## ASSISTANCE REQUEST INTAKE FORM NAME **PHONE ADDRESS ALT PHONE** CITY, ZIP **EMAIL HOUSEHOLD SIZE** DOES ANY HOUSEHOLD MEMBER AGES OF HOUSEHOLD MEMBERS YES NO HAVE PHYSICAL LIMITATIONS? HOUSEHOLD INCOME \$55-\$74K \$75-\$95K \$119-\$150K \$150K+ <\$40,000 \$40-\$54K \$95-\$118K DOES HOMEOWNER NEED TO BE IF NO PLEASE EXPLAIN WHY YES NO PRESENT FOR WORK TO BE COMPLETED? IS THIS THE OCCUPANT'S YES NO (LIST PROPERTY OWNER INFO BELOW) PRIMARY RESIDENCE? **OWNER NAME** OWNER PHONE OTHER INFO ABOUT OCCUPANTS **SAFETY** TREES OR OTHER VEGETATION NEAR OR ENTANGLED WITH POWER LINES? YES NO UNKNOWN POISON OAK, SUMAC, **UNRESTRAINED ANIMALS** YES NO **UNKNOWN** YES NO OR IVY PRESENT? ON PROPERTY? OTHER INFO **VEGETATION WORK** DO YOU HAVE SURFACE FUELS (DEAD, DYING, AND UNKNOWN YES NO **CONTINUOUS) WITHIN 50 FEET OF STRUCTURE** DO YOU HAVE BRANCHES OVER HANGING ROOF? YES NO **UNKNOWN** DO YOU HAVE VEGETATIVE DEBRIS UNDER DECK OR STAIRS? **UNKNOWN** YES NO PROVIDE SPECIFIC DIRECTION ON ANYTHING NOT TO DO DESCRIBE THE FUEL REDUCTION WORK YOU ARE REQUESTING HELP TO COMPLETE. THERE IS NO GUARANTEE THAT WORK WILL BE COMPLETED. **VEGETATIVE DEBRIS REMOVAL PLAN** CAN THE MATERIAL BE LEFT DO YOU WANT TO KEEP THE MATERIAL YES NO YES NO (COMPOST, FIREWOOD, ETC.)? SAFELY PILED ON THE PROPERTY?

DATE

INTAKE NO.

THE CITY OF SAN RAFAEL WILDFIRE MITIGATION

## THIS SIDE FOR OFFICE USE ONLY

# PERSONNEL REQUIRED:	HOURS/DAYSEQUIRED:		
SPECIAL SKILL REQUIREMENT	rs:		
TOOLS NEEDED:			
OTHER INFO:			
RESLEASES SIGNED BY:	HOMEOWNER/LANDLORD	OCCUPANT (IF APPLICABLE)	
CONTACT LOG INCLUDE DATE, INITIALS AND COMMENTS:			
MAP/DRAWING OF PROPERTY AND WORK REQUIRED: (INCLUDE INFORMATION ABOUT GROUND SLOPE, PARKING ON OR OFF STREET AND OTHER POTENTIAL HAZARDS)			
JOB STATUS	INSPECTION/SCOUTING	NAME DATE	
DATE/INITIAL	COMPLETED		
PARTIALLY COMPLETE TEAM LEADER DATE/TIME/HOURS			
WHAT NEEDS TO BE COMPLETED?			
PROJECT CO	COMPLETED BY	DATE/TIME/HOURS	
WHAT WAS COMPLETED?			
FOLLOW UP ACTIONS			