

**City of San Rafael  
Job Class Specification**

## **Job Title: Sweeper Operator**

### **SUMMARY**

Under general supervision, operates heavy motorized street sweeping equipment to clean residential and commercial streets of trash and other accumulations. Performs related street maintenance duties as required.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Safely operates a motorized sweeper and other motorized maintenance/construction equipment on an assigned route.
- Clean streets, gutters, and reports large debris on streets and rights of way; respond to traffic accidents; clean debris and hazardous materials spills.
- Report illegally parked vehicles, hazardous conditions, road damage, damaged curbs and sidewalks, downed signage and signal malfunctions.
- Perform daily equipment inspections and preventative maintenance; make minor adjustments and repairs.
- Perform equipment repairs such as: remove and replace conveyors, rollers and bearings; drag shoes, brooms, skirts, curtains, belts, tensioners and related parts; complete parts requests; and report the need for major and minor mechanical repairs.
- Interact with the public; respond to service requests; complete and submit mileage forms, daily work report, and weekly plan.
- Performs other duties as assigned.
- Incumbent must be willing to work an irregular schedule, which may include weekends, holidays, evenings, and/or varying shifts.

### **KNOWLEDGE OF:**

- Construction and maintenance equipment.
- City streets, California Vehicle Code, and traffic laws.
- Safe work practices; safe operation of street sweepers and heavy equipment and vehicles.
- Street sweeper/heavy equipment maintenance and repair methods and practices.

### **ABILITY TO:**

- Operate power/hand tools, motorized equipment and vehicles.
- Detect minor mechanical defects and minor repairing.
- Thoroughly carry out oral and written instructions.
- Establish and maintain effective and cooperative working relationships with managers, supervisors, employees and the general public.
- Use initiative, discretion and judgment within established procedures, guidelines and rules.
- Define problems, establish facts and draw valid conclusions.
- Manage situations requiring diplomacy, fairness, firmness and sound judgment.
- Manage time and attention to detail.
- Provide efficient customer service.
- Communicate effectively, both verbally and in writing.
- Operate a personal computer and various software applications.

## **EDUCATION AND EXPERIENCE:**

- High School Diploma or GED equivalent **AND**
- Two (2) years of experience operating a motorized sweeper or other heavy equipment/construction vehicles, **OR**
- An equivalent combination of training and experience.

## **Special Requirement:**

Must possess a valid California Class "B" Commercial Driver's License with air-brake and tanker endorsement at time of appointment. The Class B license and satisfactory driving record must be maintained throughout employment.

## **LANGUAGE SKILLS:**

Ability to read a limited number of two- and three-syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple sentences.

## **MATHEMATICAL SKILLS:**

Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

## **REASONING ABILITY:**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

## **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Moderate exposure to dust, wide temperature range, noise, vibrations, fumes, harsh chemicals, odors, pollens and grasses, grease, machinery and moving parts, sitting and driving for long periods, bending, stooping, on knees, both indoors and outdoors, and inclement weather, with occasional exposure to hazardous work conditions. Must be able to see and hear in the normal range, with or without correction, and communicate verbally and in written form with great facility and must be able to be understood. Some heavy lifting, up to 80 pounds, and other physical exertion required. Incumbent must possess the stamina to work possible long hours and possible overtime. Responds to non-duty hour emergencies.

## **WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outdoors weather conditions and regularly works in evenings or weekends. The noise level in the work environment is usually loud.

**Hazards:** Hazards are moderate, fairly predictable and protected against.

FLSA Status: Non-Exempt  
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