



Monthly Parking Application
"A St" and "C St" Garage Parking

Parking Services Division
Office: 415.458.5333

Monthly Parking Agreement Terms & Conditions:

Payments & Fees

1. Your monthly Parking Card fee shall be \$73 per card. A Group Discount Rate of \$68 per card is offered for accounts paying with one monthly payment for four (4) or more cards. These fees are subject to periodic adjustment by the San Rafael City Council.
2. Monthly parking payments are due in advance, on, or before the first day of the month. Payment is considered late on the 6th of the month and cards will be deactivated for non-payment on the 6th (unless the 6th is a Saturday, Sunday or City holiday; in which case deactivation will occur on the following business day). For Parking Card reactivation, a \$15 per card fee will apply.
3. Payment may be made: via recurring payments online (based on recurring payments program availability), check by mail, "bill pay" with your financial institution, or in person at the Parking Services office (1033 C St).
4. Checks should be made payable to "City of San Rafael" and if mailed, to Parking Services: 1033 C St. San Rafael, CA 94901. Checks must include the account name for which the payment is being submitted.
5. A card deposit of \$10 per card is required for issuance of a Parking Card, which may be refunded as provided below (Refund Policy).
6. Lost, stolen or broken Parking Cards should be reported immediately. A replacement deposit of \$10 will be charged for each replacement card. Go the Parking Services office at 1033 C St. to obtain a replacement card.
7. Please keep your Parking Card out of direct contact with the sun. It may become warped or cracked due to heat.

Late Fee/Parking Card Reactivation

1. If full payment for a Parking Card(s) has not been received by the close of business on the 5th of the month, the Parking Card will be deactivated.
2. Reactivation of a deactivated Parking Card is dependent upon the availability of space in the parking facility at the time of payment and will require a \$15 per card late fee.

Refund Policy

The City will not make any refunds. The one and only exception to this policy is the following: upon termination of this agreement, if the Parking Card is returned to the Parking Services office (1033 C St), a card deposit refund will be made in cash, provided that the parking account is current, paid in full, that the Parking Card is in working condition, AND provided that a \$10 card deposit was made when the account was opened. The card deposit of \$10 will not be refunded if you were not charged the deposit initially.

Termination of This Agreement & Your Monthly Parking Account

1. Cardholders may terminate this agreement by corresponding with the Parking Division and returning the Parking Card. Parking Cards are the property of the City and shall be returned upon termination of this agreement.
2. The City reserves the right to cancel the card/permit and privileges at any time, without cause, with 30 days' written notice mailed to account holder. Account holder acknowledges that the City is not obligated to relocate account holder upon notice of termination of the parking account or closure of the subject garage.
3. Failure to pay monthly parking fees continuously may result in the Parking Card being terminated and the account closed on the first day of the month following non-payment.

Conditions for Use of a Parking Card - THIS CONTRACT LIMITS OUR LIABILITY – PLEASE READ IT

1. A Parking Card authorizes the cardholder to park one (1) automobile in an available space, subject to posted restrictions and restrictions contained herein and at the sole risk of the cardholder, ONLY at the location listed on the application.
2. Owners of more than one vehicle may use a single card for more than one vehicle as long as only one vehicle is parked in the garage at a time.
3. Parking Cardholders must have their card in possession when parking. The Parking Card must be used to enter AND exit the garage each time.
4. Taking a ticket from the ticket dispenser upon entry, shall result in payment of the posted parking fees.
5. The cardholder is responsible for updating any online information regarding credit/debit card information, address, phone # and email address. Questions or requests should be directed to parking@cityofsanrafael.org. Failure to comply fully with a request for necessary information may result in immediate cancellation of this account agreement.
6. Any cardholder found to be misusing their parking privileges will be subject to termination of privileges.
7. Parking cardholders must park in the area or level authorized by his/her agreement between the hours posted in each garage, regardless of whether he/she uses a Parking Card or pays cash.
8. Failure to properly register your vehicle with CA DMV, or misuse of parking spaces may subject your vehicle to citation.
9. Vehicles are subject to the enforcement of any and all California Vehicle Codes and San Rafael Municipal Codes while parked in facilities.
10. Storage of a vehicle in any facility is prohibited.
11. This agreement authorizes the cardholder to park for up to three (3) consecutive days (or 72 hours) in the garage for which the Parking Card was issued. Parking longer than 72 consecutive hours may result in a citation, or the vehicle being towed. Temporary exceptions may be made by writing and obtaining prior authorization from the Parking Services office at parking@cityofsanrafael.org.
12. On the initial account application, overnight parkers are required to provide the following: vehicle make, model, color and license plate information. This will be placed on file at the Parking Services office.
13. **LOCK YOUR DOORS, CLOSE YOUR WINDOWS AND REMOVE VALUABLES FROM YOUR VEHICLE.**

By accepting the Parking Card, cardholder acknowledges that the City of San Rafael, as licensor, is not responsible for fire, theft, damage to, or loss of a vehicle or any article left therein. Only a license is granted hereby and no bailment is created. Cardholder has read, understands, and shall comply with the terms and conditions of this Parking Card.

I AM REQUESTING:

____ Monthly Parking A St. Garage

____ Monthly Parking C St. Garage

ACCOUNT INFORMATION:

Today's date: _____

Account name: _____

Address: _____ Suite/Apt: _____

City/State/Zip: _____

Phone #: _____ Alt Phone #: _____

Email: _____

(Please note: Providing us with your email address will allow us to send you a monthly reminder when payment is due. We do not send monthly invoices. Payment is due on or before the 1st day of the month, for the following month).

Please ***ONLY*** check here if you will park ***overnight*** (11pm – 6am) on a continual basis and provide the following:

License Plate _____ Make _____ Model _____

SIGN:

I have read, understand, and fully agree to comply with all of the above terms and conditions and agree that the issuance of a card is contingent upon my acceptance of all of these terms and conditions.

X _____