

Attachment A – Bid Proposal – Routine Work

Table A: Hourly Rates for Routine Work

The hourly rates shall include full compensation for furnishing all labor, materials, tools, equipment, incidentals, and profit, and for doing all the work involved in completing the work as specified herein, and as directed by the City.

Hourly rates for labor

Hourly rates shall include all direct and indirect costs. For labor not listed below which is needed to perform additional work, the hourly rate shall be agreed upon between the City and Contractor before additional services are performed. Hourly rates for labor shall not include travel time. Travel time is acceptable to be charged separately to the City as appropriate.

Hourly rates for equipment

Hourly rates shall include all costs necessary to provide equipment in good working order, including cost of fuel, maintenance, direct and indirect cost, but excluding operating labor costs. For equipment not listed below which is needed to perform additional work, the hourly rate shall be agreed upon between the City and the Contractor before such additional equipment is used. Equipment will only be paid for if specifically requested, required, and previously approved by the City. Hourly rates for equipment shall not include travel time. Travel time is acceptable to be charged separately to the City as appropriate.

Table A.1

Position (enter classification)/ Equipment	Hourly Rates Regular	Hourly Rates Overtime	Notes/Assumptions
Supervisor (required for bid)			
Climber/Foreman (required for bid)			
Trimmer (required for bid)			
Grounds Person (required for bid)			
14-Ton Crane (required for bid)			

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Table B. Bid Proposal for Routine Work

This Bid Proposal shall be by hourly rate for routine tree services.

The Bid is based on anticipated cost per service and labor/equipment hours below, which reflects the average number of hours previous contractors have responded to for routine work. The anticipated hours shown are for bidding purposes only. Actual hours will vary and be on an as-needed basis. NO guarantee can be given for the amount of contract hours.

The City will award one contract for *Routine Work* to the lowest responsive and responsible bidder, provided that the Bidder is determined to be qualified based on the requirements listed herein. To determine the lowest bid for Routine Work, the City will review **Table B.1**.

Table B.1: Routine Work

Position (enter classification)/ Equipment	Estimated Hours		Estimated Travel Time (Hours)*		Hourly Rates <i>Regular</i>		Subtotal
Supervisor	30	+		@		=	
Climber/Foreman	550	+		@		=	
Trimmer	550	+		@		=	
Grounds Person	550	+		@		=	
14-Ton Crane	20	+		@		=	
Grand Total Table B.1							

*Estimated travel time must be calculated from Contractor Business address or yard to San Rafael City Hall: 1400 5th Avenue, San Rafael. Note: to bid on Routine Work contractor must have a yard within 25 miles from San Rafael City Hall (1400 Fifth Avenue).