with Council approval has entered into an agreement and anticipates the work to be completed this fiscal year.



K-rail installed temporarily at a slide on Los Ranchitos

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design		\$114,260	\$25,000	\$25,000
Construction				
Other + Contingency				

Capital Improvement Program
 FY 2018-19 to FY 2020-21

R.AN — Radar Feedback and Mid-block Crossing Flashing Signs

Total Cost Estimate \$180,000

Project Description and Background

This annual project addresses improvements to mid-block crossings and provides for additional traffic devices such as radar feedback signs to improve public safety.



Mid-block crossing with flashing signs

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$60,000	\$60,000	\$60,000
Other + Contingency				

R.AN — Street Resurfacing

Total Cost Estimate \$4,980,000

Project Description and Background

This project includes resurfacing a portion of the City's 175 miles of roadways.



Street resurfacing work

Project Costs and Timeline

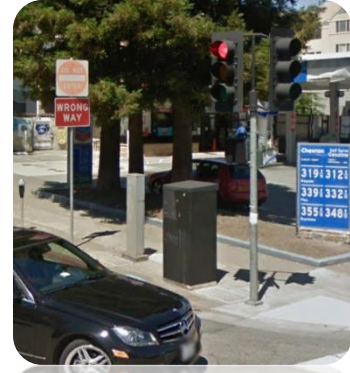
	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$1,660,000	\$1,660,000	\$1,660,000
Other + Contingency				

R.AN — Traffic Signal Controller Upgrades

Total Cost Estimate \$300,000

Project Description and Background

This annual project includes upgrades to the City's signal controllers. Many of the controllers are obsolete such that replacement is necessary when specific parts of the controllers fail over time. In these cases, full replacement is necessary.



Traffic Signal controller box at an intersection

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$100,000	\$100,000	\$100,000
Other + Contingency				

R.M — North San Pedro Median Improvement Project

Total Cost Estimate \$100,000

Project Description and Background

This project includes extending the median near the rail crossing at North San Pedro to allow for safety improvement around the rail.

Project Costs and Timeline

	Prior Year Funding	FY 2018-19	FY 2019-20	FY 2020-21
Planning				
Design				
Construction		\$100,000		
Other + Contingency				

RESOLUTION NO. 14526

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN RAFAEL
APPROVING FISCAL YEAR 2018-2019 GANN APPROPRIATIONS LIMIT
AT \$133,688,947**

WHEREAS, California Constitution Article XIII B, which was approved as Proposition 4 by the voters of the State of California on November 6, 1979, imposes on the state and on each local jurisdiction a limitation on the amount of budget appropriations they are permitted to make annually (the “Appropriations Limit”, sometimes referred to as the “Gann Appropriations Limit”) and limits changes in the Appropriations Limit to an annual adjustment for the change in the cost of living and the change in population; and

WHEREAS, California Government Code Section 7910, which implements Article XIII B, requires that the governing body of each local jurisdiction shall establish its Appropriations Limit at a regularly scheduled meeting or noticed special meeting; and

WHEREAS, as permitted by Proposition 111, adopted by the voters in 1990, the City has elected to use the percent change in the population of Marin County from January 1, 2017 to January 1, 2018, and the percent change in California’s per capita personal income, for the calculation of the annual adjustment to the City’s Appropriations Limit; and

WHEREAS, documentation used in the determination of the City’s Appropriations Limit has been available to the public in the Finance Department as provided by Government Code Section 7910;

NOW, THEREFORE, BE IT RESOLVED that the City Council of San Rafael, pursuant to the provisions of Article XIII B and Government Code Sections 7901 through 7914, does hereby establish the Appropriations Limit for fiscal year 2018-2019 for the City of San Rafael at \$133,688,947 as documented in Exhibit A, and further establishes the 2018-2019 Appropriations Subject to the Gann Appropriations Limit at \$77,599,200 as documented in Exhibit B, which Exhibits are attached hereto and incorporated herein by reference as though fully set forth.

I, **LINDSAY LARA**, Clerk of the City of San Rafael, hereby certify that the foregoing resolution was duly and regularly introduced and adopted at a regular meeting on the City Council of said City held on Monday, the 18th day of June 2018, by the following vote to wit:

AYES: COUNCILMEMBERS: Bushey, McCullough & Vice-Mayor Gamblin

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: Colin & Mayor Phillips



LINDSAY LARA, City Clerk

GANN LIMITATION CALCULATION

Fiscal Year 2018-19

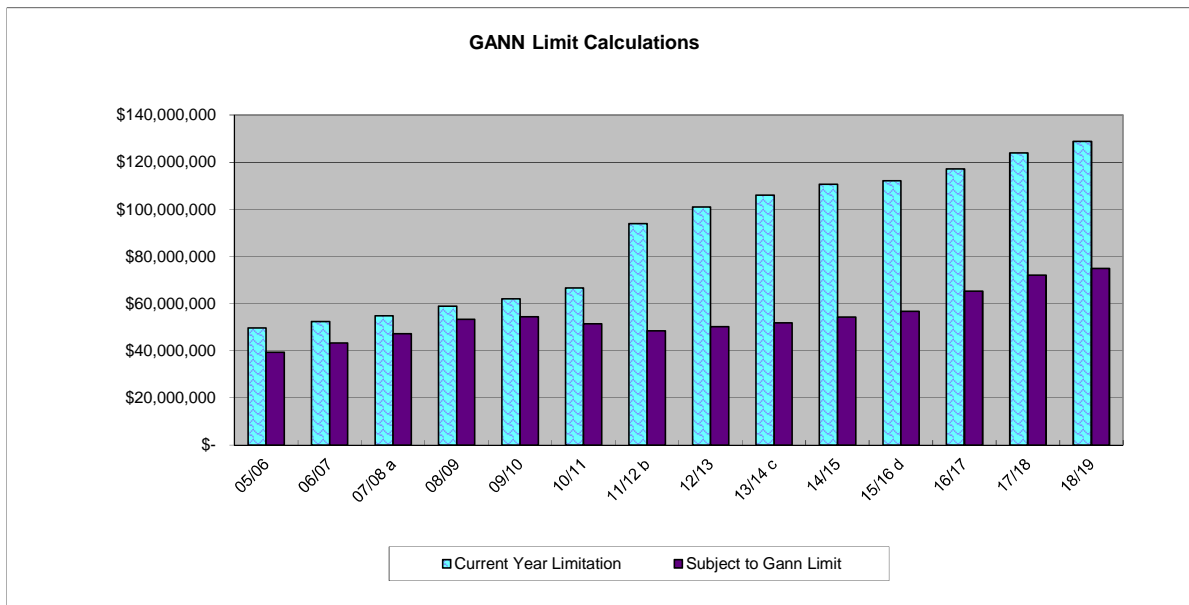
Fiscal Year	(A) Cost of Living		(B) Change in Population		Factor	Prior Year Limitation	Current Year Limitation	Subject to Gann Limit	Variance Gann 'gap'
	California Personal Income Per Capita (Source: State)	Change in Assessment Roll for Nonresidential Construction (Source: County)	Change in Population for San Rafael (Source: State)	Change in Population for Marin County (Source: State)					
94/95							\$ 24,635,128		
95/96	4.72		0.60	1.22	1.060000	x \$ 24,635,128 =	\$ 26,113,235		
96/97	4.67	5.50	1.37	1.43	1.070000	x \$ 26,113,235 =	\$ 27,941,557		
97/98	4.67	5.40	2.17	1.64	1.080000	x \$ 27,941,557 =	\$ 30,176,882		
98/99	4.15	6.80	1.42	1.56	1.080000	x \$ 30,176,882 =	\$ 32,591,032		
99/00	4.53	6.26	1.47	1.62	1.079800	x \$ 32,591,032 =	\$ 35,192,257		
00/01	4.91	9.27	1.50	1.82	1.112600	x \$ 35,192,257 =	\$ 39,154,905		
01/02	7.82	6.67	0.53	0.72	1.086000	x \$ 39,154,905 =	\$ 42,522,227		
02/03	-1.27	5.15	0.69	0.81	1.060000	x \$ 42,522,227 =	\$ 45,073,561		
03/04	2.31	2.43	1.45	0.77	1.039152	x \$ 45,073,561 =	\$ 46,838,297		
04/05	3.28	2.06	-0.16	2.53	1.058900	x \$ 46,838,297 =	\$ 49,597,072	\$ 39,274,542	\$ 10,322,530
05/06	5.26	1.59	0.07	0.33	1.056100	x \$ 49,597,072 =	\$ 52,379,468	\$ 43,215,534	\$ 9,163,934
06/07	3.96	0.57	0.49	0.74	1.047300	x \$ 52,379,468 =	\$ 54,857,017	\$ 47,167,477	\$ 7,689,540
07/08 a	4.42	2.09	0.97	0.97	1.054300	x \$ 54,857,017 =	\$ 58,867,753	\$ 53,279,474	\$ 5,588,279
08/09	4.29	2.63	0.68	0.93	1.052600	x \$ 58,867,753 =	\$ 61,964,197	\$ 54,394,753	\$ 7,569,444
09/10	0.62	6.65	0.57	0.81	1.075100	x \$ 61,964,197 =	\$ 66,617,708	\$ 51,368,817	\$ 15,248,891
10/11	-2.54	39.62	0.79	0.93	1.409200	x \$ 66,617,708 =	\$ 93,877,675	\$ 48,469,424	\$ 45,408,251
11/12 b	2.51	-34.13	0.81	0.90	1.034300	x \$ 93,877,675 =	\$ 100,987,679	\$ 50,180,413	\$ 50,807,266
12/13	3.77	0.12	0.92	1.05	1.048600	x \$ 100,987,679 =	\$ 105,895,680	\$ 51,825,702	\$ 54,069,978
13/14 c	5.12	2.09	0.34	0.42	1.055600	x \$ 105,895,680 =	\$ 110,641,157	\$ 54,313,859	\$ 56,327,297
14/15	-0.23	0.85	0.39	0.42	1.012700	x \$ 110,641,157 =	\$ 112,046,300	\$ 56,717,201	\$ 55,329,098
15/16 d	3.82	7.99	0.60	0.73	1.087800	x \$ 112,046,300 =	\$ 117,140,576	\$ 65,177,999	\$ 51,962,576
16/17	5.37	0.68	0.12	0.33	1.057200	x \$ 117,140,576 =	\$ 123,841,017	\$ 71,967,785	\$ 51,873,231
17/18	3.69	0.11	0.25	0.18	1.039500	x \$ 123,841,017 =	\$ 128,732,737	\$ 74,893,075	\$ 53,839,661
18/19	3.67	0.06	-0.02	0.17	1.038500	x \$ 128,732,737 =	\$ 133,688,947	\$ 77,599,200	\$ 56,089,748

= Value selected for Factor calculation

(a) Includes increase for Paramedic Tax Revenue Generated by Measure P
 (b) Includes increase for Paramedic Tax Revenue Generated by Measure I

(c) Reduce the limit by \$1,142,323 to reflect the amount associated with Measure P at the time the limit was increased in fiscal year 2011-2012 for Measure I

(d) 2015-16 The Limit is reduced by \$4,743,389 for the Paramedic Tax - Measure I for the increase of \$3,890,000 added in 2011 - 2012 that "Sunset" or Expired after 4 years at the end of 2015.



City of San Rafael
Appropriation Limit Analysis
FY 2018-19

Total Appropriations	Fund #	2018-2019 Adopted Budget	Less Exempt Expenditures	Less Non-Tax Revenues	2018-2019 Appropriations Subject to Gann Limit
General Fund	001	\$ 80,309,501	\$ 725,134	\$ 12,610,831	\$ 66,973,536
Abandoned Vehicle Fund	200	177,234	1,376	190,000	0
Stormwater Fund	205	891,178	-	789,000	102,178
Emergency Medical Services	210	7,578,000	135,194	2,950,526	4,492,280
Library Fund	214	25,000	-	16,400	8,600
Library Special Assessment	215	1,243,211	12,022	-	1,231,189
General Plan Special Revenue	218	385,105	561	392,752	0
Recreation Revolving	222	4,912,559	44,632	3,125,859	1,742,068
Police Youth Services	230	98,921	1,244	82,500	15,177
Measure A Open Space	241	763,399	5,380	-	758,019
Open Space Fund	405	5,000	-	-	5,000
LongTerm Capital Outlay (Excess of \$100K & 10yr Life)	N/A	1,592,190	-	-	1,592,190
General Fund Debt Service - Capital Outlays	N/A	754,135	75,172	-	678,963
Total Appropriations		\$ 98,735,433	\$ 1,000,715	\$ 20,157,868	\$ 77,599,200
Appropriation Limit from Revised Growth Limit					\$ 133,688,947
Available Room Under Appropriation Limit					\$ 56,089,748