



Watch on Zoom:
<https://tinyurl.com/PRC-05-20-2021>

Telephone: (669) 900-9128
Meeting ID: 946 0348 5912#

CALL TO ORDER

Acting Chair Cicily Emerson called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Commissioner Cabrales
Commissioner Emerson
Commissioner Gutierrez
Commissioner Sandoval

Absent: Commissioner Laumann, Chair Machado, Commissioner Reisinger

Also Present: Susan Andrade-Wax, Library & Recreation Director
Catherine Quffa, Assistant Library & Recreation Director
Becky Ordin, Senior Administrative Assistant

AGENDA AMENDMENTS

None

MINUTES

1. Approve regular meeting minutes of April 15, 2021

Commissioner Gutierrez moved, and Commissioner Cabrales seconded, to approve the meetings minutes of April 15, 2021.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Laumann, Machado, Reisinger
ABSTAINED: Commissioners: None

Minutes approved as submitted.

MEETING OPEN TO THE PUBLIC

- 2. **Introductions/Awards/Recognitions/Presentations**
None.
- 3. **Public Comment from the audience regarding items not listed on the agenda**
None.

MATTERS BEFORE THE COMMISSION

If necessary, to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Proposed Update to the City’s Recreation and Childcare Fees

Catherine Quffa presented the Proposed Update to the City’s Recreation and Childcare Fees

Staff responded to questions from Commissioners.

Commissioner Gutierrez recommended that the non-resident rates for the pool be raised more than what was presented.

Commissioner Sandoval recommended that the fees be revisited annually or bi-annually.

Commissioners Cabrales, Emerson, Gutierrez, and Sandoval all agreed on the recommendations.

Commissioner Gutierrez moved, and Commissioner Sandoval seconded, to accept the Proposed Update to the City’s Recreation and Childcare Fees.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Laumann, Machado, Reisinger
ABSTAINED: Commissioners: None

Report accepted

5. Measure A Work Plan for July 1, 2021 – June 30, 2022 Update

Catherine Quffa presented the Measure A Work Plan for July 1, 2021 – June 30, 2022 Update.

Staff responded to questions from Commissioners.

Commissioner Sandoval moved, and Commissioner Cabrales seconded, to accept the Parks status report for January 2021 – March 2021.

AYES: Commissioners: Cabrales, Emerson, Gutierrez, Sandoval
NOES: Commissioners: None
ABSENT: Commissioners: Laumann, Machado, Reisinger
ABSTAINED: Commissioners: None

Report accepted

COMMISSION REPORTS AND COMMENTS

6. Other brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

Commissioner Emerson shared that the County is partnering with the City of San Rafael for the COVID-19 mobile vaccination team to participate in “Dining Under the Lights” to vaccinate those ages 12 and older.

Commissioner Cabrales shared that the Library and Community Center Conceptual Design Working Group had their final design meeting. She stated that she is pleased with the final conceptual design, and she really enjoyed the process.

STAFF COMMENTS

7. Schedule of Upcoming Meetings and Events of Interest

Ms. Quffa stated the next meeting they will be bringing forward staff thoughts on the scholarship program, as well as the meeting room waiver program to get the Commission’s feedback. Staff has also been working on an art exhibit policy for the Falkirk Cultural Center. The goal is to present it to the Commission in June, but it may come in July. Movies in the park will resume in August.

Ms. Andrade-Wax would like to give the Commission a break in July or August. For the July meeting there will also be opportunity to select a Commissioner to the Park and Commission Master Plan Steering Committee. The expectation is that the Commission representative will participate in approximately six to seven meetings.

Ms. Quffa shared that the Hamilton Pool will be opening in June, and our Summer Camps will be kicking off as well. Space is a little limited, but we are offering more spaces than we did last year. The Department will also be starting the implementation process of our new registration platform in June and we plan to go live in November.

ADJOURNMENT

Acting Chair Emerson adjourned the meeting at 7:34 p.m.

BECKY ORDIN, Senior Administrative Assistant

APPROVED THIS ____ DAY OF _____, 2021

SUSAN ANDRADE-WAX, Library & Recreation Director