



SAN RAFAEL CITY COUNCIL STAFF REPORT

Department: City Clerk

Prepared by: Lindsay Lara, City Clerk

City Manager Approval: _____

Handwritten initials 'AS' in blue ink, positioned above the City Manager Approval line.

TOPIC: PICKLEWEED ADVISORY COMMITTEE APPOINTMENTS

SUBJECT: APPROVE APPOINTMENTS OF KATE SPRAGUE, LOUISE YOST, ROSA VASQUEZ AND NANCY PALACIOS TO FILL FOUR FOUR-YEAR TERMS TO THE END OF DECEMBER 2024 ON THE PICKLEWEED ADVISORY COMMITTEE DUE TO THE EXPIRATION OF TERMS OF JENNY BROERING, LOUISE YOST AND LIEU PHAN AND THE CREATION OF TWO ADDITIONAL POSITIONS ON THE PICKLEWEED ADVISORY COMMITTEE

RECOMMENDATION:

Approve appointments of Kate Sprague, Louise Yost, Rosa Vasquez and Nancy Palacios to fill four four-year terms to the end of December 2024 on the Pickleweed Advisory Committee due to the expiration of terms of Jenny Broering, Louise Yost and Lieu Phan and the creation of two additional positions on the Pickleweed Advisory Committee.

BACKGROUND:

The terms of Jenny Broering, Louse Yost, and Lieu Phan expired at the end of December 2020 on the Pickleweed Advisory Committee and staff solicited applications to fill the vacancies. Subsequently, the City Council approved a staff recommendation that increased the number of Pickleweed Advisory Committee members from five to seven. The vacancies to be filled include four Canal residents and one non-Canal resident, and up-to two of the members could be Youth Members.

The Pickleweed Advisory Committee provides valuable input in representing and advocating for the Canal area resident's needs and wishes for programs and services; and is a primary public networking resource between the Canal residents, representatives from governmental and non-profit agencies, and others. The Pickleweed Advisory Committee works in conjunction with the City of San Rafael. [Meetings](#) are held on the first Wednesday of the month at the Albert J. Boro Community Center in Meeting Room 3;

FOR CITY CLERK ONLY

Council Meeting:

Disposition:

SAN RAFAEL CITY COUNCIL AGENDA REPORT / Page: 2

however, due to COVID-19 the Planning Commission is meeting virtually until meetings will resume in-person.

ANALYSIS:

The deadline for submitting applications was November 22, 2020 and was left open until filled to receive additional applications. The City Clerk's Office received ten applications and a subcommittee of the City Council selected six to be interviewed by the subcommittee. A subcommittee of the City Council met to interview six applicants on June 9, 2021; however, Neady Mendoza Rodriguez and Jenny Broering withdrew their application. Following interviews, the City Council subcommittee recommended the appointment of Kate Sprague, Louise Yost, Rosa Vasquez and Nancy Palacios. Staff recommends the City Council approve the appointments recommended by the subcommittee, and the City Clerk's office will recruit to fill one vacancy on the Pickleweed Advisory Committee.

The bylaws for the Pickleweed Advisory Committee indicate the following eligibility requirements:

The Committee shall be composed of seven (7) regular voting members which may include two youth members, plus one (1) alternate member. Each shall have the same duties and responsibilities and shall consist of the following:

1. Members of the Committee shall be at least 18 years of age, except for the youth member which shall be a minimum age of a first-year high school student;
2. At least six (6) members of the Committee shall reside within the Canal neighborhood; and
3. One (1) member of the Committee must be a City of San Rafael resident but may reside outside of the Canal neighborhood.

Lieu Phan, who did not reapply, was the non-Canal neighborhood representative, so the City Council has the option to appoint a non-Canal resident to one of the vacancies, and Nancy Palacios can be appointed to this position. The Committee also allows for two youth members, of which we received one application (Naedy Mendoza Rodriguez, who withdrew her application). Four of the vacancies must be filled by Canal neighborhood residents.

FISCAL IMPACT: There is no fiscal impact associated with this item.

COMMUNITY OUTREACH:

The call for applications for the Pickleweed Advisory Committee was advertised through mass email notification, Canal Alliance, the City website, Nextdoor and Facebook social media platforms.

RECOMMENDED ACTION:

Approve appointments of Kate Sprague, Louise Yost, Rosa Vasquez and Nancy Palacios to fill four four-year terms to the end of December 2024 on the Pickleweed Advisory Committee due to the expiration of terms of Jenny Broering, Louise Yost and Lieu Phan and the creation of two additional positions on the Pickleweed Advisory Committee.

ATTACHMENT:

1. Four (4) Applications
2. Pickleweed Advisory Committee Bylaws

#3

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, December 01, 2020 11:38:04 PM
Last Modified: Wednesday, December 02, 2020 12:03:10 AM
Time Spent: 00:25:06
IP Address: 67.169.74.151

Page 1

Q1

Contact Information

First and Last Name	Kate Sprague
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94901
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2 Pickleweed Advisory Committee

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

10 years

Q7 Respondent skipped this question

Business Information

Q8 Other (please specify):
Boards and Commissions Vacancies Email

How did you hear about this vacant position?

Q9

Do you participate in any civic activities? If so, what are they?

I serve on our HOA board, am a board member of the Glenwood School Foundation board, am active in leadership in our church, support St. Vincent de Paul's Dining Room through lunch-making, and attend and speak at City Council meetings when possible. We also use the public library regularly, primarily the Pickleweed Branch, and we have enjoyed participating in the Dia de Los Muertos festivities in our neighborhood.

Q10

List any civic organizations of which you are a member:

I am on the board of the Glenwood School Foundation. We are active members at St. Paul's Episcopal Church in San Rafael. I am an inactive member of San Rafael Elks.

Q11

Education:

Bachelor of Science in Mathematics, University of Puget Sound
Master of Science in Education, Northwestern University
Masters in Education Administration, San Francisco State University (graduating January 2020)

Q12

Why are you interested in serving on a board or commission?

I think it is important to be involved in our community in order to be part of decision-making and forward progress. I am grateful to live in a city like San Rafael, with all of the resources and thoughtful planning. With two small children growing up in San Rafael, I am committed to the community. I would like to be part of the future of San Rafael.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

NA

Q14

Upload your resume.

Kate Sprague Resume.pdf (44.6KB)

Page 4: Demographics

Q15

Ethnicity



Q16



To which gender do you most identify?

Q17



How old are you?

Katherine (Kate) Sudar Sprague

San Rafael, CA 94901 Phone: E-mail:

EDUCATION:

San Francisco State University San Francisco, CA January 2021

Master of Arts in Education: Educational Administration

- California Tier 1 Administrative Services Credential

Northwestern University Evanston, IL June 2006

Master of Science in Education and Social Policy: Elementary Teaching

- California Clear Multiple Subject Teaching Certificate

University of Puget Sound Tacoma, WA May 2004

Bachelor of Science in Mathematics

PROFESSIONAL EXPERIENCE:

Mill Valley School District, Mill Valley, CA August 2013-present

Instructional Technology Coach, district-wide

- Implemented pilot and subsequent district adoption of i-Ready online assessment and instructional system
- Developed training materials and provided training for teachers and administrators on various digital platforms and tools
- Provided training on digital learning modalities such as Zoom, Clever, Google Classroom, and Seesaw
- Managed Zoom meetings and webinars, including Q+A sessions and School Board meetings
- Built website for teacher and staff access to resources
- Integrated digital calendaring system for one-on-one meetings, office hours, and virtual professional development opportunities
- Managed online resources access for teachers K-8
- Crafted communications for student information
- Crafted communications for parent information
- Managed student and parent portal accounts in student information system
- Drafted documents for 1:1 iPad Program
- Google Administrator experience, including groups and accounts
- Collaborated to implement new internet content filtering solution
- Trained teachers on website creation and maintenance
- Provided support for middle school administration with students and parents
- Implemented and maintained digital District Staff Tech Resources materials
- Developed Digital Citizenship Standards with middle school teachers
- Presented at Board of Trustees meeting annually
- Developed procedures and system for teacher app requests
- Developed budget for technology professional development
- Attended EdTechTeacher Innovation Conferences
- Attended Computer Using Educators Conference

District Technology Advisory Committee Co-Leader

- Drafted agendas
- Led discussions on agenda items
- Facilitated feedback from stakeholders

District Math Resource Committee Leader

- Drafted agendas
- Led meetings
- Structured development of digital math resource assessment tool
- Presented digital tool to advisory group

District Global Studies Team Member

District Equity Team Member

- Courageous Conversations workshop participant
- Leadership for Racial Equity “LEADS” workshop series participant

Edna Maguire School, Mill Valley, CA August 2008 – June 2013

4th Grade teacher, inclusive classroom

- Rating of “Excellent” on annual evaluation
- School Technology Team Member
- Helped draft school technology standards
- Provided hardware and software support to teachers
- Maintained classroom website with regular updates
- Created classroom wiki for internet-based sharing
- Utilized digital record keeping and assessment building
- Piloted online progress report
- Attended district-provided technology training

District Technology Advisory Committee Member

- Helped revise district technology plan and standards

County Apple Training Participant

- Trained by Apple professional
- Employed multiple web-based resources in the classroom
- Shared learning with teachers at site

District Math Assessment Team Member

- Piloted DataDirector assessment and data management software
- Piloted MAP assessment suite including data interpretation
- Collaborated with district technology staff for successful implementation

Edna Maguire Redesign/Rebuild Site Committee Member

Devonshire School, Skokie, IL September 2006 – June 2008

5th Grade teacher, inclusive classroom

- Culturally diverse population with many English Language Learners
- Rating of “Excellent” on annual evaluation

District Leadership Team Member

- Evaluated data to set district goals
- Collaborated with teachers and administrators

District Data Team Member

- Analyzed school/district standardized test data to determine trends
- Managed data through software analysis programs
- Presented findings to teachers

PROFESSIONAL ORGANIZATIONS:

Past Member, Computer Using Educators

Past Educator Representative, California Association for the Gifted

Past Member, International Society for Technology in Education

VOLUNTEER ACTIVITIES:

Treasurer for 50 Sonoma Homeowners Association

Member at Large for Glenwood School Foundation

RenewalWorks Committee Member for St. Paul’s Episcopal Church

Organizer for Marin County Kappa Alpha Theta Alumnae Chapter

#9

COMPLETE

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Last Modified: Tuesday, February 02, 2021 8:20:58 PM
Time Spent: 00:13:59
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Q1

Contact Information

First and Last Name	Louise Yost
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94901
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2 Pickleweed Advisory Committee

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

20 years

Q7 Respondent skipped this question

Business Information

Q8 Community Center / Library

How did you hear about this vacant position?

Q9

Do you participate in any civic activities? If so, what are they?

I take a poetry class at College of Marin, and I am the volunteer Events Director for the Environmental Health Network.

Q10

List any civic organizations of which you are a member:

Pickleweed Advisory Committee.
Sierra Club
KQED member.

Q11

Education:

BA in Sociology
Certificate in Arts Administration

Q12

Why are you interested in serving on a board or commission?

Serving is an opportunity to give back to the Canal neighborhood where I live. I also love meeting new neighbors, and enjoy getting to know City staff.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

I have no financial conflict of interest with the City.

Q14

Respondent skipped this question

Upload your resume.

Page 4: Demographics

Q15

Ethnicity

[Redacted]

Q16

To which gender do you most identify?

[Redacted]

Q17



How old are you?

#6

COMPLETE

Collector: Web Link 1 (Web Link)
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Page 1

Q1

Contact Information

First and Last Name	Nancy Palacios
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94901
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2

Pickleweed Advisory Committee

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

2.5 years

Q7

Respondent skipped this question

Business Information

Q8

Social Media,
Other (please specify):
Personal research

Q9

Do you participate in any civic activities? If so, what are they?

My civic participation this year was motivated primarily by my immigrant roots and racial inequalities in this county. Some formal and informal civic activities I participated in included: voting in the 2020 election, participating in a Black Lives Matter March in Marinwood in June, writing emails to Lori Frugoli and Tiburon City Council regarding restorative Justice for Yema, donating to Marin Community Fridge, and verbally participating in Marin City Council Meeting and Tiburon Council Meeting.

Q10

List any civic organizations of which you are a member:

I donate on a monthly basis to Canal Alliance and I volunteered in the Phone Banking Program.

Q11

Education:

Bachelors Degree in Accountancy from Santa Clara University

Q12

Why are you interested in serving on a board or commission?

I am daughter of Mexican immigrants whose perseverance has motivated me to be an active participant in this community. I was born and raised in San Francisco and since moving to Marin two and a half years ago I came to realize how essential our Latino community is in Marin. We are the backbone of this county and we deserve proper recognition.

My situation is a bit different, I live in a neighborhood where I maybe the only Latina and my child is biracial. Each time I drive around the Canal neighborhood or stop by a local store I am reminded of the unity of our Latino community and how essential our presence is in this county. I am interested in being on this board because I have the passion and pride of my heritage and I want every child to succeed in this community.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

I am an accountant that audits and consults with many private foundations. Some foundations are located in Marin such as Kalliopeia Foundation.

Q14

Respondent skipped this question

Upload your resume.

Boards and Commissions Application

Q15

Ethnicity

[REDACTED]

Q16

To which gender do you most identify?

[REDACTED]

Q17

How old are you?

[REDACTED]

#13

COMPLETE

Collector: Web Link 1 (Web Link)
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Page 1

Q1

Contact Information

First and Last Name	Rosa Vasquez
Address	[REDACTED]
City/Town	San Rafael
State/Province	CA
ZIP/Postal Code	94901
Email Address	[REDACTED]
Phone Number	[REDACTED]

Q2

Pickleweed Advisory Committee

What Board would you like to apply to?

Page 3

Q6

How long have you lived in San Rafael?

17 years

Q7

Respondent skipped this question

Business Information

Q8

City Manager's Newsletter

How did you hear about this vacant position?

Q9

Do you participate in any civic activities? If so, what are they?

Yes, Lideres del Canal, Aliados de la salud, El Consejo Restaurativo de Marin(Restorative Justice of Marin), Luma and Amplifying Lidars del Canal.

Q10

List any civic organizations of which you are a member:

Lideres del Canal, Aliados de la salud and Luma.

Q11

Education:

One year of College and a lot if experiance

Q12

Why are you interested in serving on a board or commission?

To make desitions for betterment of Canal.

Q13

Describe possible areas in which you may have a conflict of interest with the City:

With the parking in the Canal area

Q14

Respondent skipped this question

Upload your resume.

Page 4: Demographics

Q15

Ethnicity

[Redacted]

Q16

To which gender do you most identify?

[Redacted]

Q17

How old are you?

[Redacted]
