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Password: 415

Telephone: (669) 900-9128
Meeting ID: 861-5448-9435#

CALL TO ORDER

Chair Jeff Jones called the meeting to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Chair Jones
Commissioner Gutierrez
Commissioner Laumann
Commissioner Machado
Commissioner Obletz
Commissioner Reisinger
Commissioner Seibel, Alternate

Absent: Commissioner Emerson

Also Present: Susan Andrade-Wax, Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Catherine Quffa, Assistant Library & Recreation Director

AGENDA AMENDMENTS

None

MINUTES

- 1. Approve regular meeting minutes of March 12, 2020**

Commissioner Machado moved and Commissioner Reisinger seconded, to approve the regular meetings minutes of March 12, 2020.

AYES: Commissioners: Gutierrez, Laumann, Machado, Oblatz, Reisinger, Seibel & Chair Jones
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: Laumann & Oblatz

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

- 2. Introductions/Awards/Recognitions/Presentations**
None.

- 3. Public Comment from the audience regarding items not listed on the agenda**
None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

- 4. Review Proposed Facility Rental Reservation Policies and Procedures, and Ongoing Facility Rental Allocation Process**

Library and Recreation Director Susan Andrade-Wax introduced Assistant Library and Recreation Director Catherine Quffa who presented the staff report.

Staff responded to questions from Commissioners.

Chair Jones invited public comment; however, there was none.

Commissioners provided comments.

Commissioner Machado moved, and Commissioner Oblatz seconded, to move the facility rental reservation policies and procedures, and ongoing facility rental allocation process through to Council.

AYES: Commissioners: Gutierrez, Laumann, Machado, Oblatz, Reisinger, Seibel & Chair Jones
NOES: Commissioners: None
ABSENT: Commissioners: Emerson

Motion carried: 7-0

COMMISSION REPORTS AND COMMENTS

5. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Gutierrez announced her children would be attending summer camp at the San Rafael Community Center. Commissioner Jones reported on his attendance at the General Plan 2040 Steering Committee meetings.

STAFF COMMENTS

6. Schedule of Upcoming Meetings and Events of Interest

Director of Library and Recreation Susan Andrade-Wax discussed the allocation of Measure A, which would support park maintenance, capital park improvements, and a Park and Recreation Master Plan.

Additionally, she updated the Commission on the City's budget impacts due to COVID-19 and a \$12 million deficit. There is a hiring freeze of all vacant positions, a voluntary retirement separation program, and a furlough schedule for all staff except for emergency and essential employees. Additional budget reductions through the Departments. Recreation and Child Care did not have a budget reduction at this point. The last two items to bridge the gap was to use one-time funds and the City's reserves.

ADJOURNMENT

Chair Jones adjourned the meeting at 7:41 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2020

SUSAN ANDRADE-WAX, Library & Recreation Director