

*Minutes subject to approval at the meeting of December 21, 2020*

**MINUTES**

**SPECIAL MEETING AT 7:00 P.M.**

Watch online: <https://tinyurl.com/CC-2020-12-07>

or [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael)

Listen by phone: (669) 900-9128,

ID: 891-2821-5222#

Present: Mayor Phillips  
Vice Mayor Colin  
Councilmember Bushey  
Councilmember Gamblin  
Councilmember McCullough

Absent: None

Also Present: City Manager Jim Schutz  
City Attorney Rob Epstein  
City Clerk Lindsay Lara

Mayor Phillips called the meeting to order at 7:03 p.m. and invited City Clerk Lindsay Lara to call the roll. All members of the City Council were present.

City Clerk Lindsay Lara informed the community the meeting would be streamed live to YouTube and members of the public would provide public comment either on the telephone or through YouTube live chat. She explained the process for community participation through the telephone and on YouTube.

**CONSENT CALENDAR:**

Mayor Phillips invited public comment on the Consent Calendar; however, there was none

Councilmember Gamblin moved and Councilmember McCullough seconded to approve the Consent Calendar

1. Consent Calendar:

a. **November 3, 2020 General Municipal Election Results**

**Resolution Declaring Canvass of Votes Cast and Results of the Consolidated General Municipal Election Held on November 3, 2020, to Include Results of Ballot Measure R - Transactions and Use Tax (CC)**

*Resolution 14879 - Resolution Declaring Canvass of Votes Cast and Results of the Consolidated General Municipal Election Held on November 3, 2020, to Include Results of Ballot Measure R - Transactions and Use Tax*

AYES: Councilmembers: Bushey, Colin, Gamblin, McCullough & Mayor Phillips  
NOES: Councilmembers: None  
ABSENT: Councilmembers: None

**OTHER AGENDA ITEMS:**

2. Other Agenda Items:

a. **Presentation of Proclamations to Councilmember John Gamblin, Councilmember Andrew Cuyugan McCullough and Mayor Gary O. Phillips**

Congressman Jared Huffman provided opening comments

Mayor-elect Kate Colin presented the proclamations to Councilmembers Gamblin, McCullough and Mayor Phillips

Marin Supervisor Damon Connolly and Councilmembers provided comments

City Manager Jim Schutz provided comments

b. **Swear-in Ceremonies**

Swear-in Ceremony for the Following Newly Elected Officials (CC):

Former Mayor Phillips administered the Oath of Office to City Clerk Lindsay Lara, and she administered the Oaths of Office to Robert Epstein, City Attorney, Gina Daly, Board of Education Trustee, Area 1, Linda Jackson, Board of Education Trustee, Area 3, Marina Palma, Board of Education Trustee, Area 5, Maika Llorens Gulati, Councilmember District 1, Rachel Kertz, Councilmember District 4, and Kate Colin, Mayor

**ADJOURNMENT:**

Former Mayor Phillips adjourned the meeting at 8:08 p.m.

\_\_\_\_\_  
LINDSAY LARA, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020

\_\_\_\_\_  
Kate Colin, Mayor



## MINUTES

### SAN RAFAEL CITY COUNCIL – MONDAY, DECEMBER 7, 2020 REGULAR MEETING TO FOLLOW SPECIAL MEETING

Watch online: [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael)

Listen by phone: (669) 900-9128,

ID: 891-2821-5222#

#### **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

In response to Executive Order N-29-20, the City of San Rafael will no longer offer an in-person meeting location for the public to attend. This meeting will be streamed through YouTube Live at [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael). Comments submitted via YouTube Live must be submitted according to the directions located on the YouTube video description. The City is not responsible for any interrupted service. To ensure the City Council receives your comments, submit written comments to the City Clerk prior to the meeting. For more information regarding real-time public comments, please visit our Live Commenting Pilot page at <https://www.cityofsanrafael.org/live-commenting-pilot/>.

Want to listen to the meeting and comment in real-time over the phone? Call the telephone number listed on this agenda and dial the Meeting ID when prompted. Feel free to contact the City Clerk's office at 415-485-3066 or by email to [lindsay.lara@cityofsanrafael.org](mailto:lindsay.lara@cityofsanrafael.org) if you have any questions.

Any member of the public who needs accommodations should contact the City Clerk (email [lindsay.lara@cityofsanrafael.org](mailto:lindsay.lara@cityofsanrafael.org) or phone at 415-485-3066) who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Present: Mayor Kate  
Councilmember Bushey  
Councilmember Kertz  
Councilmember Llorens Gulati

Absent: None

Also Present: City Manager Jim Schutz  
City Attorney Rob Epstein  
City Clerk Lindsay Lara

Mayor Kate called the meeting to order at 8:14 p.m. and invited City Clerk Lindsay Lara to call the roll. All members of the City Council were present.

Mayor Kate provided opening remarks which included a land acknowledgement.

City Clerk Lindsay Lara informed the community the meeting would be streamed live to YouTube and members of the public would provide public comment either on the telephone or through YouTube live chat. She explained the process for community participation through the telephone and on YouTube.

## **OPEN SESSION**

1. None.

## **CLOSED SESSION**

2. Closed Session: - None.

## **OPEN TIME FOR PUBLIC EXPRESSION – 7:00 PM**

Mayor Kate invited public comment

Correspondence in real-time through YouTube or telephone

- Sunny Lee, urged the City Council to consider having an advisory committee regarding traffic issues and road conditions in downtown and 3<sup>rd</sup> Street vicinity
- Lisa Merigian, addressed the City Council regarding the proposed closure of the Walgreens entrance/exit at 3<sup>rd</sup>/Lindaro Street
- Diane Payne, addressed the City Council regarding the proposed closure of the exit from Walgreens onto Lindaro Street
- David Metzger, addressed the City Council regarding the proposed closure of the 3<sup>rd</sup> Street entrance to Walgreens
- San Rafael Chamber of Commerce, congratulated new Mayor Kate and new Councilmembers Kertz and Llorens Gulati
- John Reynolds, addressed the City Council regarding the new Council and affordable housing in the Canal

## **CITY MANAGER'S REPORT:**

3. City Manager's Report:

City Manager Jim Schutz welcomed the new mayor and councilmembers. He announced the nomination period for the 2021 Citizen of the Year.

Max Korten, Director of Marin County Parks and Open Space and Marin Recovers Lead provided a COVID-19 update and responded to questions from Councilmembers.

## **COUNCILMEMBER REPORTS / REQUESTS FOR FUTURE AGENDA ITEMS:**

**(including AB 1234 Reports on Meetings and Conferences Attended at City Expense)**

4. Councilmember Reports:

Mayor Kate provided a brief update on Marin Transit. Councilmember Llorens Gulati attended a community event with the Fire Department and Canal Alliance.

## **CONSENT CALENDAR:**

Mayor Kate invited public comment on the Consent Calendar; however, there was none

Councilmember Bushey moved and Councilmember Llorens Gulati seconded to approve the Consent Calendar

5. Consent Calendar Items:

- a. **Approval of Minutes**  
**Approve Minutes of City Council / Successor Agency Regular and Special Meetings of Monday, November 16, 2020, and Special Meeting of Monday, November 30, 2020 (CC)**

*Approved minutes as submitted*

- b. **Agency Report of Public Officials 2020**  
**Adoption of Agency Report of Public Official Appointments (FPPC Form 806) (CC)**

*Approved staff recommendation*

AYES: Councilmembers: Bushey, Kertz, Llorens Gulati & Mayor Kate

NOES: Councilmembers: None

ABSENT: Councilmembers: None

**PUBLIC HEARING:**

6. Public Hearing:

- a. **[Downtown Business Improvement District \(BID\) Assessment Annual Renewal](#)**  
**Resolution Approving the Downtown San Rafael Business Improvement District Assessment for Calendar Year 2021 (ED)**

Danielle O'Leary, Director of Economic Development and Innovation presented the staff report

Staff responded to comments and questions from Councilmembers

Mayor Kate invited public comment

**Speakers:** San Rafael Chamber of Commerce

Councilmembers provided comments

Councilmember Bushey moved and Councilmember Kertz seconded to adopt the resolution

AYES: Councilmembers: Bushey, Kertz, Llorens Gulati & Mayor Kate

NOES: Councilmembers: None

ABSENT: Councilmembers: None

*Resolution 14880 - Resolution Approving the Downtown San Rafael Business Improvement District Assessment for Calendar Year 2021*

**OTHER AGENDA ITEMS:**

7. Other Agenda Items:

a. **City Council Vacancy**  
**Recommendation to Call for Applications to Fill a Vacancy on the City Council (CC)**

Lindsay Lara, City Clerk presented the staff report

Staff responded to questions from Councilmembers

Mayor Kate invited public comment; however, there was none

Councilmembers provided comments

Councilmember Bushey moved and Councilmember Llorens Gulati seconded to approve the call for applications, with an application deadline to be Tuesday, January 12, 2020

AYES: Councilmembers: Bushey, Kertz, Llorens Gulati & Mayor Kate  
NOES: Councilmembers: None  
ABSENT: Councilmembers: None

*Approved Call for Applications*

b. **Highway 101 to Interstate 580 Connector Project**  
**Informational Report from Transportation Authority of Marin (TAM) on the 101 to 580 Connector Project (PW)**

Bill Guerin, Public Works Director introduced Anne Richman, Executive Director at TAM and Dan Cherrier, Project Manager at TAM who presented the staff report

Staff responded to questions from Councilmembers

Mayor Kate invited public comment

**Speakers:** Adam Hoffman, Marin Sanitary Service, San Rafael Chamber of Commerce

Staff responded to questions from Councilmembers

Councilmember Bushey moved and Councilmember Kertz seconded to accept the report and directed staff to continue to participate diligently in this process and to keep the Council informed as it unfolds

AYES: Councilmembers: Bushey, Kertz, Llorens Gulati & Mayor Kate  
NOES: Councilmembers: None  
ABSENT: Councilmembers: None

*Accepted report*

c. **Housing Work Plan Update**  
**Informational Report Providing an Update Regarding Housing Policy Actions (CD)**

Ethan Guy, Principal Analyst presented the staff report

Staff responded to questions from Councilmembers

Mayor Kate invited public comment

**Speakers:** Diane Henderson-Glishinski, San Rafael Chamber of Commerce, Sami Mericle, Marin Environmental Housing Collaborative (MEHC), Joanne Webster, San Rafael Chamber of Commerce, Ethan Strull, Bill Carney, Sustainable San Rafael, Victoria DeWitt, Joshua Townsend, San Rafael Chamber of Commerce, Johnson Reynolds, Bob Pendoley, Kate Powers

Staff responded to public comments

Councilmember Llorens Gulati moved and Councilmember Kertz seconded to accept the report

AYES:	Councilmembers:	Bushey, Kertz, Llorens Gulati & Mayor Kate
NOES:	Councilmembers:	None
ABSENT:	Councilmembers:	None

*Accepted report*

**SAN RAFAEL SUCCESSOR AGENCY:**

1. Consent Calendar: - None.

**ADJOURNMENT:**

Mayor Kate adjourned the meeting at 10:47 p.m. in honor of all the people who have served prior to the new council.

\_\_\_\_\_  
LINDSAY LARA, City Clerk

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020

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KATE COLIN, Mayor