



SAN RAFAEL

THE CITY WITH A MISSION

BUILDING NRGs

August 14th, 2019



Agenda

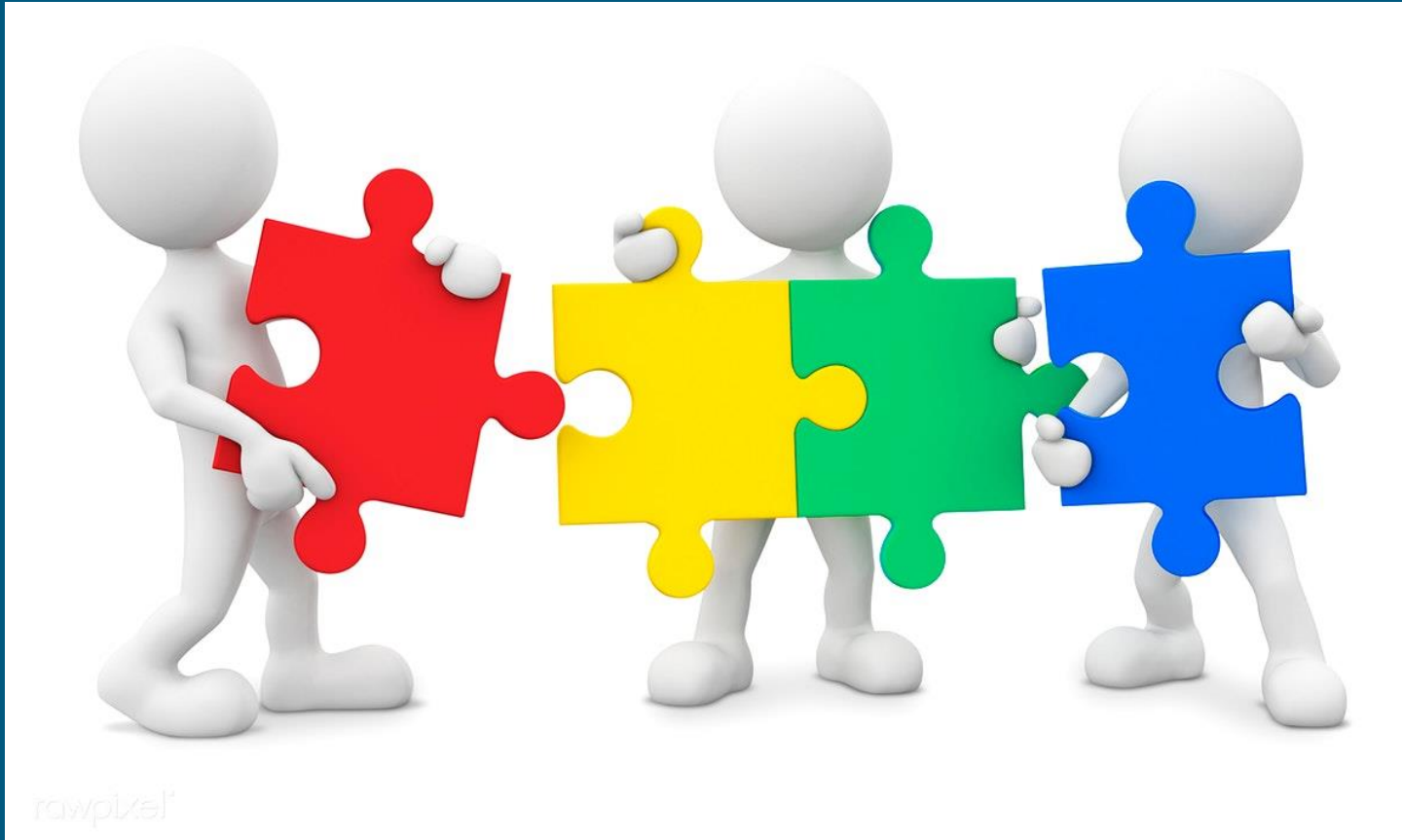
- Welcome and Introductions
- Understanding the Pieces
 - *Who*
 - *How*
- Breakout Sessions
- Best Practices and Success Stories
- Next Steps and Conclusion

Objectives

- Understand value of Community based NRGs
- Build Relationships
- Establish Lines of Communication
- Develop Working Groups
- Empower Residents to be Preparedness leaders



The Pieces



- NRG
- CERT
- Amateur Radio Operators
- MMRC
- Homeowner and Neighborhood Associations
- Commercial
- Individuals



NRG

- Neighborhood Response Group
- Neighbors coming together to plan on how to help each other
- Can take many forms, host different events, etc.
- Resident-led disaster preparedness and response



CERT

- Community Emergency Response Team
- National training curriculum focused on disaster response skills (fire safety, light search and rescue, team organization, and disaster medical operations)
- CERT members know what to expect from local responders and how to organize groups in standardized ways

Amateur Radio Operators

- Ham, MARS, ARES, etc.
- Citizens with a license to use certain radio frequencies
- Various equipment can send voice communication, photos, text, and Morse code.
- Can operate outside digital systems
- Can serve as communication links between different sites



Marin Medical Reserve Corps (MMRC)

- National Volunteer Program of health care professionals
- Augments disaster medical response
- Who has life saving skills in your neighborhood?



Homeowner and Neighborhood Associations

- Required and voluntary
- Responsibilities vary
- Offer an existing organizational structure
- Have data and communication mechanisms

Commercial

- What local business and commercial venues are in your neighborhood?
- What resources may they share?
- What support may they need?



Resources



- Open/Park Space
- Public Facilities (Schools, Community Centers, Libraries, etc.)
- Private Facilities (Businesses, Residential Care, Medical, etc.)
- Transportation Lines

Block Captains

- Coordinate a small group of neighbors
- Initiate meetings, talks, and activities
- Build and Foster relationships
- Gather and organize documentation
- CERT members or similar are excellent candidates

Breakout 1: Identify Your Pieces

- Introductions
 - *Name*
 - *Where you live*
 - *Special skills/affiliations*
- Map neighborhood resources
 - *Medical*
 - *Open spaces/parking lots*
 - *Meeting locations*



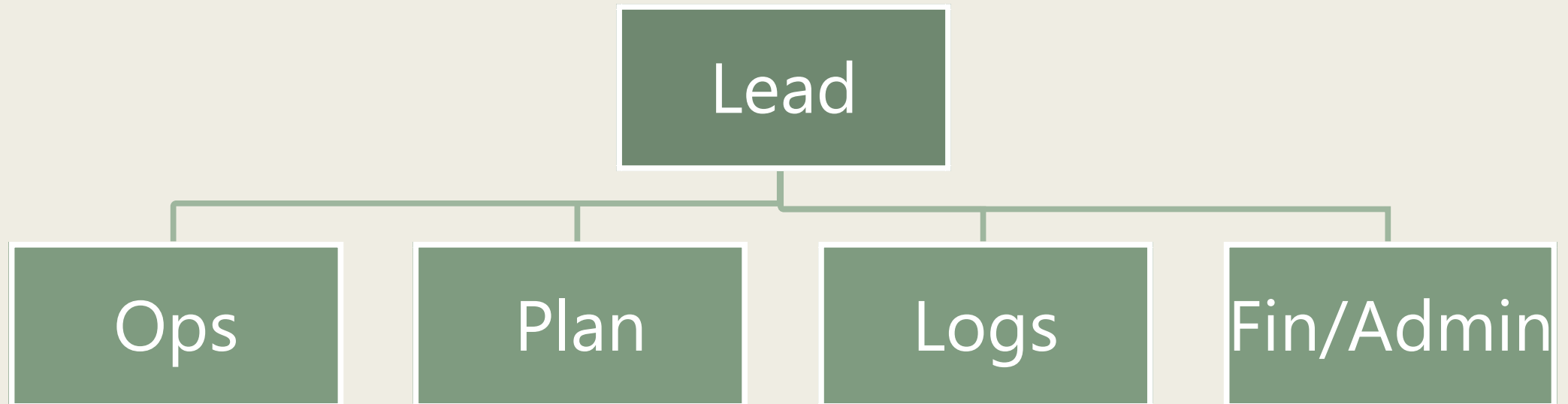
Outputs: Relationships, Resource Maps

Disaster Response

- What to expect
- Emergency Operations Center
- Challenges
 - *Safety*
 - *Communication*
 - *Scale*

Incident Command System (ICS)

- Lead- Coordinate/lead
- Operations- Does
- Planning- Looks to future
- Logistics- Resources & supplies
- Finance/Admin – Document & record





Span of Control

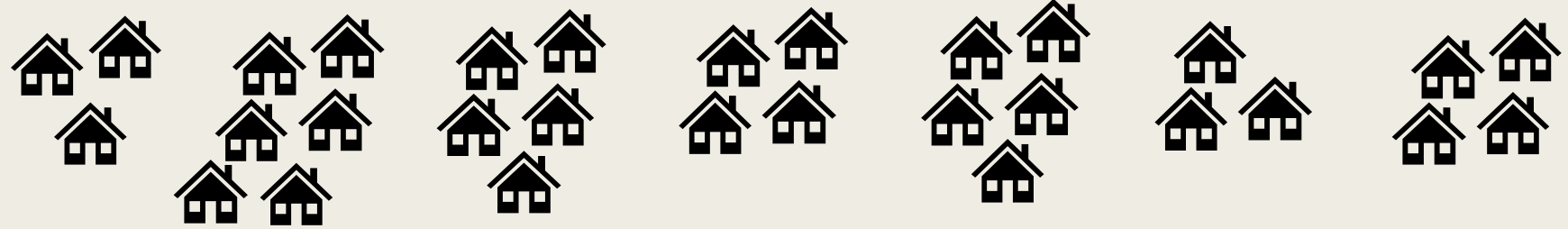
- Ideal person to leader ratio 1/5-10
- Block Size ~20 homes
- Number of Block Captains to Lead
- May need Sub groups

EOC

Station
Zones (7)



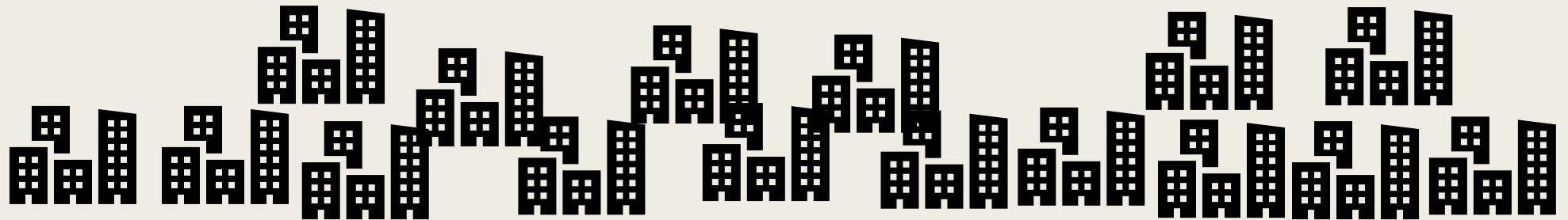
Neighborhoods
(~28)



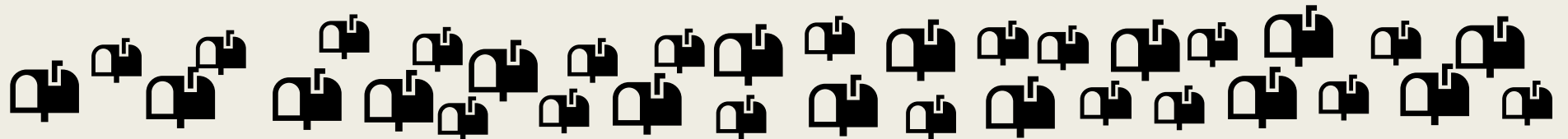
NRG

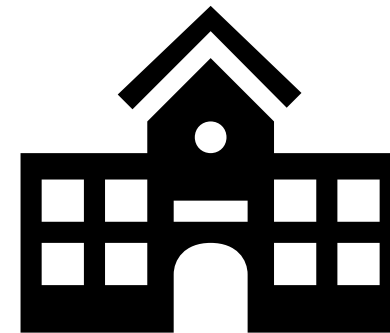
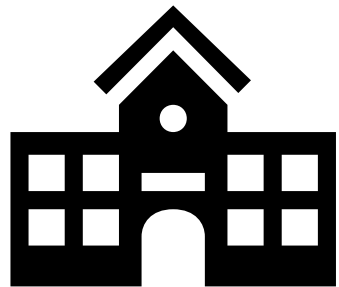
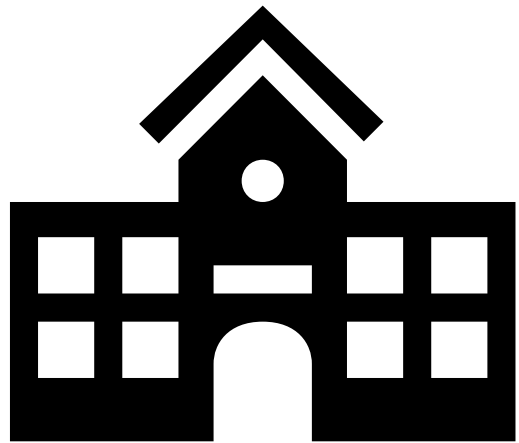


Blocks



Homes
(16,000+)





Possible Structure

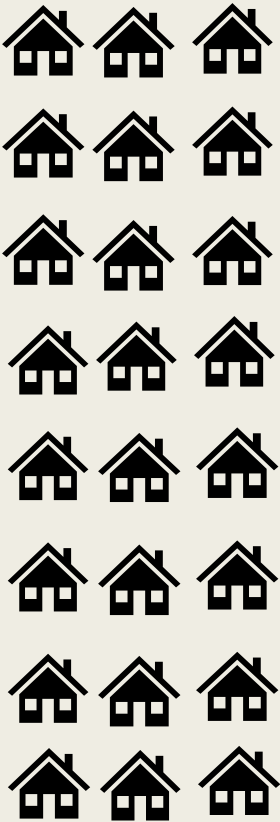
Block/Cluster

Block Captain

NRG

Station Zone

EOC



Possible Structure

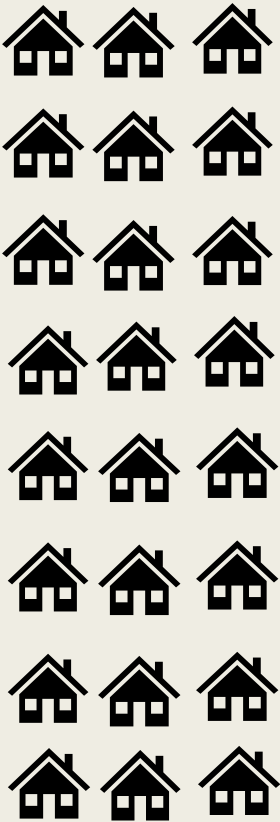
Block/Cluster

Block Captain

NRG

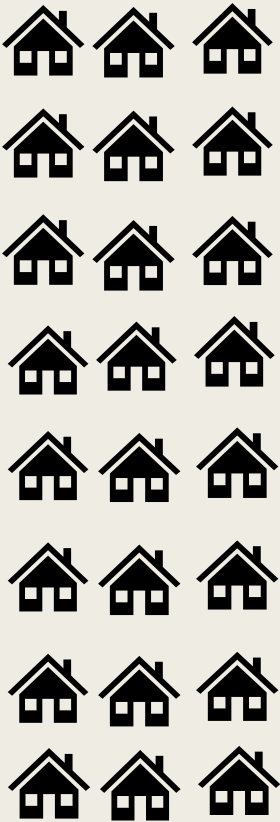
Station Zone

EOC



Possible Structure

Block/Cluster



Block Captain



NRG



Station Zone

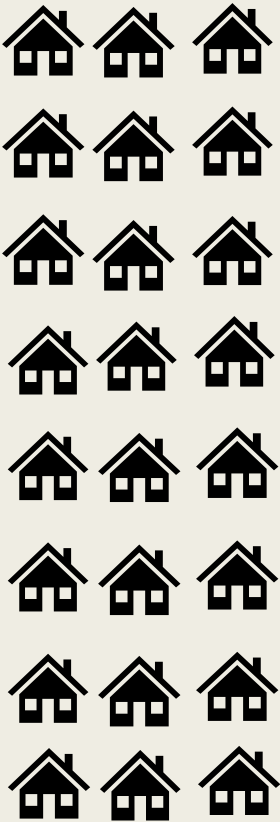


EOC



Possible Structure

Block/Cluster



Block Captain



NRG



Station Zone

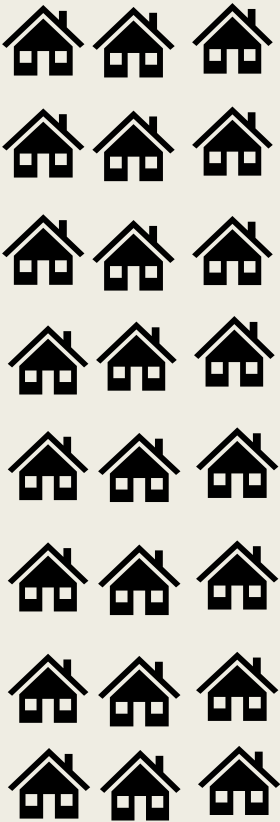


EOC



Possible Structure

Block/Cluster



16,000



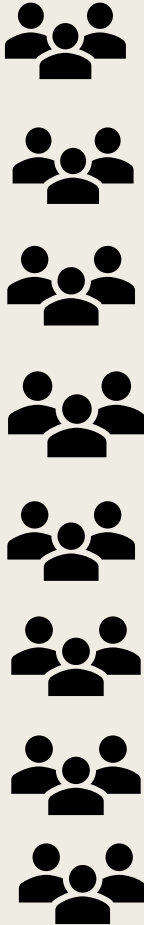
Block Captain



800



NRG



Station Zone



7



EOC



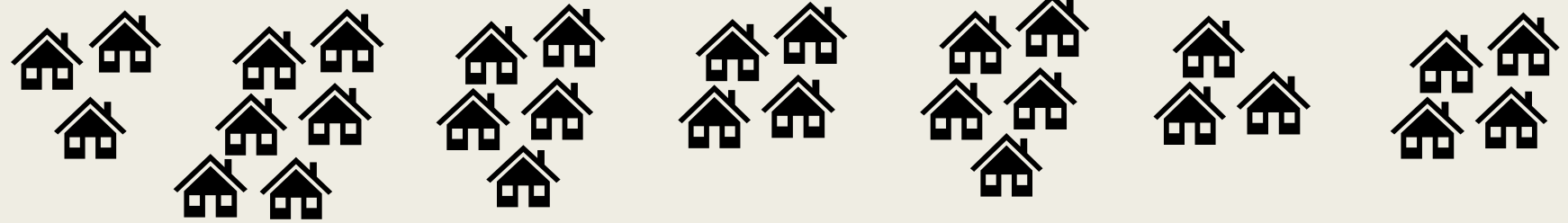
1

EOC

Station
Zones (7)



Neighborhoods
(~28)



(Sub Group)



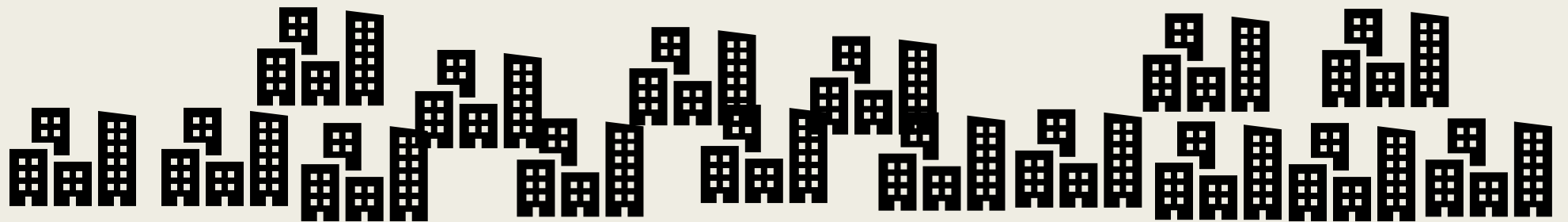
NRG



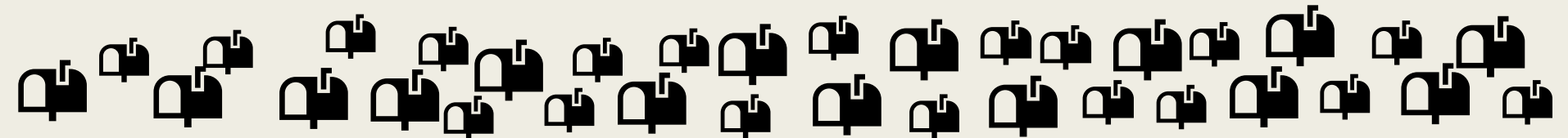
(Sub Group)



Blocks



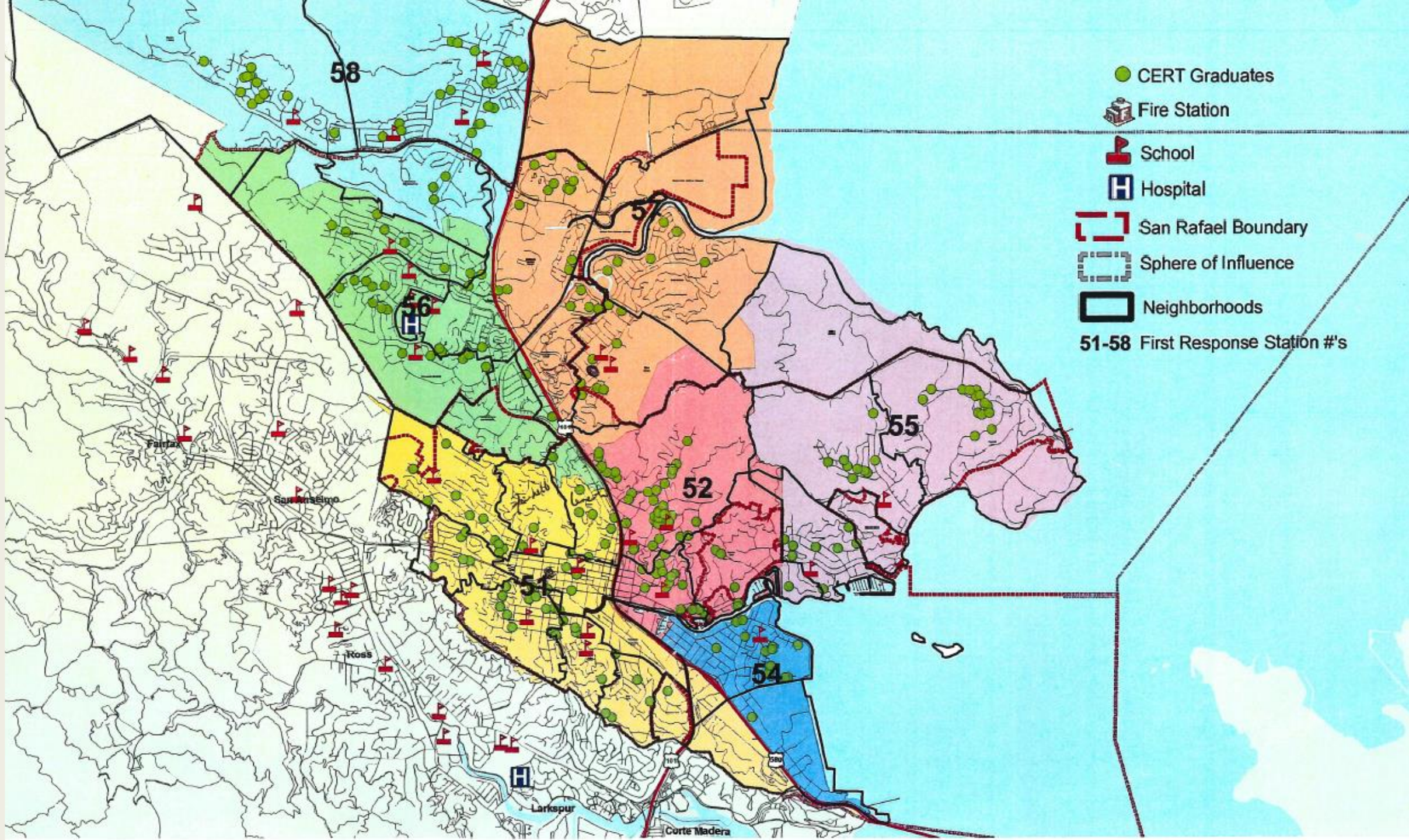
Homes
(16,000+)



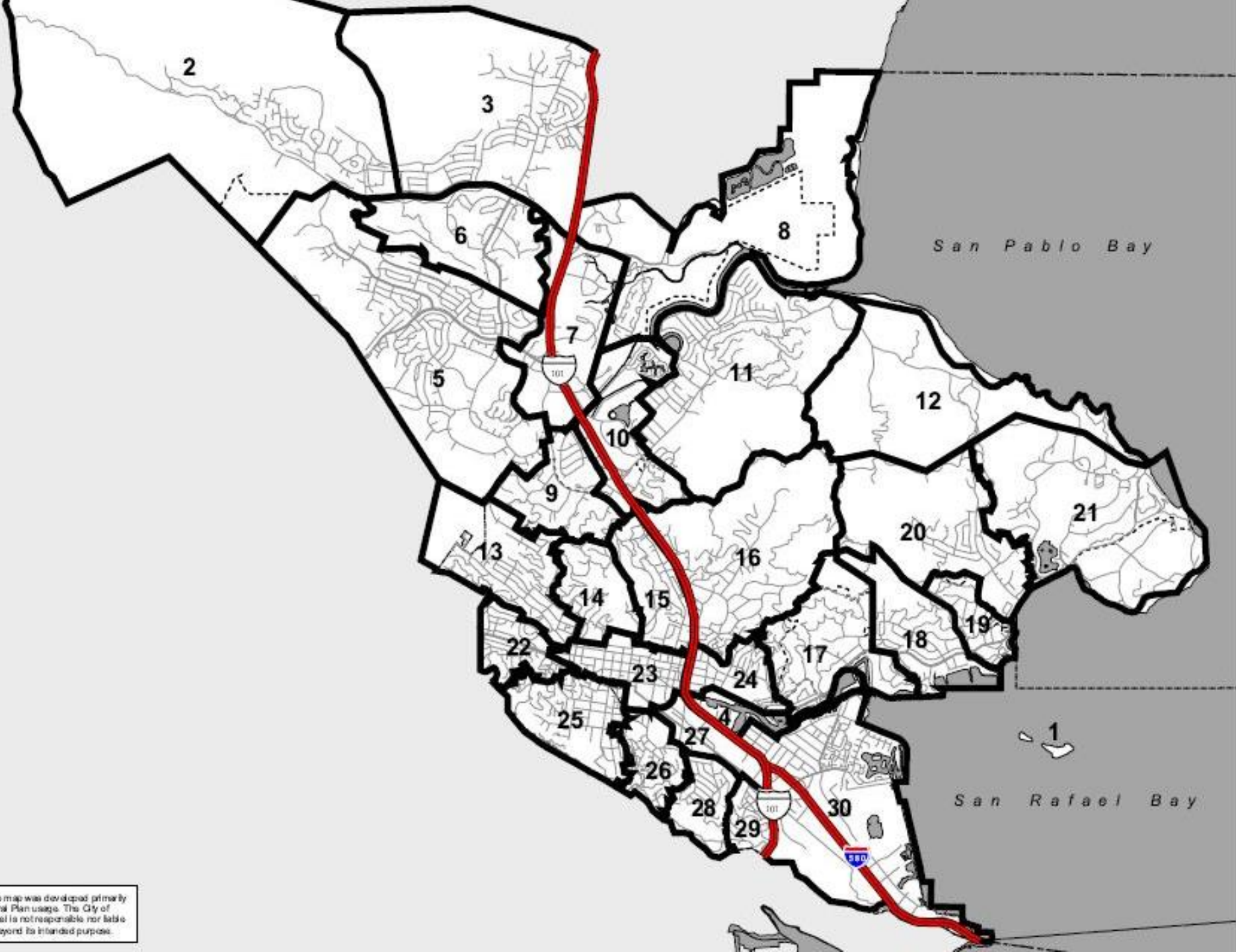


Communication

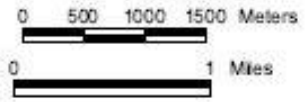
- Preparedness
- During a Disaster
 - *Digital*
 - *Runner*
 - *Amateur Radios*



San Rafael Neighborhoods



1. Bay Islands
2. Lucas Valley
3. Marinwood
4. Canal Waterfront
5. Terra Linda
6. Mont Marin/San Rafael Park
7. North San Rafael Commercial Center
8. Smith Ranch
9. Rafael Meadows/Los Ranchitos
10. Civic Center
11. Santa Venetia
12. China Camp
13. Sun Valley
14. Fairhills
15. Lincoln/San Rafael Hill
16. Dominican/Black Canyon
17. Country Club
18. Loch Lomond
19. Bayside Acres
20. Glenwood
21. Peacock Gap
22. West End
23. Downtown
24. Montecito/Happy Valley
25. Gerstle Park
26. Picnic Valley
27. Francisco Boulevard West
28. Bret Harte
29. California Park
30. Canal



This base map was developed primarily for General Plan usage. The City of San Rafael is not responsible nor liable for use beyond its intended purpose.

A group of colorful, stylized human figures holding hands in a circle, forming a structure. The figures are in various colors including blue, pink, yellow, green, and orange. They are arranged in a circle, with their arms raised and hands clasped together, forming a dome-like structure. The background is a light, neutral color. The entire scene is framed by a dark blue border.

BREAKOUT 2

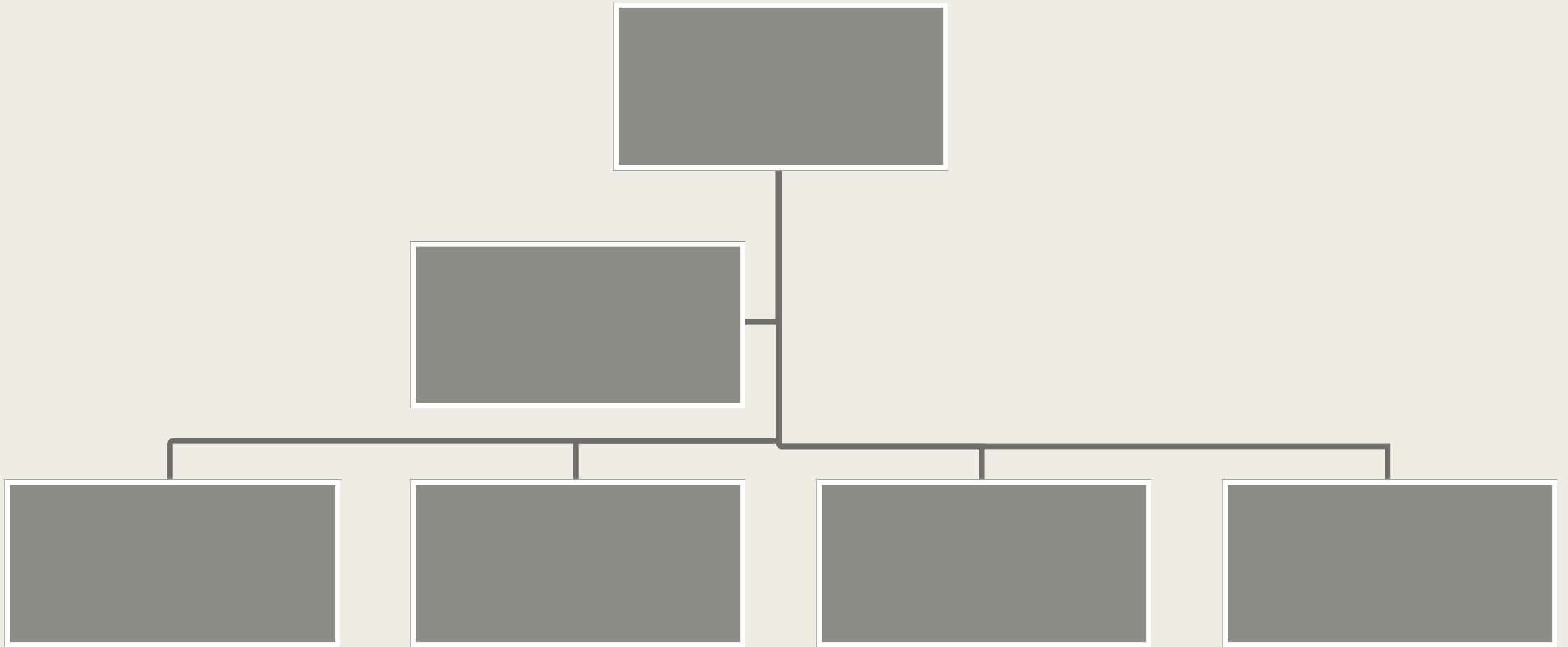
Building a structure

Breakout 2: Building Structure

- What structure makes sense for your zone?
- What roles do you need?
 - *Zone leader(s)*
 - *Steering committee*
 - *Communications*
 - *Operations*
 - *Block Captains*
 - *Other*
- Who can fill these roles?



Outputs: Organizational Chart



Best Practices

- There is no “one size fits all”
- Build relationships
- Don't try to do too much
- Focus on empowerment, not fear



Lightening Round: Neighbor's Success Stories

- Jack Nixon – Wildfire Drill
- Paula Doubleday – Preparedness Outreach
- Rich Rusdorf – Organizing for Firewise
- Frank Cox – 5 steps of a Block Captain and Central Information Sharing
- Roger Byars – Data Collection

WILDFIRE DRILL

DOMINICAN
BLACK CANYON



Important Notice Voluntary Fire Drill – Saturday, June 15 at 9:30 a.m. Wildfire Simulation and Safety Fair

This drill is intended to simulate what Dominican Black Canyon residents would need to do if a wildfire occurs, and residents are advised to leave. The schedule for the drill and ways to prepare for it are listed below.

9:30 a.m. All residents of the Dominican Black Canyon Neighborhood should expect a phone call, text, and/or email from Alert Marin and the Marin County Office of Emergency Services announcing the start of the drill.

Set a timer to get out in ten minutes. Imagine you are vacating your home for several days. Gather essential items before the timer goes off. Assembling what you need is faster if you prepare a list in advance. Also, put some items into a go-kit that is always ready (see below).

Load your car, be sure it fits, and drive to the Conlan Gym parking lot on Grand Avenue at Dominican University.

By **10:00 a.m.**, arrive at the Conlan Gym parking lot, park your car, and check in, just as you would at an evacuation center. If your time permits, visit tables staffed by the SR Fire Department, SR Police Department, FireSafe Marin, Marin County Red Cross, and neighborhood association members who will answer questions and **provide handouts**. Please sign up for Alert Marin at AlertMarin.org if you haven't done so already.

To create your personal check list, consider the suggestions below. For more suggestions, Google "Evacuation Checklist".

Last minute items

- Cash and wallet
- Identification, passport
- Cell phones, chargers, laptop, tablet
- Prescription medication
- Safe deposit box key
- Pets, leashes, carriers

Go Kit

- Water, emergency food
- Change of clothing, sturdy shoes
- Headlamp and flashlight
- Spare glasses/contacts
- Computer backup drive

Leaving the house

- Close all windows and doors
- Close interior doors
- Close garage door
- Attach hoses to outside spigots
- Open outside gates

Postcard mailed
to neighbors



PREPAREDNESS
OUTREACH

READYMARIN

5 simple steps to prepare. Let's get started.

1



Form a neighborhood group, identify a Block Captain, and share contact information. Identify anyone who might need assistance in an evacuation.

2



Store enough water for 5 days: Minimum 1 gallon per person per day. Don't forget water for the pets, sanitation, and cooking. Write the date on the container and replace once a year.

3



Disasters can happen when it is dark! Put a flashlight or headlamp next to your bed. Don't forget to check the batteries now and again.

4



Place a wrench near your gas meter and know how to turn it off. (Call PG&E if you *don't know* and they'll show you.) ONLY turn off the gas if you smell it! Also know how to turn off your water.

5



Put an old pair of shoes and socks under your bed. The most common injury in an emergency is cuts on the bottom of the feet. (Makes it hard to run!)

Is this enough?

No. But we want to get you started. There are many more things you can do to prepare. On the other side of this postcard are more ideas you can do to get ready for an emergency, whether a fire, evacuation, or an earthquake.

Visit www.ReadyMarin.org for more information and resources.

READY
gerstle park
Neighbors knowing neighbors

OUR MISSION IS TO HAVE ALL RESIDENTS IN GERSTLE PARK ORGANIZED INTO GROUPS AND PREPARED FOR AN EMERGENCY. YES, WE THINK BIG. BE A PART OF IT.

www.gerstlepark.com

Pack a Kit

It won't take you long to pull together some items to prepare for a disaster. If you have children, they need a kit too! If you had 10 minutes to evacuate your home, what would you take? Make a list and put those items close at hand. Consider an evacuation route out of your home for all family members and choose a place to meet, in case you get separated. Plan a drill with your kids!

Visit our neighborhood website for more information at www.gerstlepark.com

Have You Registered Your Cell Phone With the Telephone Emergency Notification System?

Previously, the Marin County TENS program contained all listed and unlisted landline numbers in their system. If there is an emergency, they can call thousands of people with an alert. This year, the system was upgraded to allow you to **register all of your cell phones**. If you aren't at home when an alert goes out, such as a wildfire evacuation, you would get the call on your cell. Please register. It takes 5 minutes.

www.alertmarin.org

info@gerstlepark.com | www.gerstlepark.com

In Your Car

Nutritious snack food
Bottled water
Comfortable shoes and socks
Heavy work gloves
Cash in small denominations
Flashlight & batteries
Waterproof matches
Portable AM radio
Toilet paper and sanitary supplies
Small first aid kit
Mylar space blanket
Tools: screwdriver, pliers
Fire extinguisher: A-B-C type
Flares
Never let your gas tank fall below 1/4 full

In Your Home

Water, water, water
Flashlight and batteries
First Aid Kit and Manual
Portable radio and batteries
Copy of driver's license
Cash in small denominations
Food
Paper plates
Can opener
Portable toilet or bucket
Wrench
Paper towels
Chlorine bleach
Plastic garbage bags
Feminine hygiene supplies
Pet food and leashes
Fire extinguisher: A-B-C type
Camping tent and sleeping bags
Camping stove
Work gloves
Scissors

READY
gerstle park
Neighbors knowing neighbors

BECOMING FIREWISE RAFAEL HIGHLANDS



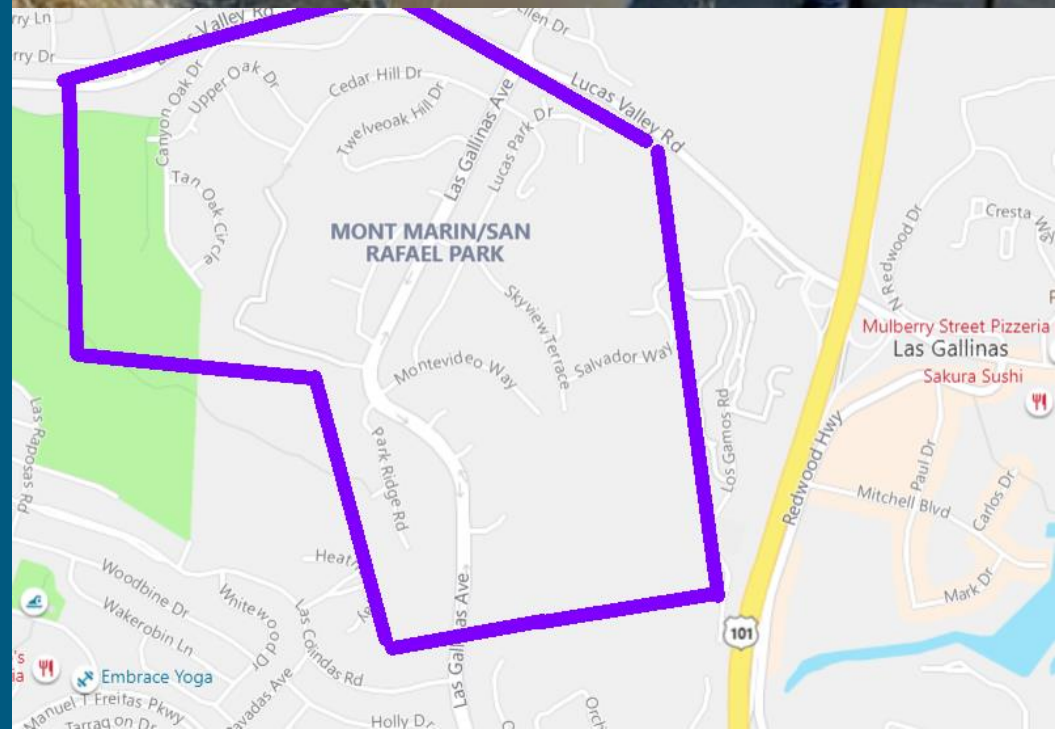
FIREWISE USA®

Residents reducing wildfire risks



TRAINING BLOCK CAPTAINS

MOUNT MARIN SAN RAFAEL PARK



Neighborhood Forms + Records



Easy
Steps

meet your
neighbors



STEP ONE

**Put Flyer
Into Mailbox
With YOUR
Captain Info...**

**Maybe put your
Photo on back**

**Then follow-up
With a visit**

Mont Marin / San Rafael Park – Neighborhood Response Group

Block Captain _____

Mont Marin S.Rafael Park Neighborhood Assoc

I Live here: _____

Website: <http://www.montmarin.org/>

My Phone: _____

MY Email: _____



HELLO NEIGHBOR!

Mont Marin/San Rafael Park Neighborhood Association is now organizing a local Emergency Preparedness and Disaster Response Team, consisting entirely of residents in our area, who have agreed to meet neighbors near our homes at a time convenient to all, give you a brief outline of how you might prepare for earthquakes, wildfires, and other risks we face in our neighborhood, and then do our best to check on you if there is a local disaster. We will be working with the San Rafael / Marinwood Fire Departments in such an event, to help them identify those most in need of services. We are only neighbors – just volunteers – so we really need your help in learning who is in your household, contact information, and any critical information first responders might need to help you if we have a local disaster. This information will not be shared outside of our team without your permission.

I've roughly MARKED ON THE ABOVE MAP the area I'll be surveying, and would like to meet with you for about 15 minutes in your home to answer your questions, suggest a few good steps all of us need to take to prepare for emergencies, and include you in our local Neighborhood Response Group plan. Please either give me a call or email to let me know if we can meet:

DATE(s): _____ TIME(s): _____

Best to Reach me this way:

STEP TWO

**Give Brief
'Earthquake
Talk' – what
Is this all about?**

**Maybe show
Gas / water
Shutoffs – etc.**

Neighborhood Response Group of Marin The 'Earthquake Talk' / getting Neighbors to participate

See: WWW.NRGMarin.ORG

https://www.youtube.com/watch?v=aO_xsZtOVtk&feature=youtu.be



Block Captain Training - The Earthquake Talk

https://www.youtube.com/watch?v=aO_xsZtOVtk&feature=youtu.be

John and Lee Howard - Mariner Cove, Corte Madera

Lee has given est 314 or so 'Earthquake talks' in Mariner Cove – her suggestions:

Rough Notes from watching Lee's 21 minutes long video:

~~~~~  
Everything you need (Forms, information) is on the website

Neighborhood Response Group of Marin

[WWW.NRGMarin.ORG](http://WWW.NRGMarin.ORG) (links to [www.ReadyMarin.org](http://www.ReadyMarin.org) in some places)

# STEP THREE

**Help  
Neighbor  
Fill out  
Form for  
YOUR use  
+  
Our records**

**Block Captains keep originals in waterproof binders to check on neighbors if there is a disaster. Give a PDF Copy to MMSRP Lead.**

## MontMarin-SanRafael Park Neighborhood Emergency Assistance Information

Your information will be used solely for the purpose of the MMSRP Emergency Response Team, i.e. emergency preparedness and response should an emergency / disaster strike our Neighborhood.

Name / primary contact \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

Residence Phone \_\_\_\_\_ Cell # \_\_\_\_\_ E-mail: \_\_\_\_\_

**Occupants** (full or part time)

| <u>Adults</u> | Name  | Workplace Location | Cellphone # |
|---------------|-------|--------------------|-------------|
| _____         | _____ | _____              | _____       |
| _____         | _____ | _____              | _____       |

| <u>Children</u> | Name  | Birth Mo/Yr | School |
|-----------------|-------|-------------|--------|
| _____           | _____ | _____       | _____  |
| _____           | _____ | _____       | _____  |

Emergency Contact(s) NOT in this area to contact if you become disabled:

\_\_\_\_\_  
\_\_\_\_\_

| <u>Pets</u> | Type  | Name  | Description |
|-------------|-------|-------|-------------|
| _____       | _____ | _____ | _____       |
| _____       | _____ | _____ | _____       |

**Special Needs:** Please identify by name any: medical conditions, critical medications, life support (ie: dialysis, oxygen, respirator), disability (cognitive, speech, hearing, mobility, etc.) ESL language

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Skills:** (e.g., CERT, CPR, First Aid, EMT, medical doctor, nurse, Search And Rescue, etc:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Resources:** Helpful tools (ie generator, HAM radio etc.) you can use if we have a disaster:

\_\_\_\_\_  
\_\_\_\_\_

Are you interested in helping as a Block Captain / Coordinator / other helper?

\_\_\_\_\_  
\_\_\_\_\_

Anything Else we should know? \_\_\_\_\_

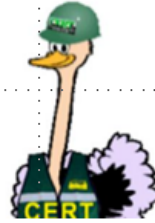
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# STEP FOUR

## Leave OK/HELP sign And 5 Step Card


**Search and Rescue Alert**

# HELP



**Search and Rescue Alert**

# I'm OK



**Search and Rescue Alert**

*After an Earthquake: If it is dark! Please go to your neighborhood.*

**Let your neighbors know if you need help or not. Use the appropriate side of this sign on your window or door.**

**This sign is for Neighborhood Search & Rescue Teams only. Does not imply Police or Fire Service will rescue.**

### 5 simple steps to prepare. Let's get started.

- 1 
- 2 
- 3 
- 4 
- 5 

**1** Form a neighborhood group, identify a Coordinator, and share contact information. Identify anyone who might need assistance in an evacuation.

**2** Store enough water for 5 days: Minimum 1 gallon per person per day. Don't forget water for the pets, sanitation, and cooking. Write the date on the container and replace once a year.

**3** Disasters can be at night! Pack a kit with a headlamp! Don't forget batteries!

**4** **Pack a Kit**  
It won't take you long to pull together some items to prepare for a disaster. If you have children, they need a kit too! If you had 10 minutes to evacuate your home, what would you take? Make a list and put those items close at hand. Consider an evacuation route out of your home for all family members and choose a place to meet, in case you get separated. Plan a drill with your kids!

**5** **In Your Car**  
Nutritious snack food  
Bottled water  
Comfortable shoes and socks  
Heavy work gloves  
Cash  
Flashlight & batteries  
Waterproof matches  
Portable AM radio  
Toilet paper and sanitary supplies  
Small first aid kit  
Mylar space blanket  
Tools: screwdriver, pliers  
Fire extinguisher: A-B-C type  
Flares  
Never let your gas tank fall below 1/4 full

**In Your Home**  
Water, water, water  
Flashlight and batteries  
First Aid Kit and Manual  
Portable radio and batteries  
Copy of driver's license  
Cash in small denominations  
Food  
Paper plates  
Can opener  
Portable toilet or bucket  
Wrench  
Paper towels  
Chlorine bleach  
Plastic garbage bags  
Feminine hygiene supplies  
Pet food and leashes  
Fire extinguisher: A-B-C type  
Camping stove  
Work gloves  
Scissors

Visit [ReadyMarin.org](http://ReadyMarin.org) for more information, checklists and resources.

**Is this enough?**  
No. But we want to get you started. There are many more things you can do to prepare. On the other side are more things to do to get ready for an emergency, whether a fire, evacuation, or an earthquake.

**Be proud and connect.**  
Participation breeds participation. We are a strong team. Encourage a get-together to get to know what you would do after a disaster.

**READY marin** ReadyMarin.org has what you need for your group.

**Have You Registered Your Cell Phone With the Telephone Emergency Notification System?**  
The Marin County TENS program contains all listed and unlisted landline numbers in their system. If there is an emergency, they can call thousands of people with an alert. The system also allows you to register all of your cell phones. If you aren't at home when an alert goes out, such as a wildfire evacuation, you would get the call on your cell. Please register. It takes 5 minutes.  
[www.alertmarin.org](http://www.alertmarin.org)

Please help us prepare every home in Mont Marin/San Rafael Park for emergencies. Join our Neighborhood Response Team!  
[www.montmarin.org](http://www.montmarin.org)

Please help us prepare every home in Mont Marin/San Rafael Park for emergencies. Join our Neighborhood Response Team!

[www.montmarin.org](http://www.montmarin.org)



# STEP FIVE

## Data Collection and Maintenance



- 1. TEAM member shared resources (not public):**  
(URL to the SHARED TEAM portion of the Mont Marin Gdrive )
- 2. Coordinator / LOCKED Password protected**  
team member personnel files and confidential homeowner files (backup for block captains)

# 4 Years Meetings & Drills

## Recent Neighborhood Response Team meetings:

- **Wednesday Jan 27, 2016 - Annual meeting,** - with reps from Lucas Valley HOA & Quail Hill Homeowners.
- **Wednesday Feb 24, 2016 - Neighborhood Response Team Meeting,** with Paula Doubleday (Dominican area coordinator, webmaster of [www.ReadyMarin.org](http://www.ReadyMarin.org))
- **Wednesday April 27, 2016 - Get Ready Marin personal / family preparedness Class** Marinwood Community Center
- **Wednesday June 22, 2016 - Neighborhood Response Team Meeting,** with John & Lee Howard, Neighborhood organizers in Central Marin ([www.nrgmarin.org](http://www.nrgmarin.org))
- **Wednesday July 13, 2016 - Neighborhood Response Team Meeting,** 5 steps for Block Captains, practice 'Earthquake talk'
- **Wednesday Aug 24, 2016 - Neighborhood Response Team Meeting,** Maggie Lang, CERT coordinator / Preparedness Trainer
- **Saturday, Sept 10, 2016- 10am-Noon at Mill Valley Community Center-** FIRE IN MARIN - Fire hazard in many parts of Marin is ranked among the highest in the state and the world! Todd Lando, Firesafe Marin Coordinator
- **Thursday, Sept 15, 2016- 7-9pm at San Rafael City Chambers** GET READY MARIN basic personal / family preparedness.
- **Wednesday Sept 21, 2016 - Neighborhood Response Team Meeting,** Judy Gronski, Quail Hill Neighborhood Response Control Team
- **Wednesday Oct 26, 2016 - Neighborhood Response Team Meeting,** John Hansen + Bill Davis, CERTs, Marin Valley Emergency Services Team. MVEST
- **Wednesday Nov 9, 2016 - Get Ready Marin personal / family preparedness Class** Marinwood Community Center
- **January 18, 2017 - Neighborhood Response Team Meeting,** Milt Davis and Henry Warren from Pt. San Pedro Rd. Coalition shared great ideas.
- **Saturday February 4, 2017 - San Rafael CERTs meet in Terra Linda** including Mont Marin SR Park, Marinwood, Lucas Valley HOA and many other CERTs!
- **Wednesday, Feb 8, 2017, Annual Meeting at Marinwood Community Center.** Great presentations by Bill Guerig, San Rafael Director of Public Works on the progress of the SMART Train, and Raffi Boloyan, Planning Manager at City of San Rafael speaking about the changes to the Los Gamos Drive area that will occur when Kaiser moves medical offices into 1650 Los Gamos Drive, and more.
- **Wednesday Feb. 22, 2017 - Neighborhood Response Team Meeting** Tabletop exercise discussion based on earthquake scenario
- **Wednesday March 22, 2017- 7:30 pm - 9:00pm Get Ready Marin** (with Lucas Valley + Marinwood)
- **Wednesday, April 19, 2017 7:00 to 8:30pm** at the Senior Access Center, 70 Skyview Terrace, San Rafael MMSRP Neighborhood Response Team meeting / introduction to disaster radio communications
- **Sunday May 21st 9am - Noon Neighborhood Response Team Radio Drill** at Jerry Russom Park Over 20 volunteers broke into seven teams and successfully carried out a Radio Drill from all parts of MMSRP.
- **Wednesday June 28, 2017 7:00pm to 8:30pm Neighborhood Response Team Meeting** at the Senior Access Center, 70 Skyview Terrace, SR. We did a short half our 'Refresher' on our Team '5 Steps', reviewed lessons learned in the Radio Drill, and planned more.
- **Thursday August 10, 2017 7:15pm to 8:00pm Three Community "Scratch" Radio Drill** testing different types of radios, multiple frequencies, among MMSRP and Lucas Valley and Marinwood CERT to Marinwood Fire station .... dry run for our Oct 14, 2017 major drill.
- **Wednesday June 28, 2017 7:00pm to 8:30pm Neighborhood Response Team Meeting** at the Senior Access Center, 70 Skyview Terrace, SR. We did a short half our 'Refresher' on our Team '5 Steps', reviewed lessons learned in the Radio Drill, and planned more.
- **Wednesday Sept 20, 2017 7:00pm to 8:30pm Neighborhood Response Team Meeting** We practiced for the upcoming Oct 14th Drill.



DATA  
COLLECTION

READY  
GLENWOOD

# Benefits of Data Collection for NRGs

- Identify, prioritize needs, and assist residents in an emergency
- Identify people who can be resources in an emergency
- Outreach to contact residents to promote disaster first aid and CERT classes





# Ready Glenwood: An Overview

- 684 homes
- 40% of completed information form (276)
- 22 Block Captains
  - 84% of homes covered
  - ~20 homes per captain
  - Gather data and share information
  - Half are CERT members



# Data Collection Tools

- Household Information Form
- Google and Excel spreadsheets (data from form goes into Google sheet, then downloaded to Excel)
- Pivot table (Excel)
  - Used to pull household information into individual forms showing data already collected on each household.
  - Block Captains use this for the annual update process.

# Household Information Form

- The resident initials the form to indicate they authorize use of information in an emergency
- Names of all in home, Address, Phone, Out of Area Contact, Email addresses
- Block captain keeps a copy and one goes to Coordinator
- Coordinators enter data into spreadsheet
- Annual outreach by block captains to update information

## READY

### glenwood

Disaster Preparedness for our Community

**BLOCK CAPTAIN**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

---

### Household Information Form

---

Your household information shared on this form will be held by the Block Captain and used in the event of an emergency. Please indicate by initialing here if you authorize the coordinator to share information on this form you have approved by checking items below, with your participating neighbors. \_\_\_\_\_ (INITIAL)

---

| CHECK IF<br>OK TO<br>SHARE |                                     | Date: _____                                                                                        |
|----------------------------|-------------------------------------|----------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>   | <b>Residents</b>                    | <b>Name</b> <span style="float: right;"><b>Cell Phone Number</b></span>                            |
| <input type="checkbox"/>   | Resident 1                          |                                                                                                    |
| <input type="checkbox"/>   | Resident 2                          |                                                                                                    |
| <input type="checkbox"/>   | Resident 3                          |                                                                                                    |
| <input type="checkbox"/>   | Address                             |                                                                                                    |
| <input type="checkbox"/>   | Home Phone(s)                       |                                                                                                    |
| <input type="checkbox"/>   | Out of Area<br>Emergency<br>Contact | <i>Often in an emergency calls out of our area codes can be successful. List name &amp; phone.</i> |
| <input type="checkbox"/>   | E-mail<br>Address(es)               |                                                                                                    |

## Household Form (cont.)

- Pets, Water on property, Vehicles
- Mobility Issues, Critical Needs, Medications
- Special Skills (Medical, Construction, CPR, etc.)
- Special Equipment
- CERT Graduate?
- Interested in Nextdoor or Homeowners' Association?

|                          |                           |                                                                                                                                                                                                                |
|--------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | Pets                      | List type of animal, name and location of stored food                                                                                                                                                          |
| <input type="checkbox"/> | Swimming Pool or Hot Tub? | <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                       |
| <input type="checkbox"/> | Mobility limitations?     | If yes, describe:                                                                                                                                                                                              |
| <input type="checkbox"/> | Critical Needs            | If yes, describe (i.e., dialysis, diabetic, need prescriptions):                                                                                                                                               |
| <input type="checkbox"/> | Special Skills            | If yes, describe (i.e., medical professional, construction, CPR, CERT, etc.):                                                                                                                                  |
| <input type="checkbox"/> | Special Equipment         | If yes, describe (i.e., generator, chain saw, pry bar, etc.):                                                                                                                                                  |
| <input type="checkbox"/> | Vehicles                  | Describe color, make and model, year:                                                                                                                                                                          |
| <input type="checkbox"/> | Amateur Radio             | Are you willing to participate in the neighborhood radio network?<br><input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                  |
| <input type="checkbox"/> | CERT Graduate?            | <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                       |
| <input type="checkbox"/> | Communication             | Want to be on the Glenwood Homeowner's Association email list? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Want to join NextDoor.com? <input type="checkbox"/> Yes <input type="checkbox"/> No |

# Pivot Table example for verification, annual update

|                              | What we currently have:                                                  | Please make any changes here: |
|------------------------------|--------------------------------------------------------------------------|-------------------------------|
| Block Captain                | Byars                                                                    |                               |
| Address                      | [redacted]                                                               |                               |
|                              | Knight Drive                                                             |                               |
| Persons in Household         | Roger Byars<br>[redacted]@aol.com<br>415-793-[redacted]                  |                               |
| Email                        | [redacted].net                                                           |                               |
| Phone                        | 415-7-[redacted]                                                         |                               |
| Out of Area Contact          | Sarah [redacted] 610-42-[redacted] John<br>[redacted] 928-445-[redacted] |                               |
| Pets (with location of food) | 3 Cats "Bella", "Baci", and "Rama"                                       |                               |
| Swimming Pool or Hot Tub?    | no                                                                       |                               |
| Mobility Limitations         | [redacted] goes slowly on stairs                                         |                               |
| Critical Needs               | prescriptions                                                            |                               |

## Pivot Table – (cont.)

|   |                                         |                        |  |
|---|-----------------------------------------|------------------------|--|
| 3 |                                         |                        |  |
| 4 | Special Skills                          | [REDACTED] retired RNs |  |
| 5 | Special Equipment                       | (blank)                |  |
| 6 | Vehicles                                | 2013 Grey [REDACTED]   |  |
| 7 | CERT Grad                               | yes                    |  |
| 8 | Radio Network?                          | yes                    |  |
| 9 | Add to GW HOA? (or already on?)         | yes                    |  |
| 0 | Add to Nextdoor? (or already on?)       | already on             |  |
| 1 | Interested in CERT Training?            | yes                    |  |
| 2 | OK to share information with neighbors? | yes                    |  |
| 3 | Last updated                            | 8/14/2019 9:04         |  |

# Lightning Round Summary

- Individual Preparedness
- Organizing for a specific purpose
- Drills and Exercises
- Structure and Block Captains
- Data Collection and Management

# Moving forward

- Identify Neighborhood Organizers > Steering Committee
- Plan and Conduct a neighborhood meeting
- Establish Clusters or Blocks and Identify Cluster/Block Captains
- Establish annual plan/objectives
  - *Meetings*
  - *Events/activities*
- Establish policies and guidelines








## Breakout 3

- Communication Plan
- First meeting or activity

Outputs: Communication Plan, Plans for next steps (empowerment)

# Objective Review

- Understand value of Community based NRGs
  - Build Relationships
  - Establish Lines of Communication
  - Develop Working Groups
  - Empower Residents to be Preparedness leaders
- 
- A target on a tripod stand is positioned on the right side of the slide. The target has a yellow bullseye, a red ring, a blue ring, and a brown ring. Three arrows are shown hitting the target: one in the bullseye, one in the red ring, and one in the blue ring. The background is a blurred landscape with mountains and a body of water.

# Resources

- [SROES.org](http://SROES.org)
- [ReadyMarin.org](http://ReadyMarin.org)
- [NRGmarin.org](http://NRGmarin.org)
- Map your Neighborhood
- Neighborhood Empowerment Network

# Thank You !!!

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