



**San Rafael Library – 1100 E Street, San Rafael, CA
January 12, 2021 – 6:00 P.M.**

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=k23Z2MGncas>

CALL TO ORDER

Chair Cortes called the meeting to order at 6:00 P.M.

Roll Call

Present: Chair Cortes
Trustee Duque Hughes
Trustee Han
Trustee Lentini
Trustee Ross

Absent: None

Also Present: Susan Andrade-Wax, Library & Recreation Director
Henry Bankhead, Assistant Library & Recreation Director/City Librarian
Jinder Banwait, Administrative Analyst
Jill Harris, Supervising Librarian

AGENDA AMENDMENTS

None.

MINUTES

1. Approve Regular Meeting Minutes of December 8, 2020

The minutes of December 8, 2020 were approved as submitted.

Trustee Han moved, and Trustee Lentini seconded to approve the minutes of the December 8, 2020 meeting.

Ayes: Trustees: Duque Hughes, Han, Lentini, Ross, & Cortes

Noes: Trustees: None

Absent: Trustees: None
Abstain: Trustees: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Presentation on Book to Action Program by Supervising Librarian Jill Harris

Jill Harris, Supervising Librarian, presented the staff report.

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

3. Public Comment from the audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE BOARD

4. MARINet RFID Update

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian, requested that the Board have a discussion as to the selection of the Chair

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

BOARD REPORTS AND COMMENTS

5. None

STAFF REPORTS AND COMMENTS

6. Staff provided updates regarding the following meetings and events:

A. Measure D Parcel Tax Committee

The Committee's final Fiscal Year 19/20 Report was approved by City Council on Monday, December 2, 2020. The next meeting will be scheduled in the first quarter of 2021. A new member joined the Committee, Gail Grasso. The Committee now has five members.

- B. Friends of the San Rafael Public Library
The Friends will not be closing their book store. They now have a new business model and their next meeting is Wednesday, January 13, 2021.

- C. San Rafael Public Library Foundation
The Foundation met on Friday, December 11, 2020. They received an update on the progress of the Albert Park option new library conceptual design process. They discussed fundraising options.

- D. MARINet Board
The Board met on Thursday, December 17, 2020. They agreed on RFID tagging. They will be meeting later this month for their annual retreat. The topic this year will be universal borrowing, particularly for e-resources. Equity and collaborative collection development approach for the consortium.

- E. NorthNet Board
Has not met.

- F. New Library Building Update
An architectural firm has been selected for the Albert Park option new library conceptual design. The contract will be presented to City Council this month.

- G. City Librarian Update
The Library is continuing to offer curbside service during the purple tier County pandemic status.

NEXT MEETING: February 9, 2021

FUTURE AGENDA TOPICS

Master Fee Schedule
Quarterly Budget Report

ADJOURNMENT

The meeting was adjourned at 7:04 P.M.