



**SAN RAFAEL**  
THE CITY WITH A MISSION

**PICKLEWEED ADVISORY COMMITTEE  
AGENDA**

**Wednesday, March 4, 2020  
7:00 P.M.**

**Albert J. Boro Community Center  
50 Canal Street, San Rafael  
Meeting Room 3**

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**CALL TO ORDER**

- Pledge of Allegiance
- Roll Call

**AGENDA AMENDMENTS**

**MINUTES**

1. Review and approve regular meeting minutes of January 8, 2020

**MEETING OPEN TO THE PUBLIC**

2. Introductions/Awards/Recognitions/Presentations
  - A. New Pickleweed Advisory Committee Member Janet Tanchez and Alternate Jairo Ceballos Oath of Office - Lindsay Lara, City Clerk
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

**MATTERS BEFORE THE COMMITTEE**

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Co-Sponsorship Applications and Final Reports
  - A. Catholic Charities- Kids Club Summer Program
  - B. Drawbridge- Weekly Expressive Art Groups
  - C. Blind and Vision Impaired of Marin Spanish Support Group

**COMMITTEE REPORTS AND COMMENTS**

5. Other brief reports on any meetings or community events attended by the Committee members.
  - A. General Plan 2040 Update- Jenny Broering, Committee Member

## STAFF COMMENTS

6. Events of Interest

**NEXT MEETING: May 6, 2020**

## ADJOURNMENT

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### Notice

*Any records relating to an agenda item, received by a majority or more of the Committee less than 72 hours before the meeting, shall be available for inspection at the Albert J. Boro Community Center, 50 Canal Street, San Rafael, CA 94901, and placed with other agenda-related materials on the table at the Committee meeting prior to the meeting. American Sign Language interpreters and assistive listening devices may be requested by calling (415) 485-3198 (TDD) or (415) 485-3077 (voice) at least 72 hours in advance. Copies of documents are available in accessible formats upon request. Public transportation is available through Golden Gate Transit. Paratransit is available by calling Whistlestop Wheels at (415) 454-0964. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products.*

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**SAN RAFAEL**  
THE CITY WITH A MISSION

## **COMITE ASESOR DE PICKLEWEED AGENDA**

**Miércoles, 4 de marzo, 2020  
7:00 P.M.**

**Centro Comunitario Albert J. Boro  
50 Canal Street, San Rafael  
Salón de reuniones #3**

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### **LLAMAR A ORDEN**

- Juramento a la bandera de Estados Unidos
- Llamada de lista

### **ENMIENDAS DE AGENDA**

### **MINUTOS**

1. Revisar y aprobar minutos regulares de la junta del 8 de enero, 2020

### **REUNIÓN ABIERTA AL PÚBLICO**

2. Introducciones/Premios/Reconocimientos/Presentaciones
  - A. Miembros nuevos del Comité Asesor Pickleweed Janet Sánchez y Alternativo Jairo Ceballos Juramento al Cargo - Lindsay Lara, City Clerk
3. Comentario público de la audiencia sobre elementos no incluidos en la agenda. *se sugiere que los comentaristas limiten comentarios a 3 minutos.*

### **ASUNTOS ANTE EL COMITÉ**

Si es necesario para asegurar el termino de los siguientes elementos, el presidente puede establecer límite de tiempo para las presentaciones por comentaristas individuales.

4. Solicitudes de copatrocinio y reportes finales
  - A. Caridades Católicas- Kids Club Programa de Verano
  - B. Drawbridge- Grupo semanal de artes expresivos
  - C. Grupo de apoyo en español de ciegos y deficientes de visión de Marín

### **REPORTES Y COMENTARIOS DEL COMITÉ**

5. Otros breve reportes sobre cualquier reuniones o eventos comunitarios al que haiga asistido los miembros del Comité.
  - A. Información actual del Plan General 2040 - Jenny Broering, Miembro del Comité

## COMENTARIOS DEL PERSONAL

6. Eventos de interés

**PROXIMA REUNION: 6 de mayo 2020**

**Aplazar**

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### Aviso

*Cualquier registro relacionado con un elemento de la agenda, recibido por un mayoreo o más del Comité en menos de 72 horas antes la reunión, será disponible para inspección en el Centro Comunitario Albert J. Boro, 50 Canal Street, San Rafael, CA 94901, y colocado con otros materiales relacionados con la agenda en la mesa en la reunión del Comité antes de la reunión. Interpretes de Lenguaje de Señas Americano y aparatos de asistencia auditiva pueden ser pedidos llamando al (415) 485-3198 (TDD) o al (415) 485-3077 (voz) con 72 horas de avance. Copias de documentos son disponibles en forma accesible a pedido. Transportación publica es disponible por Golden Gate Transit. Paratransit es disponible llamando a Whistlestop Wheels al (415) 454-0964. Para permitir a individuales con enfermedades ambiental o sensibilidad a químicos múltiples asistir a la reunión/audiencia, les pedimos que abstengan de usar productos con aroma.*

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**Albert J. Boro Community Center – 50 Canal Street, San Rafael, CA**  
**January 8, 2020 – 7:00 p.m.**

**CALL TO ORDER/**

Chair/Staff Steve Mason called the meeting to order at 7:08 p.m.

**Pledge of Allegiance**

**Roll Call**

**Members Present:** Salvador Avalos, Jenny Broering, Lieu Phan, Louise Yost

**P & R Commissioner Present:** Kathryn Reisinger

**Staff Present:** Lindsay Lara, City Clerk, Steve Mason, Senior Supervisor

**AGENDA AMENDMENTS**

None

**MINUTES**

1. No Previous Minutes to Approve

**MEETING OPEN TO THE PUBLIC**

**2. Introductions/Awards/Recognitions/Presentations**

- A. Pickleweed Advisory Committee Members Oath of Office  
City Clerk Lindsay Lara administered the ceremonial oath of office to the four voting Pickleweed Advisory Committee members present.

**3. Public Comment from the audience regarding items not listed on the agenda**

None

**MATTERS BEFORE THE COMMITTEE**

**4. Review of Pickleweed Advisory Committee Handbook and Member Roles**

Mason distributed the new Pickleweed Advisory Committee Handbook and Member Roles binders which contain the Resolution by the City of San Rafael establishing the Pickleweed Advisory Committee and the Pickleweed Advisory Committee Bylaws, a Ralph M. Brown Act summary, the Pickleweed Advisory Committee Membership List, the 2020 Meeting Schedule, a copy of the current Use Agreement Application for Co-Sponsored Programs, and Guidelines for Co-Sponsored Use Agreement Application.

Member Broering motioned to accept the Pickleweed Advisory Committee Handbook and Member Roles. Member Avalos seconded the motion.

AYES: Members: Avalos, Broering, Phan and Yost

NOES: Members: None

ABSENT: Members: None

Motion Passed

**5. Co-Sponsorship Applications and Final Reports**

**A. Canal Alliance ESL Winter/Spring Program**

Senior Supervisor Mason provided a background on ESL program and the longstanding partnership the Center has with Canal Alliance in providing the classes to the community. The application before the committee requested a full rental fee-waiver to use two meeting rooms, Monday through Thursday evenings, January 27 through April 30 and is valued at \$9,396.

Mason then introduced Melissa Potts, ESL Senior Manager with Canal Alliance, who provided additional details on the program and explained that the classes include practical skills to help students integrate into the community. Committee members asked Potts a variety of questions regarding the program.

Member Yost motioned to grant Canal Alliance a full fee-waiver for use of the Albert J. Boro Community Center for the requested dates and times. Member Phan seconded the motion.

AYES: Members: Avalos, Broering, Phan and Yost  
NOES: Members: None  
ABSENT: Members: None

Motion Passed

B. Tax-Aid Free Tax Preparation

Senior Supervisor Mason presented an overview of the Tax-Aid co-sponsorship application that was requesting a full fee-waiver for use of two Albert J. Boro Community Center classrooms on Saturday, February 1, 2020 for free tax preparation for low wage workers in the community. Value of a full fee-waiver is \$220.00.

Mason introduced Patrick Geddes, representing Tax-Aid, who stated that Tax-Aid has been serving Canal residents for 25 years, back in the old Center. He continued to give an overview of the program, the volunteers and the clients and said that studies show that 80% of the tax returns are spent locally. Committee members asked Geddes questions regarding specifics in the application.

Member Broering motioned to grant Tax-Aid a full fee waiver for use of the Albert J. Boro Community Center on February 1, 2020. Member Avalos seconded the motion.

AYES: Members: Avalos, Broering, Phan and Yost  
NOES: Members: None  
ABSENT: Members: None

Motion Passed

6. **Review of 2020 Pickleweed Advisory Committee Meeting Schedule and Future Agenda Items.**

Mason presented a schedule of 2020 meeting dates for the Pickleweed Advisory Committee as well as a list of potential items staff expects will be on Committee agendas during the year. No conflicts or changes were noted.

Member Phan motioned to accept the meeting schedule and potential agenda items.  
Member Yost seconded the motion.

AYES: Members: Avalos, Broering, Phan and Yost

NOES: Members: None

ABSENT: Members: None

Motion Passed

### **COMMITTEE REPORTS AND COMMENTS**

7. **Other brief reports on any meetings or community events attended by Committee members.**

Committee Member Yost shared she had attended Resilient Neighborhoods and Canal Emergency Preparedness meetings.

### **STAFF COMMENTS**

8. Mason mentioned recent and upcoming programs connected with the Center and distributed 2020 permit parking passes to the Committee members.

### **ADJOURNMENT**

Next Meeting: Wednesday, March 4, 2020, 7:00 PM





**PICKLEWEED ADVISORY COMMITTEE  
AGENDA REPORT**

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**March 4, 2020  
Item #4.A**

**TITLE: Catholic Charities- Kids Club Summer Program 2020**

**SUMMARY**

For over two decades, Catholic Charities has provided afterschool and summer programs to the youth of the Canal neighborhood at the Albert J. Boro (Pickleweed) Community Center. The six-week recreational day camp program provides a safe and structured environment, engaging the children in positive activities, plus enough literacy to help prevent summer learning loss.

The summer Kid's Club application requests use of the meeting rooms the week of June 22, 2020 for staff training, and the summer program using multiple rooms June 29, 2020 through August 7, 2020. The co-sponsorship application states they are requesting a full fee-waiver, valued at \$14,161.00 for use of various classrooms, the gymnasium, kitchen and athletic fields, not counting office space. In that the Albert J. Boro Community Center is unable to accommodate Kid's Club's entire wish list of facilities while still being able to accommodate other programs during the summer, a modified schedule of space for the program can be provided as has been the practice in the past for this program. Based on what the Center was able to accommodate last year, staff estimates that the actual value of providing a full fee-waiver will be approximately \$12,290.00

Per the Co-Sponsorship guidelines, a Final Report of last summer's co-sponsored use is included with the application for the Pickleweed Advisory Committee's review.

**RECOMMENDATION**

It is recommended that the Pickleweed Advisory Committee grant a full fee-waiver for use of the Albert J. Boro Community Center for the summer Kids Club program, with a modified schedule according to available space. It is also recommended that additional space may be provided, if needed, on a day by day basis if additional rooms are available.

## **BACKGROUND**

The City/Community Center has had a longstanding relationship with Catholic Charities since the agency took over the City's afterschool program in 1999. Since then, Catholic Charities has provided afterschool and summer programs to the youth of the Canal as well as partnered with the City and other organizations in providing additional programs and events to the Canal neighborhood. The Kids Club summer program provides a safe and structured environment, engaging the children in positive activities, plus enough literacy to help prevent summer learning loss. In addition to physical activities and field trips, participants will also gain or improve potentially lifesaving swimming skills during the summer. Keeping youth engaged in a positive program is critical to deter negative activities from potentially occurring in the neighborhood.

For many years the Pickleweed Advisory Board has supported the Kids Club program by granting a full fee waiver. The strong partnership between the Albert J. Boro Community Center and Kids Club goes beyond the programs and is rooted in together trying to best serve the families in the Canal neighborhood.

## **DISCUSSION**

While the Pickleweed Advisory Committee reviews the Co-sponsorship Application and Final Report, Catholic Charities staff will be present to provide a program overview and support their application which is before the Committee. Committee members will then have opportunity to ask questions of Catholic Charities staff.

The Pickleweed Advisory Committee has the authority to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together.

## **FISCAL IMPACT**

The resident/non-profit value of the rental requests totals \$14,161.00, however, realistically the Center will be able to accommodate approximately \$12,290.00 of use. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using those rooms at that time.

## **ALTERNATIVE ACTION**

Any other action as determined by the Committee.

Submitted by:



Steve Mason

## Senior Recreation Supervisor

### Attachments:

1. Use Agreement Application Summer 2019
2. Kids Club Program Budget
3. Scholarship Opportunities
4. Program Survey English
5. Program Survey Spanish
6. Summer Outreach Flyer
7. Room Request Calendar
8. Final Report- Summer 2019
9. Essay from former participant applying to Summer Volunteer Leadership Program

## **Section I-About the Applicant Agency**

Date Submitted: 2/24/20 Revision Dates (if applicable) \_\_\_\_\_

Title of Program: Catholic Charities Kids Club Summer Program – Summer 2020

Co-sponsoring agency or individual: Catholic Charities Canal Family Support

Address: Albert J. Boro Community Center, Pickleweed Park 50 Canal Street San Rafael, CA 94901

Telephone: 415-454-8596 Ext. \_\_\_\_\_

Email: lmuszynski@catholiccharitiessf.org

Website: www.catholiccharitiessf.org

Non-Profit 501c3 Number: 94-1498472

Principal contacts:

Name: Lauren Muszynski Phone: 415-454-8596 Email: lmuszynski@catholiccharitiessf.org

Is this a first time program at Pickleweed? Yes No

If no, start date of original program: 1999 Location: Pickleweed Park Community Center

**Most recently approved final report must be attached.**

## **Section II-About the Program**

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

Kids Club Summer Program is a six-week recreational day-camp serving elementary-aged students living in the Canal community. Kids Club fills a tremendous need in the community for a safe and structured environment that keeps children engaged in positive ways when school is out of session to prevent summer learning loss. The program focuses on physical fitness, literacy and creative and experiential activities. We seek to provide a wide variety of activities that promote healthy habits and build self-esteem. Through weekly field trips the program strives to expose children to new environments and new ways of thinking about their world. The program also reinforces the importance of reading over the summer, and all program participants participate in weekly reading groups to reinforce and strengthen literacy skills.

Proposed Start Date: 6/22/20 Proposed End Date: 8/7/20

Number participants estimated: 50 weekly; 75 throughout summer Maximum number estimated: 75

Target age group: Elementary-aged children (entering 2<sup>nd</sup> 5<sup>th</sup> grades in Fall 2020)

Requested Rooms:

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Classroom #3, 4, 5 | <input type="checkbox"/> Community Room             | <input checked="" type="checkbox"/> Art Room    |
| <input type="checkbox"/> Teen Activity Room            | <input type="checkbox"/> Computer Lab               | <input checked="" type="checkbox"/> Kitchen     |
| <input checked="" type="checkbox"/> Gymnasium          | <input checked="" type="checkbox"/> Playing Field # | <input checked="" type="checkbox"/> Picnic Area |

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: 9:00am-4:00pm

Fee Reduction Request

- 25%       50%       75%       100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 14,161.00

Will there be a charge to participants? Yes  No

If so, what will the fee be? \$110/week How will the proceeds be used?

The proceeds do not begin to cover the actual cost of running the program and are used towards personnel costs, field trips costs, such as admission fees and transportation, as well as program materials and supplies. We do have a sliding scale and do not turn anyone away for inability to pay. Please refer to our attached scholarship information sheet.

Describe your community outreach plan and how you will advertise:

We work with school site-based teams to recommend students who are in need of summer opportunities. We also attend summer resource fairs at many of the elementary schools, and we work with other community based organizations and providers.

In what languages will your marketing materials be distributed?

- English       Spanish       Vietnamese       Other

**Section III Outcomes and Measurements**

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

**Outcome Statement**

1. Participants will display increases in self-confidence and self-esteem by engaging in high quality, hands-on learning activities and by developing strong, positive adult-youth relationships.
2. Participants will show improvement in their physical fitness levels.

**Measurement for Outcome**

1. 90% of parents will report that their child’s social skills have improved as measured by survey completed at end of participant’s time in program.
2. 90% of participants will report improvement in their physical fitness levels and endurance. Measurements will be based on a survey given to parents at the end of the summer.

**Measurements:**

How do you plan to track attendance? Attach a copy of your form.

We will use a new online database system rolling out in March 2020 called CARES that tracks daily attendance.

**Client Satisfaction:**

What evaluation or survey forms will you use for client satisfaction? Attach copy.

We will track client satisfaction through parent surveys administered at the end of participants’ time in the program.

What other forms or measurement tools will you use? Attach copy.

**Section IV Faculty/Leaders**

Names, titles and contact information for key faculty/leaders other than listed in Section I

We will employ 6 Summer Youth Workers.

**Section V Partners and Support**

List partners and any cash or in kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
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CYO Athletics		PE Coach/Physical Education curriculum & Chef/Nutrition curriculum
San Rafael City Schools Lunch Program		School lunch program
Marin Catholic High School		High school student volunteers
Make a Splash Swim Program		Free swim lessons
BookNook		Literacy app for small group guided reading intervention
University of California Statewide 4H Program		Provides staff training and professional development related to STEM-based programming

Attach a program budget.

**Section VI Attachments**

List all attachments submitted with this application

<p>Program survey (English and Spanish)  Scholarship/sliding scale information from Summer 2019  Room breakdown calendar  Summer 2019 program report  Catholic Charities FY21 Budget – missing from application; in process of develop until May 2020</p>
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<b>TOTAL FY20</b>
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Program Fee	\$105,780
Program Fee - Discount	\$0
Program Rent	\$0
Transportation Charter	\$0
Transportation Route	\$0
<b>Total Program Fees &amp; Rent</b>	<b>\$105,780</b>
Inter Agency Billing	\$0
In-Kind/Donations	\$0
<b>Total Non Cash Revenue</b>	<b>\$0</b>
Federal Contract	\$0
State Contract	\$0
Local Contract	\$21,686
Non-Profit Organization	\$0
<b>Total Contract Revenue</b>	<b>\$21,686</b>
<b>Total Program Revenue</b>	<b>\$127,466</b>
<b>Development &amp; Administration</b>	
Legacies & Bequests	\$0
Auxiliary	\$0
AF Individual	\$0
AF Foundation	\$0
AF Corporation	\$0
CAP Individual	\$0
CAP Foundation	\$0
CAP Corporation	\$0
SPE Individual	\$0
SPE Foundation	\$0
SPE Corporation	\$0
<b>Total Unrestr. Development</b>	<b>\$0</b>
NAR - Legacies & Bequests	\$0
NAR - Auxiliary	\$0
NAR - AF Individual (CY)	\$0
NAR - AF Foundation (CY)	\$35,250
NAR - AF Corporation (CY)	\$0
NAR - CAP Individual (CY)	\$0
NAR - CAP Foundation (CY)	\$0
NAR - CAP Corporation (CY)	\$0
NAR - SPE Individual (CY)	\$0
NAR - SPE Foundation (CY)	\$0



NAR - SPE Corporation (CY)	\$0
<b>Total Rel/Restr. Development</b>	\$35,250
NAR- Legacies/Bequests (prior year)	\$0
NAR- Auxiliary (prior year)	\$0
NAR - AF Individual (PY)	\$25,874
NAR - AF Foundation (PY)	\$0
NAR - AF Corporation (PY)	\$0
NAR - CAP Individual (PY)	\$0
NAR - CAP Foundation (PY)	\$0
NAR - CAP Corporation (PY)	\$0
NAR - SPE Individual (PY)	\$0
NAR - SPE Foundation (PY)	\$0
NAR - SPE Corporation (PY)	\$0
<b>Total NAR (prior year)</b>	\$25,874
<b>Total Development</b>	\$61,124
Rental Income - Non-Program	\$0
Investment Income	\$0
Misc. Income	\$0
Sale of Merchandise	\$0
<b>Total Other Income</b>	\$0
<b>Total Revenue</b>	\$188,590
<b>Total FTE</b>	5.15
<b>Variable Costs</b>	
Personnel	\$223,564
Personnel - Childcare Supervisor	\$0
Personnel - Social Workers	\$0
Personnel - Drivers	\$0
<b>Total Salaries</b>	\$223,564
FICA	\$17,103
SUI	\$1,944
Worker's Comp Insurance	\$6,171
Health Insurance (FLEX)	\$20,917
Conversion	(\$168)
Pension-Salaried	\$3,742
Pension-Union	\$0
A.D.&D./Life	\$649
Cell Phone Stipend	\$0
Benefits over Contract Allowed	\$0
<b>Total Fringe Benefits</b>	\$50,357
<b>Total Salaries &amp; Fringe Benefits</b>	\$273,921
<b>Benefits as a % of Salary</b>	23%
Temporary Help	\$0

Recruitment Costs	\$1,200
Staff Related	\$1,500
<b>Total Employment Costs</b>	<b>\$276,621</b>
Marketing, Advertising & PR	\$0
Program Activities	\$6,500
Incentives/Gifts	\$2,125
Food Service Supplies	\$700
Clinical Services	\$0
Outside Contractors	\$5,700
Computer Related	\$2,700
Program Supplies	\$7,040
Program Food	\$8,000
Office Supplies	\$600
Postage & Delivery	\$100
Printing & Publication	\$1,469
Transportation	\$7,110
Mileage, Parking & Tolls	\$800
Conferences, Meetings & Travel	\$500
Staff Training	\$3,500
Legal Fees (Professional)	\$0
Dues, Subscriptions & Licensing	\$300
Misc. Expenses (Bank Fees)	\$0
<b>Total Non-Personnel cost</b>	<b>\$47,144</b>
Direct Assistance-Spending Money	\$0
Direct Assistance-Rent/Shelter	\$0
Direct Assistance-Medical	\$0
Direct Assistance-Basic Needs	\$0
<b>Total Direct Assistance</b>	<b>\$0</b>
<b>Total Variable Expense</b>	<b>\$323,765</b>
Vehicle - Fuel	\$0
Vehicle - Maintenance	\$0
Vehicle - Leases	\$0
Vehicle - Insurance	\$0
Vehicle - Licenses	\$0
Vehicle - Tire Leases	\$0
<b>Total Vehicle Expense</b>	<b>\$0</b>
Small Eq (less than \$5000)	\$0
Telephone	\$6,147
Building Rent	\$2,160
Utilities	\$0
Facility Maintenance	\$0
Facility Supplies	\$0
Equipment Maint / Rental	\$0
Insurance - All forms exc. Vehicle	\$4,850

Depreciation (non cash)	\$0
Interest	\$0
Property Taxes	\$0
Capital Purch/Loan Obligation	\$0
Reserves	\$0
Reserves - Operating	\$0
Reserves - Replacement	\$0
<b>Total Fixed Expense:</b>	\$13,156
<b>Total Direct Expenses</b>	\$336,922
<b>Revenue over Expenses</b>	(\$148,331)
<b>Indirect Operating Expense</b>	\$55,859
<b>Indirect Development Expense</b>	\$10,783
<b>Total Expense ( Direct &amp; Indirect)</b>	\$403,564
<b>Change in Net Assets</b>	(\$214,974)

Catholic Charities Canal Family Support  
Kids Club

Summer Scholarship Information

Program Fees Summer 2020

- \$110 per week (subsidized rate by Catholic Charities)

Need based Scholarship Policy:

Program fees are determined by each family's ability to pay. No one is turned away for inability to pay.

- \$100/week
- \$90/week
- \$80/week
- Sibling discount (20%)

Breakdown of Scholarship Distribution for Summer 2019:

- 12% of participants paid reduced fees
- 88% of students paid full subsidized price

## Kids Club Summer 2019 Parent Survey

Please help Kids Club by answering the following questions to help us improve the program.

1. How would you rate the overall quality of the summer program?

Excellent	Good	Average	Poor
4	3	2	1

2. How would you rate the structure and supervision provided by the program?

Excellent	Good	Average	Poor
4	3	2	1

3. How would you rate the leaders of your child's group?

Excellent	Good	Average	Poor
4	3	2	1

4. Do you feel that the staff have been respectful of your cultural and ethnic background?

Excellent	Good	Average	Poor
4	3	2	1

5. What kinds of activities did your child enjoy the most?

- |   |  |
|---|--|
| <input type="checkbox"/> Reading<br><input type="checkbox"/> Physical Education<br><input type="checkbox"/> Sports & Active Games<br><input type="checkbox"/> Cooking<br><input type="checkbox"/> Art | <input type="checkbox"/> STEM/Science<br><input type="checkbox"/> Field Trips<br><input type="checkbox"/> Swimming<br><input type="checkbox"/> Other _____ |
|---|--|

6. Which field trips did you/your child like the best?

- |  |  |
|--|--|
| <input type="checkbox"/> Oakland Zoo<br><input type="checkbox"/> Marin County Fair | <input type="checkbox"/> Golden Gate Park Botanical Gardens<br><input type="checkbox"/> Swimming |
|--|--|

7. Do you feel your child's physical fitness level has improved?

Yes	No
1	2

Please see other side for more questions

8. Do you feel your child's social skills have improved?

Yes	No
1	2

9. Do you feel your child's reading skills have improved?

Yes	No
1	2

10. In which ways has the program helped your child? (Mark all that apply)

- |   |  |
|---|--|
| <input type="checkbox"/> Made new friends   | <input type="checkbox"/> Visited new place during a field trip     |
| <input type="checkbox"/> Stayed engaged in reading, learning & academics over the summer time | <input type="checkbox"/> Developed more confidence and self-esteem |
| <input type="checkbox"/> Learned new skill or activity  | <input type="checkbox"/> Other _____                               |

11. How do you think we can improve the program?

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12. Other comments or suggestions?

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## Kids Club Verano 2019 Encuesta a los Padres

Por favor, conteste las siguientes preguntas para ayudarnos a mejorar el programa.

1. ¿Cómo evalúa usted la calidad del Kids Club Programa del Verano?

Excelente	Bueno	Mediano	Pobre
4	3	2	1

2. ¿Cómo evalúa usted la estructura y la supervisión proveído por el programa?

Excelente	Bueno	Mediano	Pobre
4	3	2	1

3. ¿Cómo evalúa usted los líderes del grupo de su hijo(a)?

Excelente	Bueno	Mediano	Pobre
4	3	2	1

4. ¿Usted siente que el personal de Kids Club ha sido respetuoso sobre su origen étnico y su cultura?

Excelente	Bueno	Mediano	Pobre
4	3	2	1

5. ¿Cuáles actividades fueron las favoritas para su hijo(a)?

- |   |   |
|---|---|
| <input type="checkbox"/> Lectura          | <input type="checkbox"/> Ciencia, Tecnología, Ingeniería y Matemáticas (STEM) |
| <input type="checkbox"/> Educación Física | <input type="checkbox"/> Los Paseos   |
| <input type="checkbox"/> Deportes         | <input type="checkbox"/> Natación   |
| <input type="checkbox"/> Cocina           | <input type="checkbox"/> Otra _____   |
| <input type="checkbox"/> Arte             |   |

6. ¿Cuáles paseos le gustaron su hijo(a)?

- |  |   |
|--|---|
| <input type="checkbox"/> Oakland Zoo       | <input type="checkbox"/> Golden Gate Park Botanical Gardens |
| <input type="checkbox"/> Marin County Fair | <input type="checkbox"/> Swimming                           |

7. ¿Cree usted que el forma física de su hijo(a) ha mejorado?

Sí	No
1	2

Más preguntas en el otro lado

8. ¿Cree usted que las habilidades sociales de su hijo(a) han mejorado?

Sí	No
1	2

9. ¿Cree usted que las habilidades de leer de su hijo(a) han mejorado?

Sí	No
1	2

10. ¿En cuál manera ha beneficiado el programa a su hijo(a)? (marque todos que aplican)

- |   |   |
|---|---|
| <input type="checkbox"/> Formó amistades nuevos   | <input type="checkbox"/> Visitó un lugar diferente durante un paseo |
| <input type="checkbox"/> Siguió leyendo, aprendiendo y los estudios durante las vacaciones del verano | <input type="checkbox"/> Desarrolló más confianza y/o autoestima    |
| <input type="checkbox"/> Aprendió una actividad o una habilidad nueva                                 | <input type="checkbox"/> Otro _____                                 |

11. ¿Cómo cree usted que nosotros podemos mejorar nuestro programa?

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12. ¿Otros comentarios o sugerencias?

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# KIDS CLUB SUMMER 2020



- Field Trips
- Swimming
- Art & Crafts
- Cooking
- Physical Fitness
- Sports
- Reading
- STEM-Based Activities

For more information, please call Lauren or Stephani at Kids Club at 415 454 8596.

Catholic Charities Canal Family Support Kids Club Summer Program is a high-quality recreational and educational day camp that provides children with an enriching and fun summer experience. Children participate in field trips throughout the Bay Area, swimming, arts and crafts, cooking, physical fitness, nutrition, sports, reading, and STEM-based activities.

## DATE & TIME

Session A: June 29 – July 17, 2020  
Session B: July 20 – August 7, 2020  
Monday – Friday  
10:00 AM – 4:00 PM

## LOCATION

Albert J. Boro Community Center at  
Pickleweed Park  
50 Canal St, San Rafael, CA 94901

## AGES

Current 1st - 4th graders

## COST

Session A – \$310  
Session B – \$330

## REGISTER

Please call 415 454 8596 to schedule an appointment.  
Space is limited.



Catholic Charities

◆ CANAL FAMILY SUPPORT ◆  
KIDS CLUB

# KIDS CLUB VERANO 2020



- Paseos
- Natación
- Arte
- Cocina
- Educación Física
- Los Deporte
- Lectura
- Actividades de STEM

Para más información llame a Lauren o Stephani de Kids Club al 415 454 8596.

Catholic Charities Canal Family Support Kids Club Summer Program es un campamento recreativo y educativo de alta calidad que provee niños con una experiencia positiva. Los niños participaran en paseos por la Area de la Bahia, natación, arte, cocina, educación física, los deporte, lectura, y actividades de STEM.

## FECHA

Sesión A: 29 de Junio – 17 de Julio, 2020  
Sesión B: 20 de Julio – 7 de Agosto, 2020  
Lunes – Viernes  
10:00 AM – 4:00 PM

## UBICACIÓN

Albert J. Boro Community Center en  
Pickleweed Park  
50 Canal St, San Rafael, CA 94901

## EDADES

Ninos que estan en grados 1st - 4th grados

## COSTO

Session A – \$310  
Session B – \$330

## REGISTRO

Por favor, llame 415 454 8596 para hacer una cita.  
Espacio limitado.



Catholic Charities

◆ CANAL FAMILY SUPPORT ◆  
KIDS CLUB

**CATHOLIC CHARITIES KIDS CLUB SUMMER 2019  
ROOM REQUEST CALENDAR**

Updated: 3/23/18

Date	Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen
<b>Training</b>						Would like to use for teambuilding throughout week	Would like to use for teambuilding throughout week	
6/22/2020			9:00-5:00	9:00-5:00				
6/23/2020			9:00-5:00	9:00-5:00				
6/24/2020			9:00-5:00	9:00-5:00				
6/25/2020			9:00-5:00	9:00-5:00				
6/26/2020			9:00-5:00	9:00-5:00				
<b>WEEK 1</b>	<b>1 HOME BASE ROOM FROM Monday-Friday from 9:00-4:15 - Room 5 (ideally)</b>							
Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen	
6/29/2020			<b>9:00-4:15</b> *Nutrition Class		9:30-4 *CYO Athletics	10:00-4:00	<b>9:30-4:15</b> *Nutrition Class	
6/30/2020	Swimming for ALL		9:00-4:15	9:30-1:00		10:00-1:00		
7/1/2020		9:30-4	9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00		
7/2/2020	FIELD TRIP OFF SITE 10:45-3:30		9:00-4:15					
7/3/2020	CLOSED							
<b>WEEK 2</b>	<b>1 HOME BASE ROOM FROM Monday-Friday from 9:00-4:15 - Room 5 (ideally)</b>							
Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen	
7/6/2020	9:30-4		<b>9:00-4:15</b> *Nutrition Class		9:30-4 *CYO Athletics	10:00-4:00	<b>9:30-4:15</b> *Nutrition Class	
7/7/2020	9:30-4		9:00-4:15			10:00-4:00		
7/8/2020	9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00		
7/9/2020	FIELD TRIP OFF SITE 10:45-3:30		9:00-4:15					
7/10/2020	9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00		
<b>WEEK 3</b>	<b>1 HOME BASE ROOM FROM Monday-Friday from 9:00-4:15 - Room 5 (ideally)</b>							
Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen	
7/13/2020	9:30-4		<b>9:00-4:15</b> *Nutrition Class		9:30-4 *CYO Athletics	10:00-4:00	<b>9:30-4:15</b> *Nutrition Class	
7/14/2020	9:30-4		9:00-4:15			10:00-4:00		
7/15/2020	9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00		
7/16/2020	FIELD TRIP OFF SITE 10:45-3:30		9:00-4:15					
7/17/2020	9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00		

Notes/Summary

- For weeks 2, 3, and 4 - the kids will be swimming in the morning and will need to change back here. It would be great to be able to use 2 rooms from 11:30-12pm on Mondays/Wednesdays.
- We would like **1 home base room** to have throughout the day (even on our field trip off site day) starting at 9am ideally for staff prep. Room 5 is ideal, but we are flexible if this needs to change.
- We are generally requesting 2 indoor rooms per day (except field trips days). Our preference is room 5 and room 3; however, we are flexible. On Tuesday mornings, one of the rooms would be the art room if available.
- We are requesting the **Kitchen & Room 5 on Mondays** for our CYO Athletics Nutrition Class.
- We are requesting the Gym Mondays, Wednesdays & Fridays for CYO Athletics PE Program. **We are requesting it from 9:30-4:00; however if not possible, we would like it from 12:30-4:00.**
- We usually have our sister program 10th & Mission come visit for a field day. The date is still TBD, but ideally, we would like to request the gym and field for this visit.

**CATHOLIC CHARITIES KIDS CLUB SUMMER 2019  
ROOM REQUEST CALENDAR**

Updated: 3/23/18

Date	Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen
<b>WEEK 4</b> 1 HOME BASE ROOM FROM Monday-Friday from 9:00-4:15 - Room 5 (ideally)								
	Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen
7/20/2020		9:30-4		9:00-4:15 *Nutrition Class		9:30-4 *CYO Athletics	10:00-4:00	9:30-4:15 *Nutrition Class
7/21/2020		9:30-4		9:00-4:15			10:00-4:00	
7/22/2020		9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00	
7/23/2020	FIELD TRIP OFF SITE 10:45-3:30			9:00-4:15				
7/24/2020		9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00	
<b>WEEK 5</b> 1 HOME BASE ROOM FROM Monday-Friday from 9:00-4:15 - Room 5 (ideally)								
	Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen
7/27/2020		9:30-4		9:00-4:15 *Nutrition Class		9:30-4 *CYO Athletics	10:00-4:00	9:30-4:15 *Nutrition Class
7/28/2020	Swimming for ALL			9:00-4:15	9:30-1:00		10:00-1:00	
7/29/2020		9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00	
7/30/2020	FIELD TRIP OFF SITE 10:45-3:30			9:00-4:15				
7/31/2020		9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00	
<b>WEEK 6</b> 1 HOME BASE ROOM FROM Monday-Friday from 9:00-4:15 - Room 5 (ideally)								
	Notes	Room 3	Room 4	Room 5	Room 8	Gym	Field	Kitchen
8/3/2020		9:30-4		9:00-4:15 *Nutrition Class		9:30-4 *CYO Athletics	10:00-4:00	9:30-4:15 *Nutrition Class
8/4/2020	Swimming for ALL			9:00-4:15	9:30-1:00		10:00-1:00	
8/5/2020		9:30-4		9:00-4:15		9:30-4 *CYO Athletics	10:00-4:00	
8/6/2020	FIELD TRIP OFF SITE 10:45-3:30			9:00-4:15				
8/7/2020	End of Summer Celebration		9:30-4	9:00-4:15			9:00-4:00	

# ALBERT J. BORO COMMUNITY CENTER FINAL or INTERIM PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

PROGRAM NAME:

Catholic Charities Kids Club Summer Program – Summer 2019

Report prepared by:

Name Lauren Muszynski Title Program Director

Final Report  Interim Report/Renewal Program

Date submitted: 2/24/20

Date program completed: 8/9/19

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

1. Outcome #1: Participants will display increases in self-confidence and self-esteem by engaging in high quality, hands-on learning activities and by developing strong, positive adult-youth relationships.

Success for Outcome #1:

Each summer, Kids Club brings together a diverse group of students, high school student volunteers and staff members who form strong bonds and practice critical life skills such as communication, teamwork, and problem-solving. Returning staff from the school year and past summers are able to seamlessly build trust and mentor our students, many of whom are lacking a consistent role model in their daily lives. 50% of the high-school students in our Summer Volunteer Leadership Program were previous Kids Club participants, and as mentioned in previous years, they are able to relate to and understand the experiences of the students more directly. The cycle of returning to Kids Club to give back and support future generations is critical to our success and allows current students to see a future of possibilities and opportunities. New this past summer, we started weekly spirit days to encourage teambuilding across the entire program and within each group.

In addition, each summer, Kids Club continues to analyze and implement refinements in order to deliver the most effective programming for the community using best practices. This past summer, to increase consistency and for students to foster deeper engagement in the curriculum, we transitioned to a three-week summer session from a week-by-week commitment. All students were committed to a consistent

and consecutive three-week or six-week program and were able to develop new friendships, increase the amount of time devoted to learning high-quality hobbies and skills, and experience new field trip destinations throughout the Bay Area. Within our week-long staff training, we spent time focusing on trauma-informed care with a trained Psychologist in order to equip our staff with tools and best practices to help meet our students where they are at and develop their social-emotional skills. We also trained staff on facilitating reflection and guiding youth within activities, emphasizing that it is not about getting one right answer.

2. Outcome #2: Participants will show improvement in their physical fitness levels.

Success for Outcome #2: Students participated in an intensive Physical Educational Curriculum three days per week that was developed and led by a CYO Athletics Coach. Students learned team and cooperative games as well as skills for different types of sports such as soccer, volleyball, flag football, basketball, and relay races, etc. In addition to the 3 hours per week of Physical Education classes, students also participated in at least 3 additional hours of active games, teambuilding and other activities that promoted health and fitness. Kids Club Summer Program stresses the importance of maintaining an active schedule with rigorous cardiovascular activity consistently throughout the summer.

Students also participated in weekly cooking and nutrition classes led by a professional chef with the goal of learning and repeating the healthy recipes at home with their families. Recipes included strawberry spring rolls, garbanzo bean dip, and fruit smoothies, etc. Students went on weekly swimming outings as well as field trips involving hiking and walking, including trips to the Oakland Zoo and Chrissy Fields as well as the Marin County Fair, the Academy of Sciences, an Oakland A's Game, and the SF Botanical Gardens. New this summer, all of our students received biweekly swim lessons led by instructors from Make a Splash swim program for 3 out of the 6 weeks.

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

48 out of 62 families completed surveys.

Measurements for Outcome #1: Out of the 48 families who completed surveys at the end of the summer, 98% reported that they saw improvements in their child's social skills from the start to the end of the summer. In addition, 100% of parents reported their children developed more self-confidence, made new friends, stayed engaged in learning over the summer and/or learned a new skill or visited a new place. A comment from one parent survey included the following: "I would like to thank you all for an excellent camp. My daughter loved it and had so much fun. It helped her a lot with her self-esteem and to make new friends."

Measurements for Outcome #2: Out of the 48 parents who completed surveys at the end of the summer, 100% reported that they saw improvements in their child's physical fitness levels and endurance from the start to the end of the summer.

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

Kids Club fulfills a critical need for high quality, affordable and accessible summer programming for Canal families year-after-year. We feel strongly that Kids Club offers a well-balanced program that helps students develop social skills and strong relationships, stay fit, reinforce the academic skills they have learned during the school year and gain exposure to new environments. All Kids Club activities and outings are linked to literacy in order to prevent summer learning loss and to keep students on track. New this past summer, we took our students on a field trip to the San Francisco Botanical Gardens, which included a guided walk through the garden and hands-on gardening and activities in the Children's Garden. We also are very proud that this past summer we were able to offer all of our students three weeks of swim lessons during which they were able to gain critical skills and develop their confidence to swim at Hamilton Pool for the remainder of the summer.

Bryan Luong

4/22/19

Last year was an absolutely amazing year that I'll remember for the rest of my life and I sure hope to build off of what I learned last year as a rookie volunteer at Kids Club. Being accepted at a younger age than usual, I was very privileged and honored to be trusted by both Lauren and Carlos and I gave it my absolute best last year to ensure that the kids had the best summer yet. Starting off, it was very nerve racking. Getting to meet everyone who I'll be working with for the next 7 weeks (who knew how to drive and are towering over me) was at first glance, scary. Thankfully, everyone was very accepting and made me feel welcome into the community. Meeting my group was very exciting and I couldn't have asked for better role models throughout my first year. Cat and Celeste were always happy to help me out when I needed it and were great group leaders for the kids as well. Then came the first day when I got to meet everyone and it was an instant click. Group 2 was absolutely incredible and I had so much fun meeting them everyday. Throughout the year, I learned many things such as staying calm and collected to being a better example of a role model for the next generation. Sure there were a little bumps and scratches on the way but we evened them out together as a team and by the last day of summer Kids Club, every single member of our group had the best summer yet. I'm sure of it and if I get another opportunity this summer, I'd be honored to continue working with more students and further grow my understanding as a person and as a role model.

That leads me to the next question. What can I do better? An honest answer would be everything and that I'm still learning but if I had to be pinpoint accurate, I'd say that in the very beginning, gaining the kids' attention was very difficult because it was obvious that I'm way younger than other volunteers and staff. That wasn't the only reason it was tough because I was really loose and lenient starting off. I'd give them lots of time to follow directions but as the year went on, I realised that I could be a little more disciplinary at appropriate times without losing students' trust. That was one thing that I feared would happen if I went on a disciplinary route. At times, it was very frustrating and my impatience got to me but I always remembered to stay calm and I drastically improved by the end of the year. To be a better volunteer, it would make a big difference to be patient and take action when needed. Only experience will allow me to become a better volunteer and if I get the opportunity, it would be an absolute privilege to further enhance my skillset and ability as a leader so that I can be your ideal volunteer.

Last summer was an absolute wild one with so many stories to tell and many lessons to be learned. I recall one moment where one student was not in the greatest mood that day to begin with. He was very tired and just wanted to be alone for a while. I respected that during sign in time but when we were getting ready for the first activity, he was still not his happy self. We were making breakfast yogurts and he refused to wash his hands. I gave him a little time and asked again. Then, I got a little irritated. Clearly, he got the message that I was not happy



and was not going to make the decision easier so I thought that my choice of action there was definitely ineffective. I thought about him having a bad day and finally understood that it will take time for him to get in the mood again. I then reverted back to my full time tactic. Treat him as I would treat my best friend. I emphasized on this last year, about being more of a friend than an enforcer. I smiled and said that we're going to miss out on plenty of things if we don't hurry up. This clearly worked and we talked about what was going to happen further today on our way to wash our hands. When I brought up soccer, he finally smiled and that put a smile on my face too. That was fairly early in the year and throughout the year, I always imply my "tactic" and refrain from going down the impatient road ever again. I'll admit that it doesn't always get their attention and I will need to give out a little reminder or two but it does the trick.

I have learned so much throughout the last year and I would love for an opportunity to be able to continue volunteering the next year. Thank you so much Lauren for considering me and I thank you for taking the chance on me last year. Thank you!



**PICKLEWEED ADVISORY COMMITTEE  
AGENDA REPORT**

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**March 4, 2020  
Item #4.B**

**TITLE: Drawbridge- Weekly Expressive Art Groups**

**SUMMARY**

Since 2013, Drawbridge has been offering their Weekly Expressive Art Groups program for homeless, low-income and underserved children at the Albert J. Boro Community Center. The program at the Center offers a safe, supportive environment where youth ages four to 18 can use art to work through the complex emotions associated with poverty and family challenges.

The term of the proposed art program is from July 1, 2020 through June 30, 2020. The applicant is requesting a full fee-waiver, valued at \$1,269.00 for use of the Art Room on Mondays from 3:45 pm to 5:15 pm.

Per the Co-Sponsorship guidelines for renewal applications, a Final Report of the program's previous co-sponsored use is included with the application for the Pickleweed Advisory Committee's review.

**RECOMMENDATION**

It is recommended that the Pickleweed Advisory Committee grant a fee reduction or waiver for use of the Albert J. Boro Community Center Art Room on Monday afternoons.

**BACKGROUND**

Drawbridge has been offering their Weekly Expressive Art Groups at the Albert J. Boro Community Center since 2013. The City, through the Pickleweed Advisory Board, has been fully co-sponsoring the rental of the room for the program since 2017. The activity fits well in the Center, especially in the Art Room, and appears to have a core following of children that truly look forward to the program.

## **DISCUSSION**

While the Pickleweed Advisory Committee reviews the Co-sponsorship Application and Final Report, Drawbridge staff will be present to provide a program overview and support their application which is before the Committee. Committee members will then have opportunity to ask questions of Drawbridge staff.

The Pickleweed Advisory Committee has the authority to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together.

## **FISCAL IMPACT**

The resident/non-profit value of the rental totals \$1,269.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Art Room at that time.

## **ALTERNATIVE ACTION**

Any other action as determined by the Committee.

Submitted by:



Steve Mason  
Senior Recreation Supervisor

Attachments:

1. Use Agreement Application 2020
2. Final/Interim Program Report
3. Project Budget
4. Parent Survey
5. Participant Survey



**2019**  
**USE AGREEMENT APPLICATION FOR**  
**CO-SPONSORED PROGRAMS**

**Albert J. Boro Community Center & Library, Pickleweed Park**  
**San Rafael Community Services Department**  
**50 Canal Street**  
**San Rafael, California 94901**  
**(415) 485-3077**

Revised 2/20/2014

Dear Applicant:

Thank you for your interest in utilizing the Albert J. Boro Community Center for your program. A revised guideline is also available for reference in developing your application. Careful attention to these changes and details will result in an expeditious review by the Pickleweed Advisory Board.

If the Pickleweed Advisory Board suggests revisions to your original application, **each revision should be dated.**

If you need technical assistance in completing the Outcomes and Measurements portion of the application, please feel free to contact the Albert J. Boro Community Center supervisor.

The following checklist will also help to ensure that you submit a complete co-sponsorship application for approval.

\_\_\_\_\_ Application Form

\_\_\_\_\_ Program Budget

\_\_\_\_\_ Outcome Statement Form

\_\_\_\_\_ Community Outreach Plan & Attendance Reporting Requirements

\_\_\_\_\_ Program Evaluation Form

\_\_\_\_\_ Final (or Interim) Report (Renewals Only)

## Section I-About the Applicant Agency

Date Submitted: \_\_\_\_\_ 2020 \_\_\_\_\_ Revision Dates (if applicable)  
\_\_\_\_\_

Title of Program: \_\_\_\_\_ DrawBridge Weekly Expressive Art Groups \_\_\_\_\_

Co-sponsoring agency or individual: \_\_\_\_\_

Address: \_\_\_\_\_ PO Box 2698, San Rafael, CA 94912 \_\_\_\_\_

Telephone: \_\_\_\_\_ 415.640.4047 \_\_\_\_\_ Ext. \_\_\_\_\_

Email: \_\_\_\_\_ drawbridge@drawbridge.org \_\_\_\_\_

Website: \_\_\_\_\_ www.drawbridge.org \_\_\_\_\_

Non-Profit 501c3 Number: \_\_\_\_\_ 68-0373769 \_\_\_\_\_

Principal contacts:

Name: \_\_\_\_\_ Julie Scribner \_\_\_\_\_ Phone: \_\_\_\_\_ 415.640.4047 \_\_\_\_\_ Email: \_\_\_\_\_ julie@drawbridge.org

Is this a first time program at Pickleweed? Yes  No

If no, start date of original program: \_\_\_\_\_ 2013 \_\_\_\_\_ Location: \_\_\_\_\_ Art Room \_\_\_\_\_

**Most recently approved final report must be attached.**

## Section II-About the Program

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

DrawBridge is a San Francisco Bay Area nonprofit that provides weekly expressive art programs for homeless, low-income and other underserved children. It offers a safe, supportive environment where youth ages four to 18 can use art to work through the complex emotions associated with poverty and family challenges. DrawBridge is rooted in the principles of non-directed expressive art. Used as a tool for self-discovery and creativity, expressive art making can foster emotional growth, while helping youth process deeply felt or difficult emotions they may not be able to verbalize.

Although the groups do not specifically teach art skills, they provide opportunities for children to become actively engaged in hands-on art activities, utilizing a variety of materials and engaging with other children. The supportive environment and self-exploration help foster joy and self-confidence. The kids also have a lot of fun!

Proposed Start Date: \_\_\_\_\_7/1/20\_\_\_\_\_ Proposed End Date: \_\_\_\_\_6/30/21\_\_\_\_\_

Number participants estimated: \_\_In the previous fiscal year (7/1/18-6/30/19) 38 kids attended a total of 365 times. Attendance for the six months from 7/1/19 – 12/31/19 increased to 41 kids attending a total of 223 times\_\_\_\_\_ Maximum number estimated: \_\_For the coming FY, 50 kids, attending at least 450 times total.

Target age group: \_\_\_\_\_ Open to ages 4-18, but mostly 6-13-year-olds \_\_\_\_\_

Requested Rooms:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Classroom #        | <input type="checkbox"/> Community Room  | <input checked="" type="checkbox"/> <b>Art Room</b> |
| <input type="checkbox"/> Teen Activity Room | <input type="checkbox"/> Computer Lab    | <input type="checkbox"/> Kitchen                    |
| <input type="checkbox"/> Gymnasium          | <input type="checkbox"/> Playing Field # | <input type="checkbox"/> Picnic Area                |

Days and Times Requested:

Day: **Monday** Tuesday Wednesday Thursday Friday Saturday Sunday

Time: \_\_\_\_\_3:45-5:15 pm each Monday, except holidays\_\_\_\_\_

Fee Reduction Request

- 25%     50%     75%     **100%**

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 1,269.00

Will there be a charge to participants? Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, what will the fee be? \_\_\_\_\_ How will the proceeds be used?

Describe your community outreach plan and how you will advertise:

Attendance has increased for the last six months, thanks to the efforts of group Facilitator Kathleen Keating, who posted notices at the site to encourage attendance.

In what languages will your marketing materials be distributed?

English

Spanish

Vietnamese

Other

### **Section III Outcomes and Measurements**

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

#### **Outcome Statement**

1. To provide a weekly art group that helps children develop a sense of group cohesiveness, compassion, self-discipline and self-worth.
2. To provide an outlet for emotional expression which may not be available to them in any other environment.
3. To serve 50 or more unduplicated young people from a variety of backgrounds, who will attend the groups 450 times or more.

#### **Measurement for Outcome**

1. Children are offered encouragement, non-judgmental respect and compassion each time they attend a group. Their creative exploration is encouraged, as well as their enjoyment of the process. The positive environment promotes feelings of self-worth. Children often are motivated to encourage the others in their group, following the example of the adults. This behavior is also supported.
2. Measurement of improved wellbeing is mostly anecdotal, observational and self-reported. We receive feedback from the children, their parents, and site coordinators. Comments and observations are collected from Facilitators, volunteers and site staff about the participants' moods, expressions and changes over time.
3. Success is also measured in the number of children we serve and the number of child visits to the DrawBridge groups at each site.

Measurements:



How do you plan to track attendance? Attach a copy of your form.

Participants sign in as they arrive and the facilitator checks the list during the group. This is transferred later to an attendance form, which is submitted monthly by the Facilitator. DrawBridge now has an online attendance portal in which all Facilitators are uploading information on each individual group.

Client Satisfaction:

What evaluation or survey forms will you use for client satisfaction? Attach copy.

Children are simply asked what they think about DrawBridge, and how it makes them feel. Parents are asked what they notice about their children, and how they are affected by the DrawBridge groups. Both parent and participant surveys and responses for 2020 are attached. Feedback is also gathered from volunteers and the Facilitator who runs the group.

What other forms or measurement tools will you use? Attach copy.

**Section IV Faculty/Leaders**

Names, titles and contact information for key faculty/leaders other than listed in Section I

Kathleen Keating, Art Group Facilitator, [Kathleen@keating-id.com](mailto:Kathleen@keating-id.com)  
Kathleen Keating is a San Rafael native, fourth generation Marin resident and artist. She has been providing art programs to children in underserved communities (including the Canal) for more than a decade. Kathleen is an artist and former DrawBridge Board member.

**Section V Partners and Support**

List partners and any cash or in kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
We do not receive any direct funds for this group.		

Attach a program budget.

**Section VI Attachments**

List all attachments submitted with this application

Project budget. Parent and participant surveys. Feedback comments from parents, children and volunteers.

# ALBERT J. BORO COMMUNITY CENTER FINAL or INTERIM PROGRAM REPORT FOR CO-SPONSORED PROGRAMS

(Use as many pages as necessary to address the required elements. Please number each one.)

PROGRAM NAME:

DrawBridge

Report prepared by:

Name Julie Scribner Title Executive Director

Final Report  Interim Report/Renewal Program

Date submitted: 2.20.20

Date program completed: May 31, 2020

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

1. To create a trusting, supportive, familiar environment in which children ages four to 18 can have a safe, enjoyable experience with the healing aspect of art and creative exploration.

A. This goal was met completely. The kids obviously have a positive experience, enjoy the class, return many times, and have a positive creative experience. They learn there is never a wrong way to do art – anything that they create is worthwhile.

2. To serve at least 65 unduplicated young people from a variety of backgrounds, helping them develop a sense of group cohesiveness.

In the fiscal year that covered this application, 38 children attended the groups. The drop in expected attendance may be due to the aging of children in the neighborhood, and the stability of the families, who live there for many years. Older teens are less likely to attend, and fewer new young children are joining. Of those who attend, Facilitator Kathleen Keating reports that they attend regularly, and are excited by the group and the artwork they produce.

3. To provide art groups to these kids for a total of at least 500 visits.

A. In the 12-month period, children attended the group 365 times. Kathleen attributes this in part to the aging of the children, and she made a concerted effort to encourage attendance over the summer and fall of 2019. Although it is not part of the FY covered by this final report, it should be noted that attendance did increase from July-Dec. 2019.

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

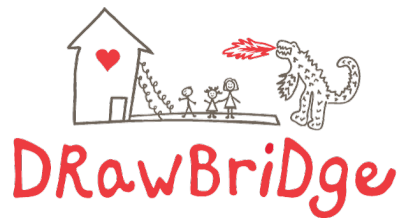
We asked both parents and participants for feedback, via simple surveys with a few questions. Parents were asked what they noticed about their kids after attending the group. Kids were asked what they like about DrawBridge and how they felt after attending.

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

We did not meet the attendance goals we expected, which was based on the previous year's attendance. Per above, Kathleen worked on recruitment, resulting in a 22% increase in overall attendance in the fall of 2019.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

Making art is good for everyone, and encouraging art making among children is a vital part of supporting their overall well-being. Many public schools no longer have regular art classes, and these children have few opportunities for making art, especially at no cost, like they can with DrawBridge. No matter the size of the group, the philosophy behind DrawBridge is that helping one child is as important as helping many at once. The Canal continues to be one of our highest-attended groups, and its value to the community, the families and the children involved, continues to be very high. We will make attempts to bring in additional children moving forward, and will welcome all children living in this community.



**DRAWBRIDGE**  
**EXPENSE BUDGET, 2020**  
One site, based on 45 sessions per year

Facilitator Stipend	\$2250
Art Supplies	\$ 600
Program Manager	\$1500
Executive Director	\$2100
Database Mgr./Accounting	\$ 900
General Operating/Office supplies	\$ 750
Insurance	\$ 175
Facilitator/Staff training	\$ 200
Storage space	\$ 75
Volunteer recruitment	\$ 100
Misc.	\$ 200
<b>TOTAL</b>	<b>\$8,850</b>

An arts program for homeless children

## Grupo de arte DrawBridge – Preguntas para padres

### \*\*Most responses translated from Spanish\*\*

¿A su hijo le gusta el grupo de arte DrawBridge? *(Does your child like DrawBridge?)*

Si\_(7 times)\_\_\_ No\_\_\_

¿Su hijo hace amigos en DrawBridge? *(Does your child make friends at DrawBridge?)*

Si\_7 times)\_\_\_ No\_\_\_

¿Su hijo está orgulloso de su obra de arte? *(Is your child proud of their artwork?)*

Si\_\_7 times)\_\_\_ No\_\_\_

¿Aprendió su hijo algo nuevo en DrawBridge? *Did your child learn anything new at DrawBridge?*

Si\_\_7 times)\_\_\_ No\_\_\_ Si es así, ¿qué? *(If yes, what?)*

Yes, it further develops her skill with scissors.

They learn how to draw.

To draw.

How to learn to make crafts with paper to cut, color.

They have learned to color and they love the program.

They learned sewing and paper art.

¿Cuál es el estado de ánimo de su hijo después de un grupo DrawBridge?

*(What is your child's mood after a DrawBridge group?)*

He is very happy to attend the class and his emotional well-being is good.

He feels happy and proud the projects she makes.

My child is always in a happy mood after DrawBridge.

Happy, proud, excited.

Happy, excited with what they do.

He is happy.

¿Cómo beneficia DrawBridge a su hijo, o otros comentarios sobre DrawBridge?

*(How does DrawBridge benefit your child, or other comments about DrawBridge?)*

It benefits her mentally and keeps her occupied and that helps her. Thank you!

We share time together, we have more communication, more confidence, we work as a team with my son.

DrawBridge gives my child the opportunity to learn something new every class.

A little calm.

He gets distracted by coming DrawBridge and is excited about the crafts he makes, and has a lot of fun.

They are very happy because their minds are busy with art.

The classes helped my child learn a lot of things.

## 2020 DRAWBRIDGE PARTICIPANT SURVEY RESPONSES

### **How old are you?**

9  
11  
10  
9  
11  
11  
5  
7  
9  
7

### **What do you like about DrawBridge?**

I like doing art because I learn how to draw and when I go to school when we have art at school, everyone loves my drawing because thanks to DrawBridge art group I learn a lot!

I like that every week we do a new craft.

It is awesome. I also get to meet my friends.

I like the art group because we do something different each week and because of the snacks.

The teachers, the activities, the craft stuff, the snacks.

The teachers, and the activities and snacks

To paint

That it's fun. I like learning. I learned to make a unicorn.

We make stuff, like drawing, sewing, painting.

It's fun. I learn how to draw. I made a ice cream shop.

**How do you feel at the end of a DrawBridge group?**

I feel happy when art class ends because I show my family how I learn at art class and then put my drawing on my wall in my room and every morning I see my drawings!

Happy to know that next week we will do a new activity.

Sad because I want two hours of art class.

Sad because I like art a lot.

Good because I came! PS hungry

Good that I came. PS hungry (*note, different hand writing from previous survey*)

Happy

Good in the group. Sad, because I like doing art

Mad. I want more art

Good, happy.

**Thank you for helping us!**

My pleasure!

Your welcome :)

You welcome





**PICKLEWEED ADVISORY COMMITTEE  
AGENDA REPORT**

---

**March 4, 2020  
Item #4.C**

**TITLE:       Blind and Vision Impaired of Marin- Latino Low Vision Support Group**

**SUMMARY**

Although having used the Center for their program longer, the City, through the Pickleweed Advisory Board, has been co-sponsoring the Vision Impaired of Marin's Spanish Speaking Support Group since 2015. The program provides Spanish speaking visually impaired individuals, primarily from the Canal neighborhood, a support network and encourages them to get out and be involved rather than remaining in isolation at home.

The term of the request is from March 2020 through February 2021. The applicant is requesting a full fee-waiver, valued at \$432.00 for use of the Teen Room the second Tuesday of each month from 11:00 am to 1:00 pm.

Per the Co-Sponsorship guidelines for renewal applications, a Final Report of the program's previous co-sponsored use is included with the application for the Pickleweed Advisory Committee's review.

**RECOMMENDATION**

It is recommended that the Pickleweed Advisory Committee grant a fee reduction or waiver for use of the Albert J. Boro Community Center Teen Room the second Tuesday of each month in support of the program.

**BACKGROUND**

Vision Impaired of Marin has been supporting the estimated 5,000 people in Marin County that have little or no sight and often live in isolation and fear for 46 years. This particular program is appropriate for the Canal community in that it is geared for Spanish speakers.

This year's co-sponsorship application was returned to the applicant as it was not complete. Although the revised application does not fit our requested format, most of the requested information has been submitted.

Staff has received great appreciation from program participants for use of the Teen Room on the second Tuesday of the month for their gatherings. The day and timing work well for the Center as there is seldom conflicting activities in the facility.

## **DISCUSSION**

While the Pickleweed Advisory Committee reviews the Co-sponsorship Application and Final Report, either a member of the staff or Vision Impaired of Marin Board of Directors will be present to provide a program overview and support their application which is before the Committee. Committee members will then have opportunity to ask questions of the representative.

The Pickleweed Advisory Committee has the authority to grant a fee reduction (25%, 50%, 75%, or other), grant a full fee-waiver, reject the application and ask applicant to resubmit with additional information, or reject the co-sponsorship application all together.

## **FISCAL IMPACT**

The resident/non-profit value of the rental totals \$432.00. A fee reduction or waiver would potentially result in lost revenue to the City should a paying program be interested in using the Art Room at that time.

## **ALTERNATIVE ACTION**

Any other action as determined by the Committee.

Submitted by:



Steve Mason  
Senior Recreation Supervisor

Attachments:

1. Cover Letter
2. Use Agreement Application 2020

3. Final/Interim Program Report
4. Response to Requested Information
5. Blind and Vision Impaired of Marin Monthly Support Group Meeting Summary Form
6. Vision Impaired of Marin History
7. VIM Views (Newsletter)
8. Latino Support Group Activity Report 2019



# VISION IMPAIRED OF MARIN

OUTREACH • SUPPORT • EDUCATION • SOCIAL

February 5, 2020

Board of Directors

Lillian Dreyer

Susan Malardino

Ron Leach

Anabella Denisoff

Ara Apkarian

Gus Colenbrander, MD

J. R. Hastings, Esq.

**Board of Directors**

**Albert J. Boro Community Center**

**50 Canal Street**

**San Rafael, CA 94901**

**Dear Directors,**

**The enclosed Application and Exhibits are submitted in support of our request for a waiver of fees for the use of a classroom for our Support Group for Spanish Speaking persons. The request is for an extension of our current arrangement with you for the same hours (11 am to 1 pm) on the second Tuesday of each month.**

**Vision Impaired of Marin has been serving the blind and vision impaired people of Marin for 42 years. VIM is an organization founded by people with limited or no vision to keep themselves and others involved in activities and socialization. Combating isolation and fear is very important to us.**

**VIM receives no Government funding: we rely solely on the generosity of individuals and one small bequest. Therefore, we ask for your help in order to keep our events functioning.**

**We will be happy to present our petition to the Board. Please let us know the time. Thank you for considering our request.**

**Sincerely,  
VISION IMPAIRED OF MARIN, INC.**

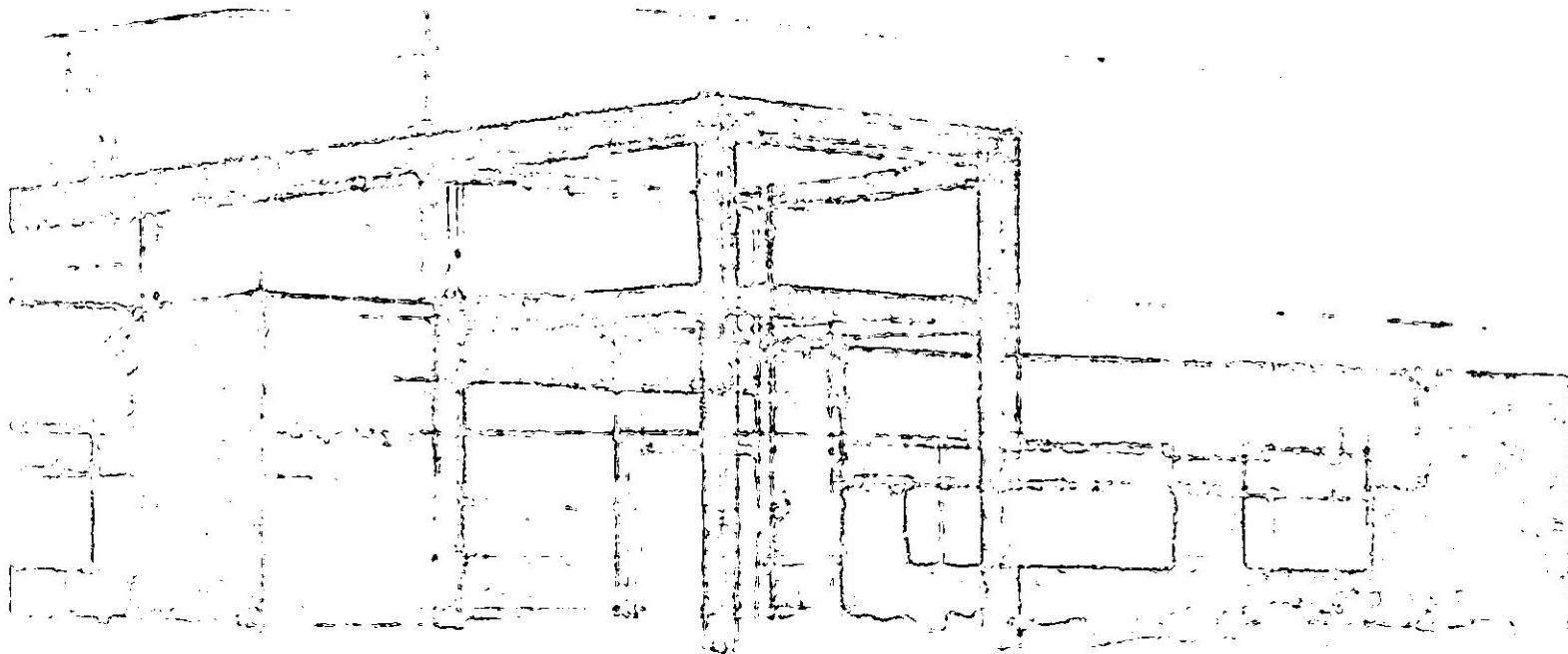
**Lillian Dreyer  
President**

851 IRWIN STREET, SUITE 206  
(415) 459-5066  
501(C) (3)

SAN RAFAEL, CA 94901  
WWW.BVIM.ORG  
TAX ID 94-2855368

FOUNDED 1974

BLIND AND VISION IMPAIRED OF MARIN, INC.



**2019**  
**USE AGREEMENT APPLICATION FOR**  
**CO-SPONSORED PROGRAMS**

**Albert J. Boro Community Center & Library, Pickleweed Park**  
**San Rafael Community Services Department**  
**50 Canal Street**  
**San Rafael, California 94901**  
**(415) 485-3077**

Dear Applicant:

Thank you for your interest in utilizing the Albert J. Boro Community Center for your program. A revised guideline is also available for reference in developing your application. Careful attention to these changes and details will result in an expeditious review by the Pickleweed Advisory Board.

If the Pickleweed Advisory Board suggests revisions to your original application, **each revision should be dated.**

If you need technical assistance in completing the Outcomes and Measurements portion of the application, please feel free to contact the Albert J. Boro Community Center supervisor.

The following checklist will also help to ensure that you submit a complete co-sponsorship application for approval.

Application Form

Program Budget *see attached*

Outcome Statement Form

Community Outreach Plan & Attendance Reporting Requirements

Program Evaluation Form

Final (or Interim) Report (Renewals Only)

**Section I-About the Applicant Agency**

Date Submitted: 2/14/20 Revision Dates (if applicable) \_\_\_\_\_

Title of Program: Latino low vision support group

Co-sponsoring agency or individual: Vision Impaired of Marin

Address: 851 Irwin St., #206, San Rafael, CA 94901

Telephone: 415 459-5066 Ext. \_\_\_\_\_

Email: info@BVIM.org

Website: BVIM.org

Non-Profit 501c3 Number: 94-2855368

Principal contacts:

Name: Lillian Drayer Phone: <sup>415</sup>453-3856 Email: Ldrayer96@aol.com

Is this a first time program at Pickleweed? Yes 1974  No

If no, start date of original program: ~~original~~ Location: San Rafael

**Most recently approved final report must be attached.**

**Section II-About the Program**

General Statement about the Program. Provide a background statement or statement of the problem that describes the challenges, behaviors or issues you hope to resolve or improve

\_\_\_\_\_

Proposed Start Date: March 2020 Proposed End Date: ongoing

Number participants estimated: 10 Maximum number estimated: 15

Target age group: 55+

Requested Rooms:

- Classroom #                       Community Room                       Art Room
- Teen Activity Room                       Computer Lab                       Kitchen
- Gymnasium                       Playing Field #                       Picnic Area

Days and Times Requested:

Day: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: 11 AM - 12 PM (2nd Tuesday)

Fee Reduction Request

- 25%                       50%                       75%                       100%

OFFICE USE ONLY: Monetary value of fee waiver request: \$ 432.00

Will there be a charge to participants? Yes \_\_\_\_\_ No

If so, what will the fee be? \_\_\_\_\_ How will the proceeds be used?  
 \_\_\_\_\_

Describe your community outreach plan and how you will advertise: Annual booth at Senior Fair; Flyers at Whistlestop; Art exhibits of members' work; Newsletter.

In what languages will your marketing materials be distributed?

- English                       Spanish                       Vietnamese                       Other

**Section III Outcomes and Measurements**

List your expected outcome(s) for this program, and how you will measure your progress/success in meeting each outcome. Refer to the applicant guidelines for samples of outcome and measurement statements. Each outcome statement and measurement should be individually numbered.

Outcome Statement

To keep blind adults engaged and interested in life. To prevent loneliness.





Measurement for Outcome

see attached

Measurements:

How do you plan to track attendance? Attach a copy of your form.

attached

Client Satisfaction:

see

What evaluation or survey forms will you use for client satisfaction? Attach copy.

What other forms or measurement tools will you use? Attach copy.

see attached

**Section IV Faculty/Leaders**

Names, titles and contact information for key faculty/leaders other than listed in Section I

Anabella Denisoff, Board of Directors, 609 El Arroyo, Novato, CA 94949

**Section V Partners and Support**

List partners and any cash or in kind support for this project (Refer to the attached guidelines regarding potential payment of user fees to the Albert J. Boro Community Center.)

Partners	Dollar Amount	Detail In-Kind
none		

Attach a program budget. See attached

**Section VI Attachments**

List all attachments submitted with this application

Newsletters; card flyer; VIM History; Support Group Summary

**ALBERT J. BORO**  
**COMMUNITY CENTER**  
**FINAL or INTERIM PROGRAM REPORT**  
**FOR CO-SPONSORED PROGRAMS**

(Use as many pages as necessary to address the required elements. Please number each one.)

PROGRAM NAME:

Vision Impaired of Marin Latino low-vision Support Group

Report prepared by:

Name Suzan Singleton Title Otc Administrator

Final Report  Interim Report/Renewal Program

Date submitted: 2/13/20

Date program completed: ongoing

A. Outcomes: List each numbered outcome from your application and describe your success in meeting each outcome.

see "responses to requested information", attached.

B. Measurements: Describe the measurements and evaluation strategies you used for each outcome, and provide a summary or actual data analysis. Attach relevant documents for each outcome and measurement strategy.

facilitator submits attendance & activity report. results are analyzed & discussed at Board Meeting.

C. Success: If you did not succeed in meeting your objectives, tell us why you think that happened, and what strategies you employed to change the situation, or are planning to change in the future.

Success achieved: attendance is growing & attendees feel the group is important to them. New attendees are needed.

D. Summary: Briefly describe your overall satisfaction with your program and your reasoning, what highlights you would like to bring to the Board's attention, and any general comments about your program.

very satisfied: attendees say the group is important to them; they say they feel part of a group.

## Vision Impaired of Marin

Responses to requested information:

**Program Budget:** VIM does not set a classic budget for the Pickleweed Support Group. Costs are paid from the VIM general budget, as needed. The support group is led by a Program facilitator who receives \$55 per monthly meeting. All other costs are managed by volunteers.

**Outcome Statement:** The Pickleweed Support Group is an ongoing group, held in Spanish, and is dedicated to keeping our low vision attendees involved, engaged and interested in life. Attendees rely on the monthly group as an important part of their social life. :

**Measurement of Outcome:** The outcome is measured by (1) attendance which is taken each month by the facilitator and forwarded to the VIM office for the Board of Directors' review (see attached). (2) Activity report submitted to the Board by Facilitator, Anabella Denisoff, and (3) by statements and feedback from attendees.

**Community Outreach:** VIM staffs a booth at the annual Senior Information Fair in San Rafael; we hold an annual member Art show open to the public; our quarterly Newsletter is sent to 300 adults in Marin; VIM programs and support groups are open to anyone.

**Evaluation:** VIM evaluates the support groups' monthly attendance reports and monthly activity reports. Each support group has its own "personality" and is shaped by feedback and input from the attendees.

**Interim Report:** The Vim Board of Directors monitors the attendance and activities of the group. The Pickleweed group leader, Anabella Denisoff, is a member of the VIM Board of Directors.

**Blind and Vision Impaired of Marin**  
**Monthly Support Group Meeting Summary Form**

1. Support Group Meeting Date: \_\_\_\_\_

2. Support Group Location: \_\_\_\_\_

3. Support Group Facilitator: \_\_\_\_\_

4. Meeting Objective: \_\_\_\_\_

\_\_\_\_\_

5. Number of Attendees: \_\_\_\_\_

If there is a new member in attendance, ask them how they heard about BVIM. In addition, ask them what brought them to your specific support group meeting. \_\_\_\_\_

\_\_\_\_\_

6. Brief Summary of Meeting Discussion: (Topic and 3 or 4 sentences of group discussion – do not include anything that may be considered confidential.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Was there a Speaker: \_\_\_ Yes                      \_\_\_ No

If Yes, complete the following information:

a. Speaker's Name: \_\_\_\_\_

b. Organization: \_\_\_\_\_

c. Address: \_\_\_\_\_

\_\_\_\_\_

d. Telephone #: \_\_\_\_\_

e. E-mail address: \_\_\_\_\_

## **VISION IMPAIRED OF MARIN**

### **HISTORY**

Vision Impaired of Marin was founded in 1974 (44 years ago) by people who were vision impaired who sought fellowship with others that were also vision impaired. They challenged the isolation and fear in which they lived by supporting each other. Others joined the group; they organized as Vision Impaired of Marin, receiving a Not for Profit tax status, 501(c)(3). They started holding regular support meetings and, over the years, more services and programs were added.

Many years ago the Corporate name was changed to Blind and Vision Impaired of Marin. Many people were not comfortable with that name so the public name reverted to Vision Impaired of Marin.

Today VIM has developed many programs such as an Art Class, Talking Book clubs, Support Groups throughout Marin, and many more activities. The costs for the Teachers and Facilitators and Coordinators constitute a large portion of the budget VIM's Mission could not be accomplished without the wonderful support of our Volunteers who do everything from serving luncheons to working in the office, helping read for people, driving them to their destinations and so much more.

### **BOARD OF DIRECTORS**

Lillian Dreyer, President – Management and Business Consultant (Ret.)

Ron Leach, Vice President – Business Owner (Ret.)

Susan Malardino, Treasurer – Assistant Director MCIL

Ara Apkarian, Secretary - Real Estate Financing

August Colenbrander. M.D. – Specialist low vision Rehab (Ret.)

Anabella Denisoff – Medical Programmer Analyst (Ret.)

J. R. Hastings, Esq – Practices Law specializing in Estate Planning for Seniors

### **VIM's MISSION**

**IMPROVE AND ENHANCE THE LIVES OF VISION IMPAIRED PEOPLE THROUGH SUPPORT, INFORMATION, PROGRAMS AND FELLOWSHIP.**

Fall/Winter 2019



## VIM VIEWS

# A NEWSLETTER OF VISION IMPAIRED OF MARIN

### MEMBER NEWS

**New Technology** Last month two support groups – Aldersly and San Rafael Commons - combined to watch a demonstration by Mark Gibbons of Sterling Adaptives of new products for low vision persons. Of note: a camera that attaches to glasses takes a picture of what you are looking at and reads it aloud!!! Members were able to try it out: unanimous verdict – great! But pricey - \$5,000

**Field Trip** In September, VIM members- Larriecce, Karen Torney, Suzie Tremolada, Anabella and Karen Carlson embarked on a field trip to the pottery studio “Dazed & Confused” on 4<sup>th</sup> St in San Rafael to participate in a pottery class. Instructor, Scott, adapted the process for our low-vision students. It was a two-day, two-step process and all attendees enjoyed the creative, fun experience and left with a new creation

**Camp** The Enchanted Hills Camp is an annual camp for low-vision individuals. The camp is sponsored by the lighthouse of San Francisco and occurs every summer. Low vision participants spend five days experiencing the outdoors at the Napa county camp and everyone who attends agrees: this is an experience every low vision person should have. If you have never attended, consider next year. VIM members attending this year: Larriecce Stuart, Karen Torney, Anabella Denisoff, Suzie Tremolada and Ana Maria Mendoza.

**Picnic** It was a beautiful summer day at McNear’s Beach Park: sunny sky, fresh air, green grass, good food (courtesy of Andy’s Market who baked homemade buns and rolls for hot dogs and hamburgers!) and good company. All 30 attendees had a good time!



## VISION IMPAIRED OF MARIN EVENTS

### ART CLASSES

**Painting Classes, 10:00 – 11:30am, 3<sup>rd</sup> & 4<sup>th</sup> Thursday, January, April, July, October.** Marin Society of Artists, 1515 3<sup>rd</sup> St, San Rafael. Anabella (415) 234-6353

### LUNCHEONS

**Saturday Luncheons, Noon – 1:30pm, 2nd Saturday, February, May, July, & December** at Lucas Valley Church, 2000 Las Gallinas, San Rafael; **September Picnic** held at McNear's Beach Park, San Rafael. Reservations required: Suzan Singleton (415) 459-5066

### SUPPORT GROUPS SCHEDULE

**San Rafael Latino Support Group, 11:00 – 12:00pm, 2nd Tuesday.** Pickleweed Community Center, San Rafael. Anabella (415) 234-6353

**San Rafael Commons Support Group, 10:00 - Noon, 4th Wednesday.** The Commons, 302 4th Street, San Rafael. Larriecce (415) 479-8943

**San Rafael Aldersly Support Group, 1:30pm-2:15pm, 3<sup>rd</sup> Wednesday.** Aldersly Library, 326 Mission, San Rafael. Suzie (415) 497-1532

**Novato Support Group, 1:00 – 2:30pm, 2nd Friday.** All Saint's Lutheran Church, 2 San Marin Drive, Novato. Anabella 415 234-6353.

### TALKING BOOK CLUB

**San Rafael Talking Book Club, 10:00 – 11:30am, 2nd Thursday.** Whistlestop, 930 Tamalpais, San Rafael. Penny (415) 686-0970

All events require reservation. Please contact the event facilitator



**New Support Group Leaders** We are currently seeking two new group leaders: one for the Novato group (to replace Jeffrey Torrico) and one for the Mill Valley group at the Redwoods..

The group leader is responsible for leading the monthly meetings; calling (some) members to remind of upcoming meeting; reporting meeting attendance to VIM office; and arranging occasional speakers for the meetings. Experience required. The group leader receives a stipend of \$55 for each meeting.

Please contact Suzan in the VIM office at 415 459-5066 if you are interested in leading a support group or if you know someone who might be interested.

---

### IN MEMORIAM

**Sonja Fox**-Sonja was a long time VIM member. She was a bohemian spirit, an artist who contributed her work to VIM art shows. We will miss Sonja. Condolences to her friends in Sausalito and her son.

**Joe Giari**-Joe was a member of the Novato support group and a much loved man. He had a great sense of humor. Condolences to friends and family.

**Hilda Gotcher** Hilda r attended our luncheons with volunteer driver husband, Orville. Always such a happy presence and such a sweet natured person. We will miss her and send our sympathy to the family and friends

**Howie Herrin**-Howie was a force of nature at VIM – he served as Board President 3 times, led a support group, attended all VIM events until just a few years ago. We are grateful for all Howie has done for VIM. We send our love and condolences to Lorraine and family.

**Linda Sampson**-Linda was a volunteer for VIM for over 20 years. She began in the 1970's, helping out at luncheons and events, and continued as a luncheon volunteer until one month before she passed away. We so much appreciate Linda and all she gave to VIM. Condolences to Linda's friends and family.

**Beverly Vanni** – Bev and husband, Mike, were long time members of VIM. Bev attended support groups and luncheons. She was a kind, sweet lady who will be missed. Condolences to friends and family.

## Why VIM?

Five thousand people in Marin county could tell you why. They are the ones with little or no sight, who, too often live in isolation and fear. Who cares? VIM does. Offering support groups. Talking book club, art classes, field trips, quarterly luncheons and even an annual picnic at Mc Nears's Beach Park! All of this happen without any government funding and with the help of many dedicated volunteers. Where does the funding come from? From the compassion of people like you. Here are three ways to donate to Vision Impaired of Marin:

1. Donate online <http://www.bvim.org> by Credit card or PayPal
2. Mail a check to: VIM, 851 Irwin Street, Suite 206, San Rafael, CA 94901
3. Remember Vision Impaired of Marin in your WILL.

### **SAVE THE DATE!!!!**

**Vision Impaired of Marin HOLIDAY PARTY, Saturday, December 14,  
12-1:45pm, Lucas Valley Church, Las Gallinas & Lucas Valley Rd.**

**San Rafael, CA 94903**

**reservations 415 459-5066**

Vision Impaired of Marin  
851 Irwin St, #206  
San Rafael, CA 94901

**FREE MATTER  
FOR THE BLIND**

## **Latino Support Group Activity Report 2019**

by Anabella Denisoff, Facilitator

The Al Boro Community Center at Pickleweed Park, has been very generous in providing Vision Impaired of Marin, Inc. space for our monthly meeting. It is greatly appreciated.

### **2019 Activities**

In 2019 the group met 11 times on the second Tuesday of each month. (The group did not meet in December as most members had conflicting Holiday plans). The average attendance each month was 7. The maximum attendance was 12.

#### **Field Trips:**

group trip on the SMART train to a celebratory lunch in Santa Rosa;

a ceramics class led by a San Rafael potter, using a technique created for low vision artists;

#### **Guest Speakers:**

**Dr. Gus Colenbrander**, retired ophthalmologist spoke about the progression of macular degeneration (the most common eye disease of members);

**Jeff Carlson**, Social Worker for The Lighthouse of Marin, spoke about lighthouse services;

**Dr. Marilyn Hutter**, retired UCSF physician, spoke about the benefits of medical marijuana;

**Dr. Marisol Munoz-Khiene**, Marin County Health and Human Services She has a radio program called "Cuerpo Corazon comunidad", "Body, Heart and Community.

**Mark Gibbons**, Sterling Adaptives, spoke and demonstrated adaptive equipment for low vision people.

## **Other Activities:**

**VIM Luncheons** . Luncheons occur quarterly, on the second Saturday of the month . They are a social event for Vim members and guests and most of the Latino group members attend

**Other VIM monthly Support Groups.** All Support Groups are open to anyone. Some Latino group members do occasionally attend other VIM support groups.

**Art Class.** Quarterly Art class using a technique for low vision artists is very popular with the latino group. Most members attend.

The members of this group provide emotional support to each other and share coping skills. They have expressed appreciation for the sense of community the group provides: the monthly opportunity to “check in” with the others of the group, to keep connected and not become isolated. The majority of the members reside in the Canal Area making it very accessible to walk to the meeting. This group is very important to the members.