



Watch on Zoom:
<https://tinyurl.com/PRC-04-15-2021>

Telephone: (669) 900-9128
Meeting ID: 946 0348 5912#

CALL TO ORDER

Chair Mark Machado called the meeting to order at 6:03 p.m.

ROLL CALL

Present: Commissioner Cabrales
Commissioner Gutierrez
Commissioner Laumann
Chair Machado
Commissioner Reisinger
Commissioner Sandoval

Absent: Commissioner Emerson

Also Present: Susan Andrade-Wax, Library & Recreation Director
Catherine Quffa, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant
Hunter Young, Assistant Director Public Works/City Engineer

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of March 18, 2021

Commissioner Sandoval moved, and Commissioner Gutierrez seconded, to approve the meetings minutes of March 18, 2021.

AYES: Commissioners: Cabrales, Gutierrez, Machado, Reisinger, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Emerson
ABSTAINED: Commissioners: Laumann

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Ms. Quffa shared that Debbie Younkin, Senior Recreation Supervisor received the CPRS District 1 Professional Award.

Ms. Quffa also shared that Día de los Muertos's organizing committee was recognized with the Community Service Award.

3. Public Comment from the audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Parks Status Report for January 2021 – March 2021

Library and Recreation Director, Susan Andrade-Wax introduced Hunter Young, Assistant Public Work Director who presented the Parks status report.

Staff responded to questions from the Commissioners.

Commissioner Cabrales moved, and Commissioner Gutierrez seconded, to accept the Parks status report for January 2021 – March 2021.

AYES: Commissioners: Cabrales, Gutierrez, Laumann, Machado, Reisinger, Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Emerson

ABSTAINED: Commissioners: None

Report accepted

5. Parks Maintenance Status Report for January 2021 – March 2021

Hunter Young presented the Parks Maintenance status report.

Staff responded to questions from Commissioners.

Commissioner Sandoval moved, and Commissioner Gutierrez seconded, to accept the Parks status report for January 2021 – March 2021.

AYES: Commissioners: Cabrales, Gutierrez, Laumann, Machado, Reisinger, Sandoval

NOES: Commissioners: None

ABSENT: Commissioners: Emerson

ABSTAINED: Commissioners: None

Report accepted

COMMISSION REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Reisinger shared that the Pickleweed Advisory Board hasn't had a meeting, but she was being kept up to date on the interview process for new board members.

STAFF COMMENTS

7. Schedule of Upcoming Meetings and Events of Interest

Ms. Quffa shared that the City is moving forward with the proposed fee update for Library and Recreation fees. Staff is in the process of organizing a series of stakeholder meetings the first week of May for pool users, community gardeners, ongoing facility and field renters, who will likely be most impacted by the changes. Ms. Quffa asked for Commissioners to let her know if they would like to participate in any of these stakeholder meetings. Ms. Quffa also shared that the State recently announced that they are planning for a full re-opening of service on June 15, assuming that vaccine availability is high and hospitalization rates remain low. While they have not shared details of what this might look like, the City is starting to plan to offer more services in July, including re-launching our facility and picnic rentals. Additionally, with new, more relaxed COVID restrictions, the City is increasing capacity in our childcare programs and is launching a number of summer camps and classes. The City is also going to be opening up Hamilton Pool for reservation-based lap and rec swim in May. Finally, Ms. Quffa shared that the City is in the process of hiring for a Recreation Supervisor, Front Desk Staff, a Program Coordinator, and Lifeguards and encouraged the Commissioners to share the opportunities with anyone that may be interested.

Ms. Andrade-Wax announced that Hunter Young's, Assistant Public Work Director last day working for the City of San Rafael would be May 7, 2021 and thanked him for his ten years of service to the City. Commission thanked him and wished him well on his

future endeavors. Ms. Andrade-Wax also gave a brief update on the Library and Community Center Conceptual Design process and mentioned that the next virtual meeting of the Working Group is scheduled for April 29, 2021 at 3:00 p.m.

ADJOURNMENT

Chair Machado adjourned the meeting at 7:00 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS _____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director