




SAN RAFAEL CITY COUNCIL STAFF REPORT

Department: City Clerk

Prepared by: Lindsay Lara, City Clerk **City Manager Approval:** 

TOPIC: PARK AND RECREATION COMMISSION INTERVIEWS

SUBJECT: INTERVIEW APPLICANTS AND CONSIDER APPOINTMENTS TO FILL TWO FOUR-YEAR TERMS TO THE END OF OCTOBER 2024 ON THE SAN RAFAEL PARK AND RECREATION COMMISSION DUE TO THE EXPIRATION OF TERMS OF TOM OBLETZ AND JEFF JONES

RECOMMENDATION:

Interview the following applicants and appoint two applicants to fill two four-year terms on the Park and Recreation Commission, with terms to expire October 31, 2024.

Names
Valerie Kunz
Keith Granger
Bryn Hughes
Cardonna McClure
Robert Sandoval
Kela Cabrales
Tom Oblatz

BACKGROUND:

The terms of Jeff Jones, Tom Oblatz and Alternate Member Jeren Seibel expired at the end of October 2020. On October 5, 2020, the City Clerk’s Office called for applications to fill two vacancies of the full voting members. Staff recommends leaving the Alternate Member vacant due to a lack of need for an alternate member on the Park and Recreation Commission, and Alternate Member Jeren Seibel expressed his intent to not reapply for the position. Seven (7) applications were received in the City Clerk’s Office by the deadline of Tuesday, October 26, 2020 and incumbent Jeff Jones did not reapply.

COMMUNITY OUTREACH:

The call for applications for the Park and Recreation Commission was advertised in Snapshot (the City Manager’s e-newsletter), the City website, Nextdoor and Facebook social media platforms.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

RECOMMENDED ACTION:

Interview the listed applicants and appoint two applicants to fill two four-year terms on the Park and Recreation Commission, with terms to expire October 31, 2024.

ATTACHMENTS:

1. Seven (7) applications
2. Municipal Code Section 2.16.020 (Park and Recreation Commission)

#1

COMPLETE

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Last Modified: Monday, October 05, 2020 7:23:48 PM
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Q1

Contact Information

First and Last Name	Valerie kunz
Address	[REDACTED]
City/Town	San rafael
State/Province	Ca
ZIP/Postal Code	94903
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2 Park and Recreation Commission

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

36 years

Q7

Business Information

Company	Retired
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Q8 Social Media

How did you hear about this vacant position?

Q9

Do you participate in any civic activities? If so, what are they?

No

Q10

List any civic organizations of which you are a member:

None

Q11

Education:

College of Marin medical assisting

Q12

Why are you interested in serving on a board or commission?

I have a history of volunteering and parks and rec interests me

Q13

Describe possible areas in which you may have a conflict of interest with the City:

None

Q14

Respondent skipped this question

Upload your resume.

Page 4: Demographics

Q15

Ethnicity

[REDACTED]

Q16

To which gender do you most identify?

[REDACTED]

Q17

How old are you?

[REDACTED]

#3

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Q1

Contact Information

First and Last Name	Keith Granger
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94903
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2 Park and Recreation Commission

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

25 Years

Q7

Business Information

Company	Academic Therapy Publications
Address	[REDACTED]
City/Town	Novato
ZIP/Postal Code	94903

Q8

City Council Agenda

How did you hear about this vacant position?

Q9

Do you participate in any civic activities? If so, what are they?

Very active in community causes related to San Rafael/Terra Linda housing and development initiatives, district elections, PDA hearings, Northgate, etc. I regularly attend SR City Council meetings and neighborhood meetings, and Terra Linda Homeowners meetings. I am skilled at writing and communications and regularly get opinions printed in the Marin IJ on various issues, and occasionally in Social media. Neighborhood booster and first to welcome new neighbors in community.

Q10

List any civic organizations of which you are a member:

Member (paid up) Terra Linda Homeowners Association. Appointed by previous President, Ruel Brady, to voice Association's position on district elections in his absence at SR City Council meetings.

Active participant in the Marin R.E.S.T. (Rotating Emergency Shelter Team) program 2009-2018. Acted as team captain/co-organizer for at least two evenings each winter serving 40 meals.

Seasonal pass holder in the swimming program for many years at Terra Linda Pool.

University of San Francisco North Bay Alumni Board and Scholarship Fund (for north Bay residents) (2012 to date)

Q11

Education:

University of San Francisco; BS 1980, Business Administration. Major in Accounting and Information Systems. Additional coursework in Marketing and Communications. Audited MBA Courses at Dominican University 2014-2018.

Q12

Why are you interested in serving on a board or commission?

I feel it's time for me to step out from just being an active commentator and critic on all the things the City does, and get involved! I have a lot of diverse experience I think are relevant. Parks and Recreation is a good fit for a start as I believe in public accessible recreational facilities of our city resources. I have always enjoyed and have been a seasonal passholder in the swimming program for many years at TL Community Center, and have used the tennis courts at TL High (I would like to see some coordination there with the city) and Freitas Tennis courts occasionally. Wife and I enjoy cycling and see that as part of the Parks and Recreation sphere, but understand the role of pedestrian and cycling commission. I would like to explore possibilities and promote more partnership arrangements with San Rafael high schools on things such as swimming and other sports. I golf regularly (pre pandemic) and enjoy the offerings of McGinnis Park.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

I see no conflicts.

Q14

Upload your resume.

Resume_keith_granger_2020.pdf (38.2KB)

Page 4: Demographics

Q15

Ethnicity

[REDACTED]

Q16

To which gender do you most identify?

[REDACTED]

Q17

How old are you?

[REDACTED]

Resume: Keith C. Granger

Career Overview:

30 years consulting, contracting and training company management and individuals in computer graphics and publishing systems, digital publications, marketing communications, website design and analytics. Experience includes hands on project management, training, and working on product development teams in educational publishing, high technology, and the wood products industry. Assisted various nonprofits in marketing and web presence. Previous experience in overseas construction projects, contract administration, financial auditing, and systems design.

Education:

- University of San Francisco; BS 1980, Business Administration. Major in Financial Accounting and Information Systems. Additional coursework in Marketing and Communications.
- Audited MBA Courses at Dominican University, San Rafael, 2013-2018.

Work Experience and Major Contract Work Engagements:

Academic Therapy Publications / High Noon Books, Novato, CA

- Self Employed Contractor July 1991 – December 2017
- Employed full time as an In-House Consultant December 2017 - Present

Advise and assist this 50 year old pioneering company in special education and assessments in digital publishing and computer graphics, direct marketing (print and digital), eCommerce systems management, database analytics, eBook development, staff training.

The Kelleher Corporation & Rafael Lumber, San Rafael, CA

- Self Employed Contractor July 1990 – Present

Assisted one of the largest distributors of wood moulding and millwork products on the west coast in marketing communications, print and web design, catalog production, computer graphics. Developed in store displays and packaging used at 200+ Home Depot stores and other home improvement chains. Assisted local retail outlets Rafael Lumber (owned by Kelleher Corp) and Golden State Lumber (independently owned)

Key Curriculum Press, Berkeley, CA

- Self Employed Contractor Nov 2001 – December 2012

Pioneer mathematics textbook developer. Marketing Communications, educational video, publishing production and systems, trade show booth preparation, national sales staff support.

Broderbund Software (Learning Company, Riverdeep, Mindscape, Software Toolworks, et al!)

- Self Employed Contractor Nov 1990 – December 2002

Worked for this storied Marin tech company throughout the digital and dot.com revolution. Publishing and Design Consultant, product documentation and technical writing, educational products. Assigned to A-List products: Chessmaster, Mavis Beacon, National Geographic CD/DVD, Lucas Games, Frederick Warne (Peter Rabbit), Mario, Groliers.

Previous Experience:

Finance, Contract administration, Training, Accounting and auditing, MIS Systems development,

- Parsons Engineering (Pasadena/Saudi Arabia Project Office) Sept 1984 – May 1987
- Whittaker Corporation (Los Angeles/Saudi Arabia Project Office) Jan 1983 – Aug 1984
- PricewaterhouseCoopers (San Francisco) Sep 1980 – Nov 1982

Volunteer/Community Experience

St. John's Episcopal Church, Ross, CA - 1998-present

- Event promotion, photography, web and media assistance. (Ross House Tours)
- Headed up online streaming of church services during 2020 Pandemic.
- Meal Captain/Organizer – R.E.S.T Rotating Emergency Shelter Team (10 years)

University of San Francisco

- USF Alumni Board of Directors (two terms) Jan 2006 – Jan 2012
- USF North Bay Regional Council and Scholarship Fund Jan 2012 – present

#4

COMPLETE

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Last Modified: Wednesday, October 07, 2020 8:16:00 AM
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IP Address: 98.248.164.62

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Q1

Contact Information

First and Last Name	Bryn Hughes
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94901
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2 **Park and Recreation Commission**

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

5 years

Q7

Business Information

Company	Slalom
Address	[REDACTED]
City/Town	San Francisco
ZIP/Postal Code	94111

Q8

Social Media,

How did you hear about this vacant position?

Friend

Q9

Do you participate in any civic activities? If so, what are they?

Volunteer trail repair at China Camp (pre-Covid), Polling Station volunteer, and volunteering in my children's school.

Q10

List any civic organizations of which you are a member:

Friends of China Camp

Q11

Education:

Masters of Engineering, Sheffield University, UK plus a Bachelors of Engineering at the same university. Multiple professional certifications.

Q12

Why are you interested in serving on a board or commission?

I have always been interested in the outdoors since a child, love to support the open spaces and encourage their use for all. My wife serves on the San Library board and has inspired me regarding the influence and change that is possible with the right level of engagement. I lead multiple board meetings for work and would like to use these skills to give back to my local community.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

None

Q14

Upload your resume.

Resume- Bryn Hughes Oct2020.pdf (106.4KB)

Page 4: Demographics

Q15

Ethnicity



Q16



To which gender do you most identify?

Q17



How old are you?

Bryn Hughes

San Rafael, CA 94901 | [REDACTED] | [REDACTED] | www.linkedin.com/in/brynhughessf

PROFILE

Senior Agile Coach and Program Manager with over 15 years of deep expertise of leading IT related programs and projects, while managing the business change required for effective delivery. Experienced advising and implementing across various sectors (Government, Pharma, Retail, Utilities, Finance), with a strong track record of working effectively to align business and IT through key transformational initiatives such as agile/agility/portfolio changes. Adept at managing large and complex implementations using best practice approaches that are supported by SAFe, PMP, PROSCI and other frameworks.

PROFESSIONAL EXPERIENCE

PRACTICE AREA LEAD | SLALOM | MARCH 2020 - PRESENT

- Led the agile transformation practice for Business Advisory Services in San Francisco, developing internal skills and leading sales across the local market.
- Deliver agile training, coaching and leading key delivery activity across multiple teams and clients while coaching peers to improve their own capabilities.
- Stood up both traditional and agile governance models across organizations and programs.

SENIOR PRINCIPAL CONSULTANT | MI-GSO|PCUBED | JULY 2016 – FEBRUARY 2020

- Setup new project/program delivery teams for three distinctly different clients in parallel in different geographies, to guide the clients on their PPM maturity journeys towards strategic portfolio management while also introducing agile methods as a step towards achieving business agility.
- Led a major business transformation program initiative across global service delivery teams covering 10 time zones across the world. Directed the project delivery change from waterfall to agile and into successful implementations within a legacy waterfall business.
- Implemented a portfolio management approach and solution to two large clients (one Retail and one Healthcare), resulting in a targeted number of projects now strategically aligned to the business.

PRINCIPAL CONSULTANT | MI-GSO|PCUBED | APRIL 2014 – JUNE 2016

- Deployed a portfolio management and financial planning solution across IT with supporting change management effort to ensure successful integration into the target audience.
- Undertook targeted diagnostic look-back across a 4-year transformation program and proposed clear recommendations for enterprise wide improvements that were all accepted and implemented.
- Conducted a diagnostic review of an energy client to prepare both client & supplier for the introduction of a Project Management Managed Service.

PROGRAM MANAGER (CONTRACT) | ROYAL BANK OF SCOTLAND | JUNE 2013 – FEBRUARY 2014

- Owned the recalibration of a BI program and subsequent delivery across two large operating companies within the bank. Deployment completed with high end user participation and business outcomes.
- Directly targeted engagement of external specialists and SMEs from end user teams to ensure a fit-for-purpose outcome was most likely to be achieved.
- Initiated and maintained strong upward stakeholder management to engage leadership in understanding and subsequently owning the delivery into their teams, resulting in the ultimate success of the program.

PROGRAM MANAGER (CONTRACT) | ROYAL BANK OF SCOTLAND | JANUARY 2012 – MAY 2013

- Identified and engaged key stakeholders (Risk, Legal, HR, Compliance, Support etc.) across the Retail and Corporate businesses to ensure that key customer facing teams supported the proposals and the migration approaches were robust and achievable.

SENIOR PROJECT MANAGER (CONTRACT) | ROYAL BANK OF SCOTLAND | SEP 2010 – DECEMBER 2011

- Managed the creation of new comprehensive customer and staff journeys for eight key migration approaches across two transformation programs (and 12 sub-projects).
- Directed and controlled the migration of 80,000+ customers across the businesses over 18 months, exceeding the benefits forecast whilst delivering 10% under cost budget.

SENIOR PROJECT MANAGER (CONTRACT) | UK BORDER FORCE | MAY 2009 – AUGUST 2010

- Successfully supplier managed key elements of a large IT consortium (a \$2B program) to deliver a key interface design and integration components to plan. Completed complex commercial negotiation of a \$25m change request to maintain delivery to a tight timeline.

SENIOR PROJECT MANAGER | FUJITSU SERVICES | OCTOBER 2007 – APRIL 2009

- Successfully turned around a struggling project and re-gained customer trust.
- Ensured delivery on time through close management of an immature telecommunications supplier with various communication, escalation and tracking techniques as well as management of key relationships.

PROJECT MANAGER | STERIA UK | OCTOBER 2006 – SEPTEMBER 2007

- Delivered bespoke web portal application to a large government department, through key software delivery and stakeholder management to ensure delivery to time and budget.
- Managed a business change project introducing a customized enterprise document and records management (EDRMS) system to 29,000 users, for a large media and entertainment business.

GRADUATE ASSOCIATE | SIEMENS BUSINESS SERVICES | SEPTEMBER 2003 – SEPTEMBER 2006

- Six rotations across the CIO Office, Sales, Finance, Account Management and Project Management.

EDUCATION

MASTER OF ENGINEERING | 2001 | UNIVERSITY OF SHEFFIELD, UK

- Major: Systems Engineering | Minor: Mechanical Engineering

BACHELOR OF ENGINEERING | 2001 | UNIVERSITY OF SHEFFIELD, UK

- Major: Systems Engineering | Minor: Mechanical Engineering

TECHNICAL SKILLS

- Microsoft Office, SharePoint, Dynamics CRM, Salesforce
- MS Project, MS Project Server, Sciforma, JIRA, Primavera 6, Trello, Planner
- Telecommunications, Cloud, Networking, IT infrastructure, Business Analysis

CERTIFICATES

- SPC – SAFe Program Consultant
- RTE – SAFe Release Train Engineer
- PMP – Project Management Professional
- PCM – PROSCI Change Management
- MSP – Managing Successful Programs
- CSM – Certified Scrum Master
- ITIL – Foundation Certificate
- PRINCE2 – Project Management Practitioner

#5

COMPLETE

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Last Modified: Wednesday, October 07, 2020 7:18:19 PM
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Page 1

Q1

Contact Information

First and Last Name	Cardonna McClure
Address	[REDACTED]
City/Town	SAN RAFAEL
State/Province	CA
ZIP/Postal Code	94901-1287
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2

Park and Recreation Commission

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

About 2 great years.

Q7

Business Information

Company	Kentfield Hospital
Address	[REDACTED]
City/Town	Kentfield

Boards and Commissions Application

Q8

How did you hear about this vacant position?

Other (please specify):

I want to be part of the community and I researched Boards

Q9

Do you participate in any civic activities? If so, what are they?

Not currently. I am applying to be a CASA advocate when the next class is scheduled. I was an advocate in LA.

Q10

List any civic organizations of which you are a member:

None currently. Which is why I wanted to join a board.

Q11

Education:

JD, RT, BS in Business

Q12

Why are you interested in serving on a board or commission?

To add and aid in making a great community better.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

none

Q14

Upload your resume.

2021.pdf (121KB)

Page 4: Demographics

Q15

Ethnicity

[Redacted]

Q16

To which gender do you most identify?

[Redacted]

Q17



How old are you?

Donna E. McClure

San Rafael, CA 94910

Cell Phone: [REDACTED]

- Undergraduate & Law Degrees
- Hospital Coordinator Manager
- Durable medical Equipment Sales/ Manager
- Respiratory Therapist 25 years
- Hearing Program Manager
- Respiratory & Pharmaceutical Sales
- Health Fair & Expo Education Skill Set
- Successfully Handle Projects & Deadlines
- Utilization review and quality improvement
- Excellent written and interpersonal skills
- Specialty in Disease Management Programs
- Demonstrated financial responsibility for operations
- Conceived and Executed New Product Launches
- Team building and Leadership

Clinical Liaison: 8/2018 to Present

Kentfield Hospital

- ◆ Responsible for marketing, and maintaining an effective working relationship with Doctors and case managers
- ◆ Planning, organizing and executing comprehensive Business Development plans
- ◆ Provided treatment plans for patients with, pulmonary, neurological and complex medical needs.
- ◆ Achieved 67% of quota Q1 Jan, Feb, March 2019
- ◆ Achieved 86% of quota Q2 April, May, June 2019
- ◆ Achieved 146% of quota Q3 July, August, September 2019
- ◆ Achieved 115% of quota Q4 October, November, December 2019
- ◆ Achieved 77% of quota January 2020
- ◆ Achieved 77% of quota February 2020
- ◆ As of March 2020 I am 150% of quota

Hospital Coordinator: 04/2016 to 8/2018

Peloton Screening Service Manager

- ◆ I oversee the day to day operation of the Hearing Screening program at Ochsner Health System including HR safety and risk management issues with staff.
- ◆ I execute the hospital policies and procedures and the guidelines to direct screeners on their daily screening responsibilities.
- ◆ Provide screening result information to hospital personnel, physicians and patients.
- ◆ Complete all documentation required for hospital and state tracking requirements.

Manager Polysomnography Technician: 06/2010 to 8/2018

- ◆ CARE PLUS / ST. JAMES PARISH HOSPITAL SLEEP LAB;
- ◆ Polysomnography Manager within a hospital-based sleep lab environment with 26 beds. Perform comprehensive lab testing, including PSG, CPAP titrations, MWT, and

MSLT studies with COPD. Accountable for up to 2 patients per night. Train all staff on protocol and sleep therapy. Responsible for cost, quality of the lab.

- ◆ Review patient history, physical information, medications, procedures, and demonstration of products for patients and staff. Increased lab visibility by participating in local Health Fairs. Interact with RNs, Medical Directors of the Sleep Lab, and Respiratory Therapist.

Healthcare Accounts Manager; 06/2009 to 05/2010

THE SCOOTER STORE;

- ◆ As Healthcare Accounts Manager my market territory was to create new DME business leads through cold calling and referrals to Neurologist, Geriatric, Internist and Orthopedic physicians. Assisted medical staff in understanding DME Medicare guidelines for power wheelchairs & mobility scooters.
- ◆ Accountable for placing power wheelchairs in Doctors' offices and Home Health Field Nursing Facilities, assisting with processing of Medicare prescriptions required for the power chair, and ensuring that their offices provide proper documentation.
- ◆ Educated clients on Medicare reimbursement and all technical aspects of equipment. Built productive relationships with physicians and staff through networking, generated more than \$500,000 in new business, and exceeded established sales goals.

Respiratory Therapist / Sales Associate; 06/2006 to 05/2009

APRIA HEALTHCARE;

- ◆ Accountable for sales and medical services for a California territory spanning the San Fernando Valley to Riverside County. Conducted symposiums for doctors, social workers, medical staff, discharge planners, and families throughout the territory.
- ◆ Generated new business through referrals and maintained current relationships with physicians and discharge planners' consulted on patient treatment, medical condition, and instructed families on operation of Pulmonetic LTV Mechanical Ventilation Home Units.
- ◆ Provided and operated respiratory care equipment, including Oxygen Therapy, Apnea Monitoring, Nebulization Therapy, Suctioning, Nasal CPAP, and Ventilation. Attended all discharge planning meetings for ventilator-dependent patients.

Assistant Manager; 06/2002 to 05/2006

STARBUCKS COFFEE COMPANY; Upland, California

- ◆ Performed all management duties for the nation's largest coffeehouse chain, with average daily revenue \$2,200 per day and \$750K per year. Maintained direct management responsibilities over store team and all food & beverage service operations.

Lead Respiratory Therapist / Sales Associate; 06/1989 to 12/2000

APRIA HEALTHCARE; Brea, California

- ◆ Conducted symposiums on life support, asthma and COPD. Discharged respiratory patients and completed sales calls with the sales team.
- ◆ Implementation of JCAHO policies and procedures. Managed operations in various departments and maintained patient records, containing relevant information, care plans, prescriptions, and follow-up documentation.

EDUCATION

Juris Doctor (J.D.) Degree; 2015

TAFT LAW SCHOOL; Santa Ana, California
Major: Health and Business Law

Bachelor of Science (B.S.) Degree; 1994

UNIVERSITY OF PHOENIX; Pasadena, California
Major: Business Administration Management

Respiratory Therapist Licensing; 1986

CONCORDE CAREER COLLEGE; Hollywood, California

#6

COMPLETE

Collector: Web Link 1 (Web Link)
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Q1

Contact Information

First and Last Name	Robert Sandoval
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94901
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2

Park and Recreation Commission

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

Within the last year (recent homeowner)

Q7

Business Information

Company	Morrison & Foerster
Address	[REDACTED]
City/Town	San Francisco
ZIP/Postal Code	94105

Q8

City Manager's Newsletter

How did you hear about this vacant position?

Q9

Do you participate in any civic activities? If so, what are they?

Professionally, I have a robust pro bono legal practice that allows me to use my legal education to serve the community, including by counseling non-profit organizations and representing individuals in civil rights cases.

Since 2017, I have served on the Board of Directors for the San Francisco La Raza Lawyers Association. I also participate as a mentor to pre-law students, law students, and younger attorneys in programs run by various legal organizations, such as the Association of Latino Marin Attorneys.

From 2016 to 2018, I worked for the State of California, Office of the Attorney General, as a Deputy Attorney General representing state agencies and individuals, including the California Department of Parks & Recreation.

From 2017-2019, I served as a Young Leaders Board Member for an educational non-profit called Aim High, which provides a free summer enrichment program to middle school students from low income households in the Bay Area.

Q10

List any civic organizations of which you are a member:

Currently I am a member of the Board of the Directors for San Francisco La Raza Lawyers Association, and a member of the Bar Association of San Francisco.

Q11

Education:

BA Politics and Economics, Occidental College
JD, University of Chicago Law School

Q12

Why are you interested in serving on a board or commission?

My wife and I have lived in the Bay Area since 2016, and we are new homeowners in the Peacock Gap neighborhood. We moved to San Rafael intent on starting a family and enjoying the natural beauty of our City's parks and recreational areas. We've appreciated being able to explore parks throughout the City, especially during the pandemic, and routinely take morning or afternoon walks in nearby Peacock Gap Park while working remotely from home. As a newer homeowner, I am committed to the future of our community, and I want to give back to the City by contributing to our City's Parks and Recreation Commission initiatives.

As a former Deputy Attorney General for the State of California, I believe civic engagement is important, and I see serving on the Parks and Recreation Commission as one area where I can add value. In my former role as a Deputy Attorney General, I worked with state agencies, including the California Department of Parks and Recreation, and I have the experience, interest, and critical thinking ability to support the City Council by serving on the Parks and Recreation Commission. My professional background and personal perspective make me well-equipped to assist the City Council and the Department in our annual review of park plans, in monitoring current services and community needs, and in establishing policies and procedures for appropriate park usage.

The need for safe and accessible parks and recreation is more important than ever during these times. Although the pandemic has shaken up the country in fundamental ways, San Rafael's many parks and recreational areas and services continue to provide much needed physical and mental health benefits to our entire community. As the Recreation Division reported to the Commission in the October meeting, there are many challenges in re-opening our City services in response to covid-19, but we are making impressive progress that allows the public to continue being involved in the parks and recreation in our City. If selected to serve, I would continue to work in support of our initiatives for the benefit of all in our community who enjoy our parks and recreational spaces. Thank you in advance for your consideration.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

I do not have a conflict of interest with the City, nor do I anticipate any conflict arising.

Q14

Upload your resume.

Sandoval Resume Oct2020.pdf (122.5KB)

Page 4: Demographics

Q15

Ethnicity

[REDACTED]

Q16

To which gender do you most identify?

[REDACTED]

Q17



How old are you?

Robert Sandoval

<https://www.mofo.com/people/robert-sandoval.html> • <https://www.linkedin.com/in/rssandoval/>

EDUCATION

The University of Chicago Law School, Chicago, IL
Juris Doctor, June 2016

Stanford Graduate School of Business, Stanford, CA
Cert., Summer Institute of General Management, Summer 2013

Occidental College, Los Angeles, CA
Bachelor of Arts, *cum laude*, Majors: Politics, Economics; Minor: Classical Studies, May 2013

PROFESSIONAL EXPERIENCE

Morrison & Foerster LLP, San Francisco, CA
Litigation Associate, 2019 – Present

- Represent and advise clients in general commercial litigation, class action defense, and civil rights

United States District Court, Northern District of California, San Francisco, CA
Judicial Law Clerk to The Hon. William H. Orrick and The Hon. Richard Seeborg, 2018 – 2019

- Conducted research and drafted orders on a wide variety of issues and cases appearing before the Court

California Department of Justice, Office of the Attorney General, San Francisco, CA
Honors Deputy Attorney General, Civil Division, 2016 – 2018

- Represented the California Department of Parks and Recreation, and other California employees, agencies, and departments, in litigation in state and federal courts
- Recipient of a 2017 California Attorney General's Team Award for work performed on the Deferred Action for Childhood Arrivals (DACA) Litigation Team

United States Securities and Exchange Commission, Washington, DC
Law Clerk, Enforcement Division & Trial Group, Summer 2015

- Assisted trial group with research, writing, and oral argument preparation

United States Attorney's Office, Central District of California, Los Angeles, CA
Law Clerk, Civil Division, Summer 2014

- Provided research to Assistant United States Attorneys in civil enforcement litigation matters

VOLUNTEER AND CIVIC ENGAGEMENT

San Francisco La Raza Lawyers' Association, San Francisco, CA
Board of Directors, 2017 – Present
Vice President of Membership, 2018-19

<https://www.larazalawyers.org/board-of-directors>

- Host programs to support Latinx attorneys and promote diversity and inclusion in the legal profession

Aim High, San Francisco, CA
Young Leaders Board Member, 2017-19

<https://www.aimhigh.org/news/blog/introducing-aim-high-young-leaders-board/>

- Helped raise brand recognition and visibility, develop a more diverse funder base, and promote Aim High's mission of narrowing the opportunity and achievement gaps in Northern California

Wills for Heroes, Chicago, IL
Law Student Volunteer, Fall 2015 – Spring 2016

<http://www.willsforheroes.org/history.htm>

- Provided intake support to prepare wills for first responders

#7

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, October 26, 2020 9:00:32 AM
Last Modified: Monday, October 26, 2020 10:51:47 AM
Time Spent: 01:51:15
IP Address: 76.253.12.172

Page 1

Q1

Contact Information

First and Last Name	Kela Cabrales
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94901
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2

Park and Recreation Commission

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

23 years

Q7

Respondent skipped this question

Business Information

Q8

Friend

How did you hear about this vacant position?

Q9

Do you participate in any civic activities? If so, what are they?

I was married at the Falkirk Mansion in 2002. My kids learned to swim through the Terra Linda pool swim lessons, and our family has had a pool pass for several years. My husband has been involved with the San Rafael softball league for many years. My children have participated in many activities and camps over the years. My son was part of the Taekwondo classes for several years at Terra Linda and San Rafael community centers, as well as the summer fishing camp. My daughter was very involved in the theater program at B street, and the art and dance classes at the Al Boro community center. I have participated in the theater program as well as running an after school class through the city at Coleman elementary school. I have volunteered at several community days at Terra Linda community center, as well as the reopening of the Boyd park. My family has used the parks and pools for birthday parties and for sports such as indoor soccer. As a family we have enjoyed many hours in our own neighborhood park Bret Harte, participating and volunteering for community holiday celebrations.

Q10

List any civic organizations of which you are a member:

Sustainable Community Theater Foundation, Board Member
Non-profit organization

Q11

Education:

San Francisco State University Bachelors Degree - August 1994 Radio and Television/ Video Production Emphasis

Cal State East Bay – December 2012 Project Management Certification

Q12

Why are you interested in serving on a board or commission?

My family and I have been involved with our community through the schools for quite a while and I would like to further that involvement by serving on the commission. I have a good sense of the community would want from these services and I would like to help make San Rafael a great place to live!

Q13

Describe possible areas in which you may have a conflict of interest with the City:

None that I am aware of.

Q14

Upload your resume.

Kela Cabrales-resume20.pdf (60.8KB)

Q15

Ethnicity

[REDACTED]

Q16

To which gender do you most identify?

[REDACTED]

Q17

How old are you?

[REDACTED]

Kela Cabrales

San Rafael, CA 94901

Part Time Faculty- Academy of Art – September 2013 – Present

Department of Animation and Visual Effects, Rotoscoping

Technology and Computer Teacher - February 2013-Present

Coleman Elementry, K-5, technology teacher.

Industrial Light & Magic –February 1995 to April 2012

Computer Graphic Artist -August 1998 to April 2012

Composited for feature films and commercials. Performed plate clean up, re-creation and wire removal using compositing and painting features. Worked as part of team with other 2D & 3D artists to ensure a consistent look and an efficient workflow pipeline.

Technical Assistant -August 1996 to August 1998

Provided file back-up and retrieval support for Computer Graphics Department. Worked on SGI platform with Unix scripts. Helped develop internal programs to streamline I/O procedures. Managed departments' computer resources and disk space. Organized new system for archiving and retrieving files. Trained other Technical Assistants and Artists.

Production Assistant - February 1995 to August 1996

Assisted with preparation of live action stage and location shooting. Created and maintained billing for location production and film processing costs. Generated cost tracking updates of using Microsoft Word and Excel. Scheduled and coordinated digital plate clean up. Reconciled overall show budgets. Provided administrative support to production team.

San Francisco Production Group – June 1993 to February 1995

Assistant Editor, Video post production work. Set up and assisted for editing sessions in analog and digital formats. Assisted with Flame, Paintbox and Mac scans and layoffs. Assistant AVID editor. Head of night shift operations in master control room.

KPIX Channel 5- October 1992 to June 1993

Bay Sunday Segment Producer– October 1992 to June 1993

Wrote introductions, bumpers and interview questions. Identified and interviewed guests to represent different perspectives. Collected footage and supervised editing sessions. Researched topics and contributed show ideas.

ENG and Field Production - December 1992/ August 1994

Grip for freelance news photographer. Field assistant for Lifespan special and Bay to Breakers.

KNEW/KSAN Radio Station -July 1991 to October 1992

Morning Show Producer, May 1992 to October 1992, Pulled carts and CD's for music and commercials. Organized contests, answered phones, screened calls. Provided support for on-air talent.

Technical Operator, July 1991 to May 1992, Operated Pacific Recorder 20 channel board for live satellite show Truckers Interstate Radio Network. Ran board for live remote Radio-thon.

Promotions Department – May 1991 to May 1992, coordinated promotional events, organized contest, managed prize distribution.

Education

San Francisco State University Bachelors Degree - August 1994
Radio and Television/ Video Production Emphasis

Cal State East Bay – December 2012
Project Management Certification

**CITY OF SAN RAFAEL
APPLICATION TO SERVE AS MEMBER OF
PARK & RECREATION COMMISSION**

NAME: Thomas Oblatz

STREET ADDRESS: [REDACTED]

CITY/STATE/ZIP CODE: San Rafael, CA 94901

Mail to be sent to: [REDACTED] San Rafael, CA 94915
RESIDENT OF THE CITY OF SAN RAFAEL FOR: 44 YEARS

PRESENT POSITION: Retired

NAME OF FIRM: _____

BUSINESS ADDRESS: _____

*HOME & BUSINESS PHONE: [REDACTED]

*E-MAIL ADDRESS: [REDACTED]

EDUCATION: Bachelor's of Fine Arts, University of Denver, Denver, CO 1973
DART Training, City of San Rafael, San Rafael, CA 1997

PARTICIPATION IN THE FOLLOWING CIVIC ACTIVITIES: Member, Marin Bocce Federation, 1995 to date; Organizing Committee Member, The Great Race, 2016; Volunteer and Photography Chair, Italian Street Painting Marin, 1990 to 2019; San Rafael Library and Community Center Conceptual Design Working Group, 2020 to date

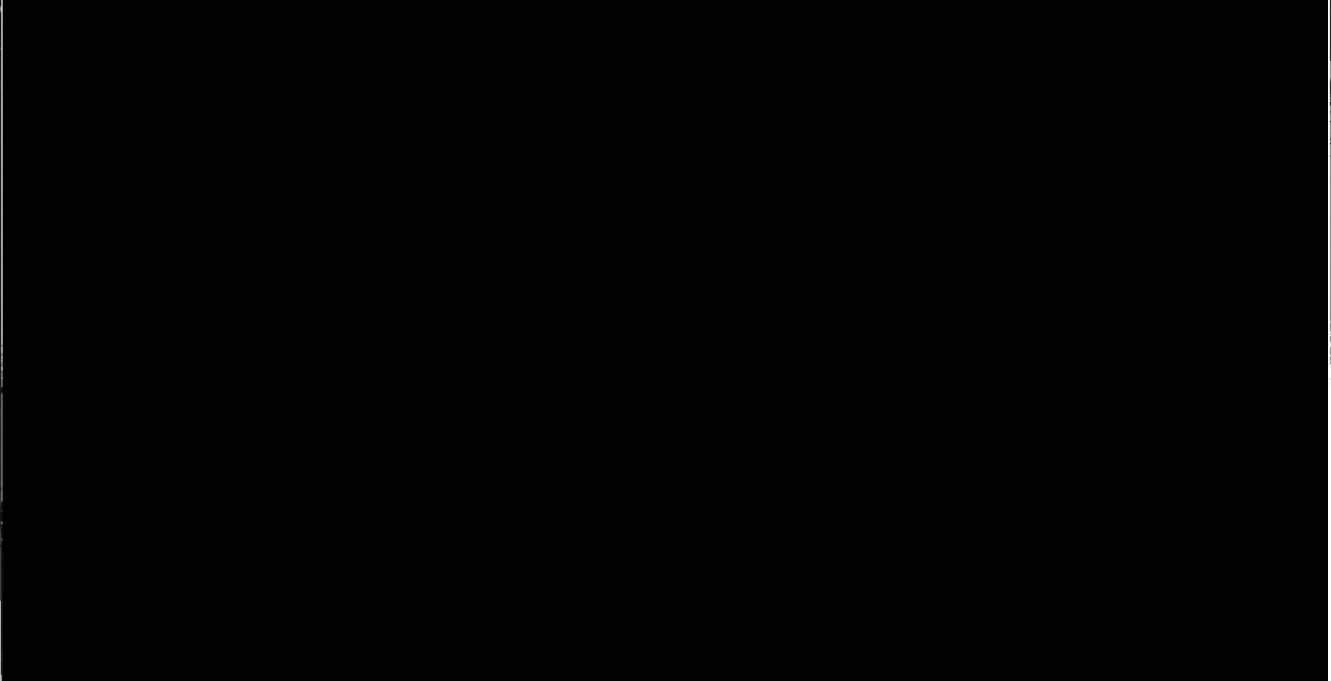
MEMBER OF FOLLOWING CIVIC ORGANIZATIONS: Former Chair and current Commissioner, San Rafael Park and Recreation Commission 2012 to date; Member/Committee Chair, San Rafael Elks Lodge 1108, 1985-2009; Board Member/Treasurer, Gerstle Park Neighborhood Association 1995-2000; Finance Committee Chair and Facilities Committee Chair, Marin Shakespeare Co., 2016 to date; Chair, Albert Park Community Advisory Committee, 2001 Board Member, Mountain Play Association, 2009-2015; Member, Albert Park Renovation Committee, 1992, Co-Founder/Chair, Federation of San Rafael Neighborhoods, 1989-2000; Founder and Director, San Rafael PorchFest, 2018

MY REASONS FOR WANTING TO SERVE ARE: I remain committed to make San Rafael a great place to live, work, visit and play. In my time as a San Rafael Park and Recreation Commissioner, I have served with diligence and integrity. There's much to be done to maintain and improve our parks, Falkirk Cultural Center, Community Gardens, Community Centers, Recreation Centers and other facilities. In this challenging time of Pandemic and reduced resources and employees, it is critical that the Commission find creative ways to wisely use our collective skills to maximize positive impact in the City. The continued judicious use of Measure 'A' funds for projects is significant for San Rafael. I am motivated to work with my fellow Commissioners, Staff and the community to make significant improvements to the quality of life in San Rafael.


DESCRIBE POSSIBLE AREAS IN WHICH YOU MAY HAVE A CONFLICT OF INTEREST WITH THE CITY: None.

Demographics (Optional)

The demographic information you choose to provide is **VOLUNTARY** and **OPTIONAL** and refusal to provide it will not subject you to any adverse treatment. This information will be considered confidential, kept separate from your application and will not be used for evaluating applications or making appointments. The City of San Rafael will use this information solely to conduct research and compile statistical reports regarding the composition of its Board and Commission applicants.



DATE: 10/20/2020

SIGNATURE: 

Filing Deadline:
Date: Monday, October 26, 2020
Time: 5:00 p.m.

Mail or deliver to: City of San Rafael, Dept. of City Clerk
City Hall, 1400 Fifth Avenue, Room 209
San Rafael, CA 94901

*Information kept confidential, to the extent permitted by law.

SAN RAFAEL MUNICIPAL CODE

Chapter 2.16 - BOARDS AND COMMISSIONS

2.16.020 - Park and Recreation Commission.*

A Park and Recreation Commission is created. (Ord. 889 § 4, 1967: Ord. 511)

* Park Commission--See San Rafael Charter, Art. III § 52 and Art. VIII § 11.

2.16.021 - Commission membership--compensation.

The Park and Recreation Commission shall consist of seven members appointed by the City Council, one of whom may be a councilman. All members of the Park and Recreation Commission shall serve without compensation. (Ord. 1141 § 1, 1974: Ord. 889 § 5 (part), 1967)

2.16.022 - Commission term of office and removal.

Members of the Park and Recreation Commission shall serve for a term of four years and shall be subject to removal by the affirmative vote of three members of the council. The terms of office of members of the commission shall be staggered in the manner provided by resolution of the city council. (Ord. 889 § 5 (part), 1967)

2.16.023 - Commission powers and duties.

Subject to the direction and control of the city council, as provided in Section 2.04.030 of this code, the powers and duties of the Parks and Recreation Commissioners shall be:

To assist in the preparation and adoption of a review annually and revise as necessary a long-range plan for parks including neighborhood parks, community-wide parks, special use facilities and open space lands;

To focus public attention upon the need for adequate parks and healthful and creative year-round supervised recreation for all age groups;

To assist in promoting the public recreation programs;

To solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein;

To assist the Parks and Recreation Director in establishing general policies and procedures in respect to park usage;

To review, comment and make recommendations regarding the annual operating budget of the department;

To receive periodic reports from the department head concerning the general operations and functions of the department;

To perform such other duties as may be prescribed by the council.

(Ord. 1131 § 2, 1974: Ord. 889 § 5 (part), 1967)

CHARTER OF THE CITY OF SAN RAFAEL

ARTICLE III - Powers of the City

Section 52. PARK COMMISSION.

To establish a park commission and to appoint commissioners thereon, to serve without compensation, with such powers and duties as may be fixed by the council.

ARTICLE VIII - Executive and Administrative Departments

Section 11. PARK AND RECREATION COMMISSION.

There shall be a park and recreation commission appointed by the council, the exact number of which shall be set by ordinance or resolution of the council, one of whom may be a councilman. The members of the commission shall serve for a term of four years, and shall be subject to removal by the affirmative vote of three members of the council. The terms of office of members of the commission shall be staggered in the manner provided by resolution of the council. The park and recreation commission shall exercise such powers and perform such duties as may be prescribed or conferred in this charter or by ordinances of the city.

(Assembly Concurrent Resolution No. 121, August 20, 1973:
Senate Concurrent Resolution No. 46, May 31, 1967.)