



Oversight Board to the Successor Agency to the Dissolved Redevelopment Agency of the City of San Rafael

Regular Meeting Minutes

May 9, 2012

1 p.m. – 3 p.m.

Community Development Conference Room
City Hall, 1400 Fifth Avenue

1. Introduction of Oversight Board Members

Present

Board Member

Susannah Clark, Public Member
Peggy Isozaki, College of Marin
Matthew Hymel, County of Marin
Chris Thomas, San Rafael City Schools
Nancy Mackle, Former RDA employee
Doris Toy, San Rafael Sanitation District

Alternates

Jim Schutz, City of San Rafael
Katie Korzun, Former RDA employee

Also Present

Stephanie Lovette, San Rafael Economic Development Manager
Mark Moses, San Rafael Finance Director
Lynn Hutchins, Goldfarb Lipman, Legal Counsel to Successor Agency
Lisa Goldfien, San Rafael Deputy City Attorney
Esther Beirne, San Rafael City Clerk

Not Present

Richard Landis, City of San Rafael
Michael Watenpaugh, San Rafael
City Schools, Alternate

2. Public Comment

None

3. Oversight Board Orientation and Procedural Items

- a. Swearing in by San Rafael City Clerk
Esther Beirne administered the Oath of Office to those present.
- b. Election of Chairperson and Vice Chair
Member Mackle moved and Member Clark seconded the nomination of Member Matthew Hymel as Chair. Motion passed unanimously.
Member Isozaki moved and Member Mackle seconded the nomination of Member Chris Thomas as Vice Chair. Motion passed unanimously.
- c. Designation of Secretary
San Rafael City Clerk Esther Beirne was designated as Secretary.
- d. Designation of contact person for California Department of Finance
San Rafael Economic Development Manager Stephanie Lovette was designated as contact person for the California Department of Finance.

4. Overview and Application of Ralph M. Brown Act

San Rafael City Attorney Lisa Goldfien explained the application of the Brown Act to the actions of the Oversight Board.

5. Orientation to the Oversight Board Responsibilities

Legal Counsel to Successor Agency Lynn Hutchins made a presentation on the Oversight Board responsibilities.

6. Action items:

- a. Approval of Administrative Budget for Successor Agency January 1, 2012-June 30, 2012
- b. Adoption of Recognized Obligation Payment Schedule (ROPS) for the period of January 1, 2012 through June 30, 2012

Member Isozaki moved and Member Clark seconded to adopt the resolution of items a and b. Motion passed unanimously.

Resolution No. 1 - Resolution of the Oversight Board of the Successor Agency for the Redevelopment Agency of the City of San Rafael, acting as the governing board of the Successor Agency for the Redevelopment Agency of the City of San Rafael, approving specified items on the Recognized Obligation Payment Schedule for the period ending June 30, 2012, approving the successor Agency Administrative Budget for the period ending June 30, 2012, and making related findings and declarations and taking related actions in connection therewith.

- c. Approval of Administrative Budget for Successor Agency July 1, 2012-December 30, 2012
- d. Adoption of Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2012 through December 30, 2012

Member Mackle moved and Member Thomas seconded to adopt the resolution of items c and d. Motion passed unanimously.

Resolution No. 2 - Resolution of the Oversight Board of the Successor Agency for the Redevelopment Agency of the City of San Rafael, acting as the Governing Board of the Successor Agency of the City of San Rafael, approving specified items on the Recognized Obligation Payment Schedule for the period ending December 31, 2012, approving the Successor Agency cost allowance for the period ending December 31, 2102, and making related findings and declarations and taking related actions therewith.

- e. Date for Next Meeting
No date was set. Staff will coordinate selecting a date.
- f. Adjournment
Oversight Board Adjourned at 3:30 p.m.