



Grading Permit and Erosion Sediment Control Plan

San Rafael Public Works Department
 111 Morphew Street, P.O. Box 151560 – San Rafael, CA 94915-1560
 Phone: 415-485-3355, Fax 415-485-3334

Official Use Only: Tracking Documentation		
Project Location: _____	Permit Status	Date
Permit Number: _____	<input type="checkbox"/> Approved	_____
<u>Local Watershed</u> : _____	<input type="checkbox"/> Revise and Resubmit	_____
Permit Submittal Date: _____		
Returned for Revision Date: _____	<input type="checkbox"/> Modification Approved	_____
Permit Resubmittal Date: _____	<input type="checkbox"/> Modification Approved	_____
Checked By: _____	<input type="checkbox"/> Modification Approved	_____

Official Use Only						
	Yes	No	Rec'd	Fees:		
Soils Engineer Required:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plan Check	\$ _____	(see master fee schedule)
Soils Report Required:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Inspection	\$ _____	(see master fee schedule)
Bonding Required:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total	\$ _____	
Truck Route Required:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plan Approvals:	(Initials)	(Date)
Final Report Required:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Planning Department:	_____	_____
Workmans Comp. Required:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Land Development:	_____	_____
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:	_____	_____
Use Permit #: _____				Permit Approved for Issuance:		
Building Permit #: _____					_____	_____
Expiration Date: _____					(Signature)	(Date)
Extension Date: _____						
Authorized By: _____						
Permit Issued By: _____		Date Issued: _____				
NOTE: All standard conditions, special conditions, grading plans and reports as references or attached hereto become and are a part of this permit.						

Official Use Only: Reviewer Comments	
Item	Comment

1. Project Information

Official Use Only				Applicant Complete this Section	
Yes	No	Comments			
A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project Name:	
B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Assessor's Parcel Number:	
C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Location:	
D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name and Distance to Nearest Waterbody:	
E	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Area of Disturbance acres or square feet:	
F	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total Project Size (acres or square feet):	
G	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Amount of Impervious Area Created or Replaced (Sqft):	
H	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proposed Borrow/Disposal Site:	
I	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trucks Proposed <input type="checkbox"/> 2 Axle <input type="checkbox"/> 3 Axle <input type="checkbox"/> 5 Axle	
J	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Estimated Quantities of Earthwork Cut: _____ Cu. Yds. Fill: _____ Cu. Yds.	
K	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Planned Start Date:	
L	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Planned Grading Completion Date:	
M	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Planned Completion Date:	
N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project Description and Purpose:	

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2. Applicant Information

Official Use Only			Applicant Complete this Section	
Yes	No	Comments		
A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Project Owner Name:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Address:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Phone:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Email:
B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Contractor Name:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Address:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	24/7 Phone:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Email:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CA LIC. #:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City LIC. #:
C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Soils Engineer Name:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Address:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Phone:
D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Primary Contact <input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> _____ (Other)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Address:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	24/7 Phone:
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Email:

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Official Use Only	Applicant Complete this Section
Yes No Comments	
E <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>Applicant Certification:</p> <p>I hereby acknowledge that I have read this application and state the above is correct and agree to comply with all City Ordinances and State Laws regulating grading</p> <p>I hereby agree to save, indemnify, and keep harmless the City of San Rafael, its officers, and duly appointed representatives against liabilities and judgements from this permit.</p> <p>I certify that the information provided in the Erosion and Sediment Control Plan is, to the best of my knowledge and belief, true, accurate, and complete and that it will be implemented throughout the project. I further certify that I will notify the City of San Rafael and submit revised information if any of the information or conditions documented in this Erosion and Sediment Control Plan change. I understand there are significant penalties for submitting false information or for not implementing the Erosion and Sediment Control Plan per permit, local, and state requirements. I will retain a copy of the Erosion and Sediment Control Plan at the project site.</p> <p>Signature: _____</p> <p>Print/Type Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>

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3. Identify Other Permits Required

Identify whether other permits that affect water courses or water quality are required. Attach proof the necessary permits have been applied for and obtained. Grading/Building permits will not be issued until proof is submitted that these other permits have been obtained.

Official Use Only				Applicant Complete this Section	
Yes	No	Comments		Permit/Agreement	Attached
A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction General Permit (CGP) <input type="checkbox"/> Not Applicable <input type="checkbox"/> Applicable	<input type="checkbox"/> Proof of submission <input type="checkbox"/> Proof permit was obtained
B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 404 Permit <input type="checkbox"/> Not Applicable <input type="checkbox"/> Applicable	<input type="checkbox"/> Proof of submission <input type="checkbox"/> Proof permit was obtained
C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 401 Certification <input type="checkbox"/> Not Applicable <input type="checkbox"/> Applicable	<input type="checkbox"/> Proof of submission <input type="checkbox"/> Proof permit was obtained
D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Streambed/Lake Alteration Agreement (1600 Agreements) <input type="checkbox"/> Not Applicable <input type="checkbox"/> Applicable	<input type="checkbox"/> Proof of submission <input type="checkbox"/> Proof permit was obtained
E	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other: (Identify) List any specific permits required by the local, state, federal, or regional agencies <hr/> <hr/> <hr/> <hr/>	<input type="checkbox"/> Proof of submission <input type="checkbox"/> Proof permit was obtained

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4. Site Plan and BMP Implementation Schedule

Attach a site plan(s) showing the locations and types of BMPs proposed. Provide an implementation schedule identifying the timing of temporary BMP installation and removal, as well as final BMP installation and final site stabilization. The schedule may be shown on the site plan(s) or as a separate document.

Official Use Only				Applicant Complete this Section	
Yes	No	Comments			
A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Site Plan	List relevant plan sheets depicting site plan: the project site and scope of construction.
B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BMP Locations	List relevant plan sheets depicting locations of proposed BMPs should be depicted. Some BMPs may be included as notes on the site plan. In addition to BMPs, show required local creek setbacks and preserved existing vegetation on the site plan.
C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	BMP Implementation Schedule:	Identify schedule for BMP implementation with the commencement of the construction activities and that BMPs will be implemented year round, as appropriate, until the project is complete. Include final site stabilization in the schedule.

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Erosion and Sediment Control Plan

5. BMP Information

Identify the BMPs that will be implemented for the project. At minimum the ESCP must include the MCSTOPPP minimum erosion control, sediment control, and good housekeeping BMPs must be implemented. Provide a rationale for the selected BMPs, including if needed, soil loss calculations. Use the rationale to demonstrate that the selected control measures are appropriate site specific BMPs.

Official Use Only				Applicant Complete this Section	
Yes	No	Comments		BMP	Rationale
				Erosion Control BMPs	
A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scheduling <i>(Schedule and plan activities to minimize exposed soil and avoid rainy weather.)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Preserve Existing Vegetation and Creek Setbacks	<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Soil Cover <i>(Required, at a minimum, for graded or disturbed areas that are inactive for more than 14 days.)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable

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Yes No Comments	BMP Rationale
D <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Soil Preparation/ Roughening <i>(Required on graded slopes prior to installation of other BMPs as well as for final slope stabilization.)</i> <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
E <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Erosion Control Blankets <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
F <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Revegetation <i>(This is a temporary and/or permanent BMP that can include hydroseeding and final landscape plantings.)</i> <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
Sediment Control BMPs	
G <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Stabilized Site Entrance <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable

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Yes No Comments	BMP	Rationale	
H <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Fiber Rolls <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable		
I <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Silt Fence <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable		
J <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Drain Inlet Protection <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable		
K <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Trench Dewatering <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable		

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Official Use Only	Applicant Complete this Section
Yes No Comments	BMP Rationale
	Good Housekeeping BMPs
L <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Concrete Washout <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
M <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Stockpile Management <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
N <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Hazardous Material Management <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
O <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Sanitary Waste Management (Placement of portable bathrooms and method of preventing spills.) <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable

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Yes No Comments	BMP Rationale
P <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Equipment and Vehicle Maintenance <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
Q <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Litter and Waste Management <input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable
Other BMPs List:	
R <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Yes

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Yes No Comments	BMP	Rationale
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Yes	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Yes	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Yes	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Yes	

Duplicate this page if needed to describe additional BMPs