



# SAN RAFAEL

LIBRARY AND RECREATION

## BOARD OF LIBRARY TRUSTEES

## MINUTES

**San Rafael Library – 1100 E Street, San Rafael, CA**

**April 13, 2021 – 6:00 P.M.**

**Virtual Meeting Recording Link:**

<https://www.youtube.com/watch?v=9CD1b10PGpM>

### **CALL TO ORDER**

Chair Cortes called the meeting to order at 6:01 P.M.

### **Roll Call**

**Present:** Chair Cortes  
Trustee Han  
Trustee Lentini  
Trustee Ross

**Absent:** Trustee Duque Hughes

**Also Present:** Susan Andrade-Wax, Library & Recreation Director  
Henry Bankhead, Assistant Library & Recreation Director/City Librarian  
Jinder Banwait, Administrative Analyst  
Jamie Poirier, Supervising Librarian  
Jill Harris, Supervising Librarian

### **AGENDA AMENDMENTS**

None.

### **MINUTES**

#### **1. Approve Regular Meeting Minutes of March 9, 2021**

The minutes of March 9, 2021 were approved as submitted.

Trustee Han moved, and Trustee Lentini seconded to approve the minutes of the March 9, 2021 meeting.

Ayes: Trustees: Han, Lentini, & Cortes

Noes: Trustees: None

Absent: Trustees: Duque Hughes & Ross  
Abstain: Trustees: None

*Minutes approved as submitted.*

## **MEETING OPEN TO THE PUBLIC**

### **2. Introductions/Awards/Recognitions/Presentations**

MARINet Collection Development Working Group Presentation - Jamie Poirier, Supervising Librarian

Jamie Poirier, Supervising Librarian, presented the staff report.

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

### **3. Public Comment from the audience regarding items not listed on the agenda**

None.

## **MATTERS BEFORE THE BOARD**

### **4. National Library Week**

Presentation by Jill Harris, Supervising Librarian, National Library Week

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

**Trustee Ross joined meeting at 6:25 P.M.**

**Chair Cortes recommended including this event on the meeting agenda prior to its occurrence so that there is opportunity for promotion.**

### **5. Ranganathan and the Five Laws of Library Science**

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian, Ranganathan and the Five Laws of Library Science

Staff responded to questions from the Trustees.

Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

## **BOARD REPORTS AND COMMENTS**

**6. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.**

None.

## **STAFF REPORTS AND COMMENTS**

**7. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff**

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian and Susan Andrade-Wax, Library & Recreation Director

Staff responded to questions from the Trustees.

Trustees provided comments.

- A. Measure D Parcel Tax Committee
- B. Friends of the San Rafael Public Library
- C. San Rafael Public Library Foundation
- D. MARINet Board
- E. NorthNet Board
- F. New Library Building Update
- G. City Librarian Update

**NEXT MEETING:** May 11, 2021

## **FUTURE AGENDA TOPICS**

Review of Library Budget FY 2020/21, 3rd Quarter

## **ADJOURNMENT**

The meeting was adjourned at 7:13 P.M.