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**San Rafael Library – 1100 E Street, San Rafael, CA  
March 9, 2021 – 6:00 P.M.**

**Virtual Meeting Recording Link:**

<https://www.youtube.com/watch?v=idUHlasTSp4>

**CALL TO ORDER**

Chair Cortes called the meeting to order at 6:01 P.M.

**Roll Call**

**Present:** Chair Cortes  
Trustee Duque Hughes  
Trustee Lentini  
Trustee Ross

**Absent:** Trustee Han

**Also Present:** Susan Andrade-Wax, Library & Recreation Director  
Henry Bankhead, Assistant Library & Recreation Director/City Librarian  
Jinder Banwait, Administrative Analyst  
Jill Harris, Supervising Librarian  
Mireya Renteria, Senior Library Assistant  
Jill Tokutomi, Supervising Librarian

**AGENDA AMENDMENTS**

None.

**MINUTES**

**1. Approve Regular Meeting Minutes of February 9, 2021**

The minutes of February 9, 2021 were approved as submitted.

Trustee Ross moved, and Trustee Duque Hughes seconded to approve the minutes of the February 9, 2021 meeting.

**Ayes:** Trustees: Duque Hughes, Lentini, Ross, & Cortes

Noes: Trustees: None  
Absent: Trustees: Han  
Abstain: Trustees: None

*Minutes approved as submitted.*

## **MEETING OPEN TO THE PUBLIC**

### **2. Introductions/Awards/Recognitions/Presentations**

Bilingual Promotion and Outreach Presentation - Supervising Librarian Jill Tokutomi and Senior Library Assistant Mireya Renteria

Jill Tokutomi, Supervising Librarian and Mireya Renteria, Senior Library Assistant, presented the staff report.

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

### **3. Public Comment from the audience regarding items not listed on the agenda**

None.

## **MATTERS BEFORE THE BOARD**

### **4. Re-creating Library Public Computing: the Hybrid Solution**

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian, Re-creating Library Public Computing: the Hybrid Solution

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

### **5. Dewey-free Classification: Book Industry Standards and Classification (BISAC), and Beyond**

Presentation by Jill Harris, Supervising Librarian, Dewey-free Classification: Book Industry Standards and Classification (BISAC), and Beyond

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

## **BOARD REPORTS AND COMMENTS**

### **6. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.**

Trustee Lentini provided a summary of the Library and Community Center Conceptual Design Project Working Group Meeting, which took place on Thursday, March 4, 2021.

## **STAFF REPORTS AND COMMENTS**

### **7. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff**

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian and Susan Andrade-Wax, Library & Recreation Director

Staff responded to questions from the Trustees.

Trustees provided comments.

- A. Measure D Parcel Tax Committee
- B. Friends of the San Rafael Public Library
- C. San Rafael Public Library Foundation
- D. MARINet Board
- E. NorthNet Board

**Trustee Ross left meeting at 7:31 P.M.**

F. New Library Building Update

G. City Librarian Update

**NEXT MEETING:** April 13, 2021

## **FUTURE AGENDA TOPICS**

Ranganathan and the 5 laws of Library Science

## **ADJOURNMENT**

The meeting was adjourned at 7:43 P.M.