



San Rafael Library – 1100 E Street, San Rafael, CA

August 11, 2020 – 4:30 P.M.

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=gbNspwVmWDQ>

CALL TO ORDER

Chair Libresco called the meeting to order at 4:30 P.M.

Roll Call

Present: Chair Libresco
Trustee Cortes
Trustee Duque Hughes
Trustee Fromm
Trustee Lentini
Trustee Ross – joined meeting at 5:30 PM

Absent: None

Also Present: Susan Andrade-Wax, Library & Recreation Director
Henry Bankhead, Assistant Library & Recreation Director/City Librarian
Jinder Banwait, Administrative Analyst
Jill Harris, Supervising Librarian

AGENDA AMENDMENTS

None.

MINUTES

1. Approve Regular Meeting Minutes of July 14, 2020

The minutes of July 14, 2020 were approved as submitted.

Trustee Cortes moved, and Trustee Fromm seconded to approve the minutes of the July 14, 2020 meeting.

Ayes: Trustees: Cortes, Duque Hughes, Fromm & Libresco

Noes: Trustees: None
Absent: Trustees: Ross
Abstain: Trustees: Lentini

Minutes approved as submitted

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

A. Introductions of new Board Member (alternate) Cheryl Lentini

Trustees introduced themselves and welcomed Trustee Lentini to the Board of Library Trustees.

B. Racial and Social Equity – Ms. Harris

Supervising Librarian Jill Harris presented the staff presentation.

Staff responded to questions from the Trustees.

Chair Libresco invited public comment; however, there was none.

Trustees provided comments.

Trustee Cortes provided feedback and suggested continuing the discussion in an upcoming meeting about the library potentially eliminating fines/fees.

Trustee Fromm provided feedback and suggested doing older adult outreach.

Trustee Fromm provided feedback and suggested providing additional material about antisemitism.

PUBLIC COMMENT: Stacey (no last name)

3. Public Comment from the audience regarding items not listed on the agenda

None

MATTERS BEFORE THE BOARD

4. Review of Draft Teen Space Safety Policy – Mr. Bankhead

Henry Bankhead, Assistant Library and Recreation Director, presented the staff report.

Staff responded to questions from the Trustees.

Chair Libresco invited public comment; however, there was none.

Trustees provided comments.

5. **Review of FY 2019-2020 Fourth Quarter Library Budget Report – Mr. Bankhead**
Henry Bankhead, Assistant Library and Recreation Director, presented the staff report. Staff responded to questions from the Trustees.
Chair Libresco invited public comment; however, there was none.
Trustees provided comments.

Board Member Ross joined the meeting at approximately 5:30 P.M.

6. **Review of 2020 Revised Library Board of Trustees Workplan – Mr. Bankhead & Ms. Andrade-Wax**
Susan Andrade-Wax, Library & Recreation Director and Henry Bankhead, Assistant Library and Recreation Director, presented the staff report.
Staff responded to questions from the Trustees.
Chair Libresco invited public comment; however, there was none.
Trustees provided comments.

Trustee Ross provided feedback and suggested we invest the donated trust funds to maximize impact. Ms. Andrade-Wax shared that the City Finance Director will be attending an upcoming meeting where she can address the City's investment strategies.

BOARD REPORTS AND COMMENTS

7. None

STAFF REPORTS AND COMMENTS

8. Staff provided updates regarding the following meetings and events:
- A. Measure D Parcel Tax Committee
Meeting on August 18, 2020.
 - B. Friends of the San Rafael Public Library
Lawn Book Sale tentatively scheduled for September 26, 2020. Site Specific Plan safety guidelines will be implemented.
 - C. San Rafael Public Library Foundation
The San Rafael Public Library Foundation met virtually through Zoom. They discussed the upcoming fundraising appeal letter to their membership.
 - D. MARINet Board
The MARINet Board discussed whether to offer Kanopy as a consortium. They also discussed the Califa Membership fees.

E. NorthNet Board
No update.

F. New Library Building Update
A meeting is scheduled with the consultant and an update will be available next month.

G. City Librarian Update
The library is now providing curbside display of new books/items at the window near the E St. entrance. Items displayed are available to checkout at the door.

NEXT MEETING: September 8, 2020

FUTURE AGENDA TOPICS

- Update about any feedback from library users about what is and isn't working with the library curbside service. Mr. Bankhead provided an update and may provide additional information at the next meeting.

ADJOURNMENT

The meeting was adjourned at 6:12 P.M.