



We've worked with our partners at the Bay Area Urban Manufacturing Initiative and SFMade to pull together a list of the most useful resources for manufacturers during this crisis. See below for resources ranging from capital assistance to where to donate PPE. For all of SFMade's advice for manufacturers, please [see their central COVID-19 response page](#).

ACCESS TO CAPITAL

If you have been impacted and need funding, **we recommend you apply for an EIDL and a PPP loan** as soon as possible, so you are in the queue: apply for the EIDL directly with the SBA, and a PPP via your bank. More information can be found in [SFMAde's funding resources blog post](#). **Make sure to read section #4 on measuring the impact of COVID-19 on your business.**

You can apply for both programs and we recommend that you do so. If you get both loans, you must use the funds to pay for different expenses.

RENT RELIEF NEGOTIATION TACTICS

In collaboration with a commercial real estate professional, SFMAde put together tactics they recommend you follow to decrease your rent during the crisis, including negotiation steps and arguments: read them [here](#).

WORKFORCE CONCERNS

Facing this crisis, **you may want to consider alternatives to layoffs** or strategies such as work share programs, reduction in hours, and voluntary use of PTO. These options can help you retain your employees and avoid recruiting costs when business picks up, while showing concern for your team, and thus facilitating a more rapid recovery. [Here are work reduction strategies you should consider](#), listing both alternatives to layoffs and layoff logistics information.

OPERATING AN ESSENTIAL BUSINESS

Essential businesses that continue to operate must limit the number of people working in the facility to those that are performing the work for the essential operation/production. All essential businesses that still operating are **required to post a social distancing protocol** and must share it with all employees on site. [Here is the template](#) you can adapt.

We also recommend that you **put together a transit letter for your employees**. You can find a sample [here](#).

PRODUCING PPE AND MEDICAL SUPPLIES

If you are interested in manufacturing Personal Protective Equipment (PPE) or medical devices in response to COVID-19 [fill out this form](#) to indicate your interest and your capacity to the California Office of Emergency Services. They will contact you directly if they need more information.

If you are able to donate PPE, one of the best aggregate sources is [#GetUsPPE](#), and their website and tools are getting better by the day.