



PROPERTY ADDRESS

STE/APT#

APN

ZIP:  94901  94903

DESCRIPTION OF WORK

EXISTING SQ FT

NEW SQ FT

REMODELED SQ FT

EXISTING FIRE SPRINKLERS

Yes  No

VALUATION

Open Code Enforcement Case?  Yes  No

PROP. OWNER

APPLICANT

MAILING ADDRESS

CITY, STATE, ZIP

MAILING ADDRESS

CITY, STATE, ZIP

EMAIL

EMAIL

PHONE/CELL

PHONE/CELL

CONTRACTOR LICENSE #

**TO HELP US BETTER SERVE YOU,  
PLEASE CHECK ALL THAT APPLY TO YOUR PROJECT.**

PL DPW FIRE MMWD SD EH

<input type="checkbox"/>	Were permits or approvals previously issued for this project by the City Planning Division, i.e., a Design Review Permit, Use Permit or Variance?	●					
<input type="checkbox"/>	Is there construction work or are there improvements within the public right-of-way, i.e., a driveway curb cut, sidewalk, trenching for or installation of utility lines? If so, an encroachment permit may be required.		●			●	
<input type="checkbox"/>	Will you be working within the FEMA 100- year flood zone?	●	●	●			
<input type="checkbox"/>	Will you construct a new commercial building or expand an existing commercial building, or make tenant improvements?	●	●			●	
<input type="checkbox"/>	Will the project require new water service or an enlarged service for a substantial residential or commercial remodel?				●		
<input type="checkbox"/>	Will you add a new or expand an existing commercial kitchen for a restaurant or for food service use?	●		●		●	●
<input type="checkbox"/>	Will you install or replace existing sewer or storm water lines?		●		●	●	
<input type="checkbox"/>	Will the project use infrastructure for reclaimed water? (LGVSD)					●	
<input type="checkbox"/>	Will you construct a new residential dwelling unit, make an addition to an existing dwelling or residential structure?	●	●	●		●	
<input type="checkbox"/>	Are you adding an additional residential kitchen or new bathroom?	●	●	●			
<input type="checkbox"/>	Will you perform site grading, make site drainage improvements or install erosion control measures?	●	●				
<input type="checkbox"/>	If you're adding new or more landscape and irrigation where the proposed landscape area is equal to or greater than 500 square feet, please contact Marin Municipal Water District (MMWD).	●			●		
<input type="checkbox"/>	<b>None apply to this project.</b>	X	X	X	X	X	X

**CALIFORNIA LICENSED CONTRACTOR'S DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business & Professions Code, and my license is in full force and effect.

Contractor Name and Address: \_\_\_\_\_

License Class and #. \_\_\_\_\_ Contractor Signature \_\_\_\_\_

**OWNER-BUILDER'S DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business & Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business & Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

I, as owner of the property, or my employees with wages as their sole compensation, will do  all of or  portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).

I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business & Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.).

I am exempt from licensure under the Contractors' State License Law for the following reason:  
\_\_\_\_\_

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business & Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Property Owner or Authorized Agent signature \_\_\_\_\_ Date \_\_\_\_\_

**WORKERS' COMPENSATION DECLARATION**

**WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

I hereby affirm under penalty of perjury one of the following declarations:

I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy No. \_\_\_\_\_

I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier \_\_\_\_\_ Policy No \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name of Agent \_\_\_\_\_ Tel No \_\_\_\_\_

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

**DECLARATION REGARDING CONSTRUCTION LENDING AGENCY**

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name and Address \_\_\_\_\_