



SAN RAFAEL
THE CITY WITH A MISSION

**PARK AND RECREATION
COMMISSION AGENDA**

**Thursday, February 25, 2021
6:00 P.M.**

Watch on Zoom:

<https://tinyurl.com/PRC-2-25-2021>

Telephone: Telephone: (669) 900-9128
Meeting ID: 857-8558-0921#

CALL TO ORDER

- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of January 21, 2021

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review and Approve the Location of the Social Justice Public Art Installation at Arbor Park
5. Parks Maintenance Status Report for September 2020 – January 2021
6. Parks Status Report for September 2020 – January 2021

COMMISSION REPORTS AND COMMENTS

7. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

STAFF COMMENTS

8. Schedule of Upcoming Meetings and Events of Interest

NEXT MEETING: March 18, 2021

ADJOURNMENT

Notice

Any records relating to an agenda item, received by a majority or more of the Commission less than 72 hours before the meeting, shall be available for inspection online. Sign Language interpreters may be requested by calling (415) 485-3066 (voice), emailing Lindsay.lara@cityofsanrafael.org or using the California Telecommunications Relay Service by dialing "711", at least 72 hours in advance of the meeting. Copies of documents are available in accessible formats upon request.



Watch on Zoom:

<https://tinyurl.com/PRC-1-21-2021>

Telephone: (669) 900-9128

Meeting ID: 857-8558-0921#

CALL TO ORDER

Chair Mark Machado called the meeting to order at 6:03 p.m.

ROLL CALL

Present: Commissioner Cabrales
Commissioner Emerson
Commissioner Gutierrez
Chair Machado
Commissioner Sandoval

Absent: Commissioner Laumann
Commissioner Reisinger

Also Present: Susan Andrade-Wax, Library & Recreation Director
Catherine Quffa, Assistant Library & Recreation Director
Darcie Chellew, Interim Program Coordinator
Becky Ordin, Senior Administrative Assistant

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of December 17, 2020

Commissioner Emerson moved, and Commissioner Gutierrez seconded, to approve the meetings minutes of December 17, 2020.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Machado, Sandoval

NOES: Commissioners: None
ABSENT: Commissioners: Laumann, Reisinger
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

- 2. Introductions/Awards/Recognitions/Presentations**
None.

- 3. Public Comment from the audience regarding items not listed on the agenda**
None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Approve Draft San Rafael Community Garden Guidelines

Library and Recreation Director, Susan Andrade-Wax stated, that in light of new information staff recently received regarding the by-laws of the Terra Linda Community Garden and the formation of its Steering Committee, staff will need time to conduct additional research and formulate its response and recommendation. As a result, staff recommended that the Commission continued Item #4 to be reviewed at a future date.

5. Review of the Proposed Donation Policy for the Falkirk Cultural Center

Ms. Andrade-Wax introduced Assistant Library & Recreation Director, Catherine Quffa who introduced Interim Program Coordinator for the Falkirk Cultural Center, Darcie Chellew who presented the review of the proposed donation policy for the Falkirk Cultural Center.

Staff responded to questions from Commissioners.

Commissioner Sandoval moved, and Commissioner Gutierrez seconded, to accept the proposed donation policy for the Falkirk Cultural Center.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Machado, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Laumann, Reisinger
ABSTAINED: Commissioners: None

6. Review of the Park & Recreation Commission’s Annual Work Plan for 2021

Ms. Andrade-Wax introduced the item. Ms. Quffa presented the review of the Park & Recreation Commission’s Annual Work Plan for 2021.

Staff responded to questions from Commissioners.

Commissioner Gutierrez moved, and Commissioner Sandoval seconded the motion to accept the Park & Commission’s annual work plan for 2021.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Machado Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Laumann, Reisinger
ABSTAINED: Commissioners: None

COMMISSION REPORTS AND COMMENTS

7. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

None

STAFF COMMENTS

8. Schedule of Upcoming Meetings and Events of Interest

Director of Library and Recreation, Susan Andrade-Wax announced that the recommendation to approve a Service Agreement with Noll & Tam Architects to conduct a conceptual design study for the joint Library and Community Center at Albert Park was approved by the City Council at their regular meeting on Tuesday, January 19, 2021. The timeline for the conceptual design study is to start in February and go through the end of June.

Indoor recreational programs have been put on hold with the State’s Shelter-in-Place health order; however, the City is continuing to host the Learning Hubs at both the Albert J. Boro and the San Rafael Community Center(s) through a partnership with the Marin County of Education.

The Library and Recreation Department regularly gets questions regarding maintenance issues in the parks. The Library and Recreation Department has oversight of the programming or reserving of the parks, but the Department of Public Works has oversight and the responsibility of facility and park maintenance. In case the Commission or the public would like to report any maintenance related issues, you can go to the City’s Website and click on Departments/Public Works, and then click on

“Report an Issue” at the top left of the page and it will generate a work order. You can report an issue on items such as a non-working streetlight, graffiti, abandoned vehicles and/or maintenance issues at the parks. This is a great tool for reporting any issue that comes up for the Commission or public in general, and most people are unaware it is available and a great resource tool.

Assistant Park & Recreation Director, Catherine Quffa added that the Childcare and Learning Hub staff have started to receive their first doses of the COVID vaccine. She also added that there are outdoor classes that have continued to take place, and we hope to move towards having classes and programs back indoors once we are allowed under the “tiered” system.

ADJOURNMENT

Chair Machado adjourned the meeting at 6:43 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director



**February 25, 2021
Item #4**

**TITLE: REVIEW AND APPROVE THE LOCATION OF THE SOCIAL JUSTICE
PUBLIC ART INSTALLATION AT ARBOR PARK**

SUMMARY

In summer 2020, a chalk art mural was placed along the bridge at the intersection of Las Gallinas Avenue and Manuel T. Freitas Parkway. The mural was placed to honor the life of Breonna Taylor, whose life was tragically cut short in March of 2020. The mural was subsequently removed by the City per policy prohibiting markings on City property.

The San Rafael Social Justice Art Group formed in response to this chalk mural to continue the message it represented. This group has proposed placing a new art installation at the adjacent Arbor Park.

If the Park and Recreation Commission approves the location, their recommendation will be forwarded to the City Council for their final review and consideration.

RECOMMENDATION

That the Commission review and approve the location of the social justice art piece installation at Arbor Park

BACKGROUND

The San Rafael Social Justice Art Group is comprised of 11 arts and community members who live and work in San Rafael. The group is facilitated by Lorenzo Jones, a member of the City's #8cantwait task force. In addition, the group partnered with Youth in Arts, a San Rafael based non-profit to provide organizational expertise, fundraising, and a youth component to the project. The project's focus is on creating art that includes a positive message to celebrate the core themes of JEDI – Justice, Equity, Diversity, and Inclusion through the lens of a Marin-based black, Indigenous and people of color (BIPOC) perspective.

The group identified Arbor Park (Attachment 1), a small parkette at the southwest corner of the intersection of Manuel T. Freitas Parkway and Las Gallinas Avenue as a potential location for the artwork. This location is close in proximity to the chalk art mural and is owned by the City of San Rafael. The park is also a central location and gateway to the Terra Linda neighborhood.

A [Call for Artists](#) (Attachment 2) was issued by the group on January 15, 2021 with applications due on March 1, 2021. The type and medium of the art were deliberately left open in the Call for Artists so as to allow for a wide range of artistic expressions. Artists, including groups living and working in San Rafael and Marin County are eligible to apply.

On [February 16, 2021](#), City staff presented an [information report](#) to City Council regarding the proposed public art project at Arbor Park. This was an information report only and no action or approval was provided by Council. At the same meeting, a proposed ordinance amendment was presented to Council that would allow the City to review proposed art projects through a Pilot Public Art Program. The goal of the Program is to explore an alternative process for public art and to create an advisory group to review and provide feedback to the City Council on proposed public art projects in San Rafael. The Pilot Public Art Advisory Group will include local community arts representatives, a member each of the Planning Commission and the Design Review Board, and a representative who has diversity, equity & inclusion expertise.

Depending on the location (public or private property) of the proposed public art, ad-hoc members may be added to the Pilot Public Art Advisory Group at the discretion and direction of City management. For example, if the project is proposed to be installed in a City park, a member of the Park & Recreation Commission will join for the review of that project as an ad-hoc member. All Pilot Public Art Advisory Group meetings will be open to the members of the public to attend and provide feedback.

The Pilot Public Art Advisory Group is an advisory body only, not an approving authority. After review by the Advisory Group, any proposed public art projects will then be presented to the City Council for approval. The Pilot Public Art programs will run through 2021 and staff will evaluate the process and return to the City Council in early 2022 with an update and recommendations for potential modifications to the process and possibly adopting a formal public arts program.

DISCUSSION

Staff has worked with the San Rafael Social Justice Art Group to ensure community engagement and input prior to the informational report that was presented to Council. Information was sent out via Nextdoor citywide and Mayor Kate and Councilmember Kertz presented the proposed project to the Terra Linda Homeowners Association earlier this month. The proposed location has been promoted and a sign noticing the proposed ordinance amendment was placed in the Park 10 days prior to the Council meeting. All community input continues to be welcomed and the Social Justice Group has been promoting an email address to collect all feedback and comments.

Arbor Park currently consists of landscaped areas including a grass lawn, walking path, benches, and drinking fountain. Arbor Park is approximately .35 acres in size and is maintained by the City. The primary motivation of the group to select this park is the proximity to the original chalk art mural. The Park presents a nearby space that is large

enough to accommodate an art piece. It is important to note that the art medium or type has not been selected, so the exact location within the Park cannot be determined at this time. If the public art installation requires lighting or other infrastructure improvements, these improvements can be done by City staff and will be evaluated once an artist and design have been selected. If approved, staff would work with the artist to ensure public safety and proper permitting.

In regards to the Social Justice Art Project, the Park and Recreation Commission will have representation on the Pilot Art Program as an ad-hoc member. All future public art projects that are submitted through this Program and are located in a City park would also include the ad-hoc member. For the Pilot Program, staff has reached out to the Chair of the Park and Recreation Commission and they have accepted this interim appointment. If there are changes to the Program or it is extended, alternate members of the Park and Recreation committee can be considered at that time.

All future public meetings regarding public art in Arbor Park would be conducted by the Pilot Public Art Program and/or by the City Council. Members of the Park and Recreation Commission may attend and provide public comment at these meetings.

If approved, the City would maintain the artwork to the extent feasible with no current limit on the duration of the installation.

FISCAL IMPACT

All funds provided to the artist to create the art will be provided by the San Rafael Social Justice Community Art Group. Fundraising is ongoing with assistance from Youth in Arts. Cost to the City will depend on infrastructure improvements if required, as well as maintenance which could include UV resistant coating if it's a mural.

ALTERNATIVE ACTION

Any other action as determined by the Commission.

Submitted by:

A handwritten signature in blue ink, appearing to read "Thomas Wong".

Thomas Wong, Analyst
City Manager's Office

Attachments:

1. Arbor Park Map and Pictures
2. Call for Artists

LAS GALLINAS AVENUE

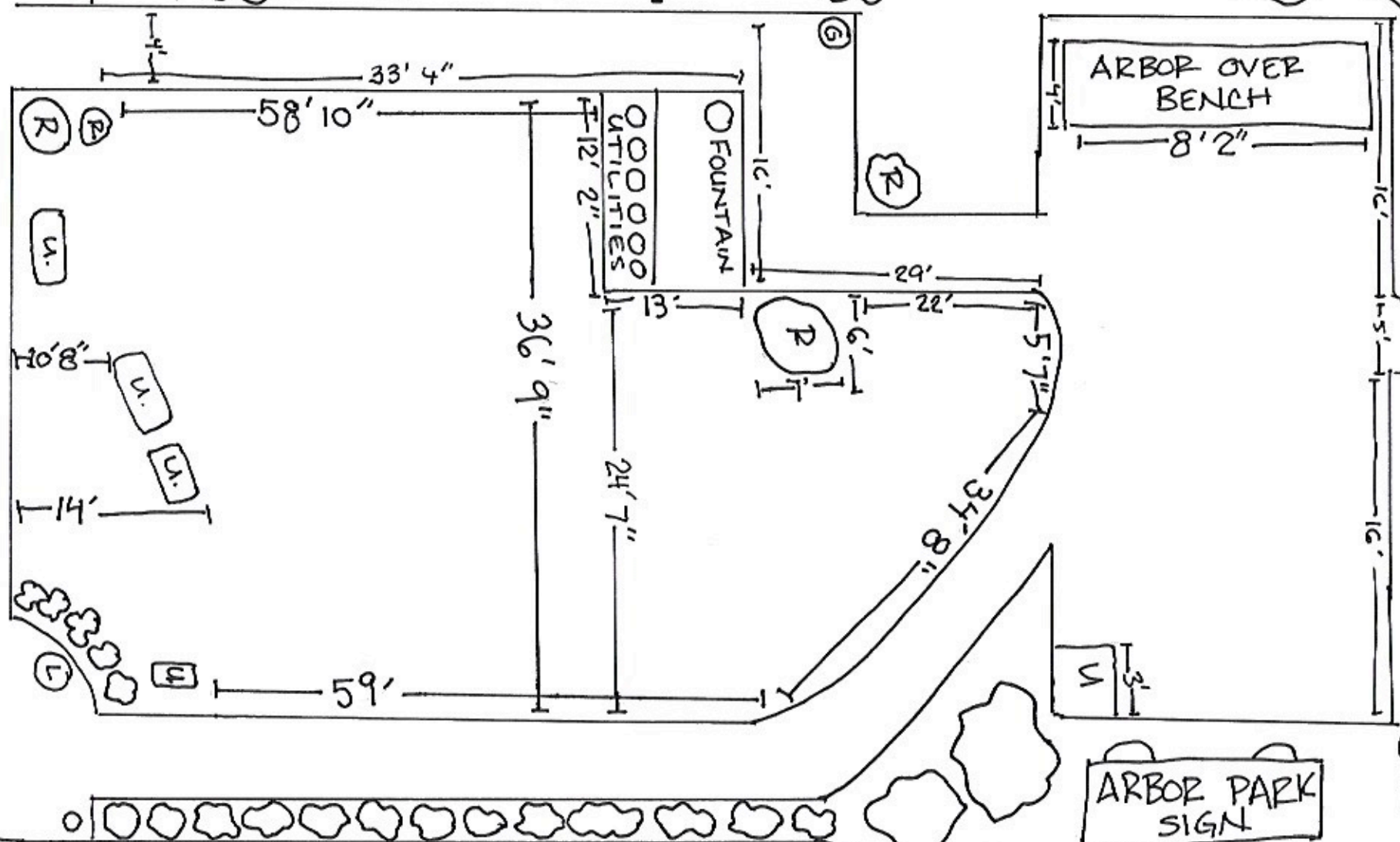
BENCH

Tree

RESIDENTIAL FENCE LINE

14' 7"

(R) (B) (R)

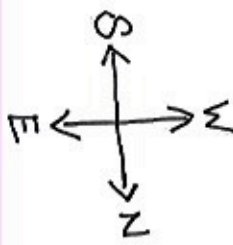


ARBOR OVER BENCH
8' 2"

ARBOR PARK SIGN

LARGE PINE TREE

MANUEL T. FREITAS PARKWAY



H
HOSPITAL

ARBOR PARK
CITY OF SAN RAMON
COURT HOUSE SQUARE



San Rafael Social Justice Community Art Group Project Purpose, Goals & Call for Artists

GROUP PURPOSE

The San Rafael Social Justice Community Art Group formed in October 2020 and is comprised of arts and community advocates who live and/or work in the City of San Rafael. The group wanted to find a way to support the social justice messaging which was embedded in the chalk art mural created over the Summer of 2020 honoring Breonna Taylor's life at the intersection of Las Gallinas and Freitas Parkway. The mural was removed as the City's policy is to keep public property clear of markings of any kind¹. The City and members of the community group have been working together toward the common goal of creating a publicly sanctioned art piece in Terra Linda, in the same vicinity and theme as the original mural.

GROUP GOALS

The community groups' goals are to:

- Co-create, along with the City of San Rafael, a user-friendly, expeditious pilot process for approving public art projects on City owned property. This project will serve as a pilot, which will inform a future Public Arts program for the City of San Rafael.
- Shepherd a social justice public art proposal through this pilot process and see the project through its installation.

PROJECT GOALS

- The art installation will create a positive message to celebrate the core themes of JEDI – Justice, Equity, Diversity, and Inclusion through the lens of a Marin-based black, Indigenous and people of color (BIPOC) perspective.
- The impact of the art installation will demonstrate that art is a representation of the collective community, and that the community can come together to heal, learn, and feel hope and unity. To that end, the creation of the art piece itself will have an educational and awareness building experience “baked in” for the community.

ART MEDIUM

- Depending on the artist interpretation, the medium may consist of a mural, sculpture, and/or permanent canvas. The installation must be able to be moved to an alternative location at a future date.

ARTIST ELIGIBILITY

The Call for Artists is open to all San Rafael and surrounding Marin County community adult and student practicing artists. Priority will be given to San Rafael-based artists and to those who identify as

¹ The policy specifically states to keep public property clear of markings of any kind or design which are marked, etched, written, drawn, painted, stuck or otherwise applied to or on any surface of any public or private property without the consent of the owner of that property.

a BIPOC individual. All entries must be an original design and artwork of the entrant and must be suitable for viewing by all ages.

APPLICATION/PROPOSAL PROCESS FOR ARTISTS

Artists are to complete and submit their proposals by **March 1, 2021** to srcommunityart@gmail.com. If you have any questions about this project or the application/proposal requirements, please submit them in writing to the Group at the email address above.

Artists are required to submit proposals which include the following elements:

- a. First and Last Name
- b. Mailing Address
- c. Phone Number and Email Address
- d. What is your affiliation with San Rafael (live, work, other?)
- e. Experience or work related with youth arts and/or arts education. (This is not a requirement, but any previous experience should be listed and is preferred)
- f. Describe how you and your art will create a positive message of racial diversity, equity and inclusion through the lens of a Marin-based black, Indigenous and people of color (BIPOC) artist.
- g. Why do you want to participate in this project and what makes your work stand out from others?
- h. In detail, describe the type/medium and size of your proposed of your artwork. How will the artwork be created and what similar experiences do you have creating similar art?
- i. Include pictures of past artwork.
- j. Estimated time and cost to construct artwork.
- k. Describe how you will install the art such that it can be moved at a future date.
- l. Attach a mock-up image and/or rendering of proposed artwork design(s).
- m. Confirm you are available to complete the art installation in the Spring 2021.

BUDGET FOR INSTALLATION

The artist(s) will receive compensation for their work; the amount will be determined at the conclusion of fundraising for the project. The City of San Rafael will provide resources to maintain the park and installation (providing anti-graffiti application to artwork, lighting, cleaning, trees, etc.).

FISCAL SPONSOR

Youth in Arts (YIA) will act as the fiscal sponsor and recipient of all grants and funding sources for the project. This partnership ensures the next generation has a voice in this process and leverages the experience of YIA in developing local art projects. They will also provide support to the selected artist(s) by supporting them to incorporate a youth education component into the project.

DESCRIPTION AND ART LOCATION: Arbor Park resides in the northern part of San Rafael in the Terra Linda neighborhood. Located at the southwest intersection of Las Gallinas Ave and Manuel T. Freitas Pkwy, Arbor Park is what San Rafael calls a Parkette, or a small park. It consists of a few benches, grass area, and walking path. The park is highly visible to cars and pedestrians who travel in Terra Linda along Manuel T. Freitas which is the main thoroughfare for the neighborhood.



Figure 1 – Arbor Park outlined in red

PROPOSED SELECTION PROCESS

Once all artist proposals are received, the San Rafael Social Justice Public Art Community Group will review and select the top 2-3 artists.

The City of San Rafael is creating a Pilot Public Art Advisory Group who will review the top 2-3 artist proposals and provide feedback on them to staff.

This group will be purely advisory in nature and will not have approval authority for the project. It will include:

- 1 Community Based Organization representative who has Diversity, Equity & Inclusion expertise
- 2 Local Community Arts representatives (one of which will be the fiscal sponsor – Youth in Arts)

- 2 members of the San Rafael Social Justice Community Art Group
- 1 member of the Planning Commission
- 1 member of the Park & Recreation Commission
- 1 member of the Design Review Board

The City of San Rafael City Council will serve as the approval authority for the project.

TIMELINE FOR INSTALLATION

- Spring 2021



**February 25, 2021
Item #5**

**TITLE: PARK MAINTENANCE STATUS REPORT FOR SEPTEMBER 2020 TO
 JANUARY 2021**

SUMMARY

This report is submitted for informational purposes. It summarizes the last quarter's parks and maintenance project status. The intent of the report is to inform the Commission of the status of ongoing park maintenance projects during the last quarter.

RECOMMENDATION

It is recommended that the Park and Recreation Commission receive and provide comment.

COMPLETED PROJECTS

McInnis Parkway Arbor Day Tree Planting

The Parks Maintenance Division with assistance from community volunteers planted over 100 trees along McInnis Parkway and the City lot on Windward Way through the “Cool Parks Program”. Funding for the trees came from a CAL FIRE Urban and Community Forestry Grant. Tree species with high carbon sequestration were chosen to take full advantage of their carbon offsets.



Pickleweed Field Restoration

Parks Division staff completed a restoration of the Pickleweed Park Field which included aerating, fertilizing, seeding, top dressing and dragging. The field was watered at 75% until rain arrived.



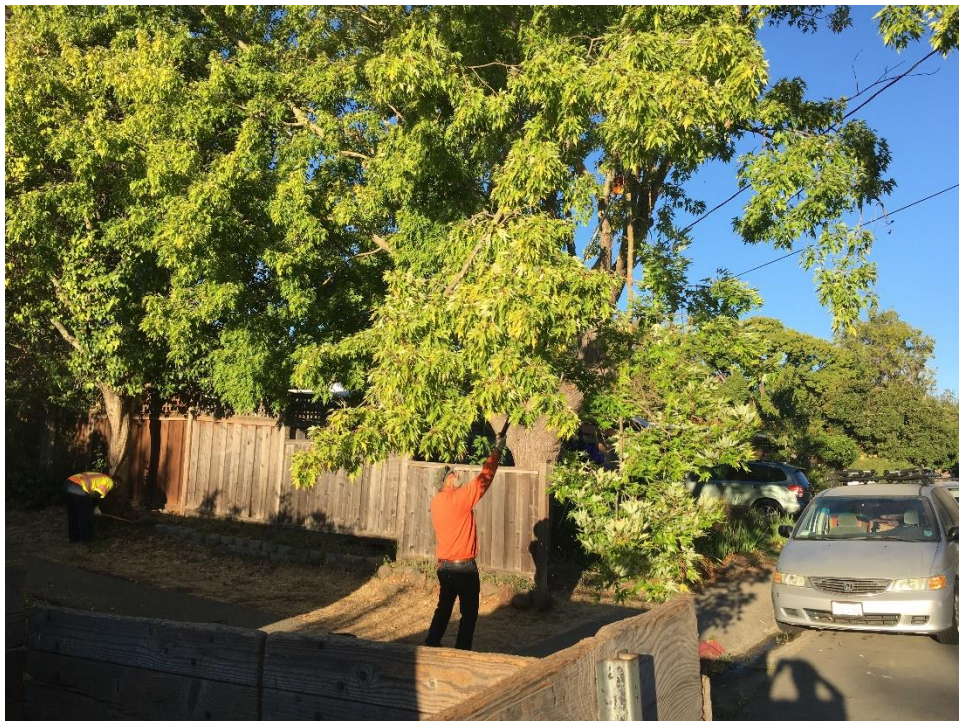
Albert Park Field Renovation

The Parks Division staff renovated the Albert Park Ballfield which included installing underground irrigation around home plate and infield areas, mound rebuild, re-sod in fielding edges and aerating, fertilizing, seeding and top dressing the rest of the field.



Terra Linda Pedestrian Walkways Maintenance

The Parks Division performed regular maintenance in many of the Terra Linda pedestrian walkways. This includes weed eating, hedging, vegetation removal and minor tree pruning.





SAN RAFAEL
THE CITY WITH A MISSION

**PARK AND RECREATION COMMISSION
AGENDA REPORT**

**February 25, 2021
Item #6**

**TITLE: PARKS STATUS REPORT FOR SEPTEMBER 2020 – JANUARY
 2021**

SUMMARY

This report is submitted for informational purposes. The intent of the report is to summarize for the Commission the status of ongoing parks/maintenance projects during the past quarter.

RECOMMENDATION

It is recommended that the Park and Recreation Commission receive and provide comment.

COMPLETED PROJECTS

PICKLEWEED PARK - NEW AMENITIES

In October 2019, the Marin County Board of Supervisors approved an agreement in which the City would use approximately \$73,000 to rehabilitate the existing BBQ, buy new picnic tables, and add soil top dressing. Additionally, perimeter fencing around the new playground structures will soon be installed.



ACTIVE PROJECTS

SHORELINE PARK RESTROOM

The original development of the properties along the Francisco Blvd near the Richmond-San Rafael Bridge required the installation of the Shoreline Pathway. In addition, a small restroom facility was installed when the area was subdivided; it was subsequently closed shortly after installation due to illicit activities.

The San Francisco Bay Conservation and Development District (BCDC), who has jurisdiction over this area along the waterfront, has requested that the restroom be reopened to the public. As a result of the restroom being closed for many years, reopening the facility to the public requires improvements to the mechanical, electrical and accessibility access.



This project is noted in the Capital Improvement Program and will be funded through the Building Fund. The interior renovation is estimated to be \$70,000; however, with additional mechanical/plumbing work to be completed, the total cost is estimated to be at least \$125,000.

Project Status

- Over the last several months, DPW has worked with an accessibility expert to assist with the internal and external modification needed for the facility. In addition, the City is working directly with BCDC staff regarding the review of the proposed improvements. Additional modifications to the electrical and plumbing for this facility will also be needed. Construction will not start at this location for several months based on the review time needed from BCDC.
- The construction drawings to be utilized by contractors are complete and a City-issued building permit secured. The project has been combined and advertised to contractors with the San Rafael Community Center Restroom Renovation project to take advantage of economies of scale. Bids are due back in mid-October 2019.
- After reviewing contractor bids for the interior renovation, staff recommended not combining this restroom remodel with the San Rafael Community Center Restroom Renovation project. We anticipate this project moving forward during summer/fall 2020. A project budget of \$140,000 in Building Maintenance Funds have been set aside to accommodate construction expenses.
- ❖ *While the Capital Improvement Program includes funding for this project, this project has not advanced into construction as a result of available staffing shortages caused by the on-going pandemic. An estimated timeline of when the improvements will be built is not known at this time.*

CHILDCARE MODULAR BUILDING REPLACEMENT (Mary Silvera, Dixie, Pickleweed)

The City of San Rafael operates afterschool/daycare facilities and programs at the Dixie and Mary Silveira Elementary School campuses in cooperation with the Dixie School District (District). Also, similar facilities and programs are provided at the City's Pickleweed Park in the canal area. The existing portable/modular buildings used for these programs have exceeded their 20-year expected service and therefore need replacement. The City of San Rafael seeks to replace all the facilities in-kind.

The State of California's Division of State Architects Office (DSA) has jurisdiction over local school properties. Specific procedures need to be followed for replacing these temporary facilities and includes an analysis of access to the building as well other improvements to bring these facilities up to current regulations. In addition, a licensed architect is required to certify the plans even for a modular building.

Project Status

- In spring 2019, the City solicited local architects to develop plans and specifications to replace the modular buildings. After negotiating with the sole proposer, the City has decided to continue soliciting proposals from other firms as the City and consultant could not agree on the proposed fees.
- In winter 2020, the City retained LCA Architects to assist with the design of the modular building project.
- ❖ *As a result, on the on-going pandemic, financial resources previously set aside to pay for this project have been reallocated to fund childcare services. As such, this project is on hold until funding can become available.*

SUN VALLEY PARK PLAYGROUND RENOVATION

The playground structure at this park is more than 20 years old and needs replacement. This project includes the removal and the replacement of the existing playground structures at this park but does not expand the footprint of the original play area. In addition, this project includes the removal of the sand surface and replaces it with compliant engineered wood fiber. ADA access improvements will also be included in this project.



Project Status

- ❖ Staff anticipate design and public outreach occurring in the spring/summer of 2021.

ALBERT PARK FIELD – ADA RAMP AND RESTROOMS

This project includes the installation of a new ramp to the bleachers area of the Albert Park Field. Currently, no ADA access to the grand stand area at the field is available. Furthermore, the restrooms serving the stadium are not compliant with current accessibility standards. This project will install a prefabricated restroom facility with up to four stalls. The proposed project will no longer renovate the existing restrooms due to excessive costs.



Project Status

- Public Works has prepared a Request for Proposals to solicit design and architectural services associated with not only an ADA wheelchair lift/ramp but also family-style ADA compliant restrooms. Consultant proposals are due back to the City in early November 2019.

- ❖ *In the Fall of 2020, the City retained BKF Engineers to assist with the design of an ADA compliant wheelchair ramp rather than pursuing a wheelchair lift as well as performing the design for a prefabricated restroom facility with utility hookups. The project is tentatively scheduled for construction in the Fall of 2021.*



PARK AND RECREATION MASTER PLAN

A major component of the Capital Improvement Program this year is the commencement of a Park and Recreation Master Plan, which will review services, analyze needs, and propose recommendations for parks and recreations services across the City.

Project Status

Staff anticipate releasing a Request for Proposals to retain a consultant in the spring of 2021.

PROPOSED PROJECTS FOR FY 2021/2022

GERSTLE PARK RESTROOM REPAIR

The restroom at Gerstle Park was reviewed by an outside consultant in connection with the overall facilities study performed by the City. This restroom needs exterior siding repair and some minor shingle replacement. DPW facilities maintenance will be reviewing the facility and possibly performing the repairs themselves.

SAN RAFAEL COMMUNITY CENTER MISCELLANEOUS REPAIRS

Based on the Facilities Assessment study, repairs are needed to the San Rafael Community Center. These include but are not limited to the sealing flashing, re-staining and sealing the soffit and overhang at the front of the building, replacing damage ceiling tiles, removing stain exterior and other minor repairs.

This project is being postponed pending the outcome of a study to determine what improvements may be implemented at this location for a combined library/community center.





SAN RAFAEL
THE CITY WITH A MISSION

MEMORANDUM

Date: February 25, 2021

To: Park and Recreation Commission

From: Susan Andrade-Wax, Library & Recreation Director

Subject: Schedule of Upcoming Meetings and Events of Interest

Date	Time	Meeting/Event	Location
Feb. 16	7:00 p.m.	City Council	Zoom
Feb. 25	6:00 pm	Park and Recreation Commission	Zoom
March 1	7:00 pm	City Council	Zoom
March 4	3:00 pm	Library & Community Center Conceptual Design Working Group Meeting	Zoom
March 15	7:00 pm	City Council	Zoom
March 18	6:00 pm	Park and Recreation Commission	Zoom