



## AGENDA

### SAN RAFAEL CITY COUNCIL SPECIAL MEETING

MONDAY, JUNE 29, 2020 AT 5:00 P.M.

Join Online:

<https://us02web.zoom.us/j/82830068678?pwd=bkNiYzRobHBFcm9nR0FLNE05cFIGQT09>

Password: 415

Telephone: (669) 900-9128,

ID: 828-3006-8678

*Members of the public will have the opportunity to provide comments on agenda items.*

**1. Planning Commission Interviews**

Interview Applicants and Make Appointments to Fill One Four-Year Term to the End of June 2024 and Two Unexpired Four-Year Terms to the End of June 2021 and June 2022 on the Planning Commission Due to the Expiration of Terms of Barrett Schaefer and the Resignation of Jeffrey Schoppert and Sarah Loughran (CC)

*Recommended Action – Make Appointments to the Planning Commission*

**2. Board of Library Trustee Interviews**

Interview Applicants and Make an Appointment to Fill One Unexpired Four-Year Term on the Board of Library Trustees to the End of April 2023 Due to the Resignation of Catherine Sumser (CC)

*Recommended Action – Make Appointments to the Board of Library Trustees*

**ADJOURNMENT:**


*Any records relating to an agenda item, received by a majority or more of the Council less than 72 hours before the meeting, shall be available for inspection online. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing [Lindsay.lara@cityofsanrafael.org](mailto:Lindsay.lara@cityofsanrafael.org) or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request.*



**SAN RAFAEL CITY COUNCIL STAFF REPORT**

Department: City Clerk

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: 

**TOPIC: PLANNING COMMISSION INTERVIEWS**

**SUBJECT: INTERVIEW APPLICANTS AND MAKE APPOINTMENTS TO FILL ONE FOUR-YEAR TERM TO THE END OF JUNE 2024 AND TWO UNEXPIRED FOUR-YEAR TERMS TO THE END OF JUNE 2021 AND JUNE 2022 ON THE PLANNING COMMISSION DUE TO THE EXPIRATION OF TERMS OF BARRETT SCHAEFER AND THE RESIGNATION OF JEFFREY SCHOPPERT AND SARAH LOUGHRAN**

**RECOMMENDATION:**  
Interview the following applicants and make appointments to fill one four-year term to the end of June 2024 and two unexpired four-year terms to the end of June 2021 and June 2022 on the Planning Commission.

Name
David Burt
Elias Hill
John Stanko
Jon Previtali
Karen Strolia
Lisa Hanson
Samina Saude
Sharon Leckie
Timothy O'Dwyer

**BACKGROUND:**  
At the meeting of April 6, 2020, the City Council called for applications to fill one four-year term to the end of June 2024 and one unexpired four-year term to the end of June 2021 on the San Rafael Planning Commission due to the expirations of Barret Schaefer's term and the resignation of Jeffrey Schoppert. On June 5, 2020, Commissioner Sarah Loughran submitted her resignation to be effective August 1, 2020.

---

**FOR CITY CLERK ONLY**

**Council Meeting:**

**Disposition:**

## **SAN RAFAEL CITY COUNCIL AGENDA REPORT / Page: 2**

The [Planning Commission](#) consists of citizen volunteers appointed by the City Council to make decisions or advise the City Council on land use and property development issues. The Commission assures that new development is consistent with our long-range General Plan, State laws and other public policies that advance the interests of our community. [Meetings](#) are held on the second and fourth Tuesday of each month at 7:00 p.m. in the San Rafael Council Chambers, 1400 Fifth Avenue, San Rafael, CA 94901; however, due to COVID-19 the Planning Commission is meeting virtually until meetings will resume as in-person.

### **ANALYSIS:**

The deadline for submitting applications was April 28, 2020 and was left open until filled to receive additional applications. The City Clerk's Office received nine applications. Staff recommends the City Council interview the nine eligible applicants and make appointments to fill the three terms.

**FISCAL IMPACT:** There is no fiscal impact associated with this item.

### **COMMUNITY OUTREACH:**

The call for applications for the Planning Commission was advertised through mass email notification, Canal Alliance, the City website, Nextdoor and Facebook social media platforms.

### **RECOMMENDED ACTION:**

Interview the nine applicants and make appointments to fill one four-year term to the end of June 2024 and two unexpired four-year terms to the end of June 2021 and June 2022 on the Planning Commission.

### **ATTACHMENT:**

1. Nine (9) Applications
2. Planning Commission Municipal Code Section 2.16.040

**Profile**

David \_\_\_\_\_ Burt \_\_\_\_\_  
First Name Middle Initial Last Name

**Which Boards would you like to apply for?**

Planning Commission: Submitted

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

San Rafael \_\_\_\_\_  
City

CA \_\_\_\_\_  
State

94901 \_\_\_\_\_  
Postal Code

**Are you a resident of San Rafael**

Yes  No

**Resident of the City of San Rafael for how many years?**

8.5

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Republic Services \_\_\_\_\_  
Employer

Area Environmental Manager \_\_\_\_\_  
Job Title

**Business Address**

\_\_\_\_\_

**How did you learn about this vacancy? \***

NextDoor

**Interests & Experiences**

**Do you participate in any civic activities?**

No.

**List any civic organizations of which you are a member:**

None

**Education:**

---

Bachelor of Science - University of Colorado - Geology Master of Science - Cal State Long Beach - Geology and Geophysics

**Why are you interested in serving on a board or commission?**

---

I care about San Rafael and believe that my perspectives as a 30 year career solid and hazardous waste environmental and engineering professional would be of value. I am licensed as a Professional Geologist and Certified Hydrogeologist in the state of California, and registered by the American Institute of Hydrogeology. I have managed teams of up to 100 people, and budgets of up to \$58M.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

None.

[Burt\\_David\\_Resume\\_2020.pdf](#)

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

None Selected

**To which gender do you most identify?**

---

[REDACTED]

**How old are you?**

---

[REDACTED]



# DAVID M. BURT

San Rafael, CA 94901

415.902.0244

DMBurt@icloud.com

## PROFESSIONAL SUMMARY

Proven Environmental Operations leader with over 30 years of experience producing company-wide performance enhancement for heavily regulated solid and hazardous waste, and industrial companies from small to large (>\$13B annual revenue, 1400 industrial locations, 20,000-truck fleet, and >40,000 employees). Demonstrated success in developing environmental science, sustainability, safety, and risk management projects and corporate and government programs from concept to implementation. Expert in industrial waste facility monitoring, assessment, corrective action and compliance. Produced over \$160MM in demonstrated brand and profit enhancement. Completed integration of environmental and health & safety programs and initiatives. Experience includes working for a tribal government creating environmental programs for a governing organization that services a community of greater than 10,000 providing leadership on a daily and programmatic basis for the sustainability of the region. Currently leading the environmental and engineering department for a Republic Services responsible for management of \$58M in construction, program and environmental projects.

Areas of expertise include:

- Monitoring, Assessment and Remediation
- Groundwater and Surface Water Science
- Regulatory and Environmental Compliance
- Environmental Training
- Environmental Sustainability
- Environmental Management Systems
- Waste Management and Minimization
- Environmental Risk Management and Reduction

## PROFESSIONAL EXPERIENCE

### REPUBLIC SERVICES, Richmond, CA

2018 – Present

#### Area Environmental Manager

Manage a team of 14 professionals responsible for all environmental, engineering and regulatory projects and strategies for 40 industrial facilities across California. Responsible for a budget of \$58M in project capital and developing programs designed to improve the environment and communities in which we work.

### RINCON BAND OF LUISENO INDIANS, Valley Center, CA

2016 – 2018

#### Environmental Director, Rincon Environmental Department

Develop an Environmental Department for the Band's government addressing all areas of environmental performance. Accomplishes to date include establishment of an Incident Alert Program designed to enable community members to submit environmental concerns/issues for resolution and trending. Additional environmental programs established include a Drinking Water Sustainability Program, a Septic Safety Program and multiple grant management. Regulatory leadership initiatives have included RCRA, CERCLA, TSCA, CWA, SDWA, and NEPA. Government point for all due diligence, environmental outreach and messaging, community involvement, and regulatory interface with BIA, USEPA, USDA, and USFWS.

### LARIAT ENVIRONMENTAL SOLUTIONS, INC., The Woodlands, TX

2012 – 2016

#### President, Environmental Operations

Provide environmental consulting services relating to environmental training and program development, solid and hazardous waste characterization, environmental risk reduction and monitoring, site assessment and remediation, shale oil/gas groundwater and surface water risk management, Coal Combustion Residuals, long-term landfill liability management, and strategic environmental service and sales consulting. Key accomplishments include:

- Developed and implemented business model to add value and reduce risk at closed disposal sites.
- Developed business model and compliance pathway for the new Power Industry Coal Combustion Residual (CCR) regulations (USEPA 40 CFR Part 257).
- Developed detailed decision tree for waste sites monitoring programs under Part 257.
- Developed business model for Waste Management's (WM) expanding services to the O&G industry.
- Developed performance criteria for Waste Management's national contract laboratory program.
- Assessed and developed SOPs for hazardous waste sampling and characterization.
- Completed comprehensive report on the state of governance of all WM hazardous landfill labs.
- Completed training on storm water, surface water, and leachate sampling; special waste handling.

**WASTE MANAGEMENT, INC.; USA Waste Services, Inc.; Sanifill, Inc.****1993 – 2012****Senior Director**, Environment Protection, Houston, TX 2004 – 2012

Created Environmental Protection department directing company-wide strategic development and implementation of regulatory and scientific environmental and safety processes, training, tools and metrics. Extensively worked with federal, state and local regulators, private industry, non-governmental organizations and community

stakeholders. Managed Groundwater, surface water, and Laboratory Management departments, addressing groundwater, soil, and surface water monitoring, assessment, and remediation.

- Responsible for 40CFR Part 258 Sub D monitoring, assess. and remediation at 600 open and closed landfills.
- Responsible for environmental sustainability annual reporting, including the Dow Jones Sustainability Index.
- Developed effective environmental self-assessment program at 1,400 industrial facilities for issue identification prior to impact or regulatory failure; produced 20% reduction in task failures company-wide.
- Established and communicated company commitment to environmental sustainability by creating the annual Award for National Excellence in Environmental Performance. Award increased facility competition to deliver innovative and progressive environmental solutions and enhancements.
- Developed monthly environmental & safety training to >40,000 front line and management personnel.
- Created approach for expanding environmental service offerings beyond traditional company paradigm; developed business plan, customer survey, and new business opportunities in excess of \$100M.
- Developed the company's Environmental Management System (EMS) based on ISO 14001 standards.
- Instituted national quality oversight program for hazardous waste facility on-site waste handling and analytical laboratories; performance improvements recognized by USEPA and executive management.
- Developed Public Comment Management System with transparent response action and reporting, resulting in over 20,000 community incident recoveries per year.
- Developed EPA-recognized and nationally published process for assessing and reducing post-closure disposal-facility liabilities, now being implemented by several states.
- Reduced customer audit response time 300% and significantly improved sales and marketing efforts through use of the formalized and published Environmental Management System.
- Designed multi-component, company-wide environment performance metric (scorecard) used in bonus determination at all levels.
- Achieved the following performance improvements company-wide:
  - Improved environmental scorecard performance 35%.
  - Reduced environment violations 45%.
  - Reduced routine task failures 20%.
  - Reduced incomplete compliance tasks 90%.
  - Reduced time to correct / prevent violations 50%.
  - Reduced time to implement corrective actions 70%.
  - Reduced time to close audit findings 45%.

**Director**, Groundwater Protection, San Rafael, CA, Houston, TX 1993 – 2004

Originated, developed and implemented Groundwater Protection Department, expanding from 1 to 9 licensed professionals. Managed company-wide groundwater and related issues including monitoring, remediation, site characterizations, source assessments, unsaturated zone issues, sampling, data management, and due diligence for property transfers.

- Achieved \$100M cost savings while improving environmental protection by developing and achieving regulatory approval of 400 detection, assessment or remedial monitoring programs across the U.S.
- Developed national laboratory program resulting in improved quality and \$8M in annual savings for groundwater, surface water, soil, and air / gas samples. Created business approach, selected participating companies, negotiated contracts and managed quality.
- Achieved unique expertise in the design and implementation of industrial waste monitoring and assessment programs.
- Served as lead on state of OR and HI state guidance on 40CFR258 Subtitle D detection and assessment monitoring implementation.
- ASTM Special Service Award for leadership on groundwater monitoring (Subcommittee D18.21.120).



**EDUCATION**

**MS**, Geology and Geophysics, California State University, Long Beach, CA (4.0 GPA)

**BA**, Geology, University of Colorado, Boulder, CO (3.3 GPA)

**LICENSES AND MEMBERSHIPS**

Professional Geologist, California;  
Certified Professional Hydrogeologist, American Institute of Hydrology (AIH) and CA  
Co-Chair, ASTM Subcommittee, Groundwater Monitoring Programs  
Contributor, Association of State & Territorial Solid Waste Management Officials  
Contributor, Interstate Technology & Regulatory Council  
Member, National Ground Water Association

---

## Profile

Elias \_\_\_\_\_ D \_\_\_\_\_ Hill \_\_\_\_\_  
First Name Middle Initial Last Name

### Which Boards would you like to apply for?

Planning Commission: Submitted

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

San Rafael \_\_\_\_\_  
City

CA \_\_\_\_\_  
State

94901 \_\_\_\_\_  
Postal Code

### Are you a resident of San Rafael

Yes  No

### Resident of the City of San Rafael for how many years?

1 year

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Slalom LLC \_\_\_\_\_  
Employer

Client Service Partner \_\_\_\_\_  
Job Title

### Business Address

\_\_\_\_\_

### How did you learn about this vacancy? \*

Friend / Colleague

---

## Interests & Experiences

### Do you participate in any civic activities?

Professionally, I work with federal, state, and local departments/agencies to better serve constituents through strategy, operations, and technology transformation. Most recently, I have driven a strategy and technology transformation with the Department of Police Accountability.

**List any civic organizations of which you are a member:**

I am not currently active in any civic organizations. In the past: Boy Scouts of America, Volunteer Golden Gate Breakfast Club, Member

**Education:**

BS Nuclear Engineering, UC Berkeley

**Why are you interested in serving on a board or commission?**

I believe in the role of the San Rafael Planning Commission to advise the Council on land use and property development issues, and to ensure that new development is consistent with the interests and values of the community. In the capacity of a commissioner, I would bring experience with building strategic roadmaps and data-driven decision making, including initiative prioritization. Above all, I would bring active listening to the role, which I believe is essential to the interests of the community. San Rafael is a special community, standing apart even from neighboring Marin communities: it is the largest and oldest city, has a wide range of socioeconomic populations, a vibrant downtown, and geographic diversity and beauty. Above all, I recognize the strong leadership in this community as one of its most compelling assets. The leadership's consistent support of public transit, public safety, and progressive policies on homelessness make me proud to be a resident of San Rafael. As we look to the future, the balance of many aspects including affordable housing, business, aesthetic, safety, and transportation will require good judgment and well-articulated, data-driven analysis. Ultimately, all decisions must ensure that the community's best interests are met. I have a strong background in public speaking, providing critical analysis and asking/answering tough questions, all of which I believe are minimal requirements for this position. I understand the criticality of the planning decisions that come before our community. If selected to serve as a commissioner, I would work to ensure that our community is provided the very best service and that our Planning Division and City Council have the support they need now and in the future. Thank you for your consideration, Eli Hill

**Describe possible areas in which you may have a conflict of interest with the City:**

Professionally, I am engaged with public sector departments and agencies throughout California; none in Marin County. My father serves as a member of the Board of Directors for Golden Gate Bridge, Highway and Transportation District. If any conflicts arise, I would follow ethics guidelines and, if appropriate, recuse myself from proceedings.

[Eli Hill - Resume.pdf](#)

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

**To which gender do you most identify?**

---



**How old are you?**

---



**Eli Hill**, Client Service Partner, Public Sector

Summary

**Eli is an industry-recognized leader with 20+ years of experience successfully engaging with large enterprises to deliver mission-critical outcomes.**

Eli Hill brings strong public sector professional services capability across federal, state, and local levels. He has a track record of delivering high-value outcomes through effective stakeholder engagement. As a Public Sector leader at Slalom, he is dedicated to partnering with public sector customers across the Northern California region to tackle big challenges with Slalom’s best thinking and people. He is known for building partnerships and value-oriented delivery, focused on bringing out the best of the customer’s internal talent.

Areas of Expertise		Industries
<ul style="list-style-type: none"> <li>• Program Management</li> <li>• Project Management</li> <li>• Engagement Leadership</li> <li>• Vendor Selection</li> <li>• Vendor Management</li> <li>• Digital Transformation</li> <li>• Technology Architecture</li> </ul>	<ul style="list-style-type: none"> <li>• Data and Analytics</li> <li>• Identity and Access Management</li> <li>• Routing and Switching</li> <li>• Messaging and Collaboration</li> <li>• Cybersecurity Technology</li> </ul>	<ul style="list-style-type: none"> <li>• Public Sector (Federal / State / Local)</li> <li>• Utility</li> <li>• Media</li> <li>• Private Equity</li> <li>• Retail</li> <li>• Life Sciences</li> </ul>

Professional Experience Highlights

Relevant Consulting Projects

- Engagement Leader** – Public Sector (Justice), Complainant Improvement Project
- Engagement Leader** – Utilities, Cloud Services Transformation
- Technology Leader** – Utilities, Next Generation Enterprise Security
- Technology Leader** – Utilities, Critical Infrastructure Protection Upgrade
- Engagement Leader** – Utilities, Collaboration Platform Upgrade and Migration
- Lead Architect** – Public Sector (Justice) Enterprise Collaboration Consolidation
- Lead Architect** – Public Sector (Defense), Finance and Accounting Service Divestiture
- Lead Architect** – Public Sector (State), Centralized Shared Services Standup

Company History

- Client Partner** – Slalom, San Francisco, CA, 2011 – present
- Solutions Architect** – Quest Public Sector, Rockland, MD, 2009 – 2011
- Solutions Architect** – Janalent, Los Angeles, NV, 2007 – 2009
- Sr Consultant** – Corplnfo, Los Angeles, CA, 2005 – 2007
- Sr Consultant** – Corevera, San Francisco, CA, 2004 – 2005
- Sr Network Engineer** – Micromenders, San Francisco, CA, 1999 – 2004



## Detailed Professional Experience

### **Slalom, San Francisco, CA, 2011 – present**

Slalom is a modern consulting firm focused on strategy, technology, and business transformation. In 27 cities across the U.S., U.K., and Canada, our teams have autonomy to move fast and do what's right. They're backed by seven regional innovation hubs, a global culture of collaboration, and partnerships with the world's top technology providers.

#### **Engagement Lead — PS (Justice), Case Management Capacity Building**

The San Francisco Department of Police Accountability was looking to expand capacity and improve efficiency related to its case management functions. The organization needed to clearly understand and address the root cause of challenges impacting capacity and efficiency across functional areas. As Engagement lead, Eli worked directly with the Director to ensure alignment with department objectives.

- Led an effort to understand and map the end-to-end experience of client staff and customers as they engage with the client organization
- Captured critical pain points and facilitated workshops to co-create and prioritize solutions
- Developed recommendations for improvement

#### **Engagement Leader — Utilities, Cloud Services Transformation**

A large west coast utility continued to host email on internally managed platform for 35,000 people. The organization was trying to determine the best way to optimize costs, capabilities, and regulatory requirements, including retention and cybersecurity. As engagement leader, Eli was accountable for outcomes.

- Established business case to migrate data and services from on-premise to the cloud
- Managed team that designed and implemented technology architecture
- Managed team that developed and executed the enterprise migration plan
- Reported weekly to the executive steering committee
- Delivered engagement successfully within budget and time

#### **Technology Leader — Utilities, Next Generation Enterprise Security**

A large utility had traditional network security infrastructure to manage access to critical systems. The technology leadership was considering various approaches to manage increasing prevalence of cybersecurity threats. As technology leader, Eli assembled/distilled requirements, developed solution options/recommendations, and designed/implemented the overall solution.

- Developed and delivered selection process among five (5) vendors; presented to IT steering committee for approval of recommendations
- Design and implemented enterprise-wide network security solution to achieve compliance for Bulk Electric System (BES) Cyber Systems (BCS)
- Managed engineering team to configure and operationalize the solution

#### **Technology Leader — Utilities, Critical Infrastructure Protection Upgrade**

A large electric utility needed to achieve compliance with new NERC requirements or face daily fines. In order to succeed, a multi-functional program was established with focus on technology, process,



and change management. In the technology track, a portfolio of projects was established to remediate capability gaps. Eli successfully managed the technology portfolio.

- Developed and maintained technology portfolio prioritization, status, and execution
- Managed architecture team to deliver 26 solutions as part of the technology portfolio
- Coordinated directly with the process and change management leads to ensure cohesive approach to achieving required outcomes

### **Engagement Leader — Utilities, Collaboration Platform Upgrade and Migration**

A large utility had an enterprise collaboration platform that was not optimized for search and could not meet required restoration timeframe in the event of a disaster. Left alone, the organization would be unable to leverage the platform as it did not meet mandatory requirements. Eli, as Engagement Leader, was accountable for the project outcomes.

- Performed an assessment on existing collaboration services and developed the business case for a new platform
- Established enterprise-wide change management network to engage stakeholders across the organization
- Designed and implemented new system, migrated content and services,
- Delivered enhanced search capability, met recovery-time- and recover-point-objectives, configured responsive design, and redesigned site branding
- Delivered outcomes on-time/on-budget

### **Quest Software, Public Sector, Rockland, MD, 2009 – 2011**

Founded in 1987, Quest Software is a global software company providing solutions to 130,000 companies across 100 countries, including 95% of the Fortune 500 and 90% of the Global 1000. Areas of focus include management and protection of data, support for hybrid environments, capabilities to track all network-connected devices, and achieve compliance and governance of identities across the enterprise. The Public Sector Professional Services Organization is a subsidiary of Quest Software that exclusively serves United States federal, state, and local government entities.

### **Lead Architect — Public Sector (Justice) Technology Services Consolidation**

The Department of Justice (100,000+ employees) includes several agencies including the FBI, the DEA, and the ATF. Each agency had stood up its own IT infrastructure for identity and messaging services disallowing centralized management. It was decided to centralize these functions. As Lead Architect, Eli was responsible for solution outcomes.

- Designed and implemented the migration infrastructure to support volume and resiliency requirements
- Managed the process definition and communications with agency liaisons and central operations team
- Met regularly with department officials to provide status updates
- Delivered outcomes on-time/on-budget



### **Lead Architect — Public Sector (Defense), Finance and Accounting Service Divestiture**

The Marine Corps determined that its finance and accounting function be divested from the main Defense Finance and Accounting Services (DFAS) agency. Due to constraints, the engagement needed to be executed inside of one month. As Lead Architect, Eli was responsible for solution outcomes.

- Designed and implemented the migration infrastructure to support the divestiture
- Worked directly with military personnel to ensure that the defined process was supported
- Delivered outcomes on-time/on-budget

### **Lead Architect — Public Sector (State), Centralized Shared Services Standup**

A large state prison system was in receivership due to failure to adequately meet prisoner medical needs. As a result, prison healthcare personnel and resources were to be transitioned to a divested organization under new management, as prescribed by the receiver. As part of this transition, technology identities and resources were considered in-scope. As Lead Architect, Eli was responsible for solution outcomes.

- Performed an assessment on existing technology services and developed the business case for shared-services model
- Designed and implemented the proposed systems and governance in support of a shared-services approach
- Delivered outcomes on-time/on-budget

## Education

**Bachelor of Science, Nuclear Engineering**  
*University of California at Berkeley – College of Engineering*

## Certifications, Affiliations, and Recognitions

- Cisco Certified Internetwork Expert (CCIE) #7048 (Emeritus)
- Security+
- Top Secret Security Clearance (inactive)
- CPR/First Aid/AED Certification





---

## Profile

John \_\_\_\_\_ Stanko \_\_\_\_\_  
First Name Middle Initial Last Name

### Which Boards would you like to apply for?

Planning Commission: Submitted

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

San Rafael \_\_\_\_\_  
City

CA \_\_\_\_\_  
State

94901 \_\_\_\_\_  
Postal Code

### Are you a resident of San Rafael

Yes  No

### Resident of the City of San Rafael for how many years?

13

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Law Office of John Stanko, Inc. \_\_\_\_\_  
Employer

Attorney \_\_\_\_\_  
Job Title

### Business Address

\_\_\_\_\_

### How did you learn about this vacancy? \*

Other

---

### Interests & Experiences

#### Do you participate in any civic activities?

Yes.

**List any civic organizations of which you are a member:**

---

In the past I was a member and two term co/president of the Coleman Elementary Schools Father's Group. I coached/managed San Rafael Little League teams for both of my children for seven years and was board secretary for two years. I currently coach my son's 8th grade CYO basketball team and have coached YMC and/or CYO for the last 9 years. I am a member of the Elks Lodge 1108 in San Rafael and and avid supporter of SRHS Bulldog Athletics.

**Education:**

---

1992, BA, Cal State Fullerton, communications 1996, JD, New College of California School of Law, San Francisco, CA.

**Why are you interested in serving on a board or commission?**

---

I love San Rafael and with my lovely wife, have raised my two children here for the past 13 years. I want to see our community thrive and to ensure that our infrastructure is properly supported by the new and thriving cannabis industry. As the Marin County seat, San Rafael is the face of our County and must continue to be shining example of Marin for all to see. The tax revenue from measure G, if properly administered, can certainly help our city to grow and thrive. Our police and fire departments are under constant stress as are our roads and sidewalks as they age and more traffic rolls through our streets. I want to serve on this oversight committee to ensure that the funds collected from our local cannabis businesses are being properly spent to enhance our community facilities, fix our failing roadways and to enhance our fire and police services so that all of the residents of San Rafael are protected from wildfires and crime.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

I don't believe I have any conflict of interest with the City but as a criminal defense attorney specializing in DUI and traffic ticket defense I do represent numerous clients accused of crimes initiated by traffic stops by the SRPD.

[John Resume 2020.doc](#)

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

**To which gender do you most identify?**

---



**How old are you?**

---



**John Stanko**

[REDACTED]  
San Rafael, CA 94901  
[REDACTED]  
[REDACTED]

**Objective**

To secure a position with the City of San Rafael Planning commission.

**Employment History**

**Law Office of John Stanko, Inc.**

San Rafael, CA

Trial Attorney

January 2004 to present

Represent clients in infraction, misdemeanor and felony criminal defense cases. Handle pre-trial negotiations; conduct preliminary hearings; and conduct court and jury trials. Prepare and argue appeals and writs of the denial of pre-trial motions. Represent clients at administrative hearings before the California DMV in relation to DUI driver's license suspensions, negligent operator actions, fraud actions, and revocation proceedings.

**Stanko and Bechtold**

Vallejo, CA

Managing Partner

January 2000 to December 2003

Represented clients in criminal defense, traffic ticket and DUI cases. Conducted pre-trial negotiations in all cases, argued pre-trial motions, conducted preliminary hearings, handled cases through jury trial and appeared before the California DMV in administrative hearings.

**Stanko and Rodriguez**

San Francisco, CA

General Partner

January 1999 to December 1999

Handled criminal defense, DUI and traffic ticket cases. Conducted pre-trial negotiations, argued pre-trial motions, conducted jury trials; handled traffic cases through court trial; and appeared at DMV administrative hearings.

**Law Office of Eric Bruce/Lake County Public Defender**

Lakeport, CA

Deputy Contract Public Defender

October 1997 to December 1998

Represented defendants in misdemeanor and felony cases; argued pre-trial motions; participated in plea negotiations; prepared and conducted jury trials.

**Law Offices of Jonathan Brand**

San Francisco, CA

Contract Attorney

December 1996 to October 1997

Took depositions; prepared motions; appeared at status conferences and settlement conferences before the California Worker's Compensation Appeals Board.

**Education**

New College of California, School of Law

Juris Doctor, May 1996

Criminal Law Clinic, Represented indigent criminal defendants in misdemeanor cases in the San Francisco Superior Court. Handled pre-trial settlement conferences, researched, wrote and argued pre-trial motions.

California State University Fullerton

Bachelor of Arts in Communications, May 1992

## **John Stanko, page 2**

### **Memberships**

State Bar of California, Admitted December 3, 1996

Marin County Bar Association

Solano County Bar Association

California DUI Lawyers Association

California Public Defenders Association

### **Volunteer/community service**

San Rafael Little League, Board Member, Secretary 2016-2018

Manager and Coach for Tee-Ball, Upper Rookie and Minors Majors teams, 2012-2018

Coach for CYO basketball teams, 2012-2020

Coleman Elementary School Father's Group, President 2013-2015

Volunteer assistance with fundraising efforts securing several thousand dollars annually to support art, music and physical education programs at my children's school.

### **Languages**

Speak and understand basic Spanish

CITY OF SAN RAFAEL

APPLICATION TO SERVE AS MEMBER OF THE

PLANNING COMMISSION

(Limited to Three Consecutive Four-Year Terms)

NAME: Jon Previtali

HOME ADDRESS: [REDACTED]

CITY / STATE / ZIP CODE: San Rafael, CA 94903

RESIDENT OF THE CITY OF SAN RAFAEL FOR 1 YEAR

PRESENT OCCUPATION: Renewable Energy Engineer/Director of Technology & Technical Services

NAME OF BUSINESS: Wells Fargo, Renewable Energy & Environmental Finance Group

BUSINESS ADDRESS: [REDACTED], 94105

\*HOME & BUSINESS PHONE: [REDACTED] (work/not currently in use due to COVID)

\*E-MAIL ADDRESS: [REDACTED]

EDUCATION:

B.S. Civil & Environmental Engineering, Stanford, 1993;

M.S. Civil, Environmental & Architectural Engineering, University of Colorado, Boulder, 2007

PARTICIPATION IN THE FOLLOWING CIVIC AND COMMUNITY ACTIVITIES / ORGANIZATIONS:

Responsible Growth Marin (Northgate Mall redevelopment design team); Drawdown: Marin (Marin County organization, green bank concept team); Marin County Parks (habitat restoration/forest management volunteer in collaboration with employer community service campaign)

MY REASONS FOR WANTING TO SERVE ARE: I feel it's important for citizens to support local government as representatives of the community. As an engineer who has worked on large and small construction projects, including two redevelopment projects for the City of Menlo Park, I believe my skills can help Marin grow in a ecologically and financially sustainable way that preserves the County's health, happiness and connection to nature. My family and I are new residents of Terra Linda. We have two children, 8 and 10. Our small school district is the lowest funded district in Marin County because of low property taxes. I want to support reasonable development of Northern San Rafael that will help raise property taxes, but also improve, not harm the character of the neighborhoods. I am particularly interested in the redevelopment of the Northgate Mall. I grew up in rural Sonoma County. Sadly, my neighborhood of Bennet Ridge was destroyed by the Nuns Fire. I love that so many Marin neighborhoods are connected and even mixed with wild habitat, but I feel it is critical we continue to consider fire risk.

**Mail or deliver to:** City of San Rafael, Dept. of City Clerk  
City Hall, 1400 Fifth Avenue, Room 209  
P.O. Box 151560  
San Rafael, CA 94915

DATE: 6/22/2020

SIGNATURE: 

\*This information will be kept confidential, to the extent permitted by law.

## Jon Previtali

[REDACTED], San Rafael, CA 94903  
[REDACTED]

### BIO

Jon Previtali leads the engineering due diligence practice for renewable energy tax equity investments at Wells Fargo, one of the largest financiers of renewable energy in the US. He also serves as an advisor to the DOE's Solar Energy and Building Technology Offices and on the board of Wells Fargo's Innovation Incubator, a non-dilutive grant program for clean-tech starts-ups. Jon has worked with Internet and renewable energy technologies for over twenty years and holds engineering degrees from the University of Colorado, Boulder and Stanford University.

### EDUCATION

**Stanford University**, BS, *Civil & Environmental Engineering*, 1993

**University of Colorado**, MS, *Civil, Environmental & Architectural Engineering* (Building Systems Program), 2007

### PROFESSIONAL EXPERIENCE

**Wells Fargo Renewable Energy & Environmental Finance (REEF)**, San Francisco, CA

*Director Technology and Technical Services, formerly VP Environmental Finance, 2013 – Present*

- Oversee technical due diligence for all projects in preparation for funding: utility scale solar, distributed generation solar, wind power, energy storage, fuel cells
- Review proposed projects and contribute to Origination Requests for Credit Committee
- Contribute technical views to Investment Memos presented to Credit Committee
- Negotiate technical terms and write terms for use on contract agreements
- Support Project Origination and Portfolio/Asset Management teams with ad hoc issues
- Oversee quality assurance for solar modules (factory audits, production oversight, testing)
- Plan technical due diligence programs for new technologies, e.g., energy storage, offshore wind, carbon capture and sequestration
- Manage multiple advisors across a broad range of technical areas
- Collaborate with other tax equity partners on club deals
- Establishment of asset management platform for solar

**Black & Veatch**, San Francisco, CA

*Renewable Energy Consultant/Engineering Staff Manager, Solar PV Services, 2010 – 2013*

- Managed team that provided wide range of engineering services for utility scale PV power plants and portfolios of distributed generation systems
- Led the reorganization and digitization of the LADWP Solar Incentive Program
- Developed test protocols and tested PV power plants to confirm performance relative to energy production estimates and revenue projections
- Advised project development companies on solar energy production optimization, performance guarantees, operations, maintenance procedures and reserve accounts, and asset management

**SunEdison/MEMC**, San Francisco, CA

*Director of Product Management/Senior Product Manager, 2008 – 2010*

- Commercialized SunEdison's third-party operations and maintenance service
- Initiated and co-designed EPC/distributor partner program
- Developed feature requirements, performance alerting algorithms and user interfaces for field tech and operations center software
- Contributed to utility PPA sales and project design strategy as technical advisor

**Self Employed**, Boulder, CO and San Francisco, CA

*Renewable Energy Consultant, 2005 – 2010*

- Performed a range of technical and non-technical projects for the following organizations: HOMER Energy (now part of UL), Architectural Energy Corporation, AltaTerra Research, International Center for Appropriate and Sustainable Technologies (iCAST), University of Colorado Environmental Center, University of Colorado Solar Decathlon Team

**Cable & Wireless/Digital Island**, San Francisco, CA

*Director of Product Management, Product Manager, 1999 – 2004*

- Managed cross-functional teams to provide monitoring and reporting for over a dozen data centers, 2000+ customer servers and a large Content Delivery Network (CDN)
- Enlisted “Voice of the Customer” research for new product development
- Assisted in the establishment of a “Stage Gate” product development process
- Designed and commercialized service level agreements (service guarantees)
- Worked on a task force to implement business systems that enabled the company to scale from several dozen customers to more than 2,000 within 2 years
- Led system and staff integration projects through three mergers

**Starlight Networks/Polycom**, Mountain View, CA

*Web Site Designer, Associate Product Manager, 1996 – 1999*

- Development and marketing of on-demand, live and multicast streaming media software

**Poppy Tyson Interactive**, Mountain View, CA

*Web Site Designer/Developer, 1995 – 1996*

**City of Menlo Park**, Menlo Park, CA

*Engineering Technician, 1994 – 1995*

**Schlumberger**, Midland, TX

*Petroleum Field Engineer, 1993*

#### **Board Seats**

- *Wells Fargo Innovation Incubator*, ongoing since 6/2014 (founding member), a grant program for clean-tech start-ups performed in collaboration with the National Renewable Energy Laboratory (NREL)
- *DuraMAT Industry Advisory Board*, ongoing since 8/2016 (founding member), a DOE funded effort to foster collaboration between the National Laboratories and industry to develop more reliable and durable solar module materials
- *PowerMark*, ongoing since 3/2015, overseer of the US Technical Advisory Groups (US TAG) that review technical standards for the solar power industry



**Profile**

Karen \_\_\_\_\_ M \_\_\_\_\_ Strolia \_\_\_\_\_  
First Name Middle Initial Last Name

**Which Boards would you like to apply for?**

Planning Commission: Submitted

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

San Rafael \_\_\_\_\_  
City

CA \_\_\_\_\_  
State

94901 \_\_\_\_\_  
Postal Code

**Are you a resident of San Rafael**

Yes  No

**Resident of the City of San Rafael for how many years?**

15

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Downtown Streets Team \_\_\_\_\_  
Employer

Regional Director, North Bay \_\_\_\_\_  
Job Title

**Business Address**

\_\_\_\_\_

**How did you learn about this vacancy? \***

Other

**Interests & Experiences**

**Do you participate in any civic activities?**

I'm currently a Steering Committee Member of the San Rafael General Plan 2040, as well as the Homeless Policy Steering Committee.

**List any civic organizations of which you are a member:**

---

I'm the Regional Director of Downtown Streets Team, a non-profit that is changing perceptions by engaging people affected by homelessness in beautifying our city. By creating an inclusive and supportive community, TMs end their experience and overcome barriers to success.

**Education:**

---

Bachelor of Arts, Psychology at UC Berkeley between Jan 2013 - May 2016 Associates in Behavior Sciences & Associates in Natural Sciences at College of Marin between Aug 2009 – May 2012

**Why are you interested in serving on a board or commission?**

---

After serving on San Rafael's General Plan Committee, I am interested and excited to experience applying these fresh guidelines in supporting projects that feel important to the evolution of our city. I'm particularly interested in housing needs and community growth as our community works to accommodate our neighbors who are experiencing homelessness, as well as older adults who are on fixed income while keeping in mind cost vs. expenditures toward essential services. There is a gap between those who work in San Rafael versus those who live in San Rafael. Having an opportunity to bridge that gap, would only increase the quality of life for both citizens, as well as business owners.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

I'm passionate about affordable housing through my work with Downtown Streets Team. I work with individuals who are living in extreme poverty and are often marginalized, making it challenging to find affordable housing for those who are experiencing homelessness despite their growing up here.

[KStrolia\\_Resume\\_June2020.pdf](#)

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

To which gender do you most identify?

---



How old are you?

---



# Karen Strolia

San Rafael, CA 94901

## PROFESSIONAL EXPERIENCE

### **Downtown Streets Team**

#### Case Manager

July 2016 – May 2017

- Helped 25-35 individuals experiencing homelessness (Team Members) to overcome barriers to housing and employment.
- Coordinated Team appreciation events, such as makeovers and picnics.
- Connected Team Members to therapy and legal assistance.

#### Project Manager

May 2017 – Oct 2018

- Oversee an extensive volunteer program in 2 Marin communities consisting of 12 community projects, combined.
- Supervise approximately 35 individuals volunteering in 6 project areas throughout Marin County.
- Manage Case Managers, Employment Specialists, drivers, and mobile shower staff.
- Launched and oversee Marin Mobile Care, Marin County's first mobile shower program serving unsheltered and low-income neighbors across the county.
- Manage a budget of over \$450K and report monthly and quarterly progress of community impact to the City of San Rafael, the City of Novato, the County of Marin, and community stakeholders.
- Build and maintain productive relationships and act as an intermediary between local stakeholders, our unsheltered neighbors, and our local governments, in order to report on information and trends while participating in comprehensive collaboration.
- Serve as the organizational representative at community meetings, events, and committees.
- Run 2 weekly success meetings with all volunteers and staff.

#### Director of Marin County

Oct 2018 – Aug 2019

- Supervising 6 staff and 45 volunteers on 10 contracts in a work experience program with a \$800,000 budget throughout 5 cities in Marin County.
- Founder and supervisor of Marin Mobile Care, Marin County's only mobile shower program meeting individuals experiencing homelessness where they are to serve showers throughout the county; program's successes featured in Bay Area-wide media coverage and several front-page stories in the Marin Independent Journal.
- Expanded Marin Mobile Care to Sausalito.
- Chair Downtown Streets Team Marin County Advisory Council.
- Maintain regular reporting systems for program impact, mobile shower impact, funding cycles, and contract requirements.

#### Regional Director, North Bay

Aug 2019 - Present

- Supervising 9 staff and 60 volunteers.
- Expanded volunteer work experience program into Petaluma.

- Oversee 11 work experience contracts with a \$1.2 million budget in Marin and Sonoma Counties.
- Expanded Marin Mobile Care to an additional shower site in San Rafael and Fairfax to meet the needs of people experiencing homelessness during Covid-19.
- Increased Marin Mobile Care services to include charging ports for phones, as well as food distribution partnerships.
- Exceeded annual fundraising goal by 1000%.

## EDUCATION

**University of California, Berkeley** Jan 2013 - May 2016  
Bachelor of Arts, Psychology

**College of Marin, Kentfield** Aug 2009 – May 2012  
Associates in Behavioral Sciences  
Associates in Natural Sciences

### Academic Awards

The Society for Collegiate Leadership & Achievement Aug 2015  
Community College League of CA: All-American Academic Team April 2013  
Phi Theta Kappa Honors Society 2010-2013  
Dean's List 2010-2013

## ACTIVITIES & VOLUNTEER SERVICE

CVNL's Excellence in Leadership Program Mar 2020  
- An extensive and immersive cohort-based program with a strong curriculum that combines leadership development skills and nonprofit core management responsibilities of executives, with emphasis on problem solving and strategic thinking.

San Rafael General Planning Commission 2017 – Present  
- Collaborating to provide a state-mandated document to the City of San Rafael with a vision for its future, including policies for future growth and conservation of the city.

San Rafael Chamber of Commerce's Leadership Institute 2017 – 2018  
- Leadership development program for professionals seeking to make a difference in their community, expand their network, and understand Marin from the ground up.

Homeless Policy Steering Committee 2016 – Present  
- Help to develop long-term strategic plans and facilitates year-round efforts to identify the needs of homeless individuals and families in Marin.

Marin County's Point-In-Time Count 2017, 2019  
- A snapshot of time when a group of volunteers count as many individuals experiencing homelessness as can be founds, which allows for a better understanding of how many are in the experience.

---

## Profile

Lisa \_\_\_\_\_ N \_\_\_\_\_ Hanson \_\_\_\_\_  
First Name Middle Initial Last Name

### Which Boards would you like to apply for?

Planning Commission: Submitted

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

San Rafael \_\_\_\_\_  
City

CA \_\_\_\_\_  
State

94901 \_\_\_\_\_  
Postal Code

### Are you a resident of San Rafael

Yes  No

### Resident of the City of San Rafael for how many years?

7

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

self-employed \_\_\_\_\_  
Employer

\_\_\_\_\_  
Job Title

### Business Address

\_\_\_\_\_

### How did you learn about this vacancy? \*

Other

---

### Interests & Experiences

**Do you participate in any civic activities?**

---

My family and myself co-founded the grass roots "B Team." We spent well over 3 years working closely with the City of San Rafael to help restore and revive Albert Park in the heart of Downtown. We spent countless hours meeting neighbors, building community, and fundraised with local businesses in the Downtown area. In addition, I personally worked with several local businesses including Safeway and BioMarin to reach our fundraising goal. We created a park grand re-opening that garnered over 300 neighbors which led to local press and achieving a Community Service Award through the California Park & Recreation Society.

**List any civic organizations of which you are a member:**

---

n/a

**Education:**

---

San Diego / communications

**Why are you interested in serving on a board or commission?**

---

After working on the parks project, and seeing it to completion, I realized how much I loved being part of the change within my own community. I pride myself on being a "master networker" and thrive on building community. Being on the planning commission seems like a natural next step to use my voice and be part of the positive change that I see for this town. My family coined the term "San Radfael" - this is truly a city that I have a passion for and want to see to its full potential. I would love to be on the Planning Commission.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

n/a

[LinkedInResumeLisaHanson.pdf](#)

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

**To which gender do you most identify?**

---



**How old are you?**

---





# Lisa Hanson

San Francisco Bay Area

 [linkedin.com/in/lisanielsenhanson](https://www.linkedin.com/in/lisanielsenhanson)



## Summary

I was born with an entrepreneurial spirit, love networking, and have a passion for making connections. I am a PR and marketing enthusiast from Los Angeles with over 20 years of experience. As a veteran TV producer I learned to pair both established and start up brands with top media outlets and influencers.

## Experience



### Owner

#### Lisa Hanson Branding and Product Placement

Jul 2010 - Present (10 years +)

Working as a referral partner for top NBC and ABC morning news programs.

Overseeing logistics for high grossing flash sales across multiple platforms.

Vetting new business and managing a portfolio of lifestyle brands for direct to consumer opportunities.



### Ranch Manager

#### Geyser Peak Ranch

Jul 2018 - Mar 2020 (1 year 9 months)

Being first point of contact for all Geyser Peak Ranch related calls / inquiries.

Meeting with Bay Area's top tech companies (Google, Apple, Facebook) to sell corporate events at the ranch.

Maintaining strategic partnerships as well as managing all site visits and logistics for events.



### Co-Founder "B Team"

#### Volunteer

Oct 2015 - Aug 2018 (2 years 11 months)

Co-founder of the grass roots, "B Team" - a neighborhood group of volunteers dedicated to reviving the heart of Downtown San Rafael. The B Team works closely with the City of San Rafael, the Mayor, and the Parks and Recreation department. To date, the "B Team" has successfully raised community awareness, built strategic relationships, and fundraised to renovate Downtown's Albert Park.



### Brand Integration Manager

#### Sweet Leaf Tea

Feb 2009 - Jul 2012 (3 years 6 months)

Managing product placement and brand integrations within TV shows & live events to build the brand in the Los Angeles market.



### Brand Integration/Production Experience

#### Production

Feb 1999 - May 2008 (9 years 4 months)

E's "The Girls Next Door" - Field Producer

NBC's "Celebrity Apprentice" -Brand Integration Producer

NBC's "Victoria Beckham Comes to America" -Brand Integration Producer

ABC's "The Bachelor" -Segment Producer

CBS's "Rockstar Supernova" -Brand Integration Producer

MTV's "Real World/Road Rules Challenge" - Segment Producer  
CW's "America's Next Top Model" -Associate Producer  
NBC's "EXTRA" - Executive Assistant

## Honors & Awards



**Community Service Award** - California Park & Recreation Society

Feb 2020

Community Service Award for grass roots work on Albert Park Project.

## Skills

Television • Public Relations • Fashion • Management • Social Media Marketing • Brand Awareness • Broadcast  
• Contract Negotiation • Marketing Communications • Strategic Planning

**Profile**

Samina

First Name

K

Middle Initial

Saude

Last Name

**Which Boards would you like to apply for?**

Planning Commission: Submitted

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

San Rafael

City

CA

State

94901

Postal Code

**Are you a resident of San Rafael**

Yes  No

**Resident of the City of San Rafael for how many years?**

seven years

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Gensler

Employer

Project Director , Client Relations

Job Title

**Business Address**

[Redacted]

**How did you learn about this vacancy? \***

Friend / Colleague

**Interests & Experiences**

**Do you participate in any civic activities?**

Yes, I attend many civic events: Downtown Farmers Market, West End Festival, Italian Street Painting Marin (past), Porch Fest, Civic Center Farmer's Market, San Rafael Criterium, San Rafael Parade of Lights and Winter Wonderland and Art Walks.

**List any civic organizations of which you are a member:**

---

Not applicable, although I am a member of Mom's Demand Action, Woman4Good, and the ACLU. I am the incoming VP of the Sun Valley Elementary PTO and volunteer at Parkside Children's Center on Albert Park Lane.

**Education:**

---

Bachelors in Architecture from California Polytechnic State University, San Luis Obispo Professional 5-year degree

**Why are you interested in serving on a board or commission?**

---

I love San Rafael as a community and sense of place and we chose to start our family here. My husband and I are invested in the community and intend to live in San Rafael indefinitely. Professionally, I have dedicated my life to the built environment and hold a strong desire to use my background and voice to maintain the unique character of San Rafael and continue to ensure it continues to economically thrive and be a beautiful place to live and work. San Rafael is an amazing place to live and has great potential to be an economic, civic, and community-driven leader in Marin. I want to help make that happen. I understand what good design is and have presented to Design Commission and Planning Commissions throughout the country. I can bring positive enthusiasm and practical judgment to the role.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

Not applicable.

[SaminaSaude\\_Resume.pdf](#)

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

To which gender do you most identify?

---



How old are you?

---



## Design Director • Product Manager • Creative Strategist

- **A business focused strategic and conceptual leader** that synthesizes complex challenges and roadmaps solutions. Agile and adaptable with experience leading teams through large shifts in project strategy and objectives.
- **Brand ambassador and advocate** that owns project vision. An exceptional communicator with experience leading internal and external cross-disciplinary collaboration on complex and multi-faceted projects.
- **A team leader** with a strong background in project management. Has the ability to train, mentor and manage design teams, consultants and outside agencies.

## AREAS OF EXPERTISE

- Project Management
- Team Leadership
- Strategy Development
- Project Roadmapping
- Design Thinker
- First Principles Problem Solver
- Growth Mindset
- Teamwork & Basecamp
- Architectural Design
- Budget/Schedules
- Entitlements
- Relationship Building
- Cross Functional Collaboration
- Consultant Selection and Coordination
- QA/QC
- Contract Negotiation
- C-level Communication and Presentations
- Mentorship
- Design Research
- AutoCAD/ Revit
- PlanGrid
- Adobe CS
- SketchUp
- Bluebeam

## PROFESSIONAL EXPERIENCE

### Restoration Hardware, Corte Madera, CA

Jan 2015– Jan 2019

*Disrupting retail by transforming brick and mortar into experiential, project based, hospitality environments. RH is blurring the lines between retail and residential & hospitality and home.*

### Director, Architecture & Design

Successfully led design and execution of RH's vision of integrated hospitality and design services based retail environments. Led charge on architectural manifestation of new brands and concepts, including RH Guesthouse in Aspen and New York, as well as the first RH Modern Flagship in West Hollywood. Led flagship projects such as RH New York & RH West Palm Beach, as well as a host of other work.

- **Oversee RH's hospitality work, including first two Guesthouse projects and RH Modern.** Worked closely with Gary Friedman, CEO to establish the vision of each unique project. Led roadmap and execution to make these projects reality by collaborating and coordinating with internal teams and external partners/consultants/artist/municipalities.
- **Advanced projects by leading breakthroughs in varied entitlement processes.** Delivered unexpected results by superb relationship building and first principles approach to potential roadblocks. Gained approvals from several jurisdictions, municipalities and federal agencies such as Historic Planning Commissions, City Commissions, City Mayors, NYCLPC, FDNY & NYDOH, SHPO & NPS and Building Departments.
- **Developed and launched practices and standards** to streamline projects and processes.

## **Aidlin Darling Design, San Francisco, CA**

**2013 – 2015**

*Nationally recognized and celebrated architectural design firm. Recipient of many awards including National Honor Awards, AIA, Smithsonian's Cooper Hewitt National Design Award & James Beard Award.*

### **Project Architect**

Led three hospitality projects for 4 Star Michelin Chef, Corey Lee. Brought into the firm to bolster and lead complex public work.

- **Benu, San Francisco (4 Michelin Stars)** Led and executed all phases of work from concept design to project close out. Designed and installed skylight art piece.
- **Monsieur Benjamin, San Francisco** Led and executed all phases of work from concept design to project close out. Designed and managed fabrication of interior art piece.
- **In Situ, SFMOMA** Concept Design, consultant coordination and liaison with SFMOMA team.
- **Roseland University Prep** Supported team from Design Development through end of documentation.

## **Machado Silveti Architects, Boston, MA**

**2008 – 2013**

*Internationally recognized and award winning, architecture and urban design firm that has an inseparable commitment to architectural invention and innovation technique. Delivering projects that are timeless - profoundly responsive to present conditions while firmly related to the history of the architecture and urban design.*

### **Project Architect**

- **Dartmouth Visual Arts Center** Led construction administration and redesign efforts during construction. Acted as primary contact with Dartmouth Office of Planning, Design & Construction, faculty and staff. Led consultant coordination in highly technical program spaces. Led and executed interior design.
- **NYU Global Center** Led all phases of work from concept design to construction administration. Led research and implementation of technologies and material applications that were new to the US. Acted as liaison with NYU Construction Management and the Archdiocese of New York. Led and executed interior design.
- **Silver Springs Civic Center** Led construction administration and redesign efforts during construction. Acted as primary contact with City of Silver Springs. Led consultant coordination interior design.

## **Cutler Anderson Architects , Seattle, WA**

**2005– 2007**

*Nationally recognized design firm and recipient of six National AIA Honor Awards and over 50 other national and regional design awards. The studio approaches projects with an attempt to reveal the nature of every circumstance; the nature of the institution that we house, the significance of the place in which it is located, and the power of the materials with which we build.*

### **Designer**

Purchase Residence

Kirkland Residence

Spring Creek Ranch

Private Residence in Bend, OR

## **Sliderule Engineering , Seattle, WA**

**2004– 2005**

Single Family Residential Engineering and Drafting

## EDUCATION

### **California Polytechnic State University San Luis Obispo**

Bachelor of Architecture  
Extensive Fine Arts and BioChemistry Coursework  
Extensive Volunteer Work

### **Denmark International Study Program (DIS)**

Copenhagen, Denmark

### **Summer Language and Cultural Program**

Guadalajara, Mexico

### **Mater Dei High School**

Santa Ana, CA

## ADDITIONAL ENDEAVORS

### **Design Critic**

Harvard GSD  
Northeastern University  
CCA

### **AIA Honors Award Committee**

Seattle, 2008

## RECOMMENDATIONS

*"I had the pleasure of working with Samina from October 2016 until present. She is talented and intelligent and had a knack for diligently working through complex problems. She has a positive approach to work and life and is a great collaborator. I would be happy to work together with Samina in the future."*

*-Frank Giacomini, VP Hospitality Operations, RH*

*"I had the pleasure of working with Samina on a large renovation project and found her to be a thoughtful, committed and hard working colleague. She was my client at the time, and I always felt as though we were teammates working toward the same goal. Samina has a great design sense and she was able to manage and direct a large team on a very complex project. I hope to have the chance to work with her again someday."*

*-Caroline Kiernet, Principal, Page & Turnbull*

*"Samina's work ethic and passion is very strong. She will take on any challenge to support the success of her projects. Samina is a valued and strong architect / designer."*

*-Steve Sebastian, SVP, RH*

*"Samina has quickly stepped into a vital role on the Dartmouth team with an attention to detail and persistence that is unsurpassed. Her very careful work in turn demands similar efforts of those around her and that is truly characteristic of an emerging leader for the firm"*

*-Derek Johnson, Associate, Machado Silvetti Associates*

Samina Saude

415.317.6303

saminasaude@gmail.com



---

## Profile

Sharon

First Name

Leckie

Last Name

Middle Initial

---

## Which Boards would you like to apply for?

Planning Commission: Submitted

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

San Rafael

City

CA

State

94901

Postal Code

---

## Are you a resident of San Rafael

Yes  No

---

## Resident of the City of San Rafael for how many years?

1

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Business Owner

Employer

Managing Partner

Job Title

---

## Business Address

[Redacted]

---

## How did you learn about this vacancy? \*

Other

---

## Interests & Experiences

---

### Do you participate in any civic activities?

Not yet.

---

### List any civic organizations of which you are a member:

None yet.

**Education:**

---

Harvard, Cambridge MA, and Portsmouth School of Business, England.

**Why are you interested in serving on a board or commission?**

---

I'm eager to contribute to the community I live in, and help shape the experience that residents and visitors have.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

None that I'm aware of.

[SharonLeckie-LinkedInProfile-2020.pdf](#)

---

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

**To which gender do you most identify?**

[Redacted]

**How old are you?**


[Redacted]

### Be The Best Boss Ever - Climb the corporate ladder w/ these 1



Add profile section ▾

Sharon Leckie 

 VISKA Grc  
Harvard U

The best leaders in the world are adaptable. As a Leadership Strategist, I help you become an agile leader.

San Francisco, California · [500+ connections](#) · [Contact info](#)

#### Providing services

Management Consulting and Business Consulting

[See all details](#)

 Public

### About

become a better leader

- ◆ become a more adaptable male leader, the right fit for every audience
- ◆ become a more influential female leader ... see more

### Your Dashboard

Private to you

 **Messaging** 24

349

Who viewed your profile

121

Post views

392

Search appearan



**Salary insights**

See how your salary compares to others in the community

**Activity**

16,737 followers [Manage followers](#)



**What an amazing contribution, and being on the last day of nurses week...**

Sharon commented



**as the world whirls, c day-to-day small thir**

Sharon shared this



**adapt. express appreciation. especially now. #nurseschangelives**

Sharon shared this



**celebrate #womeninl home and at work #v**

Sharon shared this

3 Reactions

**Experience**



**Managing Partner**

VISKA Group

2016 – Present · 4 yrs

San Francisco | Boston | Los Angeles | London

We're experts in leadership development for groups and individuals.

We activate your agile leadership for high performance in your teams so you can ful strategy and exceed business results while being deeply human.



**Messaging** 24



### Managing Partner

TPC Leadership

2014 – 2016 · 2 yrs

Boston | San Francisco

A leadership strategy consulting practice with a global footprint

Chair of Managing Partner Selection Committee

Leadership Practice Area

Consulting Practice Area



### Senior Consultant | Executive Coach

The Ariel Group

2006 – 2016 · 10 yrs

Consult with organizations to design leadership solutions that stand alone or are embedded within clients' existing infrastructure.

Liaise between 45 global consultants and the Executive Team to increase organizational effectiveness



### Senior Consultant | Executive Coach

Genesis Advisers

2011 – 2015 · 4 yrs

Consult with organizations and coach individuals on senior leadership transitions.

Partner with Dr. Michael Watkins, author of The First 90 Days.

Teach strategic negotiations to senior leadership teams.

### Talent Development Consultant | Executive Coach

Sharon Leckie

1998 – 2014 · 16 yrs

Co-create 3-year strategy to build leadership capacity to meet external threats and opportunities.

Increase business growth through workforce planning, hiring talent, and streamlining operations.

[Show 3 more experiences](#)

## Education



Messaging 24

### Harvard University

Management, Negotiations & Organizational Design

2011 – 2013

---



### University of Portsmouth

Coaching and Development

2013 – 2016

---

### Queen Mary's College

Liberal Arts

---

## Licenses & Certifications

### Boston Artist

Boston Redevelopment Authority Certification, peer reviewed body of work

---

### Breakthrough Negotiations Coach & Facilitator

Dr. Michael D. Watkins, Author, Breakthrough Business Negotiations, Breakthrough International Negotiations, Cases in Trade Negotiations Vol. 1 & 2

---

### Leadership Transitions

Dr. Michael Watkins, Author, First 90 Days

[Show more](#)

---

## Volunteer Experience

### Pro-Bono Faculty

WYSE International

WYSE International is an NGO represent



**Messaging** 24

es al

emerging leaders around the world and supports them to create change in their cor



**Messaging** 24



**Messaging** 24



**Profile**

Timothy M O'dwyer  
First Name Middle Initial Last Name

**Which Boards would you like to apply for?**

Planning Commission: Submitted

[Redacted]  
Email Address

[Redacted]  
Street Address

[Redacted]  
Suite or Apt

San Rafael CA 94901  
City State Postal Code

**Are you a resident of San Rafael**

Yes  No

**Resident of the City of San Rafael for how many years?**

4

[Redacted]  
Primary Phone

[Redacted]  
Alternate Phone

Durie Tangri LLP Trial Manager  
Employer Job Title

**Business Address**

[Redacted]

**How did you learn about this vacancy? \***

NextDoor

**Interests & Experiences**

**Do you participate in any civic activities?**

Mill Valley Film Festival - Volunteer Project H.O.P.E. - Veteran Equine Therapy

**List any civic organizations of which you are a member:**

Bret Harte Community Association

**Education:**

---

B.S. Architecture - University of Michigan J.D. - Wayne State University

**Why are you interested in serving on a board or commission?**

---

I am interested in giving back to the city I live in. Two areas which are my strengths are the built environment and the law. The goals of the planning commission align well with both.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

I'm a homeowner in San Rafael.

---

Upload a Resume

Question applies to Design Review Board, Park and Recreation Commission, Planning Commission

NOTE: All Design Review Board, Planning Commission and Park & Recreation Commission members are required to file Fair Political Practices Commission Conflict of Interest Statements, which are open to public review.

[Resolution # 12129]

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

**To which gender do you most identify?**

[Redacted]

---

**How old are you?**

[Redacted]

## **Chapter 2.16 BOARDS AND COMMISSIONS**

### **2.16.040 Planning Commission--Creation--Membership.**

There is created a planning commission for the city, consisting of seven members, not officials of the city, appointed by the mayor with the approval of the city council. (Ord. 505).

### **2.16.050 Terms of Planning Commission Members.**

Of the members of the Commission first appointed, two shall be appointed for the terms of one year; two for the terms of two years; two for the terms of three years; and one for the term of four years. Their successors shall be appointed for terms of four years; if a vacancy occurs otherwise than by expiration of term it shall be filled by appointment for the unexpired portion of the term. (Ord. 505).

### **2.16.060 Advisory Members of Planning Commission.**

Advisory members of the Commission shall be the city manager, the city attorney, and the city engineer. The advisory members shall not have the power to vote and their terms shall correspond to their respective official tenure. (Ord. 505).

### **2.16.070 Chairman and Secretary of Planning Commission.**

The Commission shall elect a chairman from its appointed members, and may also elect a secretary who may be an employee of the city. (Ord. 505).

### **2.16.080 Meetings and Quorum of Planning Commission.**

At least one regular meeting shall be held each month on a date selected by the Commission. Four of the appointed members of the Commission shall be required to constitute a quorum for the transaction of the business of the Commission. (Ord. 527: Ord. 505).

### **2.16.090 Removal from Planning Commission.**

Any appointed member of the Commission may be removed by the mayor with the approval of the city council or by a majority vote of the council. (Ord. 505).

### **2.16.100 Compensation of Planning Commission.**

All members of the Commission shall serve as such without compensation. (Ord. 505 (part)).

### **2.16.110 Powers and Duties of Planning Commission.**

It shall be the function and duty of the Planning Commission to prepare and adopt, in accordance with and as provided by the Conservation and Planning Act of the state of California, comprehensive long-term general plans for the physical development of the city of San Rafael, and of any land outside the boundary thereof which bears relation to the city. The plans may be comprised of the following or other and additional plans and maps which may in Commission's judgment relate to the physical development of the city:

streets and highway plan

parking plan  
recreation plan  
public buildings plan  
transit plan

The Planning Commission shall be charged with the duty of making investigations, reports on the design and improvements of proposed subdivisions, and shall have such powers in connection therewith as are outlined in the Subdivision Map Act of the state of California, and the subdivision regulations adopted by the city of San Rafael.

It shall be the duty of the members of the Planning Commission, including advisory members and members of its staff, to inform themselves on matters affecting the functions and duties of the Commission and all planning matters, and, to that end, when authorized by a majority of the Commission, may attend planning conferences, or meetings of planning executives, hearings on planning legislation or matters affecting the master plan or any part thereof, and the reasonable traveling expenses incidental to the attendances shall be charges upon the funds allocated to the Commission.

The Planning Commission shall endeavor to promote public interest and understanding of plans developed, and the regulations relating thereto. It shall be part of its duty to consult with and advise the public officials, agencies, public utilities companies, school boards, civic and other organizations, and with the citizens generally in relation to carrying out the plans.

The Commission shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings, and determinations, which records shall be a public record. (Ord. 913 (part), 1968: Ord. 505 (part)).



**SAN RAFAEL CITY COUNCIL STAFF REPORT**

**Department: City Clerk**

**Prepared by: Lindsay Lara, City Clerk**

**City Manager Approval:** 

**TOPIC: BOARD OF LIBRARY TRUSTEES INTERVIEWS**

**SUBJECT: INTERVIEW APPLICANTS AND MAKE APPOINTMENT TO FILL ONE UNEXPIRED FOUR-YEAR TERM ON THE BOARD OF LIBRARY TRUSTEES TO THE END OF APRIL 2023**

**RECOMMENDATION:**

Interview the following applicants and make an appointment to fill one unexpired four-year term on the Board of Library Trustees to the end of April 2023.

<b>Name</b>
Adriana Duque Hughes
Cheryl Lentini
Daniel Bacon
Yvette Lozano

**BACKGROUND:**

At the meeting of [February 3, 2020](#), the City Council called for applications for the Board of Library Trustees Commission to fill one unexpired four-year term to the end of April 2023 due to resignation of Catherine Sumser. Originally, interviews were scheduled to be held on March 16, 2020 and the meeting was cancelled due to COVID-19, and we didn't reschedule interviews due to the Marin County Shelter-in-Place order and because all boards and commissions meetings were cancelled until further notice. Since then, staff is working to get boards and commissions set up to meet virtually, and this vacancy should be filled prior to the first Board of Library Trustees virtual meeting in July.

The [Board of Library Trustees](#) is an advisory board that meets monthly with responsibility to provide support for the Library Director, support the Library Foundation in its quest for a new library, serve as advocates for the Library to the City Council, and help increase the visibility of the Library in the community. [Meetings](#) are held on the second Tuesday of each month at 6:00 p.m. at the Downtown San Rafael Library, Library Meeting Room, San Rafael, California 94901; however, due to COVID-19, the Board of Library Trustees will meet virtually until in-person meetings resume.

---

**FOR CITY CLERK ONLY**

**Council Meeting:**

**Disposition:**

**SAN RAFAEL CITY COUNCIL AGENDA REPORT / Page: 2**

**ANALYSIS:**

The deadline for submitting applications was February 25, 2020, and the City Clerk's Office received five applications; however, one applicant withdrew their application following the close of the deadline. Staff recommends the City Council interview the four eligible applicants and make an appointment to fill the unexpired term of Catherine Sumser to the end of April 2023.

**FISCAL IMPACT:** There is no fiscal impact associated with this action.

**COMMUNITY OUTREACH:**

The call for applications for the Board of Library Trustees was advertised through mass email notification, Canal Alliance, the City website, Nextdoor and Facebook social media platforms.

**RECOMMENDED ACTION:**

Interview the four applicants and make appointment to fill one unexpired four-year term on the Board of Library Trustees to the end of April 2023.

**ATTACHMENT:**

1. Four (4) applications
2. Board of Library Trustees Municipal Code Section 2.16.030

**Profile**

Adriana

First Name

Duque Hughes

Last Name

Middle Initial

**Which Boards would you like to apply for?**

Board of Library Trustees: Submitted

[Redacted]

Email Address

[Redacted]

Street Address

[Redacted]

Suite or Apt

San Rafael

City

CA

State

94901

Postal Code

**Are you a resident of San Rafael**

Yes  No

**Resident of the City of San Rafael for how many years?**

4

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

Gartner

Employer

Senior Director, Executive  
Advisory Leader

Job Title

**Business Address**

[Redacted]

**How did you learn about this vacancy? \***

NextDoor

**Interests & Experiences**

**Do you participate in any civic activities?**

I frequently volunteer at Glenwood school, at heads up fundraisers for all San Rafael Schools, and at animal shelters. I am a philanthropist at the Latino community foundation

**List any civic organizations of which you are a member:**

Latino Community Foundation

**Education:**

---

I hold a doctorate degree by the University of Cambridge on developmental psychology, two masters degrees on Business and management at Cambridge and London School of Economics

**Why are you interested in serving on a board or commission?**

---

I am very interested in serving on a board, particularly on the board of our beloved library which we frequent on a weekly basis.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

I do not have a conflict of interest.

---

Upload a Resume

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

**To which gender do you most identify?**

[Redacted]

---

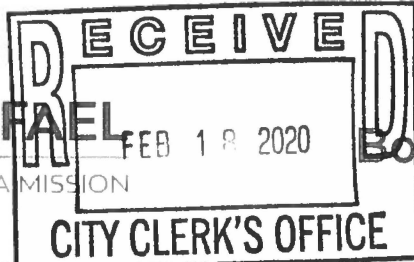
**How old are you?**

[Redacted]





SAN RAFAEL  
THE CITY WITH A MISSION



City of San Rafael  
Board of Library Trustees

Boards and Commissions Application

Applicant Information

Full Name: CHERYL A. LENTINI

\*Address: [REDACTED]

Street Address	Apartment/Unit #
<u>SAN RAFAEL</u>	<u>CA</u>
City	State
	ZIP Code
	<u>94901</u>

\*Phone: [REDACTED] \*Email [REDACTED]

Resident of San Rafael for 20 years.

Employer: SELF EMPLOYED

Occupation: ARCHITECT

Business Address: SAME AS ABOVE

Street Address	Apartment/Unit #
City	State
	ZIP Code

Education

B. ARCHITECTURE UNIVERSITY OF NOTRE DAME

Supplemental Questions

Participation in the following civic activities:

MEMBER - LIBRARY FOUNDATION BOARD

PAST MEMBER - SAN RAFAEL DESIGN REVIEW BOARD

MEMBER - FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY

DAY LEADER - HAWKWATCH - GOLDEN GATE RAPTOR OBSERVATORY

Member of the following civic organizations:

---

---

My reasons for wanting to serve are:

*LIBRARIES ARE A VITAL PART OF THE COMMUNITY & I WANT TO SEE OUR LIBRARY CONTINUE TO BE A CRITICAL RESOURCE TO OUR RESIDENTS FOR MANY MORE GENERATIONS.*

Describe possible areas in which you may have a conflict of interest with the City:

*NONE*

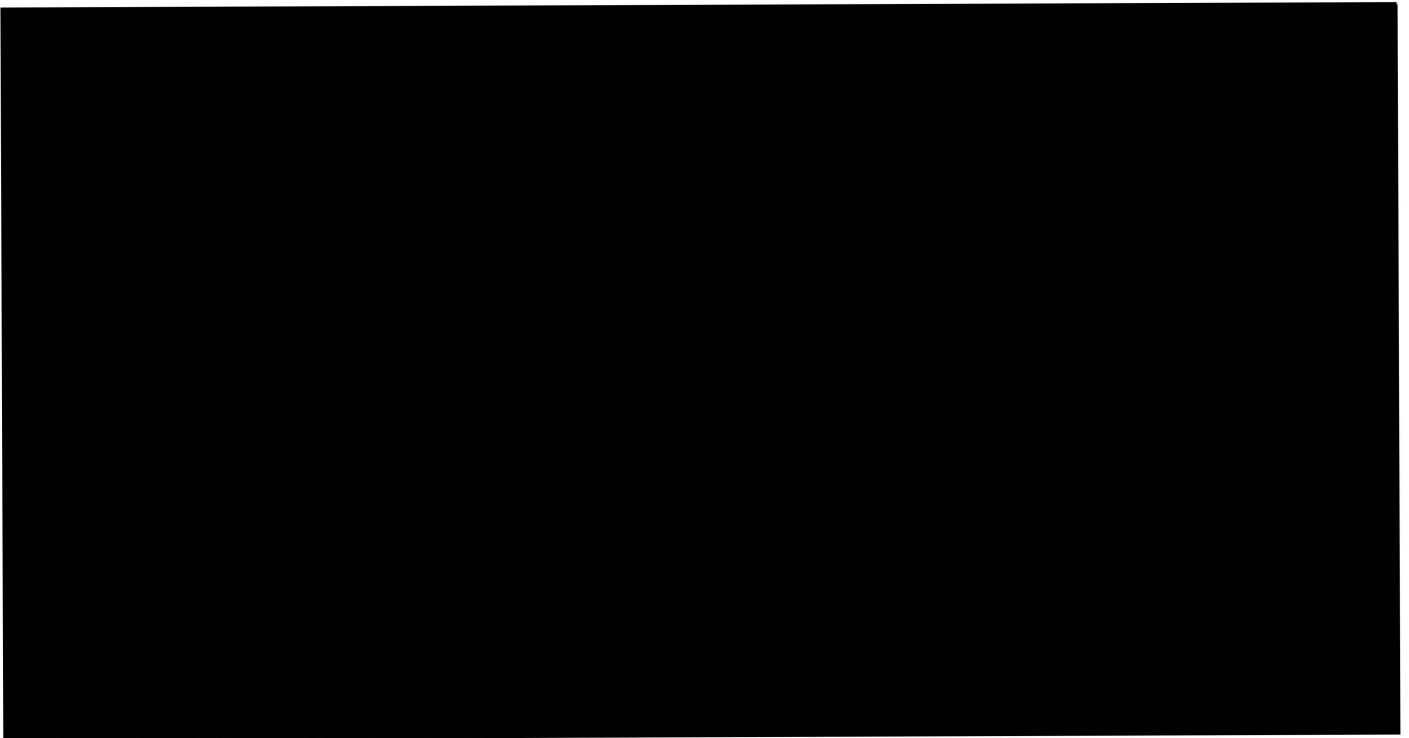
---

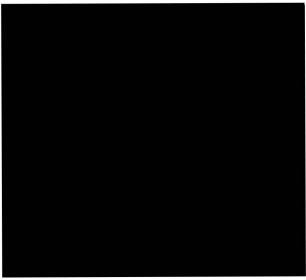
---

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.





Signature

Signature: Cheryl Alentinis

Date: 02-04-2020

**Filing Deadline:**

Date: Tuesday, February 25, 2020  
Time: 5:00 p.m.

**Mail or deliver to:**

City of San Rafael, Dept. of City Clerk  
City Hall, 1400 Fifth Avenue, Room 209  
San Rafael, CA 94903

\*Information kept confidential, to the extent permitted by law.

**Profile**

Daniel \_\_\_\_\_ Bacon \_\_\_\_\_  
First Name Middle Initial Last Name

**Which Boards would you like to apply for?**

Board of Library Trustees: Submitted

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

San Rafael \_\_\_\_\_ CA \_\_\_\_\_ 94901  
City State Postal Code

**Are you a resident of San Rafael**

Yes  No

**Resident of the City of San Rafael for how many years?**

16

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Self \_\_\_\_\_  
Employer Job Title

**Business Address**

\_\_\_\_\_

**How did you learn about this vacancy? \***

City Manager's Newsletter

**Interests & Experiences**

**Do you participate in any civic activities?**

I volunteer at San Rafael High School, my son's school. In that capacity I am a member of the SRHS Music Boosters. I work at the SRHS tree lot. I provide food and transportation for the SRHS Jazz Band. I am a volunteer at the annual Porchfest event.

**List any civic organizations of which you are a member:**

---

Gerstle Park Neighborhood Association San Francisco Museum and Historical Society

**Education:**

---

Graduate of San Francisco State University - BA in business

**Why are you interested in serving on a board or commission?**

---

My mother was a librarian and I am a writer. Books are in my blood, and there is no better place to find a book than the public library. With my knowledge of books and libraries and my ability to read financial statements, I believe I can make a significant positive contribution to the San Rafael Public Library.

**Describe possible areas in which you may have a conflict of interest with the City:**

---

None.

[Daniel Bacon Curriculum vitae.pdf](#)

Upload a Resume

---

**Demographics (Optional)**

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

**Ethnicity:**

---

**To which gender do you most identify?**

[Redacted]

---

**How old are you?**

[Redacted]



# Daniel Bacon

## Contact Information

[REDACTED]  
[REDACTED]  
[REDACTED]

## Family

Married: Patty Gessner  
Son: Brendan Bacon (15yrs) sophomore at San Rafael High School

## Employment History

Novelist/Property Manager 2002 - present  
Director: Barbary Coast Trail 1996 - 2002  
Account Executive: Pat Meir Public Relations 1993 - 1994  
General Contractor: Daniel Bacon General Contractor 1978 – 1990

## Education

BS in Business Administration San Francisco State University  
Graduated 1992 Magna Cum Laude

## Skills

Construction project management, ability to understand financial statements, proficient at Word, Excel, Photoshop, Premiere

## Volunteer Experience

Board Member San Francisco Museum and Historical Society 1996 – 2005  
Cub Scouts Den Leader 2006 – 2008  
Little League Coach 2009  
CYO Basketball Coach 2012 – 2013  
Friends of China Camp 2017  
We Are SR – 2016 - 2017

## Awards

City Award – San Francisco Beautiful

## Publications and Media

Articles in Hemispheres Magazine, Where Magazine, Grand Times  
Appeared in KQED's Sin, Fire, and Gold, KRON's Bay Area Back Roads,  
and documentaries Saving the Bay and Soiled Dove.

## Books

Walking San Francisco on the Barbary Coast Trail  
Frisco

## Interests

Reading, cooking, playing guitar, travel

---

## Profile

Yvette \_\_\_\_\_ A \_\_\_\_\_ Lozano \_\_\_\_\_  
First Name Middle Initial Last Name

### Which Boards would you like to apply for?

Board of Library Trustees: Submitted

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

San Rafael \_\_\_\_\_  
City

CA \_\_\_\_\_  
State

94903 \_\_\_\_\_  
Postal Code

### Are you a resident of San Rafael

Yes  No

### Resident of the City of San Rafael for how many years?

5.5

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

Wealth Plus, Inc \_\_\_\_\_  
Employer

Client Success Manager \_\_\_\_\_  
Job Title

### Business Address

\_\_\_\_\_

### How did you learn about this vacancy? \*

NextDoor

---

## Interests & Experiences

### Do you participate in any civic activities?

Yes. I vote in local and national elections. I participate in the Women's Marches. I have volunteered at Canal Alliance as an ESL teacher aide. I am also a former library volunteer at Miller Creek Middle School. I have also previously volunteered in the Reading Program at Vallecito Elementary. Have helped Rotary groups assemble care packages for military group overseas.

List any civic organizations of which you are a member:

SURJ-Marin

Education:

Some college, currently attending COM

Why are you interested in serving on a board or commission?

I am an avid reader and have always loved libraries. I believe they are an integral and vital part of any community.

Describe possible areas in which you may have a conflict of interest with the City:

None that I am aware of

[YLozano\\_Resume.docx](#)

Upload a Resume

---

### Demographics (Optional)

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.

Ethnicity:

To which gender do you most identify?

[Redacted]

How old are you?

[Redacted]





# YVETTE LOZANO

[REDACTED], San Rafael, CA 94903

## SUMMARY

Motivated office manager with excellent leadership, project management and problem-solving abilities developed over 20+ years of progressive administrative experience. Well-versed in all administrative needs of fast-paced and successful businesses. Excellent at learning and adapting quickly to changing business demands. Diligent coordinator of resources to accomplish daily needs and exceed performance targets.

## SKILLS

- MicroSoft Office (Word, Excel, Access, Power Point)
- Google Drive (Google Docs, Google Sheets)
- Oracle Deltek Vision -- Impromptu GCS
- Data Entry; 10-Key by touch
- Bilingual-Spanish
- Able to handle confidential information
- Assist with recruitment processes
- Assist with training, development, and new-employee on-boarding
- Excellent Communication Skills (written and verbal)
- Workflow Management
- Quick Learner

## EXPERIENCE

**Client Services Manager** / Wealth Plus, Inc - San Rafael, California

*02/2017 - Current*

- Account and client maintenance; responsible for opening and transferring client accounts; on-boarding of new clients
- Update and prepare all necessary reports, including quarterly billing; initiate and support portfolio allocations and recommendations; help implement new investment strategies and procedures
- Track compliance reporting; certificates of insurance; filing necessary reports and license renewals with appropriate agencies
- Purchasing and vendor relations; supervision of part-time and temporary employees; budget controls and operations management
- Ensure that compliance regulations are adhered

**Office Administrator** / Smith Engineering Company - Albuquerque, New Mexico

*10/2011 - 07/2014*

- Front desk reception; greet visitors; order supplies; vendor relations; accounts payable; petty cash reconciliations; travel arrangements
- Project setups; project billing and forecasts; bids and proposals coordination; word processing; proofreading and editing; document production; certificates of insurance; document control and archiving
- Help create and update policies and procedures
- Assist with benefit plans and compensation; and other HR issues

**Document Control Specialist** / Kleinfelder - Albuquerque, New Mexico

*03/2006 - 03/2011*

- Supervise administrative functions, including word processing, front reception, on-boarding and orientation of new employees, and general office management
- Status reports, invoice and bill tracking, audits, contract compliance, accounts payable, accounts receivable, scheduling, procurement, bid review, proposals, and cost estimations

## **SAN RAFAEL CHARTER**

### **ARTICLE IX Public Library, Section 1. BOARD OF LIBRARY TRUSTEES.**

There shall be a board of *library* trustees to be appointed by the council, the exact number of which shall be set by ordinance or resolution of the council, one of whom may be a councilman. The members of the board shall serve for a term of four years and shall be subject to removal by the affirmative vote of three members of the council. The terms of office of members of the board shall be staggered in the manner provided by resolution of the council. The board of *library* trustees shall exercise such powers and perform such duties as may be prescribed or conferred in this charter or by the ordinances of the city. (Assembly Concurrent Resolution No. 121, August 20, 1973: Senate Concurrent Resolution No. 46, May 31, 1967.)

#### **2.16.030 Board of library trustees.**

A board of library trustees is created. (Ord. 889 § 6, 1967)

#### **2.16.031 Trustee membership--Compensation.**

The board of library trustees shall consist of five members appointed by the city council, one of whom may be a councilman. All members shall serve without compensation. (Ord. 889 § 7 (part), 1967)

#### **2.16.032 Trustee term of office and removal.**

The members of the board of library trustees shall serve for a term of four years and shall be subject to removal by the affirmative vote of three members of the city council. The terms of office of members of the board of library trustees shall be staggered in the manner provided by resolution of the city council. (Ord. 889 § 7 (part), 1967)

#### **2.16.033 Trustee powers and duties.**

Subject to the direction and control of the city council, as provided in Section 2.04.030 of this code, the powers and duties of the board of library trustees shall be:

To assess and evaluate current and long-range needs of the library; to formulate and adopt policies, rules and regulations with respect to programs and facilities to meet such needs of the community, including recommendations for sites and design of facilities. Such formulations and adoptions shall be made in conjunction with recommendations of the librarian;

To review, comment and make recommendations regarding the annual operating budget of the library;

To receive, and review periodic reports from the librarian concerning the general operations and functions of the library;

To recommend ways to inform the citizens of San Rafael as to the various programs, services, and assistance which the library affords all citizens;

To promote intergovernmental cooperation in the development of library services, patronage and usage;

To perform such other duties as may be prescribed by the city council.  
(Ord. 1131 § 3, 1974: Ord. 889 § 7 (part), 1967).