



**SAN RAFAEL**  
THE CITY WITH A MISSION

**PICKLEWEED ADVISORY COMMITTEE  
AGENDA**

**Wednesday, December 9, 2020  
7:00 P.M.**

**Albert J. Boro Community Center  
50 Canal Street, San Rafael  
Via Zoom**

Watch Online (Public): <https://tinyurl.com/pickleweed-2020-12-09>

Telephone: (669)900-9128

Meeting ID: 868 1025 0446

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**CALL TO ORDER**

- Roll Call

**AGENDA AMENDMENTS**

**MINUTES**

1. Review and approve regular meeting minutes of March 4, 2020

**MEETING OPEN TO THE PUBLIC**

2. Introductions/Awards/Recognitions/Presentations
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

**MATTERS BEFORE THE COMMITTEE**

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review of 2021 Pickleweed Advisory Committee Meeting Schedule

**COMMITTEE REPORTS AND COMMENTS**

5. Other brief reports on any meetings or community events attended by the Committee members.

A. General Plan 2040 Update- Jenny Broering, Committee Member

**STAFF COMMENTS**

6. Events of Interest

A. Verbal Summary of Albert J. Boro Community Center Operations During COVID-19

**NEXT MEETING: January 6, 2021**

**ADJOURNMENT**

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**Notice**

*Any records relating to an agenda item, received by a majority or more of the Committee less than 72 hours before the meeting, shall be available for inspection online. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing [lindsay.lara@cityofsanrafael.org](mailto:lindsay.lara@cityofsanrafael.org) or using the California Telecommunications Relay Service by dialing "711" at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products to in-person meetings.*

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**Albert J. Boro Community Center – 50 Canal Street, San Rafael, CA**  
**March 4, 2020 – 7:00 p.m.**

**CALL TO ORDER/**

Chair/Staff Steve Mason called the meeting to order at 7:12 p.m.

**Pledge of Allegiance**

**Roll Call**

**Members Present:** Jairo Ceballos, Janet Tanchez, Lieu Phan, Louise Yost, Jenny Broering (late)

**Members Absent:** Salvador Avalos

**P & R Commissioner Present:** Ariel Shakeshaft

**Staff Present:** Lindsay Lara, City Clerk; Catherine Quffa, Assistant Library and Recreation Director; Steve Mason, Senior Recreation Supervisor

**AGENDA AMENDMENTS**

None

**MINUTES**

1. Member Yost motioned to accept the Pickleweed Advisory Committee Minutes for the meeting date of January 8, 2020. Member Ceballos seconded the motion.

**AYES:** Members: Ceballos, Tanchez, Phan, Yost  
**NOES:** Members: None

ABSENT: Avalos, Broering

## **MEETING OPEN TO THE PUBLIC**

### **2. Introductions/Awards/Recognitions/Presentations**

- A. Pickleweed Advisory Committee Members Oath of Office  
City Clerk Lindsay Lara administered the ceremonial oath of office to new Pickleweed Advisory Committee member Janet Tanchez and Alternate Jairo Ceballos.

### **3. Public Comment from the audience regarding items not listed on the agenda**

None

## **MATTERS BEFORE THE COMMITTEE**

### **4. Co-Sponsorship Applications and Final Reports**

A. Catholic Charities- Kids Club Summer Program

Senior Supervisor Mason provided a background on Kids Club program and the over two decade partnership the Center has with Catholic Charities in providing the program to youth in the community. The application before the committee requested use of multiple rooms in the Albert J. Boro Community Center and Pickleweed Athletic Fields for one week of staff training and a six week summer program, June 29, 2020 through August 7, 2020. Mason explained the Center was unable to accommodate Kid's Club's entire wish list of facilities while still being able to accommodate other programs during the summer but that a modified schedule of space for the program can be provided as has been the practice in past years for this program. Based on what the Center could accommodate last year, staff estimates that the actual value of providing a full fee-waiver would be approximately \$12,290.00.

Mason then introduced Lauren Muszynski, Program Director for Catholic Charities, who provided additional details on the program.

Member Broering motioned to grant Catholic Charities a full fee-waiver for a modified schedule of use of the Albert J. Boro Community Center and Pickleweed Park, as recommended by staff. Member Tanchez seconded the motion.

AYES: Members: Broering, Ceballos, Phan, Tanchez, Yost  
NOES: Members: None  
ABSENT: Members: Avalos

Motion Passed

B. Drawbridge- Weekly Expressive Art Groups

Senior Supervisor Mason presented an overview of the Drawbridge co-sponsorship application that was requesting a full fee-waiver for use of the Albert J. Boro Community Center Art Room on Mondays from 3:45 pm to 5:15 pm, July 1, 2020 through June 30, 2021. The program offers a safe, supportive environment where youth ages four to 18 can use art to work through the complex emotions associated with poverty and family challenges. Value of a full fee-waiver is \$1,269.00.

Mason introduced Julie Scribner, representing Drawbridge, who provided additional details regarding the program. Scribner also answered Committee members' questions regarding specifics in the application.

Member Phan motioned to grant Drawbridge a full fee waiver for use of the Albert J. Boro Community Center Art Room on Mondays as requested. Member Broering seconded the motion.

AYES: Members: Broering, Ceballos, Phan, Tanchez, Yost  
NOES: Members: None  
ABSENT: Members: Avalos

Motion Passed

C. Blind and Vision Impaired of Marin- Spanish Support Group

Senior Supervisor Mason provided an overview of the Blind and Vision Impaired of Marin co-sponsorship application, noting corrections, and requesting a full fee-waiver for use of the Albert J. Boro Community Center Teen Room the second Tuesday of each month from 11:00 am to 1:00 pm. The program, which Mason noted has been utilizing the Center for many years and has been co-sponsored by the City through the Pickleweed Advisory Board since 2015, provides Spanish speaking visually impaired individuals, primarily from the Canal neighborhood, a support network and encourages them to get out and be involved rather than remaining in isolation at home. Value of a full fee-waiver is \$432.00.

Mason noted that Blind and Vision Impaired of Marin President Lillian Dreyer was seriously ill and unable to attend the evening's meeting to support the application. Longtime Committee members recalled past presentations and asked Mason questions regarding attendance and the programs impact on the Center. Mason stated that the time and attendance fit well in the Center's Teen Room and that attendees were very appreciative to gather in the Center.

Member Broering motioned to grant Blind and Vision Impaired of Marin a full fee waiver for use of the Albert J. Boro Community Center Teen Room as proposed in the Agenda Report. Member Phan seconded the motion.

AYES: Members: Broering, Ceballos, Phan, Tanechez, Yost

NOES: Members: None

ABSENT: Members: Avalos

Motion Passed

## **COMMITTEE REPORTS AND COMMENTS**

### **5. Other brief reports on any meetings or community events attended by Committee members.**

#### A. General Plan 2040 Update

As the Pickleweed Advisory Committee representative to the General Plan 2040 Committee, Committee Member Broering provided an update on General Plan 2040 Committee's progress.

#### B. Committee Member Yost shared she had attended Resilient Neighborhoods and Canal Emergency Preparedness meetings.

## **STAFF COMMENTS**

8. Mason mentioned recent and upcoming programs connected with the Center and distributed 2020 permit parking passes and updated Pickleweed Advisory Committee Membership lists to the Committee members.

## **ADJOURNMENT**

7:54 PM

Next Meeting Scheduled: Wednesday, May 6, 2020, 7:00 PM



**PICKLEWEED ADVISORY COMMITTEE  
AGENDA REPORT**

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**December 9, 2020  
Item #4**

**TITLE:           REVIEW OF THE PICKLEWEED ADVISORY COMMITTEE MEETING  
SCHEDULE AND FUTURE AGENDA ITEMS FOR 2021**

**SUMMARY**

Annually, the Pickleweed Advisory Committee shall review its annual meeting schedule to consider canceling or re-scheduling meetings due to holidays or other conflicts. Also to be discussed are topics likely to go before the Committee in 2021.

**RECOMMENDATION:**

It is recommended that the Pickleweed Advisory Committee review its meeting schedule for 2021 and future possible agenda items and revise as necessary.

**BACKGROUND:**

According to the Bylaws adopted by City Council, a minimum of five Pickleweed Advisory Committee meetings shall be scheduled annually. Typically, the meetings will be held on the first Wednesday of scheduled month, unless it conflicts with a holiday or scheduled event in which case it may be scheduled for the second Wednesday of the month at 7:00 p.m. Annually, the Pickleweed Advisory Committee will review its meeting schedule to consider canceling or re-scheduling meetings due to holidays or other conflicts.

Pickleweed Advisory Committee 2021 Meeting Schedule

January 6, 2021  
March 3, 2021  
May 5, 2021  
July 7, 2021  
October 6, 2021

Staff also expects, but is not limiting, the following agenda items during the year:

- Receive updates on the Center's support of permitted activities and COVID response
- Continue to review and provide recommendations for co-sponsorship applications once COVID restrictions and City limitations permit
- Review and recommend updated co-sponsorship and facility use guidelines for the Albert J. Boro Community Center and Pickleweed Park
- Receive information and potentially host public meetings supporting the City's Prop 68 grant application to enhance Pickleweed Park features and convert the sports field to synthetic turf

**FISCAL IMPACT:**

None

**ALTERNATIVE ACTION**

Any other action as determined by the Committee.

Submitted by:



Steve Mason  
Senior Recreation Supervisor

Attachments:

1. PAC 2021 Meeting Schedule





**SAN RAFAEL**

THE CITY WITH A MISSION

## MEMORANDUM

**Date:** December 9, 2020  
**To:** Pickleweed Advisory Committee  
**From:** Steve Mason, Senior Recreation Supervisor  
**Subject:** Schedule of 2021 Pickleweed Advisory Committee Meetings

<b>Date</b>	<b>Time</b>	<b>Location</b>
January 6, 2021	7:00 p.m.	Zoom
March 3, 2021	7:00 p.m.	Albert J. Boro Community Center- Meeting Room 3*
May 5, 2021	7:00 p.m.	Albert J. Boro Community Center- Meeting Room 3*
July 7, 2021	7:00 p.m.	Albert J. Boro Community Center- Meeting Room 3*
October 6, 2021	7:00 p.m.	Albert J. Boro Community Center- Meeting Room 3*
December TBA	TBA	Annual Boards and Commissions Reception Falkirk Cultural Center

\*Meetings scheduled in person may be switched to Zoom meetings to adhere to public health code at the time.

- Meetings typically held on the first Wednesday of the month unless dates conflicts with a holiday
- Meeting dates may be cancelled due to lack of quorum or agenda items
- Additional meetings may be scheduled due to pressing matters

**NOTICE OF PUBLIC HEARING – PLANNING COMMISSION**

You are invited to view and participate online at a hearing on the proposed project:

**PROJECT: GENERAL PLAN 2040** – The Planning Commission will conduct its third public hearing on the Draft General Plan 2040, as a follow up to the comments and questions raised during the first two hearings on review of the Draft Plan (October 27 and November 12, 2020). The Draft Plan is available for review at [www.sanrafael2040.org](http://www.sanrafael2040.org). Opportunities for public comment will continue at future hearings to be convened in early 2021, concurrently with review of the Downtown Precise Plan and a Draft Environmental Impact Report covering both projects. The Commission is tentatively scheduled to take action on the 2040 General Plan in March 2021. The City Council will hold public hearings following Planning Commission action. Case Nos.GPA16-001 & P16-013.

*A DEIR (SCH # 2019039167) is being prepared and will available for public review in December 2020, for a 60-day public review period. A separate notice of the availability of the Draft EIR will be distributed. Once published, the DEIR will be available on the City's web site at <https://www.sanrafael2040.org>.*

**MEETING DATE/TIME/LOCATION: Tuesday, December 15, 2020, 7:00 p.m.** COVID-19 ADVISORY NOTICE: Consistent with Executive Orders No's.-25-20 and N-29-20 from the Executive Department of the State of California and the Marin County 3/16/20 Shelter in Place Order, the San Rafael Planning Commission hearing listed above WILL NOT be physically open to the public and the meeting will be streamed live to YouTube at [www.youtube.com/cityofsanrafael](http://www.youtube.com/cityofsanrafael). Instructions on how to participate online, will be available on the YouTube channel.

**FOR MORE INFORMATION:** Contact **Barry Miller**, Consulting Project Manager, at (415) 485-3423 or [barry.miller@cityofsanrafael.org](mailto:barry.miller@cityofsanrafael.org). Please note that City offices are currently closed to public walk-in, but you may contact the planner for more information. Copies of the plan can be viewed at [www.sanrafael2040.org](http://www.sanrafael2040.org), under General Plan documents, which are available for view now. You may also view the staff report after 5:00 p.m. on the Friday before each meeting at <http://www.cityofsanrafael.org/meetings>.

**WHAT WILL HAPPEN:** You can comment on the Draft General Plan.

**IF YOU WANT TO COMMENT:** You may provide comments to the planner using the contact information listed above prior to the meeting. You may also comment on line during the meeting using a chat on YouTube or through a conference call (number will be provided on agenda)

At the above time and place, all letters received will be noted and all interested parties will be heard. If you challenge in court the matter described above, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered at, or prior to, the above referenced public hearing (Government Code Section 65009 (b) (2)).

*Language interpreters and assistive listening devices may be requested by calling (415) 485-3066 (voice), emailing [Lindsay.lara@cityofsanrafael.org](mailto:Lindsay.lara@cityofsanrafael.org) or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request. Public transportation is available through Golden Gate Transit, Line 22 or 23. Paratransit is available by calling Whistlestop. Wheels at (415) 454-0964. To allow individuals with environmental illness or multiple chemical sensitivity to attend the meeting/hearing, individuals are requested to refrain from wearing scented products.*