



San Rafael Library – 1100 E Street, San Rafael, CA
May 11, 2021 – 6:00 P.M.

Virtual Meeting Recording Link:

<https://www.youtube.com/watch?v=H6ZOuejRyNo>

CALL TO ORDER

Chair Cortes called the meeting to order at 6:02 P.M.

Roll Call

Present: Chair Cortes
Trustee Han
Trustee Lentini

Absent: Trustee Duque Hughes
Trustee Ross

Also Present: Susan Andrade-Wax, Library & Recreation Director
Henry Bankhead, Assistant Library & Recreation Director/City Librarian
Jinder Banwait, Administrative Analyst
Jill Tokutomi, Supervising Librarian

AGENDA AMENDMENTS

None.

MINUTES

1. Approve Regular Meeting Minutes of April 13, 2021

The minutes of April 13, 2021 were approved as submitted.

Trustee Lentini moved, and Trustee Han seconded to approve the minutes of the April 13, 2021 meeting.

Ayes: Trustees: Han, Lentini, & Cortes
Noes: Trustees: None
Absent: Trustees: Duque Hughes & Ross

Abstain: Trustees: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations

Mall Re-opening Presentation – Jill Tokutomi, Supervising Librarian
Jill Tokutomi, Supervising Librarian, presented the staff report.
Staff responded to questions from the Trustees.
Chair Cortes invited public comment; however, there was none.
Trustees provided comments.

Referenced Link: <https://canalalliance.org/other/digital-divide-in-the-canal/>

3. Public Comment from the audience regarding items not listed on the agenda

None.

MATTERS BEFORE THE BOARD

4. Proposed Updates to Library Fee Schedule

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian,
Proposed Updates to Library Fee Schedule
Staff responded to questions from the Trustees.
Chair Cortes invited public comment; however, there was none.
Trustees provided comments.

Trustee Lentini moved, and Trustee Han seconded to accept the report.

Ayes: Trustees: Han, Lentini, & Cortes
Noes: Trustees: None
Absent: Trustees: Duque Hughes & Ross
Abstain: Trustees: None

Report accepted as presented.

5. FY 2020-2021 3rd Quarter Annual Revenue and Expenditure Budget Report

Presentation by Henry Bankhead, Assistant Library & Recreation Director/City Librarian,
FY 2020-2021 3rd Quarter Annual Revenue and Expenditure Budget Report
Staff responded to questions from the Trustees.
Chair Cortes invited public comment; however, there was none.

Trustees provided comments.

Trustee Han moved, and Trustee Lentini seconded to accept the report.

Ayes: Trustees: Han, Lentini, & Cortes
Noes: Trustees: None
Absent: Trustees: Duque Hughes & Ross
Abstain: Trustees: None

Report accepted as presented.

BOARD REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by Board members.

Trustee Lentini shared a story about a Halifax team distributing climate change survival kits to their communities through the library system.

STAFF REPORTS AND COMMENTS

7. Other brief program updates or reports on any meetings, conferences, and/or seminars attended by staff

Presentation by Henry Bankhead, Assistant Library and Recreation Director/City Librarian and Susan Andrade-Wax, Library & Recreation Director

Staff responded to questions from the Trustees.

Trustees provided comments.

- A. Measure D Parcel Tax Committee
- B. Friends of the San Rafael Public Library
- C. San Rafael Public Library Foundation
- D. MARINet Board
- E. NorthNet Board
- F. New Library Building Update
- G. City Librarian Update

NEXT MEETING: June 8, 2021

FUTURE AGENDA TOPICS

Lucas Road Book Drop

ADJOURNMENT

The meeting was adjourned at 7:21 P.M.