

**In the Council Chambers of the City of San Rafael & Conference Call, Tuesday, March 17, 2020 at 12:00 p.m.**



**Special Meeting  
San Rafael City Council**

**Minutes**

Present: Mayor Phillips  
Vice Mayor Colin  
Councilmember Bushey  
Councilmember McCullough

Absent: Councilmember Gamblin

Also Present: City Manager Jim Schutz  
City Attorney Robert Epstein  
City Clerk Lindsay Lara

Mayor Phillips called the meeting to order at 12:05 p.m.

City Clerk Lindsay Lara called roll. She announced the meeting was being held via teleconference, announced everyone that was present on the phone call, and informed the City Council that she and City Attorney Robert Epstein were located at City Hall in the event members of the public wished to provide public comment.

Mayor Phillips invited public comment; however, there was none.

City Attorney Robert Epstein announced that no members of the public were present in the room.

**1. Coronavirus Resolution Ratifying and Modifying the City Manager/Director of Emergency Services' Proclamation of the Existence of a Local Emergency (CM)**  
[Staff Report](#)

City Manager Jim Schutz presented the staff report and requested feedback regarding how the City Council wished to receive updates on COVID-19 and City business.

The City Council expressed sincere appreciation to staff for their hard work during this emergency. Additionally, the City Council expressed interest in having weekly special meetings by teleconference to stay informed on City business during the emergency.

Councilmember Bushey moved and Councilmember McCullough seconded to adopt the Resolution

Resolution 14768 - Resolution Ratifying and Modifying the City Manager/Director of Emergency Services' Proclamation of the Existence of a Local Emergency

AYES: Councilmembers: Bushey, Colin, McCullough & Mayor Phillips

NOES: Councilmembers: None  
ABSENT: Councilmembers: Gamblin

**ADJOURNMENT:**

Mayor Phillips adjourned the City Council meeting at 12:20 p.m.

\_\_\_\_\_  
LINDSAY LARA, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020

\_\_\_\_\_  
GARY O. PHILLIPS, Mayor